

AGENDA
BOARD OF COMMISSIONERS AGENDA COMMITTEE MEETING
TUESDAY, SEPTEMBER 10, 2013, 6:30 P.M.
Room 430, Blount County Courthouse

- A. ROLL CALL.**
- B. ELECTION OF AGENDA COMMITTEE CHAIRMAN.**
- C. ELECTION OF AGENDA COMMITTEE VICE CHAIRMAN.**
- D. PUBLIC INPUT ON ITEMS ON THE AGENDA.**
- E. APPROVAL OF AGENDA COMMITTEE MINUTES:**
 - 1. July 9, 2013 meeting.
- F. SETTING OF AGENDA.**
- G. ITEMS FOR CONSENT CALENDAR.**
 - 1. Resolutions for special recognitions.
 - 2. Appointments:
 - a. Board of Zoning Appeals member – Stan Headrick. (Jerome Moon)
 - b. Board of Zoning Appeals associate member – Joe Everett. (Jerome Moon)
 - c. Board of Construction Appeals – Doug McClanahan, Donald Adsit. (County Mayor)
 - d. Board of Health. (Jerome Moon)
 - e. Blount Corrections Partnership – John Adams, due to resignation of Ron Dunn. (Tab Burkhalter)
 - f. Tuckaleechee Utility District Board – Michael Talley. (Information Only) (County Mayor)
 - 3. Appointments to Commission standing committees:
 - a. Allocation of Space Committee.
 - b. Animal Center Advisory Board.
 - c. Beer Board.
 - d. Education Committee.
 - e. Human Resources/Insurance Committee.
 - f. Information Technology Committee.
- H. UNFINISHED BUSINESS.**
- I. NEW BUSINESS:**
 - 1. Placement on Commission agenda of the election of Commission Chairman.
 - 2. Placement on Commission agenda of the election of Commission Chairman Pro Tempore.
 - 3. Placement on Commission agenda of the election of Commission Parliamentarian.
 - 4. Budget transfers.
 - 5. Budget increases.
 - 6. Other budget/purchasing items:
 - 7. Discussion and possible action regarding a proposal to remove a section of Montvale Road from the “Official Blount County Roads List.” (Bill Dunlap)
 - 8. Discussion and possible action regarding sales tax. (Gary Farmer)
 - 9. Discussion and possible action regarding policy issue regarding medical/dental premiums concerning county employees who are married and both work for the county. (Gary Farmer)
- J. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.**
- K. ADJOURNMENT.**



**STATE OF TENNESSEE
COUNTY OF BLOUNT**

BE IT REMEMBERED that a meeting of the Agenda Committee of the Blount County Board of Commissioners was held on Tuesday, July 09, 2013 at 6:30 pm at the courthouse in Maryville, Tennessee.

Roll call was taken by Roy Crawford, Jr., County Clerk:

Tonya Burchfield - present	Roy Gamble - present	Peggy Lambert - present
Tab Burkhalter - present	Tom Greene - absent	Mike Lewis - present
Rick Carver - present	Brad Harrison - present	Kenneth Melton - present
Mike Caylor - present	Mark Hasty - present	Jerome Moon - present
Gary Farmer - present	Scott Helton - present	Monika Murrell - absent
Jim Folts - present	Gerald Kirby - present	Steve Samples - present
Ron French - present	Holden Lail - present	Gordon Wright - present

There were 19 present and 2 absent. Commissioner Greene arrived after the roll was taken. Chairman Burkhalter declared a quorum to exist. The following proceedings were held to-wit:

IN RE: MINUTES OF JUNE 11, 2013 MEETING.

Commissioner Lambert made a motion to approve the minutes. Commissioner Carver seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - absent	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 19 voting yes, 0 voting no, 0 abstaining, and 2 absent. Chairman Burkhalter declared the motion to have passed.

IN RE: SETTING OF AGENDA.

Commissioner Lambert made a motion to remove the survey and declaration of surplus of Boys and Girls Club property from the agenda and set the agenda. Commissioner Carver seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 20 voting yes, 0 voting no, 0 abstaining, and 1 absent. Chairman Burkhalter declared the motion to have passed.

**IN RE: RESOLUTION TO AMEND HIGHWAY FUND BUDGET – \$296,000.00 and
RESOLUTION TO AMEND GENERAL COUNTY FUND BUDGET - \$43,378.08 and
RESOLUTION TO AMEND GENERAL COUNTY FUND BUDGET - \$53,449.00.**

Commissioner Moon made a motion to send the items to the agenda of the July County Commission meeting. Commissioner Carver seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 20 voting yes, 0 voting no, 0 abstaining, and 1 absent. Chairman Burkhalter declared the motion to have passed.

IN RE: EMERGENCY MANAGEMENT AGENCY HOMELAND SECURITY GRANT APPLICATION.

Commissioner Caylor made a motion to send the item to the agenda of the July County Commission meeting. Commissioner French seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 20 voting yes, 0 voting no, 0 abstaining, and 1 absent. Chairman Burkhalter declared the motion to have passed.

IN RE: LIBRARY SERVICES AND TECHNOLOGY GRANT APPLICATION and TENNESSEE CERTIFIED DRUG COURT PROGRAM GRANT APPLICATION and RESOLUTION TO APPROVE INTERLOCAL AGREEMENT BETWEEN BLOUNT COUNTY, TENNESSEE AND THE CITY OF FRIENDSVILLE FOR THE BLOUNT COUNTY SHERIFF'S OFFICE TO DESIGNATE A FULL TIME OFFICER TO PATROL AND OPERATE WITHIN THE CORPORATE LIMITS IN THE CITY OF FRIENDSVILLE.

Commissioner Lewis made a motion to send the items to the agenda of the July County Commission meeting. Commissioner Lail seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 20 voting yes, 0 voting no, 0 abstaining, and 1 absent. Chairman Burkhalter declared the motion to have passed.

IN RE: RESOLUTION AUTHORIZING AN AMENDMENT TO A CONTRACT WITH BLOUNT MEMORIAL HOSPITAL.

Commissioner Farmer made a motion to send the item to the agenda of the July County Commission meeting. Commissioner Lail seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 20 voting yes, 0 voting no, 0 abstaining, and 1 absent. Chairman Burkhalter declared the motion to have passed.

IN RE: RESOLUTION AMENDING RESOLUTION NO. 02-02-004 ENTITLED "A RESOLUTION ADOPTING REGULATIONS FOR THE UNINCORPORATED AREAS OF BLOUNT COUNTY PURSUANT TO THE AUTHORITY OF T.C.A. SECTIONS 5-1-118(C) AND 6-2-201(22).

Commissioner Moon made a motion to send the item to the agenda of the July County Commission meeting. Commissioner Helton seconded the motion.

A vote was taken on the motion:

Burchfield - yes	Carver - yes	Farmer - yes	French - yes
Burkhalter - yes	Caylor - yes	Folts - no	Gamble - yes

Greene - yes	Kirby - yes	Melton - yes	Wright - yes
Harrison - yes	Lail - yes	Moon - yes	
Hasty - yes	Lambert - yes	Murrell - absent	
Helton - yes	Lewis - yes	Samples - yes	

There were 19 voting yes, 1 voting no, 0 abstaining, and 1 absent. Chairman Burkhalter declared the motion to have passed.

IN RE: REPORT FROM HIGHWAY DEPARTMENT REGARDING ANNUAL WORK PROGRAM and REPORT FROM HIGHWAY DEPARTMENT REGARDING INVENTORY.

Commissioner Farmer made a motion to send the items as information only to the agenda of the July County Commission meeting. Commissioner Lail seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 20 voting yes, 0 voting no, 0 abstaining, and 1 absent. Chairman Burkhalter declared the motion to have passed.

IN RE: REQUEST TO ENTER INTO MINUTES A LETTER FROM COMMISSIONER FOLTS IN RESPONSE TO A LETTER ENTERED INTO THE MAY COMMISSION MEETING MINUTES.

Commissioner Folts made a motion to send the item to the agenda of the July County Commission meeting. Commissioner Burchfield seconded the motion.

Commissioner Lambert called for the previous question. Commissioner Harrison seconded the call.

A vote was taken on the call for the previous question:

Burchfield - no	French - no	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - no	Helton - yes	Moon - yes	

There were 17 voting yes, 3 voting no, 0 abstaining, and 1 absent. Chairman Burkhalter declared the call for the previous question to be approved.

A vote was taken on the original motion:

Burchfield - yes	French - yes	Kirby - no	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - no	Wright - yes
Caylor - yes	Harrison - abstain	Lewis - yes	
Farmer - no	Hasty - yes	Melton - yes	
Folts - yes	Helton - abstain	Moon - abstain	

There were 14 voting yes, 3 voting no, 3 abstaining, and 1 absent. Chairman Burkhalter declared the motion to have passed.

IN RE: ADJOURNMENT.

Chairman Burkhalter declared the meeting to be adjourned.

July 19, 2013

To: Rhonda Pitts

Re: Stan Headrick - Bio

Ref: Blount County BZA Board Member Appointment – in August 2013

Personal Bio

Stan Headrick is a lifelong resident of Blount County and still resides with his wife – Sharon - in Walland. Education included Walland High School with Honors and the University of Tennessee with a BS majoring in Marketing graduating in 1969. Upon graduation, employment was in the plastics industry for 13 years in various sales management positions. Fabtron, Inc was founded in the mid 70's and is now located at 3806 East Lamar Alexander Parkway (across from Heritage High School) and is one of the largest Saddlery/Tack manufacturers in the USA. Parkway Mini Storage was founded in 1999 located in Walland and provides neat storage facilities for residents in Walland, Townsend, and the immediate area.

Being involved has been a way of giving back to the community and county in whatever areas that are helpful. Being a member of the BZA has been one of those ways. For the term coming up now, it would be an honor to be re-appointed and continue being of service for another term. During the past term, working within the zoning codes on items coming before the BZA has been approached with responsibility and dedication. He can be contacted at his home – 984-4998 – or on his cell – 368-2321.

BOARD OF ZONING APPEALS
 (TERMS - 5 YEARS)
 Blount County Article 11.1 and T.C.A.13-7-106

<u>Name/Address</u>	<u>Phone</u>	<u>Term Expires</u>
Bruce Damrow 2044 Stonybrook Road Louisville, TN 37777	977-8057 (APPT. 02/16/12) (Jim Melton appt. 9/16/10 - resigned 1/30/12)	9/16/15
Rob Walker 237 Meadow Road Friendsville, TN 37737	995-2564	8/20/14
Stanley Headrick 3806 E. Lamar Alexander Pkwy. Maryville, TN 37804	681-1846	8/31/13
Andy Allen (ReAppt. 8/16/12) 232 Littlebrook Circle Rockford, TN 37853	380-0996 (GORDON WRIGHT APPT. 8/16/07 <u>RESIGNED 9/1/2010</u>)	8/16/17
Larry Chesney (Appt.8/18/11) 350 Martin Valley Road Walland, TN 37886	980-0824	8/18/16

Associates:

Don Munson (Appointed 02/21/13) Term expires 2/21/18 (RESIGNED 4/4/13)

Section 10.4. Planning Commission. In instances where the Board of Zoning Appeals does not have authority to review and approve site plans required under provisions of this Resolution, the Planning Commission shall act as an administrative review panel for review of and decision on such site plans. The Planning Commission shall have authority to review and determine for approval the compliance of the site plan with the stated purposes, intent, goals, provisions and regulations in this Resolution, and will not have authority to vary any provisions or regulations nor to require any other provisions, regulations, conditions or requirements beyond the provisions and regulations contained in this Resolution. Notwithstanding any other provisions in this Resolution, the Planning Commission may, at its discretion when reviewing and approving site plans, require buffering along side and rear lot lines in the form of solid fencing and/or vegetative growth, for any use other than single family residential use that bounds a residential use or platted residential lot. In acting as an administrative review panel, the Planning Commission shall have all building permit powers of the Building Commissioner, such that an approval of a site plan shall constitute also an approval of a building permit for such site plan. The site plan shall be submitted to the Building Commissioner for forwarding to the Planning Commission at least fifteen calendar days prior to consideration at a regular or special called meeting of the Planning Commission. The Building Commissioner shall review any site plan before the Planning Commission and shall make recommendation for approval or denial with analysis and reasons for such recommendation. The decisions of the Planning Commission shall be by majority vote of the quorum present. The decisions of the Planning Commission shall be entered in the minutes of the Commission, and any denial of a site plan shall state the reasons for denial.

Article 11. BOARD OF ZONING APPEALS.

Section 11.1. Creation and Membership. In accordance with Tennessee Code Annotated 13-7-106, the Blount County Board of Zoning Appeals, referred to elsewhere in this Resolution as Board of Zoning Appeals or Board, is hereby created with five regular members. The County Legislative Body shall appoint regular members of the Board. The terms of each regular member shall be five years, provided that the first appointments upon adoption of this Resolution shall be for staggered terms of one, two, three, four, and five years such that the term of one regular member shall expire each year thereafter. Regular members may be appointed for successive terms. Vacancies for regular members shall be filled for unexpired terms in the same manner as in the case of original appointments. The County Legislative Body may appoint and designate associate members of the Board. Such associate members are authorized to sit and act in the stead for any regular member who is temporarily unable to act owing to absence from the county, illness, interest in a case before the Board, or other cause. The term of such associate members shall be for the specific time period that a regular member is temporarily unable to act. The County Legislative Body may remove any member of the Board for cause upon written charges and after a public hearing, causes to include but not limited to absence from any three consecutive meetings of the Board, or absence from more than five meetings of the Board within any twelve calendar months.

Section 11.2. Rules and Procedures. The Board of Zoning Appeals shall elect a Chairman and a Secretary from among the regular members, such Chairman and Secretary to serve for one year terms, and may be elected to successive terms. The Chairman is authorized to call a meeting of the Board for action as needed. All meetings of the Board shall be open to the public. In the absence of the Chairman, a quorum of the Board may elect a temporary Chairman to conduct business. A quorum of the Board shall consist of no less than three regular or associate members. Minutes of meetings shall be kept, reporting the members in attendance, reporting records and

JOE EVERETT
3247 Sam James Road
Maryville, TN 37803

Blount County Commissioner - elected 9/1/ 2002-8/31/ 2006
Board of Zoning Appeals Alternate/Associate member – served for 12 years
T.W.R.A. - current employee



BLOUNT COUNTY MAYOR

Ed Mitchell

341 Court Street, Maryville, TN 37804-5906

Phone: (865) 273-5700

Fax: (865) 273-5705

Email: emitchell@blounttn.org



TO: Blount County Board of Commissioners

FROM: Ed Mitchell, County Mayor

RE: Board of Construction Appeals

DATE: August 14, 2013

For the consideration of the full commission, I am recommending the following persons to be reappointed to the Board of Construction Appeals:

Doug McClanahan, Board Member (Fire Protection), 3 year term, August 2016

Donald Adsit, Board Member (Structural Engineer), 3 year term, August 2016

CONTACT: BLOUNT COUNTY MAYOR – 865-273-5700

BOARD OF CONSTRUCTION APPEALS
3 year terms

Patrick O'Hara (Board Member)(appt. 9/20/07 & 11/20/08 reappt.8//18/11-8/2014

Leon Williams (Alternate) (appt.9/20/07 & 11/20/08) reappt.8/18/11-8/2014

Bob Reed (Board Member) (appt 9/20/07) (reappointed 8/20/09) reappt.8/16/12-8/2015

J.W. Baker (Board Member) (appt. 9/20/07) (reappointed 8/20/09) reappt.8/16/12-8/2015

Jeffery T. Fletcher (Alternate) appt. 9/20/07) (reappointed 8/20/09)reappt.8/16/12-8/2015

Doug McClanahan (Board Member) 9/20/07) REAPPT. 9/16/2010-9/16/13

Donald Adsit (Board Member) 9/20/07 REAPPT. 9/16/2010-9/16/13

BOARD OF HEALTH

T.C.A. 68-2-601

(4 YEAR TERMS)

<u>Member's Name</u>	<u>Position on the Board</u>	<u>Term Expires</u>
1. Ed Mitchell 341 Court Street Maryville, TN 37804 865-273-5700	- County Mayor	
2. Rob Britt 831 Grandview Drive Maryville, TN 37803 865-984-1212	- Director of Schools	(Appointed July 16, 2009) -7/16/2013
3. Dr. David Knoll, M.D.- 313 North Houston Street Maryville, TN 37801 865-982-4824	Physician	(Appointed June 17, 2010) -6/17/2014
4. Dr. Harold Naramore- 1902 Kelton Lane Maryville, TN 37803 865-983-7211	Physician	(Appointed June 17, 2010) -7/16/2013
5. Dr. Robert Ramsey, DDS- 2120 Middlewood Drive Maryville, TN 37803 865-984-8124	Dentist	(Appointed July 16, 2009) - 7/16/2013
6. Steve Myers DPH	- Pharmacist	(Appointed July 16, 2009) -7/16/2013
7. Sharon Bailey 1410 Cottage Glen Lane Maryville, TN 37801 865-983-8194	- Registered Nurse	(Appointed October, 2010) -7/16/2013
8. DR. MARK HALL	VETERINARIAN	
Micky Roberts 865-983-4582	- County Health Director/Secretary	– Ex Officio
Dr. Tara Sturdivant, M.D.	- County Health Officer	– Ex Officio



HOME

2120 Middlewood Drive
Maryville, TN 37803
Home: (615) 741-3560

LEGISLATIVE OFFICE

WAR MEMORIAL BUILDING
NASHVILLE, TENNESSEE 37243-0120
OFFICE (615) 741-3736
FAX (615) 532-8221

House of Representatives State of Tennessee

BOB RAMSEY
STATE REPRESENTATIVE
20TH LEGISLATIVE DISTRICT

Nashville

September 5, 2013

CHAIRMAN

House Health Committee

MEMBER OF COMMITTEE:

House State Committee

MEMBER OF SUBCOMMITTEES:

House Health Subcommittee

Chairman Jerome Moon
The Blount County Commission
Blount County Commission
359 Court Street
Maryville, TN 37804-5906

RE: Blount County Board of Health Appointment

Dear Chairman Moon;

Please be advised that I have served on the Blount County Board of Health as a member and as Chairman for my designated term of four years and I would like to remain on the Board of Health in my present status. As a member on the Board of Health I am able to speak to dental issues that involve the community.

As a lifelong resident of Blount County I have worked in service of Blount County in many capacities. As a graduate of UT Knoxville Dental School, I took the opportunity to open and operate my dental practice in my Maryville. Since 1976, as a family dentist, I have served as a volunteer throughout the Blount community, participated in and supported; Blount County Chamber, arts, and recreational events, and I have enjoyed being a Friend of Blount County Library. I have volunteered and served in the County Medical Examiner's office as a Dental Examiner and as County Commissioner for over 17 years as well.

I have proudly served Blount County for over 20 years and would like to continue as a qualified Dentist on the Blount County Board of Health. Please do not hesitate to contact me if I can be of service to you. Thank you for your time and consideration.

Sincerely,

Bob Ramsey, DDS

cc: Blount County Commission

BR:rbf

EMAIL

rep.bob.ramsey@capitol.tn.gov

To Rhonda Pitts,

I was informed by Mickey Roberts, Blount County Board of Health, to let you know about whether I was staying on the board of health for another term as a pharmacist. At this time, I will stay on the board for another term.

If you have any questions, please phone me at 983-6579.

Thank you,
Stephen L. Myers, R. Pharmacist

STEVEN L. MYERS, R. PHARMACIST
1022 Amerine Road
Maryville, TN 37804

Graduate of Everett High School, Hiwassee College, and Samford University School of Pharmacy.

Registered Pharmacist and Co-Owner of Lowe's Drugs, Inc. since 1984

Has served on Board of Health for over 20 years.

Attends East Maryville Baptist Church - currently serves on Mission Committee

George Harold Naramore, M.D., M.B.A., J.D.

1902 Kelton Lane
Maryville, Tennessee 37803
Home: ()-
Cell: () -

PERSONAL INFORMATION:

Spouse: Lee Ellen Naramore, M.D.
Daughter: Rachel Lee Naramore, June 12, 1991

Date of Birth: July 10, 1961
Place of Birth: Columbus, Georgia

PROFESSIONAL EXPERIENCE:

Chief Medical Officer/In-House Legal Counsel BLOUNT MEMORIAL HOSPITAL 907 E. Lamar Alexander Parkway Maryville, TN	August 2009 – Present
Assistant Professor THE UNIVERSITY OF TENNESSEE Physician Executive MBA Program Knoxville, TN	January 2007 – July 2009
General Counsel/Staff Psychiatrist FRONTIER HEALTH Gray, TN	April 2008 – August 2009
Associate Attorney HUNTER, SMITH & DAVIS Kingsport, TN	August 2006 – April 2007
Medical Director & President of the Medical Staff WOODRIDGE HOSPITAL a division of Frontier Health Johnson City, TN	October 1, 199 – July 2003
Medical Director of Crisis Response Services WOODRIDGE HOSPITAL & FRONTIER HEALTH Johnson City, TN	1993 – 2003
Clinical Assistant Professor JAMES H. QUILLEN COLLEGE OF MEDICINE Johnson City, TN	1993 – 2003 & 2007 – Present
Chief Consultation Liaison Services FRONTIER HEALTH, Consultation at Johnson City Medical Center Johnson City, TN	1993 – 2002
Staff Psychiatrist WOODRIDGE HOSPITAL a division of Frontier Health Johnson City, TN	1993 – 2003

Medical Director of Adolescent Unit WOODRIDGE HOSPITAL a division of Frontier Health Johnson City, TN	1995 – May 2005
Staff Psychiatrist MOUNTAIN PSYCHIATRIC CLINIC Asheville, NC	1991 – 1993
Assistant Professor of Psychiatry JAMES H. QUILLEN COLLEGE OF MEDICINE Johnson City, TN	July 1991 – December 1991

COMMITTEES/BOARD:

Blount County Health Department	2010 – Present
ETSU Foundation East Tennessee State University	2010 – Present
Acute Care Committee Blount Memorial Hospital	2009 – Present
Ethics Advisory Committee Blount Memorial Hospital	2009 – Present
Infection Control Committee Blount Memorial Hospital	2009 – Present
Physicians Performance Improvement Committee Blount Memorial Hospital	2009 – Present
Patient Care Practices Committee Blount Memorial Hospital	2009 – Present
Medical Executive Committee Blount Memorial Hospital	2009 – Present
Board of Directors Friends in Need Kingsport, TN	2006 – 2009
Board of Directors Coalition for Kids Johnson City, TN	2007 – 2009
Chair, Performance Improvement Committee Frontier Health	1999 – 2003
Chair, Medical Executive Committee Frontier Health	1999 – 2003
Chair, Peer Review Committee Woodridge Hospital a division of Frontier Health	October 1998 – 2003
Committee Member, The Child Fatality Review Team	March 2001 – 2003

Washington County Department of Health
Johnson City Health Center

Chair, QI/UR/MR Committee
Woodridge Hospital a division of Frontier Health

June 1996 – October 1998

Chair, Section of Neurology & Psychiatry
Southern Medical Association

1996

Vice Chair, Section of Neurology & Psychiatry
Southern Medical Association

1995 – 1996

Secretary, Section of Neurology & Psychiatry
Southern Medical Association

1992 – 1994

EDUCATION:

College of Law
THE UNIVERSITY OF TENNESSEE
Knoxville, TN

2006

Master of Business Administration
THE UNIVERSITY OF TENNESSEE
Knoxville, TN

2002

Medical Doctor
JAMES H. QUILLEN COLLEGE OF MEDICINE
Johnson City, TN

1987

Bachelor of Science
EAST TENNESSEE STATE UNIVERSITY
Johnson City, TN

1983

INTERNSHIP:

Psychiatry
JAMES H. QUILLEN COLLEGE OF MEDICINE
Johnson City, TN

December 1987 – July 1988

Internal Medicine
UNIVERSITY OF FLORIDA
Gainesville, FL

July 1987 – October 1987

RESIDENCY:

Psychiatry
JAMES H. QUILLEN COLLEGE OF MEDICINE
Johnson City, TN

August 1988 – June 1991

CERTIFICATIONS:

National Board of Medical Examiners
Certificate Diploma

American Board of Psychiatry and Neurology
Certified January 1993
Certificate #26909

American Board of Adolescent Psychiatry
Certified May 3, 1996 – 2006

American Board of Psychiatry and Neurology, Addiction Psychiatry
Certified June 1997 – 2007

LICENSURE:

State of Tennessee Medical License	MD019155
DEA	BN1550955
Tennessee Board of Professional Responsibility	BPR#025597

SPECIAL HONORS, AWARDS, DISTINCTIONS:

Award for Outstanding Academic Achievement Not for Profits	2006
Award for Outstanding Academic Achievement Law & Medicine Seminar	2005
Award for Outstanding Academic Achievement Constitutional Law	2004
Outstanding Clinical Faculty Member East Tennessee State University, Department of Psychiatry	2001 – 2002
Healthcare Heroes Award Monarch Pharmaceuticals & King Pharmaceuticals	2000
Outstanding Clinical Teacher East Tennessee State University, Department of Psychiatry	1999 – 2000
Tennessee Delegate American Society of Adolescent Psychiatry	1997
“40 Under 40 Award” Tri Cities Business Journal	1997
Cum Laude Graduate East Tennessee State University	1993
1 st Annual Louis A. Cancellaro Outstanding Performance Award 1991 For exemplary achievement during Psychiatry Residency	
Chief Resident, Psychiatry James H. Quillen College of Medicine	1989 – 1991
Resident of the Year James H. Quillen College of Medicine	1989 – 1990
Wilkins & Wilkins Award For academic achievement in Medical School	1987

TELEVISION PRESENTATIONS:

“Stress is what You Make of It” – Work Stress – How can I change stress”
“How to Deal with Anger in a Constructive Manner”

“Mental Health Needs in the Elderly” – Importance of physical exams, nutritional status, social needs, etc.
“Accessing Community Systems & Knowing when to Call”
“Reevaluating” – Keeping up with what’s good in your life & deciding When to make improvements
“Holiday Stress”
“Finding Time for the Family”
“Substance Abuse – How to Help when the Abuser Doesn’t Want Help”
“When the Caregiver Becomes the Caretaker”
“Setting Limits – Disciplining”
“When Does Anxiety Require Treatment/Intervention?”
“Getting a Grip on Anger/Temper”
“Coping with Adolescence – What Parents Can Expect”
“Blended Families, It Can Work”
“Recognizing & Dealing with Grief”
“Ways to Build Self Esteem”
“Seasonal Affective Disorder”
“Surviving Holidays”
“ADHD Can be Controlled”
“Teens & Depression”
“Helping Kids Stay Drug-Free”
“Setting Limits – A Parent’s Guide for Discipline”
“Sibling Rivalry”
“Child Abuse – The Hidden Bruises”
“Teaching Kids Anger Management”
“Helping Kids Deal with Major Changes in the Family”
“Eating Disorders”
“Making a Family Resolution to Reconnect”
“Single Parent Households – It CAN Work”
“Coping with Anxiety Disorder”
“Accessing Help for the Mentally Ill Family Member”
“Coping with the Change to Adolescence – From the Child’s Perspective”
“Teaching Latch-Key Kids Responsibility”
“Bringing Back the Dinner Hour”
“Helping Kids Stay Drug Free”
“Developing a Comprehensive Plan to Help Your Child with ADHD”
“Building Your Child’s Self-Esteem”
“When Your Child is Hanging Around with the Wrong Crowd”
“The Aging Parent and Dementia”
“Setting Achievable Goals for the Year”
“When your child Asks the Question – Is there Really a Santa Clause?”
“Alcoholism – The Whole Family Suffers”
“Teens and Depression”
“Children and Grief”
“Anger Management – Turning Loose of the Anger”
“ADHD in the Classroom – A Look at Meds in the Schools”
“Maintaining a Healthy State of Mind for the Senior”
“Developing a Stress-Free Lifestyle”
“Bringing Quality Time Back to the Family”
“Child Abuse – The Hidden Bruises”
“Sibling Rivalry”
“Panic Disorders”
“Self-Esteem and the Adolescent”
“Making Realistic Resolutions and Sticking to Them”
“Mending Family’s Disputes during the Holidays”
“Holiday Blues”

“Women and Depression”

“Depression”

“Back to School Issues – The Transition from Home to School or Attending a New School”

“How to Administer Discipline”

“Helping Blended Families Bond”

“Recognizing the Problem Teen”

“Alcohol, Drugs & the Adolescent”

“Manic Depression/Bipolar Disorder”

“ Building Self-Esteem”

“ADHD”

Mark Richard Hall was born February, 23, 1954 in Champaign, Illinois. He attended primary school in both Illinois and Tennessee, and graduated from Oak Ridge High School in 1972. He went on to Maryville College, in Maryville, Tennessee and graduated with a degree in Chemistry in 1976. At this time he was also an avid whitewater paddling enthusiast. He graduated from the University of Tennessee Knoxville with a degree in Veterinary Medicine in 1980.

He practiced veterinary medicine in Wisconsin and Sevier County, TN., before purchasing Blount Veterinary Clinic in Maryville, TN. in 1990, where he is currently in practice. He also serves as acting Director of Midland Pet Emergency Center in Alcoa, TN. He is a member of the Tennessee Veterinary Medical Association.

He is an active Rotarian, with which he has had a career long involvement. He served as president of the Sevier Chapter in 1989 and 1990, and was also a Paul Harris Fellow in the Rotary Club Foundation.

He has two adult children Aimee Hall of Washington, D.C. and Erik Hall of Clarksville, TN.

Dr. Hall resides in Maryville, TN.

From: Rob Britt [<mailto:Rob.Britt@blountk12.org>]
Sent: Thursday, September 05, 2013 4:56 PM
To: Rhonda Pitts
Cc: Micky Roberts
Subject: Board of Health

Rhonda,

As Director of Schools (Superintendent of Schools) I am willing to continue to serve on the Blount County Board of Health. Please let me know if you have questions about this communication.

Thank you,
Rob Britt
Director of Schools
Blount County Schools

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed and may contain information that is non-public, proprietary, privileged, confidential, and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, notify us immediately by forwarding the email to postmaster@blountk12.org and (1) destroy this message if a facsimile or (2) delete this message immediately if this is an electronic communication without a copy. All email passing through the Blount County School System is scanned for content, viruses and security before entering or leaving our system. Spam, viruses, dangerous attachments, and offensive content are removed automatically. Thank You

Vita

Sharon Annette Pusey Bailey

1410 Cottage Glen Lane
Maryville, Tennessee 37801

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nursebailey@chartertn.net

Education:

<u>Institution</u>	<u>Degree and Date</u>	<u>Major</u>
University of Tennessee College of Nursing Knoxville, Tennessee	PhD in Nursing- 1989-1990 *Course work not completed	Nursing
University of Tennessee College of Nursing Knoxville, Tennessee	Masters of Science -1984	Nursing
University of Tennessee Center for Health Sciences Memphis, Tennessee	Bachelors of Science -1972	Nursing
Western Pennsylvania Hospital Pittsburgh, Pennsylvania	Diploma -1970	Nursing
Maryville College Maryville, Tennessee	Non-degree- 1965-1967, 1970	Music

Licensure: I am licensed as a Registered Nurse and as an Advanced Practice Nurse in the state of Tennessee (license copies available on request).

Professional Experience:

St. Mary's Medical Center Knoxville, Tennessee
Nursing faculty-diploma program
Employed from July of 1972-July 1981

Blount Memorial Hospital Maryville, Tennessee
Employed from July 1981 to November 2005 in multiple job roles.

Tennessee Wesleyan College Athens, Tennessee
Nursing Faculty
Employed from January 2006 until retirement August 1, 2013

Previous responsibilities

Vice Chief Nurse Executive/ Associate Nurse Executive July 2000- December 2005

Some of the responsibilities with this job included Management Director of Emergency Services where I facilitated a construction expansion project.

With the ED staff, the patient care delivery services of the multidisciplinary team Plans were made to adapt to meet the future needs of the department. Other responsibilities included: developing both the operating and capital budgets for the Department, disaster preparedness, staff development and education, and day-to day Staffing and customer services work. In the absence of the Chief Nurse, I made Decisions influencing the nursing division. I served as a Mentor, preparing patient care coordinators to become clinical directors. I Participated on multiple hospital committees including the hospital risk committee And several computer development and implementation projects.

Management Director of Home Services 1989-2000

Had the financial and operational responsibility for the home care programs of the hospital including Home Health, Hospice, Life Line, Home Infusion and Home Life Services. Developed several of these programs and acquired appropriate Medicare certification. Implemented a Home Services information system. Responsible for resource management -- financial and human, development of new programs, clinical practice, information systems management, managed care and regulatory compliance issues.

Clinical Director of Critical Care 1986-1989

Medical-Surgical Clinical Nurse Specialist 1982-1986

Taught oncology course, worked with staff development and patient education including diabetic management program. Developed the Better Breather's program for outpatients with respiratory problems and the COPD teaching packet. Adjunct Clinical Instructor U.T. College of Nursing and Maryville College

Hospice Care Coordinator

Developed the program in 1981, have consistently been involved with the development of palliative care programs in the hospital system and applied for and received Medicare certification for the program. Taught hospice volunteers and did extensive community education on the hospice program. Participated in the development of Family Support Services and Advanced Illness Assistance Team.

Medical-Surgical Nursing Instructor 1972-1981

St. Mary's Medical Center School of Nursing
Knoxville, Tennessee

Taught Respiratory Nursing, Oncology Nursing and Critical Care Nursing. Involved with development of new curriculum.

Staff Nurse 1971-1972
Veteran's Administration Hospital
Memphis, Tennessee
Cardiac Rehabilitation and Critical Care

Worked with the Cardiac Rehab program teaching classes and developing patient education tools.

Blount Memorial Hospital
Staff Nurse-Medical-Surgical Nursing 1970-1971

Professional Organizations:

American Nurses Association

TNA District II President -- 1996 - 1999, participation on TNA State Board of Directors;
TNA Treasurer- 2004- 2010; ANA delegate; Current TNA Treasurer and Executive
Committee member 2012

TNF President 2010-2012

Member of the ANCC review committee for continuing education-Tennessee

Oncology Nursing Society

Sigma Theta Tau Nursing Honor Society- University of Tennessee (Gamma Chi) and Tennessee
Wesleyan (RhoMu)

Tennessee Organization of Nurse Executives

Oncology Nursing Society

Community Involvement:

American Cancer Society -- Tennessee Division; Blount County Relay for Life

American Diabetes Association -- Blount County

Habitat for Humanity -- Blount County

Elder and Clerk of Session-- New Providence Presbyterian Church

Maryville College National Alumni

Maryville Community Chorus

American Red Cross- Knox Chapter

Blount County Health Department Board of Directors

Honors

Stephen Bufton Memorial Scholarship - 1980

American Business Women's Association

Maryville, Tennessee

Tennessee Nurses Association

Council on Nursing Management Award - 1993

Tennessee Nurses Association District II
Leadership Award - 1988
Clinical Award- 2006
Leadership award- 2012

Outstanding Alumnus University Tennessee of Knoxville
Nursing Performance in Management Administration and Community Services
1998

Tennessee Hospital Association Nurse of Distinction Award
October 1999

Tennessee Wesleyan College Deane G. Hall Faculty award 2011

Certification:

Adult Health Clinical Nurse Specialist Certified – American Nurses Association since 1984-re-certified until 2015

BLOUNT COUNTY CORRECTIONS PARTNERSHIP – Appt. 7-19-12
(formerly the Ad Hoc Committee to Study Jail Overcrowding)

Ron Dunn Sheriff’s Office Rep-appt.7/19/12 -273-5000(Resigned 8/26/13)
Jeff French..... Sheriff’s Office Rep. - appt. 7/19/12 -273-5000
Tab Burkhalter..... Commissioner appt. 7/19/12- 254-2829 -Chairman
Mike Caylor..... Commissioner appt. 7/19/12- 323-3143
Gary Farmer Commissioner appt. 7/19/12- 983-4778
Tom Greene..... Commissioner appt. 7/19/12- 995-2628
Randy Vineyard..... Director of Accounts and Budgets Ex-Officio-273-5710

Also, contact Ed Mitchell- County Mayor 273-5700



BLOUNT COUNTY MAYOR

Ed Mitchell

341 Court Street, Maryville, TN 37804-5906

Phone: (865) 273-5700

Fax: (865) 273-5705

Email: emitchell@blounttn.org



TO: Board of Commissioners

FROM: Ed Mitchell, County Mayor

RE: Recommendation for Tuckaleechee Utility Board

DATE: August 25, 2013

For your information, I have made the following appointment to the Tuckaleechee Utility District of Commissioners:

Michael Talley, term to expire on 6/30/17

COUNTY COMMISSION STANDING COMMITTEES
FOR RENEWAL SEPTEMBER 19, 2013

1. **Allocation of Space Committee** – Tab Burkhalter, **Richard Carver**, Mike Caylor, Holden Lail, and Kenneth Melton.
2. **Animal Center Advisory Board** –Rick Carver, Roy Gamble, Peggy Lambert, Kenneth Melton, **Steve Samples**, Chris Protzman(SMACF), Kandi Yeager (SMACF), Richard Yeager, Jr.(SMACF), Kellie Bachman, Michelle Halstead, and Carl Koella, III (City of Rockford).
3. **Beer Board** – Tonya Burchfield, Richard Carver, Gary Farmer, Ron French, Roy Gamble, Scott Helton, Gerald Kirby, Peggy Lambert, **Holden Lail**, and **Commissioner Opening** for Steve Samples.
4. **Education Committee** – Jim Folts, **Ron French**, Roy Gamble, Tonya Burchfield, and **Commissioner Opening** for Steve Samples.
5. **Human Resources/Insurance Committee** – County Mayor Ed Mitchell, James Berrong, Bill Dunlap, Tonya Burchfield, **Gary Farmer**, Ron French, Holden Lail, Mike Lewis, (Officeholder/Elected Official Phyllis Crisp - County Mayor recommends), and David Murrell.
6. **Information Technology Committee** – **County Mayor Ed Mitchell**, John Herron, Richard Carver, Scott Helton, Steve Samples, Roy Crawford, John Dalton, Jeff Hatcher, Keith Hackney, and Scott Graves.

****Bold Name signifies Chairman**

Please call the Blount County Commission Office at 865-273-5830 for information.



BLOUNT COUNTY MAYOR

Ed Mitchell

341 Court Street, Maryville, TN 37804-5906

Phone: (865) 273-5700

Fax: (865) 273-5705

Email: emitchell@blounttn.org



TO: Blount County Commission

FROM: Ed Mitchell, Mayor

RE: Recommendations for Animal Center Advisory Board

DATE: September 3, 2013

For the consideration of the full commission, I am submitting my recommendation of the following names to be re-appointed to serve on the Animal Center Advisory Board:

Steve Samples
Peggy Lambert
Roy Gamble
Kenneth Melton
Rick Carver



BLOUNT COUNTY MAYOR

Ed Mitchell

341 Court Street, Maryville, TN 37804-5906

Phone: (865) 273-5700

Fax: (865) 273-5705

Email: emitchell@blounttn.org



TO: Blount County Board of Commissioners

FROM: Ed Mitchell, County Mayor

RE: Recommendation for the Human Resources/Insurance Committee

DATE: September 3, 2013

For the consideration of the full commission, I am submitting my re-appointment of the following name to serve on the Blount County Human Resources/Insurance Committee:

Phyllis Crisp, Register of Deeds

BUDGET TRANSFERS

(COMMISSION ACTION NEEDED)

<u>FUND</u>	<u>AMOUNT</u>	<u>BUDGET COMMITTEE</u>	<u>VOTE</u>
141 - Schools Various	\$	Recommended	5 – yes
101 – Gen. County Other Gen. Adm.	\$ 5,400.00	Recommended	5 – yes
101 - Gen. County Soil Conservation	\$ 750.00	Recommended	5 – yes
101 – Gen. County Accounting	\$ 31,504.00	Recommended	5 – yes
101 – Gen. County Clerk & Master	\$ 2,462.00	Recommended	5 – yes
101 – Gen. County Victims Assistance	\$ 41,835.00	Recommended	5 – yes
101 – Gen. County Jud. Commissioners	\$255,848.00	Recommended	5 – yes

Blount County Schools
General Purpose School Fund Budget
 For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Object Number	Cost Center and Object Title	2012-2013	ADOPTED	AMENDED	TOTAL
		Budget	2013-2014 Budget	2013-2014 Budget	
GENERAL PURPOSE SCHOOL FUND					
APPROPRIATION TOTALS BY COST CENTER					
		2012-2013	ADOPTED	AMENDED	TOTAL
		Budget	2013-2014	2013-2014	AMENDMENT
		Budget	Budget	Budget	
71100	Regular Education Program	\$ 40,669,550	\$ 37,612,976	39,472,100	1,859,124
71200	Special Education Program	8,032,553	8,076,400	7,869,900	(206,500)
71300	Vocational Education Program	3,529,200	3,559,400	3,465,800	(93,600)
71600	Adult Education Program	221,475	218,400	213,200	(5,200)
71900	Retiree Insurance	1,325,000	1,325,000	1,310,000	(15,000)
72110	Attendance	117,400	120,000	117,400	(2,600)
72120	Health Services	792,700	813,350	805,600	(7,750)
72130	School Counselors	1,819,400	1,862,000	1,773,000	(89,000)
72131	Family Resource Center	50,300	51,900	51,500	(400)
72210	Regular Education Support	2,202,200	2,317,800	2,099,900	(217,900)
72220	Special Education Support	463,900	484,700	459,600	(25,100)
72230	Vocational Education Support	85,800	87,800	85,800	(2,000)
72260	Adult Education Support	117,781	113,100	111,400	(1,700)
72290	Safe Schools Grant	61,000	61,500	61,200	(300)
72310	Board of Education Services	1,591,800	1,623,600	1,737,400	113,800
72320	Office of Director of Schools	543,300	569,200	516,775	(52,425)
72410	Office of Principal	5,654,242	5,807,100	5,627,230	(179,870)
72510	Fiscal Services	200,250	212,600	186,960	(25,640)
72610	Operation of Plant	7,648,600	7,749,494	7,427,955	(321,539)
72620	Maintenance of Plant	1,892,600	1,921,700	1,712,100	(209,600)
72710	Transportation	3,828,850	3,672,300	3,588,300	(84,000)
72810	Technology	772,964	1,103,800	766,000	(337,800)
73400	Early Childhood Education	638,800	664,000	655,000	(9,000)
76100	Regular Capital Outlay	90,636	676,000	590,000	(86,000)
82130	Capitalized Leases	288,740	295,880	295,880	-
	TOTAL APPROPRIATIONS	\$ 82,639,041	\$ 81,000,000	81,000,000	-

Blount County Schools

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
71100 REGULAR INSTRUCTION PROGRAM					
116	Teachers	\$ 27,022,850	\$ 22,311,700	26,508,000	4,196,300
117	Career Ladder Program	300,000	300,000	300,000	-
127	Career Ladder Extended Contracts	122,200	100,000	100,000	-
140	Salary Supplements	450,000	680,000	415,700	(264,300)
163	Educational Assistants	1,588,000	1,650,000	1,076,400	(573,600)
187	Unused Personal Days - Teachers	10,000	10,000	10,000	-
188	Bonus Payments	-	-	0	-
189	Other Salaries & Wages	-	-	0	-
195	Substitute Teachers (\$60/day)	350,000	370,000	350,000	(20,000)
198	Non-Certified Substitute Teachers (\$55/day)	250,000	260,000	250,000	(10,000)
201	Social Security	1,815,000	1,903,000	1,750,000	(153,000)
204	State Retirement	2,510,000	2,631,276	2,463,000	(168,276)
205	Employee Insurance - Dependent	2,322,000	2,465,000	2,390,500	(74,500)
206	Employee Insurance - Life	77,000	78,500	74,000	(4,500)
207	Employee Insurance - Health	2,912,000	2,945,000	2,820,000	(125,000)
208	Employee Insurance - Dental	177,000	179,000	172,000	(7,000)
212	Employer Medicare Liability	428,000	450,000	415,000	(35,000)
	Total Salaries and Benefits	\$ 40,334,050	\$ 36,333,476		
311	Contracts with Other Schools	-	-	0	-
336	Maintenance of Equipment	-	4,000	0	(4,000)
349	Printing	5,500	5,500	5,500	-
399	Other Contracted Services	-	-	0	-
429	Instructional Supplies	244,500	296,000	296,000	-
449	Textbooks	76,000	974,000	76,000	(898,000)
599	Other Charges	9,500	-	0	-
709	Data Processing Equipment	-	-	0	-
711	Furniture & Fixtures	-	-	0	-
722	Regular Instruction Equipment	-	-	0	-
	Total Non-Salary	\$ 335,500	\$ 1,279,500		
71100 REGULAR INSTRUCTION PROGRAM TOTALS		<u>\$ 40,669,550</u>	<u>\$ 37,612,976</u>		

Blount County Schools

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

<u>Obect Number</u>	<u>Cost Center and Object Title</u>	<u>2012-2013 Budget</u>	<u>ADOPTED 2013-2014 Budget</u>	<u>AMENDED 2013-2014 Budget</u>	<u>TOTAL AMENDMENT</u>
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Blount County Schools
General Purpose School Fund Budget
For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
71200 SPECIAL EDUCATION PROGRAM					
116	Teachers	\$ 4,641,500	\$ 4,630,000	4,545,500	(84,500)
117	Career Ladder Program	50,000	50,000	50,000	-
127	Career Ladder Extended Contracts	6,000	6,000	6,000	-
163	Educational Assistants	917,500	965,000	881,400	(83,600)
201	Social Security	340,000	343,000	333,000	(10,000)
204	State Retirement	477,600	481,000	472,000	(9,000)
205	Employee Insurance - Dependent	460,400	476,000	462,500	(13,500)
206	Employee Insurance - Life	14,500	15,000	14,300	(700)
207	Employee Insurance - Health	635,000	648,000	643,000	(5,000)
208	Employee Insurance - Dental	38,000	38,400	37,500	(900)
212	Employer Medicare Liability	80,000	81,000	79,000	(2,000)
	Total Salaries and Benefits	\$ 7,660,500	\$ 7,733,400		
310	Contracts with Public Agencies	8,000	8,000	8,000	-
312	Contracts with Private Agencies	42,000	42,000	42,000	-
336	Maintenance of Equipment	1,000	1,000	1,000	-
399	Other Contracted Services	250,000	250,000	252,700	2,700
429	Instructional Supplies	69,053	40,000	40,000	-
499	Other Supplies	1,000	1,000	1,000	-
524	In Service/Staff Development	-	-	0	-
725	Special Education Equipment	1,000	1,000	1,000	-
	Total Non-Salary	\$ 372,053	\$ 343,000		
71200 SPECIAL EDUCATION PROGRAM TOTALS		<u>\$ 8,032,553</u>	<u>\$ 8,076,400</u>		

Blount County Schools

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
71300 VOCATIONAL EDUCATION PROGRAM					
116	Teachers	\$ 2,531,000	\$ 2,550,000	2,485,000	(65,000)
117	Career Ladder Program	20,000	20,000	20,000	-
127	Career Ladder Extended Contracts	6,000	6,000	6,000	-
201	Social Security	154,000	156,000	154,000	(2,000)
204	State Retirement	227,200	228,800	223,000	(5,800)
205	Employee Insurance - Dependent	225,500	226,500	213,000	(13,500)
206	Employee Insurance - Life	7,100	7,500	6,700	(800)
207	Employee Insurance - Health	255,800	261,900	251,800	(10,100)
208	Employee Insurance - Dental	15,500	15,500	14,700	(800)
212	Employer Medicare Liability	<u>36,500</u>	<u>36,600</u>	36,000	(600)
	Total Salaries and Benefits	\$ 3,478,600	\$ 3,508,800		
336	Maintenance of Equipment	4,000	4,000	4,000	-
399	Other Contracted Services	-	-	0	-
429	Instructional Supplies	40,000	40,000	45,000	5,000
499	Other Supplies	2,000	2,000	2,000	-
506	Liability Insurance	600	600	600	-
730	Vocational Instruction Equipment	<u>4,000</u>	<u>4,000</u>	4,000	-
	Total Non-Salary	\$ 50,600	\$ 50,600		
71300 VOCATIONAL EDUCATION PROGRAM TOTALS		<u>\$ 3,529,200</u>	<u>\$ 3,559,400</u>		

Blount County Schools
General Purpose School Fund Budget
 For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
71600 ADULT EDUCATION PROGRAM					
<i>95% STATE/FEDERAL FUNDING</i>					
116	Teachers	\$ 132,900	\$ 130,000	126,000	(4,000)
133	Paraprofessionals	8,699	8,000	9,000	1,000
138	Instructional Computer Personnel	32,000	33,000	32,000	(1,000)
201	Social Security	10,562	11,000	10,200	(800)
204	State Retirement	7,800	8,000	8,000	-
205	Employee Insurance - Dependent	6,700	6,700	6,700	-
206	Employee Insurance - Life	300	300	300	-
207	Employee Insurance - Health	10,300	10,300	10,300	-
208	Employee Insurance - Dental	600	600	600	-
212	Employer Medicare Liability	<u>2,514</u>	<u>3,000</u>	2,600	(400)
	Total Salaries and Benefits	\$ 212,375	\$ 210,900		
302	Advertising	-	-	0	-
399	Other Contracted Services	500	500	500	-
429	Instructional Supplies	6,600	5,000	5,000	-
513	Workers Compensation	-	-	0	-
524	In-Service/Staff Development	-	-	0	-
709	Data Processing Equipment	2,000	2,000	2,000	-
790	Other Equipment	<u>-</u>	<u>-</u>	0	-
	Total Non-Salary	\$ 9,100	\$ 7,500		
71600 ADULT EDUCATION PROGRAM TOTALS		<u>\$ 221,475</u>	<u>\$ 218,400</u>		

Blount County Schools

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

<u>Obect Number</u>	<u>Cost Center and Object Title</u>	<u>2012-2013 Budget</u>	<u>ADOPTED 2013-2014 Budget</u>	<u>AMENDED 2013-2014 Budget</u>	<u>TOTAL AMENDMENT</u>
71900 RETIREE INSURANCE					
211	Retiree Benefits	\$ 1,325,000	\$ 1,325,000	1,310,000	(15,000)
	Total Salaries and Benefits	\$ 1,325,000	\$ 1,325,000		
599	Other Charges	-	-		
	Total Non-Salary	\$ -	\$ -		
71900 RETIREE INSURANCE TOTALS		<u>\$ 1,325,000</u>	<u>\$ 1,325,000</u>		

Blount County Schools
General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72110 ATTENDANCE					
105	Supervisor	\$ 38,200	\$ 38,900	38,200	(700)
162	Clerical Personnel	43,800	45,200	43,800	(1,400)
189	Other Salaries	-	-	0	-
201	Social Security	5,100	5,300	5,100	(200)
204	State Retirement	8,400	8,600	8,400	(200)
205	Employee Insurance - Dependent	6,700	6,700	6,700	-
206	Employee Insurance - Life	300	300	300	-
207	Employee Insurance - Health	12,900	12,900	12,900	-
208	Employee Insurance - Dental	800	800	800	-
212	Employer Medicare Liability	1,200	1,300	1,200	(100)
	Total Salaries and Benefits	\$ 117,400	\$ 120,000		
	72110 ATTENDANCE TOTALS	<u>\$ 117,400</u>	<u>\$ 120,000</u>		

Blount County Schools
General Purpose School Fund Budget
 For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72120 HEALTH SERVICES					
131	Medical Personnel	\$ 510,000	\$ 525,000	515,500	(9,500)
161	Secretary		-	9,900	9,900
189	Other Salaries		-	59,200	59,200
201	Social Security	31,700	31,500	36,000	4,500
204	State Retirement	32,700	33,900	39,800	5,900
205	Employee Insurance - Dependent	30,000	34,000	33,500	(500)
206	Employee Insurance - Life	800	850	940	90
207	Employee Insurance - Health	36,000	36,000	41,200	5,200
208	Employee Insurance - Dental	2,100	2,100	2,400	300
212	Employer Medicare Liability	<u>7,400</u>	<u>8,000</u>	8,500	500
	Total Salaries and Benefits	\$ 650,700	\$ 671,350		
349	Printing		-	500	500
355	Travel		-	3,000	3,000
399	Other Contracted Services	2,000	2,000	3,000	1,000
413	Drugs & Medical Supplies	15,000	15,000	18,500	3,500
429	Instructional Supplies		-	33,660	33,660
499	Other Supplies		-	0	-
524	In-Service/Staff Development		-	0	-
709	Data Processing Equipment		-	0	-
	Total Non-Salary	\$ 17,000	\$ 17,000		
72120 HEALTH SERVICES TOTALS		<u>\$ 667,700</u>	<u>\$ 688,350</u>		

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72121 COORDINATED SCHOOL HEALTH PROGRAM					
161	Secretary	\$ 8,601	\$ 10,300	0	(10,300)
189	Other Salaries	59,200	60,200	0	(60,200)
201	Social Security	4,219	4,400	0	(4,400)
204	State Retirement	6,719	6,900	0	(6,900)
205	Employee Insurance - Dependent	-	-	0	-
206	Employee Insurance - Life	138	140	0	(140)
207	Employee Insurance - Health	4,900	5,200	0	(5,200)
208	Employee Insurance - Dental	300	300	0	(300)
212	Employer Medicare Liability	987	1,100	0	(1,100)
	Total Salaries and Benefits	\$ 85,064	\$ 88,540		
348	Postal Charges	-	-	0	-
349	Printing	-	500	0	(500)
355	Travel	2,769	3,000	0	(3,000)
399	Other Contracted Services	325	1,000	0	(1,000)
429	Instructional Supplies	36,841	31,960	0	(31,960)
790	Other Equipment	-	-	0	-
	Total Non-Salary	\$ 39,936	\$ 36,460		
72121 COORDINATED SCHOOL HEALTH PROGRAM TOTALS		\$ 125,000	\$ 125,000		

Blount County Schools
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 For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Object Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72130 SCHOOL COUNSELORS					
123	Guidance Personnel	\$ 1,214,500	\$ 1,250,000	1,180,000	(70,000)
130	Social Workers	-	-	38,700	38,700
161	Secretary	53,800	54,500	53,800	(700)
201	Social Security	78,500	80,900	78,900	(2,000)
204	State Retirement	114,000	117,200	114,400	(2,800)
205	Employee Insurance - Dependent	93,400	93,500	93,500	-
206	Employee Insurance - Life	3,600	3,700	3,700	-
207	Employee Insurance - Health	133,500	134,000	134,200	200
208	Employee Insurance - Dental	8,000	8,000	7,800	(200)
212	Employer Medicare Liability	<u>18,200</u>	<u>19,000</u>	18,400	(600)
	Total Salaries and Benefits	\$ 1,717,500	\$ 1,760,800		
307	Communication	-	-	0	-
322	Evaluation & Testing	45,700	45,000	44,100	(900)
355	Travel	1,200	1,200	1,200	-
399	Other Contracted Services	-	-	0	-
429	Instructional Supplies	-	-	200	200
435	Office Supplies	-	-	400	400
499	Other Supplies	5,000	5,000	5,000	-
524	In Service/Staff Development	-	-	200	200
709	Data Processing Equipment	<u>50,000</u>	<u>50,000</u>	50,000	-
	Total Non-Salary	\$ 101,900	\$ 101,200		
	72130 SCHOOL COUNSELORS TOTALS	<u>\$ 1,819,400</u>	<u>\$ 1,862,000</u>		

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Object Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72131 FAMILY RESOURCE CENTER					
<i>STATE GRANT FUNDING (\$33,300 GRANT)</i>					
130	Social Workers	\$ 37,800	\$ 39,000	0	(39,000)
201	Social Security	2,400	2,500	0	(2,500)
204	State Retirement	3,400	3,500	0	(3,500)
205	Employee Insurance - Dependent	-	-	0	-
206	Employee Insurance - Life	105	200	0	(200)
207	Employee Insurance - Health	5,200	5,200	0	(5,200)
208	Employee Insurance - Dental	300	300	0	(300)
212	Employer Medicare Liability	550	600	0	(600)
	Total Salaries and Benefits	\$ 49,755	\$ 51,300		
307	Communication	-	-	0	-
355	Travel	-	-	0	-
399	Other Contracted Services	-	-	0	-
429	Instructional Supplies	200	200	0	(200)
435	Office Supplies	345	400	0	(400)
524	In Service/Staff Development	-	-	0	-
	Total Non-Salary	\$ 545	\$ 600		
72131 FAMILY RESOURCE CENTER TOTALS		<u>\$ 50,300</u>	<u>\$ 51,900</u>		

Blount County Schools
General Purpose School Fund Budget
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Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72210 REGULAR EDUCATION SUPPORT					
105	Supervisor	\$ 174,300	\$ 175,600	174,300	(1,300)
129	Librarians	1,151,000	1,152,000	1,096,000	(56,000)
138	Instructional Technology	-	-	0	-
161	Secretary	86,000	86,000	86,000	-
163	Educational Assistants	206,500	212,500	191,000	(21,500)
189	Other Salaries	-	-	0	-
201	Social Security	99,000	99,000	93,500	(5,500)
204	State Retirement	134,000	133,700	128,500	(5,200)
205	Employee Insurance - Dependent	106,000	112,500	112,500	-
206	Employee Insurance - Life	3,900	3,900	3,700	(200)
207	Employee Insurance - Health	148,100	149,000	143,000	(6,000)
208	Employee Insurance - Dental	8,700	9,000	8,700	(300)
212	Employer Medicare Liability	<u>23,000</u>	<u>23,600</u>	22,000	(1,600)
	Total Salaries and Benefits	\$ 2,140,500	\$ 2,156,800		
309	Contracts with Other Governmental Agencies	45,100	45,000	25,700	(19,300)
355	Travel	11,000	11,000	10,000	(1,000)
356	Tuition	1,000	1,000	1,000	-
432	Library Books	-	100,000	0	(100,000)
499	Other Supplies	-	1,000	1,000	-
524	In Service/Staff Development	4,600	3,000	3,000	-
599	Other Charges	-	-	0	-
709	Data Processing Equipment	-	-	0	-
790	Other Equipment	<u>-</u>	<u>-</u>	0	-
	Total Non-Salary	\$ 61,700	\$ 161,000		
72210 REGULAR EDUCATION SUPPORT TOTALS		<u>\$ 2,202,200</u>	<u>\$ 2,317,800</u>		

Blount County Schools
General Purpose School Fund Budget
For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72220 SPECIAL EDUCATION SUPPORT					
105	Supervisor	\$ -	\$ -	0	-
124	Psychological Personnel	336,425	352,000	331,000	(21,000)
161	Secretary	-	-	0	-
189	Other Salaries	-	-	0	-
201	Social Security	21,400	22,000	20,200	(1,800)
204	State Retirement	30,700	31,300	29,400	(1,900)
205	Employee Insurance - Dependent	20,075	23,500	23,500	-
206	Employee Insurance - Life	900	900	900	-
207	Employee Insurance - Health	30,600	31,000	31,000	-
208	Employee Insurance - Dental	1,800	1,800	1,800	-
212	Employer Medicare Liability	5,000	5,200	4,800	(400)
	Total Salaries and Benefits	\$ 446,900	\$ 467,700		
355	Travel	13,000	13,000	13,000	-
399	Other Contracted Services	3,000	3,000	3,000	-
524	In Service/Staff Development	1,000	1,000	1,000	-
	Total Non-Salary	\$ 17,000	\$ 17,000		
72220 SPECIAL EDUCATION SUPPORT TOTALS		<u>\$ 463,900</u>	<u>\$ 484,700</u>		

Blount County Schools
General Purpose School Fund Budget
 For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72230 VOCATIONAL EDUCATION SUPPORT					
105	Supervisor	\$ 7,800	\$ 8,000	7,800	(200)
161	Secretary	54,200	54,700	54,200	(500)
195	Substitute Teachers	-	-	0	-
201	Social Security	3,900	4,000	3,900	(100)
204	State Retirement	6,900	7,000	6,900	(100)
205	Employee Insurance - Dependent	550	550	550	-
206	Employee Insurance - Life	200	200	200	-
207	Employee Insurance - Health	10,700	10,700	10,700	-
208	Employee Insurance - Dental	650	650	650	-
212	Employer Medicare Liability	900	1,000	900	(100)
	Total Salaries and Benefits	\$ 85,800	\$ 86,800		
348	Postal Charges	-	-	0	-
355	Travel	-	-	0	-
356	Tuition	-	-	0	-
435	Office Supplies	-	500	0	(500)
499	Other Supplies	-	500	0	(500)
718	Motor Vehicles	-	-	0	-
	Total Non-Salary	\$ -	\$ 1,000		
72230 VOCATIONAL EDUCATION SUPPORT TOTALS		<u>\$ 85,800</u>	<u>\$ 87,800</u>		

Blount County Schools
General Purpose School Fund Budget

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Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72260 ADULT EDUCATION SUPPORT					
<i>95% STATE/FEDERAL FUNDING</i>					
105	Supervisor	\$ 55,900	\$ 54,000	54,000	-
162	Clerical Personnel	26,748	26,000	25,000	(1,000)
201	Social Security	5,070	5,000	4,800	(200)
204	State Retirement	5,000	5,000	4,800	(200)
205	Employee Insurance - Dependent	6,700	6,700	6,700	-
206	Employee Insurance - Life	200	200	200	-
207	Employee Insurance - Health	5,200	5,200	5,200	-
208	Employee Insurance - Dental	300	300	300	-
212	Employer Medicare Liability	<u>1,163</u>	<u>1,200</u>	1,200	-
	Total Salaries and Benefits	\$ 106,281	\$ 103,600		
302	Advertising	-	300	0	(300)
307	Communication	-	-	0	-
399	Other Contracted Services	4,000	2,000	2,000	-
499	Other Supplies	1,313	200	200	-
524	In-Service/Staff Development	6,187	6,000	6,000	-
599	Other Charges	<u>-</u>	<u>1,000</u>	1,000	-
	Total Non-Salary	\$ 11,500	\$ 9,500		
72260 ADULT EDUCATION SUPPORT TOTALS		<u><u>\$ 117,781</u></u>	<u><u>\$ 113,100</u></u>		

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General Purpose School Fund Budget
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Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72290 SAFE SCHOOLS GRANT					
<i>LOCAL MATCH REQUIRED IS INCLUDED IN BUDGET</i>					
130	Social Worker	\$ -	\$ -	0	-
163	Educational Assistants	13,900	14,000	13,900	(100)
201	Social Security	900	1,000	900	(100)
204	State Retirement	1,600	1,600	1,600	-
205	Employee Insurance - Dependent	-	-	0	-
206	Employee Insurance - Life	40	100	40	(60)
207	Employee Insurance - Health	5,200	5,200	5,200	-
208	Employee Insurance - Dental	300	300	300	-
212	Employer Medicare Liability	200	300	260	(40)
	Total Salaries and Benefits	\$ 22,140	\$ 22,500		
399	Other Contracted Services	38,860	39,000	39,000	-
429	Instructional Supplies	-	-	0	-
790	Other Equipment	-	-	0	-
	Total Non-Salary	\$ 38,860	\$ 39,000		
72290 SAFE SCHOOLS GRANT TOTALS		<u>\$ 61,000</u>	<u>\$ 61,500</u>		

Blount County Schools
General Purpose School Fund Budget
For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72310 BOARD OF EDUCATION SERVICES					
161	Secretary	\$ -	\$ -	0	-
189	Other Salaries	90,000	95,000	95,000	-
191	Board - Committee Member Fee	37,800	33,600	33,600	-
201	Social Security	5,500	9,000	7,900	(1,100)
204	State Retirement	6,000	8,200	8,200	-
205	Employee Insurance - Dependent	5,000	6,700	6,700	-
206	Employee Insurance - Life	-	-	0	-
207	Employee Insurance - Health	2,500	2,500	2,500	-
208	Employee Insurance - Dental	500	600	600	-
210	Unemployment Compensation	45,000	50,000	170,000	120,000
212	Employer Medicare Liability	1,500	2,000	1,900	(100)
	Total Salaries and Benefits	\$ 193,800	\$ 207,600		
305	Audit Services	32,000	32,000	32,000	-
320	Dues & Memberships	9,000	9,000	9,000	-
331	Legal Services	25,000	20,000	20,000	-
349	Printing	1,500	1,500	1,500	-
355	Travel	3,000	3,000	3,000	-
356	Tuition	2,000	2,000	2,000	-
399	Other Contracted Services	15,000	16,000	16,000	-
499	Other Supplies	500	500	500	-
506	Liability Insurance	517,000	517,000	517,000	-
510	Trustee's Commission	630,000	640,000	640,000	-
513	Worker's Compensation Insurance	160,000	170,000	159,000	(11,000)
524	In Service/Staff Development	3,000	3,000	3,000	-
599	Other Charges	-	2,000	8,000	6,000
722	Regular Instruction Equipment	-	-	0	-
	Total Non-Salary	\$ 1,398,000	\$ 1,416,000		
72310 BOARD OF EDUCATION SERVICES TOTALS		<u>\$ 1,591,800</u>	<u>\$ 1,623,600</u>		

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Object Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72320 OFFICE OF DIRECTOR OF SCHOOLS					
101	Director of Schools	\$ 113,900	\$ 116,200	113,900	(2,300)
103	Assistant Director of Schools	95,300	97,000	95,000	(2,000)
105	Supervisor	86,600	87,900	86,600	(1,300)
117	Career Ladder Program	1,000	1,000	1,000	-
161	Secretary	66,100	72,300	64,900	(7,400)
162	Clerical Personnel	25,000	26,000	0	(26,000)
189	Other Salaries	-	5,000	0	(5,000)
201	Social Security	24,100	25,200	22,300	(2,900)
204	State Retirement	36,000	37,500	36,000	(1,500)
205	Employee Insurance - Dependent	20,000	19,500	19,500	-
206	Employee Insurance - Life	1,700	2,600	1,800	(800)
207	Employee Insurance - Health	20,000	20,400	19,975	(425)
208	Employee Insurance - Dental	1,200	1,200	1,200	-
209	Disability Insurance	1,200	1,500	1,500	-
212	Employer Medicare Liability	5,700	5,900	5,300	(600)
299	Other Fringe Benefits	-	-	0	-
	Total Salaries and Benefits	\$ 497,800	\$ 519,200		
320	Dues & Memberships	4,500	4,500	5,300	800
348	Postal Charges	9,000	9,000	6,000	(3,000)
349	Printing	2,000	2,000	2,000	-
355	Travel	1,500	2,000	2,000	-
399	Other Contracted Services	13,000	17,000	17,000	-
435	Office Supplies	10,000	10,000	10,000	-
499	Other Supplies	500	500	500	-
524	In Service/Staff Development	3,000	3,000	3,000	-
599	Other Charges	2,000	2,000	2,000	-
790	Othe Equipment	-	-	0	-
	Total Non-Salary	\$ 45,500	\$ 50,000		
72320 OFFICE OF DIRECTOR OF SCHOOLS TOTALS		<u>\$ 543,300</u>	<u>\$ 569,200</u>		

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72410 OFFICE OF PRINCIPAL					
104	Principals	\$ 1,622,000	\$ 1,641,000	1,595,000	(46,000)
119	Accountants	60,600	61,500	60,600	(900)
139	Assistant Principal	1,184,000	1,230,000	1,156,000	(74,000)
161	Secretary	1,109,000	1,142,000	1,114,000	(28,000)
201	Social Security	240,000	249,000	240,000	(9,000)
204	State Retirement	377,000	385,900	372,230	(13,670)
205	Employee Insurance - Dependent	292,010	306,500	300,000	(6,500)
206	Employee Insurance - Life	8,400	8,800	8,200	(600)
207	Employee Insurance - Health	399,900	403,000	396,000	(7,000)
208	Employee Insurance - Dental	25,200	25,200	25,000	(200)
212	Employer Medicare Liability	56,500	59,000	56,000	(3,000)
	Total Salaries and Benefits	\$ 5,374,610	\$ 5,511,900		
307	Communication	258,000	277,000	284,000	7,000
320	Dues & Memberships	1,600	1,600	1,600	-
355	Travel	-	-	0	-
356	Tuition	-	-	0	-
399	Other Contracted Services	11,000	7,000	8,000	1,000
499	Other Supplies	2,000	2,000	2,000	-
599	Other Charges	7,032	7,600	8,600	1,000
790	Other Equipment	-	-	0	-
	Total Non-Salary	\$ 279,632	\$ 295,200		
	72410 OFFICE OF PRINCIPAL TOTALS	\$ 5,654,242	\$ 5,807,100		

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Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72510 FISCAL SERVICES					
105	Supervisor	\$ -	\$ -	0	-
119	Accountants/Bookkeepers	140,400	155,000	130,400	(24,600)
122	Purchasing Personnel	-	-	0	-
201	Social Security	8,720	8,300	8,100	(200)
204	State Retirement	15,940	15,200	14,800	(400)
205	Employee Insurance - Dependent	13,200	13,200	13,200	-
206	Employee Insurance - Life	390	400	360	(40)
207	Employee Insurance - Health	16,575	15,300	15,300	-
208	Employee Insurance - Dental	975	900	900	-
212	Employer Medicare Liability	<u>2,050</u>	<u>2,300</u>	1,900	(400)
	Total Salaries and Benefits	\$ 198,250	\$ 210,600		
320	Dues & Memberships	-	-	0	-
355	Travel	-	-	0	-
399	Other Contracted Services	-	-	0	-
435	Office Supplies	-	-	0	-
524	In-Service Professional Development	2,000	2,000	2,000	-
709	Data Processing Equipment	<u>-</u>	<u>-</u>	0	-
	Total Non-Salary	\$ 2,000	\$ 2,000		
	72510 FISCAL SERVICES TOTALS	<u>\$ 200,250</u>	<u>\$ 212,600</u>		

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Object Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72610 OPERATION OF PLANT					
166	Custodial Personnel	\$ 2,285,000	\$ 2,330,000	2,240,000	(90,000)
189	Other Salaries	-	-	0	-
201	Social Security	138,000	143,000	136,700	(6,300)
204	State Retirement	252,000	258,000	245,000	(13,000)
205	Employee Insurance - Dependent	294,000	284,000	277,500	(6,500)
206	Employee Insurance - Life	6,000	6,500	6,100	(400)
207	Employee Insurance - Health	408,000	408,000	398,000	(10,000)
208	Employee Insurance - Dental	24,000	24,000	23,500	(500)
212	Employer Medicare Liability	<u>32,800</u>	<u>33,800</u>	32,500	(1,300)
	Total Salaries and Benefits	\$ 3,439,800	\$ 3,487,300		
322	Evaluation & Testing	1,500	1,000	500	(500)
399	Other Contracted Services	215,000	215,000	232,000	17,000
410	Custodial Supplies	210,000	210,000	210,000	-
415	Electricity	3,038,300	3,144,194	2,981,155	(163,039)
423	Fuel Oil	50,000	50,000	50,000	-
434	Natural Gas	210,000	180,000	186,000	6,000
454	Water & Sewer	478,000	456,000	409,000	(47,000)
502	Building & Contents Insurance	-	-	0	-
720	Plant Operation Equipment	<u>6,000</u>	<u>6,000</u>	0	(6,000)
	Total Non-Salary	\$ 4,208,800	\$ 4,262,194		
72610 OPERATION OF PLANT TOTALS		<u>\$ 7,648,600</u>	<u>\$ 7,749,494</u>		

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Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72620 MAINTENANCE OF PLANT					
105	Supervisor	\$ 65,900	\$ 65,900	65,900	-
161	Secretary	35,400	36,400	35,400	(1,000)
167	Maintenance Personnel	685,000	695,000	570,000	(125,000)
189	Other Salaries	-	-	0	-
201	Social Security	48,000	48,300	41,000	(7,300)
204	State Retirement	87,700	89,000	74,600	(14,400)
205	Employee Insurance - Dependent	63,000	63,000	56,500	(6,500)
206	Employee Insurance - Life	2,100	2,300	1,900	(400)
207	Employee Insurance - Health	91,800	92,000	76,500	(15,500)
208	Employee Insurance - Dental	5,400	5,700	4,500	(1,200)
212	Employer Medicare Liability	<u>11,300</u>	<u>11,600</u>	9,800	(1,800)
	Total Salaries and Benefits	\$ 1,095,600	\$ 1,109,200		
307	Communication	-	-	0	-
335	Maintenance of Building	35,000	45,000	40,000	(5,000)
336	Maintenance of Equipment	15,000	50,000	30,000	(20,000)
338	Maintenance of Vehicles	17,000	17,000	17,000	-
399	Other Contracted Services	297,865	271,500	292,000	20,500
418	Equipment Parts	50,000	82,000	70,000	(12,000)
425	Gasoline	82,000	82,000	79,000	(3,000)
451	Uniforms	-	-	0	-
499	Other Supplies	174,532	200,000	190,000	(10,000)
599	Other Charges	27,500	28,000	28,000	-
706	Building Construction	-	-	0	-
707	Building Improvements	26,113	-	0	-
712	HVAC Equipment	41,989	32,000	30,000	(2,000)
717	Maintenance Equipment	-	5,000	0	(5,000)
718	Motor Vehicles	-	-	0	-
790	Other Equipment	<u>30,001</u>	<u>-</u>	0	-
	Total Non-Salary	\$ 797,000	\$ 812,500		
72620 MAINTENANCE OF PLANT TOTALS		<u>\$ 1,892,600</u>	<u>\$ 1,921,700</u>		

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Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72710 TRANSPORTATION					
105	Supervisor	\$ 38,200	\$ 38,900	38,200	(700)
162	Clerical Personnel	41,000	41,000	41,000	-
201	Social Security	4,950	5,000	4,950	(50)
204	State Retirement	8,050	8,200	8,100	(100)
205	Employee Insurance - Dependent	-	-	0	-
206	Employee Insurance - Life	300	300	200	(100)
207	Employee Insurance - Health	7,700	7,700	7,700	-
208	Employee Insurance - Dental	450	500	450	(50)
212	Employer Medicare Liability	1,200	1,200	1,200	-
	Total Salaries and Benefits	\$ 101,850	\$ 102,800		
313	Contracts with Parents	1,000	500	500	-
315	Contracts with Vehicle Owners	3,025,000	3,042,000	2,959,000	(83,000)
338	Maintenance of Vehicles	5,000	5,000	5,000	-
340	Medical Services	1,000	1,000	1,000	-
399	Other Contracted Services	509,000	520,000	520,000	-
450	Tires	1,000	1,000	1,000	-
511	Vehicle Liability Insurance	185,000	-	0	-
718	Motor Vehicles	-	-	0	-
729	Transportation Equipment	-	-	0	-
	Total Non-Salary	\$ 3,727,000	\$ 3,569,500		
	72710 TRANSPORTATION TOTALS	<u>\$ 3,828,850</u>	<u>\$ 3,672,300</u>		

Blount County Schools

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Object Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
72810 TECHNOLOGY					
105	Supervisor	\$ -	\$ -	0	-
116	Teachers	-	-	0	-
120	Computer Programmers	136,500	139,000	136,500	(2,500)
162	Clerical Personnel	38,700	41,000	38,700	(2,300)
189	Other Salaries and Wages	58,900	41,700	41,000	(700)
201	Social Security	14,500	14,000	13,500	(500)
204	State Retirement	24,600	25,200	24,600	(600)
205	Employee Insurance - Dependent	26,400	26,400	26,400	-
206	Employee Insurance - Life	600	700	600	(100)
207	Employee Insurance - Health	25,500	25,500	25,500	-
208	Employee Insurance - Dental	1,500	1,500	1,500	-
212	Employer Medicare Liability	3,400	3,300	3,200	(100)
	Total Salaries and Benefits	\$ 330,600	\$ 318,300		
399	Other Contracted Services	95,000	95,000	114,000	19,000
411	Data Processing Supplies	55,026	40,500	40,500	-
709	Data Processing Equipment	292,338	650,000	300,000	(350,000)
722	Regular Instruction Equipment	-	-		
	Total Non-Salary	\$ 442,364	\$ 785,500		
	72810 TECHNOLOGY TOTALS	<u>\$ 772,964</u>	<u>\$ 1,103,800</u>		

General Purpose School Fund Budget

For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

<u>Object Number</u>	<u>Cost Center and Object Title</u>	<u>2012-2013 Budget</u>	<u>ADOPTED 2013-2014 Budget</u>	<u>AMENDED 2013-2014 Budget</u>	<u>TOTAL AMENDMENT</u>
73400 EARLY CHILDHOOD EDUCATION LOTTERY GRANT					
105	Supervisor	\$ 7,400	\$ 7,500	7,400	(100)
116	Teachers	330,100	334,200	332,200	(2,000)
163	Educational Assistants	76,200	79,000	76,200	(2,800)
201	Social Security	25,600	27,000	25,200	(1,800)
204	State Retirement	38,600	40,000	39,000	(1,000)
205	Employee Insurance - Dependent	38,000	53,900	53,900	-
206	Employee Insurance - Life	1,800	1,200	1,200	-
207	Employee Insurance - Health	62,500	62,500	62,500	-
208	Employee Insurance - Dental	3,700	3,700	3,700	-
212	Employer Medicare Liability	<u>6,000</u>	<u>6,000</u>	6,000	-
	Total Salaries and Benefits	\$ 589,900	\$ 615,000		
399	Other Contracted Services	40,400	40,500	39,200	(1,300)
429	Instructional Supplies	3,500	3,500	3,500	-
504	Indirect Costs	-	-	0	-
524	Professional Development	5,000	5,000	5,000	-
790	Other Equipment	<u>-</u>	<u>-</u>	0	-
	Total Non-Salary	\$ 48,900	\$ 49,000		
73400 EARLY CHILDHOOD EDUCATION LOTTERY GRANT TOTALS		<u>\$ 638,800</u>	<u>\$ 664,000</u>		

Blount County Schools
General Purpose School Fund Budget
 For Fiscal Year 2013-2014 With Comparative Information for Years 2009-2010 Through

Obect Number	Cost Center and Object Title	2012-2013 Budget	ADOPTED 2013-2014 Budget	AMENDED 2013-2014 Budget	TOTAL AMENDMENT
76100 REGULAR CAPITAL OUTLAY					
399	Other Contracted Services	\$ -	\$ -	0	-
499	Other Supplies	-	-	0	-
706	Building Construction	-	-	0	-
707	Building Improvements	-	-	0	-
708	Communication Equipment	15,636	36,000	0	(36,000)
709	Data Processing Equipment	-	590,000	590,000	-
711	Furniture & Fixtures	-	-	0	-
712	Heating and Air Conditioning	-	50,000	0	(50,000)
718	Motor Vehicles	75,000	-	0	-
722	Regular Instruction Equipment	-	-	0	-
724	Site Development	-	-	0	-
730	Vocational Instruction Equipment	-	-	0	-
790	Other Equipment	-	-	0	-
799	Other Capital Outlay	-	-	0	-
REGULAR CAPITAL OUTLAY TOTALS		<u>\$ 90,636</u>	<u>\$ 676,000</u>		
81300 DEBT SERVICE					
602	Principal on Notes	\$ -	\$ -	0	-
604	Interest on Notes	-	-	0	-
DEBT SERVICE TOTALS		<u>\$ -</u>	<u>\$ -</u>		
82130 CAPITALIZED LEASES					
610	Principal on Capitalized Leases	\$ 181,170	\$ 198,100	198,100	-
611	Interest on Capitalized Leases	107,570	97,780	97,780	-
CAPITALIZED LEASES TOTALS		<u>\$ 288,740</u>	<u>\$ 295,880</u>		
99100 OPERATING TRANSFERS					
590	Transfers to Other Funds	\$ -	\$ -		
OPERATING TRANSFERS TOTALS		<u>\$ -</u>	<u>\$ -</u>		

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

Transfer
Increase/Decrease

DEPARTMENT: Other General Administration

ACCOUNT: 101-051900

	Account Number	Description	Amount
TO	101-051900-500599	Other Charges	5,000.00
Used with transfers	101-051900-500435	Office Supplies	400.00
(or)			
APPROPRIATION			
Used with inc/dec			
Total			5,400.00

	Account Number	Description	Amount
FROM	101-051710-500355	Travel	5,400.00
Used with transfers			
(or)			
EST REVENUE			
Used with inc/dec			
Total			5,400.00

Explanation: Create budget in Other Charges line item & increase budget for Office Supplies flow-thru account


Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

Budget Committee
Date 9/9/13 vote
 Approved 5 yea ___ nay ___ pass
 Recommended for commission consideration ___ yea ___ nay ___ pass
 ___ Declined ___ yea ___ nay ___ pass
 ___ Tabled ___ yea ___ nay ___ pass
 ___ Deferred ___ yea ___ nay ___ pass

**Blount County Government
Budget Amendment Request
FY 12-13**

Type of Amendment:

Transfer
Increase/Decrease

DEPARTMENT: Soil Conservation

ACCOUNT: 101-57500

	Account Number	Description	Amount
TO	101-57500-500307	Communication	750.00
Used with transfers			
(or)			
APPROPRIATION			
Used with inc/dec			
Total			750.00

	Account Number	Description	Amount
FROM	101-51710-500435	Office Supplies	750.00
Used with transfers			
(or)			
EST REVENUE			
Used with inc/dec			
Total			750.00

Explanation: Communications increase was not added to the budget prior to adoption.



Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

Budget Committee
Date 9/9/13 vote
 approved 5 yea ___ nay ___ pass
 Recommended for commission consideration ___ yea ___ nay ___ pass
 ___ Declined ___ yea ___ nay ___ pass
 ___ Tabled ___ yea ___ nay ___ pass
 ___ Deferred ___ yea ___ nay ___ pass

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

Transfer
Increase/Decrease

DEPARTMENT: Accounting

ACCOUNT: 101-52100

	Account Number	Description	Amount
TO	101-052100-500162	Clerical Personnel	7,200.00
Used with transfers	101-052100-500119	Accountants/Bookkeepers	9,643.00
	101-052100-500201	Social Security	1,029.00
(or)	101-052100-500204	State Retirement	1884
	101-052100-500205	Employee Insurance	6,600.00
APPROPRIATION	101-052100-500206	Employee Insurance - Life	48.00
Used with inc/dec	101-052100-500207	Employee Insurance - Health	5,100.00
Total			31,504.00

	Account Number	Description	Amount
FROM	101-051710-500399	Other Contracted Services	32,109.00
Used with transfers			
(or)			
EST REVENUE			
Used with inc/dec			
Total			32,109.00

Explanation: Staffing changes for FY 13-14



Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

Budget Committee
Date: 9/9/13 vote

Approved 5 -yea -nay -pass

Recommended for -yea -nay -pass
commission consideration

Declined -yea -nay -pass

Tabled -yea -nay -pass

Deferred -yea -nay -pass

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

Transfer
 Increase/Decrease

DEPARTMENT: Accounting (Pg 2)

ACCOUNT: _____

	Account Number	Description	Amount
TO	101-052100-500208	Employee Insurance - Dental	296.00
Used with transfers	101-052100-500212	Employer Medicare Liability	241.00
	101-052100-500513	Workers Compensation Insurance	68.00
(or)			
APPROPRIATION			
Used with inc/dec			
Total			605.00

	Account Number	Description	Amount
FROM			
Used with transfers			
(or)			
EST REVENUE			
Used with inc/dec			
Total			0.00

Explanation: Page 2

Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

Transfer
 Increase/Decrease

DEPARTMENT: Clerk & Master

ACCOUNT: 101-053400 420

	Account Number	Description	Amount
TO	101-053400-500162-420	Clerical Personnel	2,062.00
Used with transfers	101-053400-500201-420	Social Security	127.00
	101-053400-500204-420	State Retirement	234.00
(or)	101-053400-500206-420	Employee Insurance - Life	6.00
	101-053400-500212-420	Employer Medicare Liability	29.00
APPROPRIATION	101-053400-500513-420	Workers Compensation Insurance	4.00
Used with inc/dec			
Total			2,462.00

	Account Number	Description	Amount
FROM	101-051710-500189-0	Other Salaries & Wages	2,462.00
Used with transfers			
(or)			
EST REVENUE			
Used with inc/dec			
Total			2,462.00

Explanation: Clerical Personnel line adjustment that was made in 2012-13, but was not transferred over to the 2013-14 budget

Stephen S. Ogle 7-11-13
 Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

Budget Committee
 Date 9/9/13 vote
 Approved 5 yea ___ nay ___ pass
 Recommended for commission consideration ___ yea ___ nay ___ pass
 ___ Declined ___ yea ___ nay ___ pass
 ___ Tabled ___ yea ___ nay ___ pass
 ___ Deferred ___ yea ___ nay ___ pass

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

Transfer
Increase/Decrease

DEPARTMENT: Victim Assistance Programs

ACCOUNT: 101-053930

	Account Number	Description	Amount
TO	101-053930-500316-0	Contributions	41,835.00
Used with transfers			
(or)			
APPROPRIATION			
Used with inc/dec			
Total			41,835.00

	Account Number	Description	Amount
FROM	101-054000-500709-0	Data Processing Equipment	41,835.00
Used with transfers			
(or)			
EST REVENUE			
Used with inc/dec			
Total			41,835.00

Explanation: Moving Victim Assistance Contributions that were originally allocated to the incorrect account.

Wendy Hillspaugh 7/11/13
Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

Budget Committee
Date 9/9/13 vote
 Approved 5 0 0
 Recommended for 0 0 0
 commission consideration
 Declined 0 0 0
 Tabled 0 0 0
 Deferred 0 0 0

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

Transfer
 Increase/Decrease

DEPARTMENT: Judicial Commissioners

ACCOUNT: 101-053700

	Account Number	Description	Amount
TO	101-053700-500162-0	Clerical Personnel	178,478.00
Used with transfers	101-053700-500201-0	Social Security	11,066.00
	101-053700-500204-0	State Retirement	20,257.00
(or)	101-053700-500205-0	Dependent Insurance	13200
	101-053700-500206-0	Life Insurance	471.00
APPROPRIATION	101-053700-500207-0	Medical Insurance	30,600.00
Used with inc/dec	101-053700-500208-0	Dental Insurance	1,776.00
Total			255,848.00

	Account Number	Description	Amount
FROM	101-053120-500162-0	Clerical Personnel	178,478.00
Used with transfers	101-053120-500201-0	Social Security	11,066.00
	101-053120-500204-0	State Retirement	20,257.00
(or)	101-053120-500205-0	Dependent Insurance	13,200.00
	101-053120-500206-0	Life Insurance	471.00
EST REVENUE	101-053120-500207-0	Medical Insurance	30,600.00
Used with inc/dec	101-053120-500208-0	Dental Insurance	1,776.00
Total			255,848.00

Explanation: Moving Judicial Commissioners salaries and benefits from Circuit Court Clerk to the Judicial Commissioners account.

 7/12/13
 Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

Budget Committee
 Date 9/9/13
 Approved 5 yea ___ nay ___ pass
 Recommended for commission consideration ___ yea ___ nay ___ pass
 ___ Declined ___ yea ___ nay ___ pass
 ___ Tabled ___ yea ___ nay ___ pass
 ___ Deferred ___ yea ___ nay ___ pass

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

Transfer
 Increase/Decrease

DEPARTMENT: Judicial Commissioners (Cont'd)
 ACCOUNT: 101-053700

	Account Number	Description	Amount
TO	101-053700-500210-0	Unemployment Compensation	540.00
Used with transfers	101-053700-500212-0	Employer Medicare	2,588.00
	101-053700-500513-0	Workers' Compensation	268.00
(or)			
APPROPRIATION			
Used with inc/dec			
Total			3,396.00

	Account Number	Description	Amount
FROM	101-053120-500210-0	Unemployment Compensation	540.00
Used with transfers	101-053120-500212-0	Employer Medicare	2,588.00
	101-053120-500513-0	Workers' Compensation	268.00
(or)			
EST REVENUE			
Used with inc/dec			
Total			3,396.00

Explanation: Cont'd from previous page - Moving Judicial Commissioners to separate
account.

 7/12/13
 Signature of Department Head/Date

 Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

BUDGET INCREASES/DECREASES

(COMMISSION ACTION NEEDED)

<u>FUND</u>	<u>AMOUNT</u>	<u>BUDGET COMMITTEE</u>	<u>VOTE</u>
101 – Gen. County Cir. Court Clerk	\$ 28,925.00	Recommended	5 – yes
101 – Gen. County Civil Defense	(\$ 5,800.00)	Recommended	5 – yes
101 – Gen. County BCSO	\$ 53,449.00	Recommended	5 – yes
122 – BCSO Drug Control	\$ 20,000.00	Recommended	5 – yes
151 – Debt Service	\$179,691.13	Recommended	5 - yes

RESOLUTION NO. 13-09-002

Sponsored by: Commissioners Jerome Moon and Mike Lewis

A RESOLUTION TO AMEND GENERAL COUNTY FUND BUDGET.

WHEREAS, Blount County would like to amend the General County Fund Budget to appropriate funds for purchase of scanners and data processing equipment.

WHEREAS, it is deemed to be in the best interest of Blount County to amend the General County Fund Budget as requested.

NOW THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Blount County, Tennessee assembled in regular session this 19th day of September, 2013 that the General County Fund Budget shall be amended as follows:

Transfer To:

101-053120-500334	Maintenance Agreements.....	\$18,925.00
101-053120-500709	Data Processing Equipment	<u>\$10,000.00</u>
	TOTAL	\$28,925.00

Transfer From:

101-0-489900	Data Processing Reserve Fund	\$28,925.00
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Duly authorized and approved this 19th day of September, 2013.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: ____

County Mayor

Date

RESOLUTION NO. 13-09-003

Sponsored by: Mike Lewis and Gerald Kirby

A RESOLUTION TO AMEND GENERAL COUNTY FUND BUDGET.

WHEREAS, Blount County would like to amend the General County Fund Budget to decrease Appropriations for 2012/13 LEPC Grant and increase for lease.

WHEREAS, it is deemed to be in the best interest of Blount County to amend the General County Fund Budget as requested.

NOW THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Blount County, Tennessee assembled in regular session this 19th day of September, 2013 that the General County Fund Budget shall be amended as follows:

Transfer To:

101-054410-500330-0	Lease Payments.....	\$ 700.00
101-054410-500716-54453	Law Enforcement Equipment	(\$6,500.00)
	TOTAL	(\$5,800.00)

Transfer From:

101-0-489900-0	Use of Fund Balance.....	(\$5,800.00)
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Duly authorized and approved this 19th day of September, 2013.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: ____

County Mayor

Date

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

Transfer
Increase/Decrease

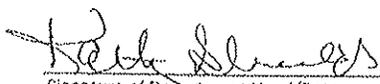
DEPARTMENT: Civil Defense

ACCOUNT: 101-054410

	Account Number	Description	Amount
TO	101-054410-500330-0	Lease Payments	700.00
Used with transfers			
(or)	101-054410-500716-54453	Law Enforcement Equipment	-6,500.00
APPROPRIATION			
Used with inc/dec			
Total			-5,800.00

	Account Number	Description	Amount
FROM	101-0-489900-0	Use of Fund Balance	-5,800.00
Used with transfers			
(or)			
EST REVENUE			
Used with inc/dec			
Total			-5,800.00

Explanation: Decreasing Appropriations for 2012/13 LEPC Grant and increasing for lease payments.


Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

RESOLUTION NO. 13-09-004

Sponsored by: Commissioners Steve Samples and Mike Lewis

A RESOLUTION TO AMEND GENERAL COUNTY FUND BUDGET.

WHEREAS, Blount County would like to amend the General County Fund Budget to reduce the budget for a contract that the City of Friendsville did not approve.

WHEREAS, it is deemed to be in the best interest of Blount County to amend the General County Fund Budget as requested.

NOW THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Blount County, Tennessee assembled in regular session this 19th day of September, 2013 that the General County Fund Budget shall be amended as follows:

Transfer To:

101-0-043990 Other Charges for Services\$53,449.00

Transfer From:

101-054110-500106-0	Deputy.....	\$33,018.00
101-054110-500201-0	Social Security	\$ 2,064.00
101-054110-500204-0	State Retirement.....	\$ 4,903.00
101-054110-500205-0	Employee Insurance.....	\$ 6,600.00
101-054110-500206-0	Employee Insurance – Life	\$ 91.00
101-054110-500207-0	Employee Insurance – Health	\$ 5,100.00
101-054110-500208-0	Employee Insurance – Dental	\$ 300.00
101-054110-500212-0	Employer Medicare.....	\$ 479.00
101-054110-500513-0	Worker's Compensation	\$ 822.00
101-054110-500210-0	Unemployment Compensation.....	\$ 72.00
	TOTAL	\$53,449.00

Duly authorized and approved this 19th day of September, 2013.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: _____

County Mayor

Date

SEP 04 2013
 Blount County Government
 Budget Management Office

**Blount County Government
 Budget Amendment Request
 FY 13-14**

Type of Amendment:

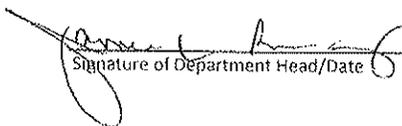
Transfer
 Increase/Decrease

DEPARTMENT: Sheriff
 ACCOUNT: _____

	Account Number	Description	Amount
TO	101-000000-043990	Other charges for services	53,449.00
Used with transfers			
(or)			
APPROPRIATION			
Used with inc/dec			
Total			53,449.00

	Account Number	Description	Amount
FROM	101-054110-500106-0	Deputy	33,018.00
Used with transfers	101-054110-500201-0	Social Security	2,064.00
	101-054110-500204-0	State Retirement	4,903.00
(or)	101-054110-500205-0	Employee Insurance	6,600.00
	101-054110-500206-0	Employee Insurance - Life	91.00
EST REVENUE	101-054110-500207-0	Employee Insurance - Health	5,100.00
Used with inc/dec	101-054110-500208-0	Employee Insurance - Dental	300.00
Total			52,076.00

Explanation: Page one of two


 Signature of Department Head/Date 9.4.2013

 Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

**Blount County Government
Budget Amendment Request
FY 13-14**

Type of Amendment:

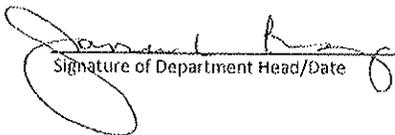
Transfer
 Increase/Decrease

DEPARTMENT: _____
 ACCOUNT: _____

	Account Number	Description	Amount
TO	101-000000-043990	Other charges for services	53,449.00
Used with transfers			
(or)			
APPROPRIATION			
Used with inc/dec			
Total			53,449.00

	Account Number	Description	Amount
FROM	101-054110-500212-0	Employer Medicare	479.00
Used with transfers	101-054110-500513-0	Worker's Compensation	822.00
	101-054110-500210-0	Unemployment Compensation	72.00
(or)			
EST REVENUE			
Used with inc/dec			
Total			1,373.00

Explanation: Page Two - to place monies back into account as contract with City of
Friendsville did not go through

 _____
 Signature of Department Head/Date

9-4-2013 _____
 Signature of County Mayor/Date

* All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

Blount County Government
 Budget Amendment Request
 FY 13-14

Type of Amendment:

Transfer
 Increase/Decrease

DEPARTMENT: Drug Control

ACCOUNT: 122

	Account Number	Description	Amount
TO	122-0-489900	use of fund balance	20,000.00
Used with transfers			
(or)			
APPROPRIATION			
Used with inc/dec			
Total			20,000.00

	Account Number	Description	Amount
FROM	122-0-429900-0	Other Fines, Forfeitures & Penalties	5,000.00
Used with transfers	122-0-477000-0	Federal Forfeitures	15,000.00
(or)			
EST REVENUE			
Used with inc/dec			
Total			20,000.00

Explanation: Increase revenue estimates in Fund 122

 9/3/13
 Signature of Department Head/Date

Signature of County Mayor/Date

*All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

RESOLUTION NO. 13-09-008

Sponsored by: Commissioners Steve Samples and Mike Lewis

A RESOLUTION TO AMEND DEBT SERVICE FUND BUDGET.

WHEREAS, Blount County would like to amend the Debt Service Fund Budget to pay off 5JDTF building note.

WHEREAS, it is deemed to be in the best interest of Blount County to amend the Debt Service Fund Budget as requested.

NOW THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Blount County, Tennessee assembled in regular session this 19th day of September, 2013 that the Debt Service Fund Budget shall be amended as follows:

Transfer To:

151-082100-500610-0	Principal	\$179,422.00
151-082210-500611-0	Interest.....	\$ 269.13
	TOTAL	\$179,691.13

Transfer From:

151-0-441200-0	Lease/Rentals	\$179,691.13
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Duly authorized and approved this 19th day of September, 2013.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: ____

County Mayor

Date

Blount County Government
Budget Amendment Request
FY 13-14

Type of Amendment:

Transfer
Increase/Decrease

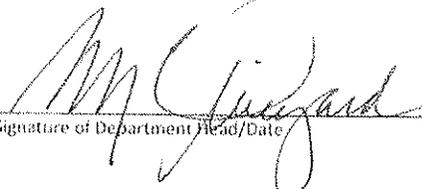
DEPARTMENT: Debt Service

ACCOUNT: 82110/82210

	Account Number	Description	Amount
TO	151-082110-500610-0	Principal	179,422.00
Used with transfers	151-082210-500611-0	Interest	269.13
(or)			
APPROPRIATION			
Used with alloc			
Total			179,691.13

	Account Number	Description	Amount
FROM	151-0-441200-0	Lease/rentals	179,691.13
Used with transfers			
(or)			
EST REVENUE			
Used with alloc			
Total			179,691.13

Explanation: Payoff DTF building note


Signature of Department Head/Date

Signature of County Mayor/Date

* All requests are due to Budget Manager's Office by noon on the Tuesday before the Budget Committee Meeting.

OTHER BUDGET/PURCHASING ITEMS

(COMMISSION ACTION NEEDED)

<u>ITEM</u>	<u>COMMITTEE</u>	<u>VOTE</u>
BCSO 2013 JAG Grant Application	Recommended	5 – yes
Resolution authorizing issuance of Refunding Bonds	Recommended	5 – yes
Resolution adopting Federal Tax Compliance Policies and Procedures	Recommended	5 – yes

Blount County, Tennessee Grant (Contract) Worksheet

(adopted February 21, 2013)

Please provide the information below for any Grant being applied for or recently awarded.

Once completed, return the worksheet via e-mail to the Grant Accountant at accounting@blounttn.org.

Requesting Department: Blount County Sheriff's Office

Contact Person's Name, email, phone # (person applying for grant): Doug Hancock, dhancock@blounttn.org 273-5750

Financial Reporting Person's information (if different than contact): Chief Jeff French, jfrench@bcso.com 273-5308

Project/Program Director's Name, email, phone # Chief Jeff French, jfrench@bcso.com 273-5308

Name of Granting Agency: USDOJ, Bureau of Justice Assistance

Grant Name: Blount County Sheriff's 2013 JAG Local Solicitation

Is a grant application required? YES NO

Is this a one-time grant? YES NO If no, is the grant recurring?

Grant Funds Requested: \$17,589.00

Are County Funds Required (Match)? If so when approved, a budget amendment for match will need to be included with this form No matching funds required. 100% federal funds

Total Amount of Grant: \$ 17,589

Brief Description for Use of Grant Funds:
(Equipment, Gear, Personnel, etc.)

Funding for 5 Motorola Interoperable radios, software, hardware and programming.

If the grant is in the application processes, what is the submission deadline? July 9th, 2013

Worksheet reviewed by -
Grant Accountant and/or Finance Director: _____

Date of Commission approval: _____

Please provide the remaining information once the Grant is approved.

Grant CFDA# (Catalog of Federal Domestic Assistance): CFDA#

Date of Grant Award: _____

Grant Period: (such as: Oct 1 - Sept 30) _____

Expiration Date of Grant, as established by the Granting Agency: _____

Anticipated Closing Date of Grant Project: _____

How will we receive the Grant Funds? (direct deposit, check, other) _____

How often will the Grant Funds be sent? (monthly, quarterly, one payment, other) _____

**** Attach Budget Amendment(s) to this form when grant approved ****

RESOLUTION NO. 13-09-009

A RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, IN ONE OR MORE SERIES, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$170,925,000 OF BLOUNT COUNTY, TENNESSEE TO REFINANCE THE COUNTY'S OUTSTANDING SERIES E-1-A LOAN AGREEMENT AND SERIES E-5-A LOAN AGREEMENT; MAKING PROVISION FOR THE ISSUANCE, SALE AND PAYMENT OF SAID BONDS; ESTABLISHING THE TERMS THEREOF AND THE DISPOSITION OF PROCEEDS THEREFROM; PROVIDING FOR THE LEVY OF A TAX FOR PAYMENT OF THE BONDS; AND AUTHORIZING THE ASSUMPTION FROM THE PUBLIC BUILDING AUTHORITY OF BLOUNT COUNTY AND THE PUBLIC BUILDING AUTHORITY OF SEVIER COUNTY OF CERTAIN INTEREST RATE SWAP AGREEMENTS RELATING TO THE SERIES E-1-A LOAN AGREEMENT AND SERIES E-5-A LOAN AGREEMENT

Sponsored by: Commissioners Mike Lewis and Steve Samples

WHEREAS, Blount County (the "County") has previously authorized and issued its outstanding Series E-1-A Loan Agreement, dated as of June 1, 2008 (the "Series E-1-A Loan Agreement"), funded by The Public Building Authority of Blount County, Tennessee's (the "Blount Authority") \$50,500,000 Local Government Public Improvement Bonds, Series E-1-A, dated June 20, 2008 (the "Series E-1-A Bonds"), the proceeds of which were used by the County to prepay its obligations under the following loan agreements:

- (i) Series D-8-A Loan Agreement, dated as of June 1, 2006, funded by the Blount Authority's \$35,000,000 Local Government Public Improvement Bonds, Series D-8-A, dated June 29, 2006, the proceeds of which were used by the County to finance construction, improvement, renovation, repair and equipping of schools and other general governmental projects; and
- (ii) Series D-10-A Loan Agreement, dated as of May 1, 2007, funded by the Blount Authority's \$15,000,000 Local Government Public Improvement Bonds, Series D-10-A, dated May 24, 2007, the proceeds of which were used by the County to finance construction, improvement, renovation, repair and equipping of schools and other general governmental projects;

WHEREAS, the County has previously authorized and issued its outstanding Series E-5-A Loan Agreement, dated as of August 1, 2008 (the "Series E-5-A Loan Agreement"), funded by the Authority's \$127,525,000 Local Government Public Improvement Bonds, Series E-5-A, dated August 7, 2008 (the "Series E-5-A Bonds"), the proceeds of which were used by the County to prepay its obligations under the following loan agreements:

- (i) Series A-3-A Loan Agreement, dated as of November 1, 2001, funded by the Blount Authority's \$40,000,000 Local Government Public Improvement Bonds, Series A-3-A, dated November 29, 2001, the proceeds of which were used by the County to finance construction of expansions and improvements to, and the purchase of equipment for, the County's hospital facilities known as Blount Memorial Hospital (the "Hospital") and certain costs of issuance;

(ii) Series C-2-A Loan Agreement, dated as of October 1, 2003, funded by the Blount Authority's \$60,000,000 Local Government Public Improvement Bonds, Series C-2-A, dated October 8, 2003, the proceeds of which were used by the County to finance construction of expansions and improvements to, and the purchase of equipment for, the Hospital and certain costs of issuance;

(iii) Series B-1-C Loan Agreement, dated as of February 1, 2003, funded by the Blount Authority's \$9,100,000 Local Government Public Improvement Bonds, Series B-1-C, dated February 27, 2003, the proceeds of which were used by the County to finance acquisition, construction, improvement, renovation, repair and equipping of schools and other general governmental projects; and

(iv) Series B-4-A Loan Agreement, dated as of January 1, 2004, funded by the Blount Authority's \$10,000,000 Local Government Public Improvement Bonds, Series B-4-A, dated January 29, 2004, the proceeds of which were used by the County to finance construction, improvement, renovation, repair and equipping of schools and other general governmental projects; and

(v) Series D-1-B Loan Agreement, dated as of March 1, 2005, funded by the Blount Authority's \$14,000,000 Local Government Public Improvement Bonds, Series D-1-B, dated March 17, 2005, the proceeds of which were used by the County to finance construction, improvement, renovation, repair and equipping of schools and other general governmental projects;

WHEREAS, the County has determined that it is now able and it is in the best interest of the County to refinance the Series E-1-A Loan Agreement and the Series E-5-A Loan Agreement (collectively, the "Outstanding Loan Agreements" in order to reduce costs associated with the Outstanding Loan Agreements, mitigate risks associated with the Outstanding Loan Agreements and the Series E-1-A Bonds and Series E-5-A Bonds (collectively, the "Outstanding Bonds") and simplify the County's overall debt structure; and

WHEREAS, counties in Tennessee are authorized by Sections 9-21-101 *et seq.*, Tennessee Code Annotated, as amended, (the "Act") to issue, by resolution, bonds to refund, redeem or make principal and interest payments on their previously issued bonds, notes or other obligations; and

WHEREAS, the Board of County Commissioners of the County has determined that in order to provide the funds necessary to accomplish said refunding of the Outstanding Loan Agreements, or a portion thereof, it is necessary to issue general obligation refunding bonds of the County; and

WHEREAS, after receiving and reviewing various proposals, the Board of County Commissioners has determined it to be in the best interest of the County to refund the portion of the Series E-5-A Loan Agreement that refinanced the Hospital projects (originally financed with the Series A-3-A Loan Agreement and Series C-2-A Loan Agreement) through the issuance and sale of its general obligation refunding bonds in an aggregate principal amount of approximately \$90,125,000 (the "Hospital Refunding Bonds") to [Hospital Bond Purchaser], or an affiliate thereof, ("[Hospital Bond Purchaser]") pursuant to the terms set forth in the term sheet attached hereto as Exhibit C (the "[Hospital Bond Purchaser] Term Sheet"); and

WHEREAS, after receiving and reviewing various proposals, the Board of County Commissioners has determined it to be in the best interest of the County to refund the Series E-1-A Loan Agreement and the remaining portion of the Series E-5-A Loan Agreement that refinanced schools and

general government projects through the issuance and sale of its general obligation refunding bonds in an aggregate principal amount of approximately \$80,800,000 (the “Non-Hospital Refunding Bonds”) to [Non-Hospital Bond Purchaser], or an affiliate, (“[Non-Hospital Bond Purchaser]”) thereof, pursuant to the terms set forth in the term sheet attached hereto as Exhibit D (the “[Non-Hospital Bond Purchaser] Term Sheet”); and

WHEREAS, the Blount Authority has outstanding the following interest rate swap arrangements (the “Series E-5-A Swap Agreements”), copies of which are on file with the County’s Finance Director, which such swaps currently serve as interest rate hedges for the Series E-5-A Bonds and Series E-5-A Loan Agreement:

- (a) Series D-1-B Swap in the original notional amount of \$14,000,000, evidenced by a Novation Confirmation dated September 29, 2009, with Deutsche Bank AG, New York Branch serving as swap counterparty;
- (b) Series A-3-A Swap in the original notional amount of \$25,000,000 evidenced by a Novation Confirmation dated September 29, 2009, with Deutsche Bank AG, New York Branch serving as swap counterparty;
- (c) Series C-2-A Swap in the original notional amount of \$30,700,000 evidenced by a Novation Confirmation dated September 29, 2009, with Deutsche Bank AG, New York Branch serving as swap counterparty; and
- (d) Series B-4-A Swap in the original notional amount of \$10,000,000 evidenced by a Novation Confirmation dated September 29, 2009, with Deutsche Bank AG, New York Branch serving as swap counterparty;

WHEREAS, the Blount Authority and The Public Building Authority of Sevier County, Tennessee (the “Sevier Authority”) have outstanding, respectively as indicated below, the following interest rate swap arrangements (the “Series E-1-A Swap Agreements”), copies of which are on file with the County’s Finance Director, which such swaps currently serve as interest rate hedges for the Series E-1-A Bonds and Series E-1-A Loan Agreement:

- (a) Series A-5-A Swap (Blount Authority) in the original notional amount of \$10,000,000 evidenced by a Novation Confirmation dated September 29, 2009, with Deutsche Bank AG, New York Branch serving as swap counterparty; and
- (b) Series IV-C-1 Swap (Sevier Authority) in the original notional amount of \$39,000,000 evidence by a Novation Confirmation dated September 29, 2009, with Deutsche Bank AG, New York Branch serving as swap counterparty;

WHEREAS, payments under the Series E-1-A Swap Agreements and the Series E-5-A Swap Agreements (collectively, the “Swap Agreements”) are paid by the County, on behalf of the Blount Authority and the Sevier Authority, as applicable, under loan agreements between the County and the Blount Authority and the Sevier Authority; and

WHEREAS, in connection with the refunding of the Outstanding Loan Agreements and Outstanding Bonds, the County desires to have the Blount Authority and Sevier Authority, respectively, assign their interests in the Swap Agreements to the County; and

WHEREAS, following such assignment, the County intends to leave the Swap Agreements outstanding as a hedge against the variable interest rates on the Hospital Refunding Bonds and the Non-Hospital Refunding Bonds authorized in this Resolution; and

WHEREAS, it is the intention of the Board of County Commissioners of the County to adopt this resolution for the purpose of authorizing an amount not to exceed \$170,925,000 aggregate principal amount of general obligation refunding bonds, providing for the issuance, sale and payment of said bonds, establishing the terms thereof and the disposition of proceeds therefrom, providing for the levy of a tax for the payment of principal thereof, premium, if any, and interest on said bonds, and authorizing the assumption of the Swap Agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BLOUNT COUNTY, TENNESSEE, AS FOLLOWS:

SECTION 1. Authority. The bonds authorized by this resolution are issued pursuant to the Act and other applicable provisions of law.

SECTION 2. Definitions. The following terms shall have the following meanings in this resolution unless the text expressly or by necessary implication requires otherwise:

- (a) “Blount Authority” means The Public Building Authority of Blount County, Tennessee.
- (b) “Bonds” means, collectively, the Hospital Refunding Bonds and the Non-Hospital Refunding Bonds, to be dated the date of issuance, and having such series designation or such other dated date as shall be determined by the County Mayor of the Governing Body pursuant to Section 8 hereof.
- (c) “Code” means the Internal Revenue Code of 1986, as amended, and all regulations promulgated thereunder.
- (d) “County” means Blount County, Tennessee.
- (e) “Governing Body” means the Board of Commissioners of the County.
- (f) “Hospital” means the Blount Memorial Hospital.
- (g) “[Hospital Bond Purchaser]” means [Hospital Bond Purchaser] and its affiliates.
- (h) “[Hospital Bond Purchaser] Credit Agreement” means the Credit Agreement or similar agreement between the County and [Hospital Bond Purchaser] pursuant to which [Hospital Bond Purchaser] shall purchase the Hospital Bonds.
- (i) “[Hospital Bond Purchaser] Term Sheet” means the term sheet from [Hospital Bond Purchaser] with respect to the purchase of the Hospital Refunding Bonds attached hereto as Exhibit C.
- (j) “Hospital Refunding Bonds” shall have the meaning given to such term in the sixth WHEREAS clause hereof.
- (k) “LIBOR” means the one-month London Interbank Offered Rate.

(l) “[Non-Hospital Bond Purchaser]” means [Non-Hospital Bond Purchaser] and its affiliates.

(m) “[Non-Hospital Bond Purchaser] Credit Agreement” means the Credit Agreement or similar agreement between the County and [Non-Hospital Bond Purchaser] pursuant to which [Non-Hospital Bond Purchaser] shall purchase the Non-Hospital Bonds.

(n) “[Non-Hospital Bond Purchaser] Term Sheet” means the term sheet from [Non-Hospital Bond Purchaser] with respect to the purchase of the Non-Hospital Refunding Bonds attached hereto as Exhibit D.

(o) “Non-Hospital Refunding Bonds” shall have the meaning given to such term in the seventh WHEREAS clause hereof.

(p) “Outstanding Bonds” means, collectively, the Series E-1-A Bonds and the Series E-5-A Bonds.

(q) “Outstanding Loan Agreements” means, collectively, the Series E-1-A Loan Agreement and the Series E-5-A Loan Agreement.

(r) “Registration Agent” means the Finance Director of the County, or any successor designated by the Governing Body.

(s) “Series E-1-A Bonds” shall have the meaning given to such term in the first WHEREAS clause hereof.

(t) “Series E-1-A Loan Agreement” shall have the meaning given to such term in the first WHEREAS clause hereof.

(u) “Series E-1-A Swap Agreements” shall have the meaning given to such term in the ninth WHEREAS clause hereof.

(v) “Series E-5-A Bonds” shall have the meaning given to such term in the second WHEREAS clause hereof.

(w) “Series E-5-A Loan Agreement” shall have the meaning given to such term in the second WHEREAS clause hereof.

(x) “Series E-5-A Swap Agreements” means shall have the meaning given to such term in the eighth WHEREAS clause hereof.

(y) “Sevier Authority” means The Public Building Authority of Sevier County, Tennessee.

(z) “Swap Agreements” means, collectively, the Series E-1-A Swap Agreements and the Series E-5-A Swap Agreements.

SECTION 3. Findings of the Governing Body. It is hereby found and determined by the Governing Body that the refunding of the Outstanding Loan Agreements as set forth herein through the issuance of the Bonds will reduce overall costs to the County thereby effecting a cost savings to the public. The plan of refunding for the Outstanding Bonds and Outstanding Loan Agreements has been submitted to the State Director of Local Finance as required by Section 9-21-903, Tennessee Code

Annotated, as amended and, as evidenced by Exhibit B attached hereto and made a part hereof, she has acknowledged receipt thereof and submitted her report thereon to the County.

SECTION 4. Authorization and Terms of the Bonds.

(a) For the purpose of providing funds to refinance the Outstanding Loan Agreements and to pay the costs incident to the issuance and sale of the Bonds, as more fully set forth in Section 9 hereof, there are hereby authorized to be issued general obligation refunding bonds of the County in a principal amount of not to exceed \$170,925,000, of which approximately \$90,125,000 shall consist of the Hospital Refunding Bonds and \$80,800,000 shall consist of the Non-Hospital Refunding Bonds. The Hospital Refunding Bonds and the Non-Hospital Refunding Bonds shall be issued in separate series, in fully registered form, without coupons, shall be known as “General Obligation Refunding Bonds” and shall be dated the date of issuance, and have such series designation or such other dated date as shall be determined by the County Mayor pursuant to Section 8 hereof.

(b) The Hospital Refunding Bonds will be purchased by [Hospital Bond Purchaser] pursuant to a Credit Agreement or similar agreement (the “[Hospital Bond Purchaser] Credit Agreement”) which shall contain terms and conditions substantially as set forth in the [Hospital Bond Purchaser] Term Sheet. The Hospital Refunding Bonds will bear interest at a variable rate as provided in the [Hospital Bond Purchaser] Term Sheet, but not to exceed in any event the maximum rate permitted by law. The final maturity date of the Hospital Refunding Bonds shall be not later than June 1, 2029, with principal amortization resulting in a weighted average maturity, in the aggregate, not in excess of 10 years. [Hospital Bond Purchaser] may have the right after the Hospital Refunding Bonds have been outstanding for at least three years (but not before except in the event of default) to cause the County to prepay the entire principal amount of the Hospital Refunding Bonds immediately or upon such intervals as are required by [Hospital Bond Purchaser] pursuant to the [Hospital Bond Purchaser] Credit Agreement. Subject to the adjustments permitted pursuant to Section 8 hereof, the Hospital Refunding Bonds shall be subject to redemption as provided in the [Hospital Bond Purchaser] Term Sheet. The interest rate with respect to the Hospital Bonds may be subject to increase in certain situations such as an event of default by the County with respect to the Hospital Bonds or the [Hospital Bond Purchaser] Credit Agreement, a determination that the Hospital Bonds are not exempt from federal income tax, or as a result of certain changes in law affecting the rate of return on the Hospital Bonds received by [Hospital Bond Purchaser]; provided, however, in no event may the interest rate exceed the maximum rate permitted by law.

(c) The Non-Hospital Refunding Bonds will be purchased by [Non-Hospital Bond Purchaser] pursuant to a Credit Agreement or similar agreement (the “[Non-Hospital Bond Purchaser] Credit Agreement”) which shall contain terms and conditions substantially as set forth in the [Non-Hospital Bond Purchaser] Term Sheet. The Non-Hospital Refunding Bonds will bear interest at a variable rate as provided in the [Non-Hospital Bond Purchaser] Term Sheet, but not to exceed in any event the maximum rate permitted by law. The final maturity date of the Non-Hospital Refunding Bonds shall be not later than June 1, 2037, with principal amortization resulting in a weighted average maturity, in the aggregate, not in excess of 18 years. [Non-Hospital Bond Purchaser] shall have the right after the Non-Hospital Refunding Bonds have been outstanding for at least three years (but not before except in the event of default) to cause the County to prepay the entire principal amount of the Non-Hospital Refunding Bonds immediately or upon such intervals as are required by the [Non-Hospital Bond Purchaser] pursuant to the [Non-Hospital Bond Purchaser] Credit Agreement. Subject to the adjustments permitted pursuant to Section 8 hereof, the Non-Hospital Refunding Bonds shall be subject to redemption as provided in the [Non-Hospital Bond Purchaser] Term Sheet. The interest rate with respect to the Non-Hospital Bonds may be subject to increase in certain situations such as an event of default by the County with respect to the Non-Hospital Bonds or the [Non-Hospital Bond Purchaser] Credit Agreement, a determination that

the Hospital Bonds are not exempt from federal income tax, or as a result of certain changes in law affecting the rate of return on the Non-Hospital Bonds received by [Non-Hospital Bond Purchaser]; provided, however, in no event may the interest rate exceed the maximum rate permitted by law.

(d) Pursuant to Section 8 hereof, the County Mayor is authorized to sell the Bonds, or any maturities thereof, as term bonds (“Term Bonds”) with mandatory redemption requirements corresponding to the maturities set forth herein or as determined by the County Mayor. In the event any or all the Bonds are sold as Term Bonds, the County shall redeem Term Bonds on redemption dates corresponding to the maturity dates set forth therein, in aggregate principal amounts equal to the maturity amounts established for each redemption date, as such maturity amounts may be adjusted pursuant to Section 8 hereof, at a price of par plus accrued interest thereon to the date of redemption.

At its option, to be exercised on or before the forty-fifth (45th) day next preceding any such mandatory redemption date, the County may (i) deliver to the Registration Agent for cancellation Term Bonds to be redeemed, in any aggregate principal amount desired, and/or (ii) receive a credit in respect of its redemption obligation under this mandatory redemption provision for any Term Bonds of the maturity to be redeemed which prior to said date have been purchased or redeemed (otherwise than through the operation of this mandatory sinking fund redemption provision) and canceled by the Registration Agent and not theretofore applied as a credit against any redemption obligation under this mandatory sinking fund provision. Each Term Bond so delivered or previously purchased or redeemed shall be credited by the Registration Agent at 100% of the principal amount thereof on the obligation of the County on such payment date and any excess shall be credited on future redemption obligations in chronological order, and the principal amount of Term Bonds to be redeemed by operation of this mandatory sinking fund provision shall be accordingly reduced. The County shall on or before the forty-fifth (45th) day next preceding each payment date furnish the Registration Agent with its certificate indicating whether or not and to what extent the provisions of clauses (i) and (ii) of this subsection are to be availed of with respect to such payment and confirm that funds for the balance of the next succeeding prescribed payment will be paid on or before the next succeeding payment date.

(e) The Registration Agent is hereby authorized and directed to maintain Bond registration records with respect to the Bonds, to authenticate and deliver the Bonds as provided herein, either at original issuance or upon transfer, to effect transfers of the Bonds, to give all notices of redemption as required herein, to make all payments of principal and interest with respect to the Bonds as provided herein, to cancel and destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer. The Bonds shall be payable, both principal and interest, in lawful money of the United States of America at the main office of the Registration Agent or at such other location as shall be described in the [Hospital Bond Purchaser] Credit Agreement or the [Non-Hospital Bond Purchaser] Credit Agreement, as applicable. The Registration Agent shall make all interest payments with respect to the Bonds by check or draft on each interest payment date directly to the registered owners as shown on the Bond registration records maintained by the Registration Agent as of the close of business on the fifteenth day of the month next preceding the interest payment date (the “Regular Record Date”) by depositing said payment in the United States mail, postage prepaid, addressed to such owners at their addresses shown on said Bond registration records, without, except for final payment, the presentation or surrender of such registered Bonds, and all such payments shall discharge the obligations of the County in respect of such Bonds to the extent of the payments so made. Payment of principal of and premium, if any, on the Bonds shall be made upon presentation and surrender of such Bonds to the Registration Agent as the same shall become due and payable. All rates of interest specified herein shall be computed on the basis of a 365 day year composed of twelve (12) months of thirty (30) days each, or as otherwise provided in the [Hospital Bond Purchaser] Credit Agreement or the [Non-Hospital Bond Purchaser] Credit Agreement, as applicable

(f) The Bonds are transferable only by presentation to the Registration Agent by the registered owner, or his legal representative duly authorized in writing, of the registered Bond(s) to be transferred with the form of assignment on the reverse side thereof completed in full and signed with the name of the registered owner as it appears upon the face of the Bond(s) accompanied by appropriate documentation necessary to prove the legal capacity of any legal representative of the registered owner. Upon receipt of the Bond(s) in such form and with such documentation, if any, the Registration Agent shall issue a new Bond or the Bond to the assignee(s) in \$100,000 denominations, or integral multiples thereof, as requested by the registered owner requesting transfer. The Registration Agent shall not be required to transfer or exchange any Bond during the period commencing on a Regular Record Date and ending on the corresponding interest payment date of such Bond, nor to transfer or exchange any Bond after the publication of notice calling such Bond for redemption has been made, nor to transfer or exchange any Bond during the period following the receipt of instructions from the County to call such Bond for redemption; provided, the Registration Agent, at its option, may make transfers after any of said dates. No charge shall be made to any registered owner for the privilege of transferring any Bond, provided that any transfer tax relating to such transaction shall be paid by the registered owner requesting transfer. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and neither the County nor the Registration Agent shall be affected by any notice to the contrary whether or not any payments due on the Bonds shall be overdue. The Bonds, upon surrender to the Registration Agent, may, at the option of the registered owner, be exchanged for an equal aggregate principal amount of the Bonds of the same maturity in any authorized denomination or denominations.

(g) The Bonds shall be executed in such manner as may be prescribed by applicable law, in the name, and on behalf, of the County with the manual or facsimile signature of the County Mayor and attested by the manual or facsimile signature of the County Clerk. If the Bonds are sold to a single purchaser that certifies that it does not intend to re-offer the Bonds to the public, then the Registration Agent may deliver fully registered Bonds to the purchaser without utilizing the book-entry system and the form of the Bonds shall be so conformed.

(h) The Registration Agent is hereby authorized to authenticate and deliver the Hospital Refunding Bonds to [Hospital Bond Purchaser] and the Non-Hospital Refunding Bonds to [Non-Hospital Bond Purchaser], upon receipt by the County of the proceeds of the sale thereof and to authenticate and deliver Bonds in exchange for Bonds of the same principal amount delivered for transfer upon receipt of the Bond(s) to be transferred in proper form with proper documentation as hereinabove described. The Bonds shall not be valid for any purpose unless authenticated by the Registration Agent by the manual signature of an officer thereof on the certificate set forth herein on the Bond form.

(i) In case any Bond shall become mutilated, or be lost, stolen, or destroyed, the County, in its discretion, shall issue, and the Registration Agent, upon written direction from the County, shall authenticate and deliver, a new Bond of like tenor, amount, maturity and date, in exchange and substitution for, and upon the cancellation of, the mutilated Bond, or in lieu of and in substitution for such lost, stolen or destroyed Bond, or if any such Bond shall have matured or shall be about to mature, instead of issuing a substituted Bond the County may pay or authorize payment of such Bond without surrender thereof. In every case the applicant shall furnish evidence satisfactory to the County and the Registration Agent of the destruction, theft or loss of such Bond, and indemnity satisfactory to the County and the Registration Agent; and the County may charge the applicant for the issue of such new Bond an amount sufficient to reimburse the County for the expense incurred by it in the issue thereof.

SECTION 5. Security and Source of Payment. The Bonds shall be payable from unlimited ad valorem taxes to be levied on all taxable property within the County. For the prompt payment of principal of, premium, if any, and interest on the Bonds, the full faith and credit of the County are hereby

irrevocably pledged. The Hospital Refunding Bonds shall be additionally payable from, but not secured by, revenues derived from the operations of the Hospital.

SECTION 6. Form of Bonds. The Bonds shall be in substantially the form set forth in Exhibit A attached hereto, the omissions to be appropriately completed when the Bonds are prepared and delivered, and with respect to the Hospital Refunding Bonds any such other changes as are necessary to conform the Hospital Refunding Bonds to the terms and provisions of the [Hospital Bond Purchaser] Term Sheet and with respect to the Non-Hospital Refunding Bonds any such other changes as are necessary to conform the Non-Hospital Refunding Bonds to the terms and provisions of the [Non-Hospital Bond Purchaser] Term Sheet.

SECTION 7. Levy of Tax. The County, through its Governing Body, shall annually levy and collect a tax upon all taxable property within the County, in addition to all other taxes authorized by law, sufficient to pay principal of, premium, if any, and interest on the Bonds when due, and for that purpose there is hereby levied a direct annual tax in such amount as may be found necessary each year to pay principal of, premium, if any, and interest coming due on the Bonds in said year. Principal, premium, if any, and interest falling due at any time when there are insufficient funds from this tax levy on hand shall be paid from the current funds of the County and reimbursement therefor shall be made out of the taxes hereby provided to be levied when the same shall have been collected. The tax herein provided may be reduced to the extent of any appropriations from other funds, taxes and revenues of the County to the payment of debt service on the Bonds, and, with respect to the Hospital Refunding Bonds only, to the extent of any revenues made available from the operations of the Hospital.

SECTION 8. Sale of Bonds.

(a) The Hospital Refunding Bonds shall be sold at negotiated sale to [Hospital Bond Purchaser] at a price of not less than par plus accrued interest, as shall be determined by the County Mayor. The Non-Hospital Refunding Bonds shall be sold at negotiated sale to [Non-Hospital Bond Purchaser] at a price of not less than par plus accrued interest, as shall be determined by the County Mayor. The sale of the Bonds by the County Mayor shall be binding on the County and no further action by the Governing Body with respect thereto shall be required.

(b) To facilitate the sale of the Bonds in a manner that is in the best interest of the County and results in the greatest cost savings for the County, the County Mayor, in consultation with the [Hospital Bond Purchaser] and [Non-Hospital Bond Purchaser], as applicable, is authorized (i) to sell the Bonds as non-callable Bonds; (ii) to sell any or all of the Bonds as Term Bonds with annual mandatory redemption requirements; (iii) to change the dated date of the Bonds to a date other than the date of issuance, (iv) to designate the series of the Bonds, (v) to adjust principal and interest payment dates of the Bonds so long as the term of the Bonds or any emission thereof conform to the parameters set forth in Section 4(b) and (c) above and (vi) to provide that the purchase price of the Bonds not be funded until up to 35 days after the issuance of the Bonds in order to reduce the County's interest cost during the period after the Bonds are issued but before the Outstanding Bonds can be redeemed.

(c) The County Mayor, in consultation with the Finance Director, may refund all or a portion of the Outstanding Loan Agreements if believed that is in the best interest of the County and meets the County's objectives.

(d) The County Mayor is hereby authorized to execute and the County Clerk is authorized to attest the [Hospital Bond Purchaser] Credit Agreement, providing for the purchase and sale of the Hospital Refunding Bonds and containing terms and conditions substantially as set forth in the [Hospital

Bond Purchaser] Term Sheet. The County Mayor is hereby authorized to execute and the County Clerk is authorized to attest the [Non-Hospital Bond Purchaser] Credit Agreement, providing for the purchase and sale of the Non-Hospital Refunding Bonds and containing terms and conditions substantially as set forth in the [Non-Hospital Bond Purchaser] Term Sheet.

(e) The County Mayor and the County Clerk, or either of them, are authorized to cause the Hospital Refunding Bonds to be authenticated and delivered by the Registration Agent to [Hospital Bond Purchaser] and the Non-Hospital Refunding Bonds to be authenticated and delivered by the Registration Agent to [Non-Hospital Bond Purchaser], and to execute, publish and deliver all certificates and documents, as they shall deem necessary in connection with the sale and delivery of the Bonds. The form of the Bond as set forth in Exhibit A shall be conformed to reflect any changes made pursuant to this Section 8.

SECTION 9. Disposition of Bond Proceeds. The proceeds of the sale of the Bonds shall be applied by the County as follows:

(a) from the proceeds of the Hospital Refunding Bonds, an amount which will be sufficient to pay principal of and interest on the portion of the Series E-5-A Loan Agreement that refinanced the Hospital projects (originally financed with the Series A-3-A Loan Agreement and Series C-2-A Loan Agreement) shall be (A) transferred to the trustee or paying agent of the Outstanding Bonds and Outstanding Loan Agreements to be used to redeem that portion of the Outstanding Bonds and Outstanding Loan Agreements on the date of delivery of the Hospital Refunding Bonds or the first optional redemption date of the Outstanding Bonds and Outstanding Loan Agreements following delivery of the Hospital Refunding Bonds; or (B) deposited in an escrow fund to be held by an escrow agent, under a refunding escrow agreement in the form satisfactory to the County Mayor and the escrow agent, to be held and applied as provided therein for the refinancing of the applicable portion of the Outstanding Bonds and Outstanding Loan Agreements;

(b) from the proceeds of the Non-Hospital Refunding Bonds, an amount which will be sufficient to pay principal of and interest on the Series E-1-A Loan Agreement and the portion of the Series E-5-A Loan Agreement that refinanced the non-hospital projects shall be (A) transferred to the trustee or paying agent of the Outstanding Bonds and Outstanding Loan Agreements to be used to redeem that portion of the Outstanding Bonds and Outstanding Loan Agreements on the date of delivery of the Non-Hospital Refunding Bonds or the first optional redemption date of the Outstanding Bonds and Outstanding Loan Agreements following delivery of the Non-Hospital Refunding Bonds; or (B) deposited in an escrow fund to be held by an escrow agent, under a refunding escrow agreement in the form satisfactory to the County Mayor and the escrow agent, to be held and applied as provided therein for the refinancing of the applicable portion of the Outstanding Bonds and Outstanding Loan Agreements; and

(c) any remainder of the proceeds of the sale of the Bonds shall be used to pay the costs of issuance of the Bonds, including necessary legal, accounting and fiscal expenses, advertising and similar expenses, administrative and clerical costs and other necessary miscellaneous expenses incurred in connection with the issuance and sale of the Bonds.

SECTION 10. Notice of Refunding. Prior to or upon the issuance of the Bonds, notice of the County's intention to refund the Outstanding Loan Agreements and the Outstanding Bonds, to the extent required by applicable law, shall be given by the trustee or registration agent for the Outstanding Bonds to be mailed by first-class mail, postage prepaid, to the registered holders thereof, as of the date of the notice, as shown on the bond registration records maintained by such trustee or registration agent of said Outstanding Bonds. Such notice shall be in the form required by applicable law. The County Mayor, the County Clerk and the Finance Director, or any of them, is hereby authorized and directed to authorize the

trustee or registration agent of said Outstanding Bonds to give such notice on behalf of the County in accordance with this Section.

SECTION 11. Tax Matters. The County recognizes that the purchasers and owners of the Bonds will have accepted them on, and paid therefor a price that reflects, the understanding that interest thereon is excludable from gross income for purposes of federal income taxation under laws in force on the date of delivery of the Bonds. In this connection, the County agrees that it shall take no action which may cause the interest on any of said Bonds to be included in gross income for federal income taxation. It is the reasonable expectation of the Governing Body of the County that the proceeds of the Bonds will not be used in a manner which will cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code, and to this end the said proceeds of the Bonds and other related funds established for the purposes herein set out shall be used and spent expeditiously for the purposes described herein. The Governing Body further covenants and represents that in the event it shall be required by Section 148(f) of the Code to pay any investment proceeds of the Bonds to the United States government, it will make such payments as and when required by said Section 148(f) and will take such other actions as shall be necessary or permitted to prevent the interest on the Bonds from becoming taxable. The County Mayor and the County Clerk, or either of them, are authorized and directed to make such certifications in this regard in connection with the sale of the Bonds as either or both shall deem appropriate, and such certifications shall constitute a representation and certification of the County.

SECTION 12. Discharge and Satisfaction of Bonds. If the County shall pay and discharge the indebtedness evidenced by any of the Bonds in any one or more of the following ways, to wit:

(a) By paying or causing to be paid, by deposit of sufficient funds as and when required with the Registration Agent, the principal of, premium, if any, and interest on such Bonds as and when the same become due and payable;

(b) By depositing or causing to be deposited with any trust company or financial institution whose deposits are insured by the Federal Deposit Insurance Corporation or similar federal agency and which has trust powers (“an Agent”; which Agent may be the Registration Agent) in trust or escrow, on or before the date of maturity or redemption, sufficient money or Federal Obligations, as hereafter defined, the principal of and interest on which, when due and payable, will provide sufficient moneys to pay or redeem such Bonds and to pay interest thereon when due until the maturity or redemption date (provided, if such Bonds are to be redeemed prior to maturity thereof, proper notice of such redemption shall have been given or adequate provision shall have been made for the giving of such notice);

(c) By delivering such Bonds to the Registration Agent, for cancellation by it;

and if the County shall also pay or cause to be paid all other sums payable hereunder by the County with respect to such Bonds, or make adequate provision therefor, and by resolution of the Governing Body instruct any such Agent to pay amounts when and as required to the Registration Agent for the payment of principal of and interest on such Bonds when due, then and in that case the indebtedness evidenced by such Bonds shall be discharged and satisfied and all covenants, agreements and obligations of the County to the holders of such Bonds shall be fully discharged and satisfied and shall thereupon cease, terminate and become void.

If the County shall pay and discharge the indebtedness evidenced by any of the Bonds in the manner provided in either clause (a) or clause (b) above, then the registered owners thereof shall thereafter be entitled only to payment out of the money or Federal Obligations deposited as aforesaid.

Except as otherwise provided in this Section, neither Federal Obligations nor moneys deposited with the Registration Agent pursuant to this Section nor principal or interest payments on any such Federal Obligations shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the principal and interest on said Bonds; provided that any cash received from such principal or interest payments on such Federal Obligations deposited with the Registration Agent, (A) to the extent such cash will not be required at any time for such purpose, shall be paid over to the County as received by the Registration Agent and (B) to the extent such cash will be required for such purpose at a later date, shall, to the extent practicable, be reinvested in Federal Obligations maturing at times and in amounts sufficient to pay when due the principal and interest to become due on said Bonds on or prior to such redemption date or maturity date thereof, as the case may be, and interest earned from such reinvestments shall be paid over to the County, as received by the Registration Agent. For the purposes of this Section, the term “Federal Obligations” shall mean direct obligations of, or obligations, the principal of and interest on which are guaranteed by, the United States of America, or any agency thereof, obligations of any agency or instrumentality of the United States or any other obligations at the time of the purchase thereof are permitted investments under Tennessee law for the purposes described in this Section, which bonds or other obligations shall not be subject to redemption prior to their maturity other than at the option of the registered owner thereof.

SECTION 13. Resolution a Contract. The provisions of this resolution shall constitute a contract between the County and the registered owners of the Bonds, and after the issuance of the Bonds, no change, variation or alteration of any kind in the provisions of this resolution shall be made in any manner until such time as the Bonds and interest due thereon shall have been paid in full.

SECTION 14. Qualified Tax-Exempt Obligations. The County Mayor is authorized to designate the Bonds as “qualified tax-exempt obligations,” as defined in Section 265(b) of the Code, to the extent they may be so designated and are not otherwise deemed to be so designated.

SECTION 15. Novation of Swap Agreements. The Governing Body hereby approves the novation of the Swap Agreements to the County and the assumption by the County of the rights and obligations of the Blount Authority and the Sevier Authority under the Swap Agreements. The Governing Body further approves such amendments to the Swap Agreements as are necessary to accomplish the novation and assumption and as are necessary to ensure that the Swap Agreements are in compliance with the Dodd-Frank Act Wall Street Reform and Consumer Protection Act (the “Dodd-Frank Act”) and any other applicable laws and regulations. The County Mayor is hereby authorized, empowered and directed to execute, acknowledge and deliver such documents in the name and on behalf of the County as shall be necessary to accomplish the novation of the Swap Agreements to the County and such amendments as are necessary to ensure compliance with the Dodd-Frank Act and other applicable laws and regulations. From and after the execution and delivery of such amendments and assignments, the County Mayor, the County Clerk and the Finance Director are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents, instruments, and/or certificates as may be necessary to carry out and comply with the provisions of the amendments and assignments and to ensure ongoing compliance with the Dodd-Frank Act.

SECTION 16. Separability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

SECTION 17. Repeal of Conflicting Resolutions. All other resolutions and orders, or parts thereof, in conflict with the provisions of this resolution, are, to the extent of such conflict, hereby repealed.

Adopted and approved this 19th day of September, 2013.

County Mayor

ATTEST:

County Clerk

STATE OF TENNESSEE)
)
COUNTY OF BLOUNT)

I, Roy Crawford, Jr., certify that I am the duly qualified and acting County Clerk of Blount County, Tennessee, and as such official I further certify that attached hereto is a copy of excerpts from the minutes of a regular meeting of the governing body of the County held on September 19, 2013; that these minutes were promptly and fully recorded and are open to public inspection; that I have compared said copy with the original minute record of said meeting in my official custody; and that said copy is a true, correct and complete transcript from said original minute record insofar as said original record relates not to exceed \$170,925,000 General Obligation Refunding Bonds of said County and the assumption by the County of certain interest rate swap agreement described in the resolution.

WITNESS my official signature and seal of said County this ____ day of September, 2013.

County Clerk

(SEAL)

EXHIBIT A
TO RESOLUTION

(Form of Bond)

REGISTERED
Number _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA
STATE OF TENNESSEE
COUNTY OF BLOUNT
GENERAL OBLIGATION REFUNDING BOND, SERIES 2013[A/B]

Interest Rate:

Maturity Date:

Date of Bond:

Registered Owner:

Principal Amount:

KNOW ALL MEN BY THESE PRESENTS: That Blount County, Tennessee (the "County") for value received hereby promises to pay to the registered owner hereof, hereinabove named, or registered assigns, in the manner hereinafter provided, the principal amount hereinabove set forth on the maturity date hereinabove set forth [(or upon earlier redemption as set forth herein)], and to pay interest (computed on the basis of a 365-day year of twelve 30-day months) on said principal amount at the annual rate of interest hereinabove set forth from the date hereof until said maturity date [or redemption date], said interest being payable on [_____]1, 201____], and on [the first day of each month thereafter] until this Bond matures [or is redeemed.] Both principal hereof and interest hereon are payable in lawful money of the United States of America by check or draft at the office of the Blount Finance Director, Maryville, Tennessee, as registration agent and paying agent (the "Registration Agent"). The Registration Agent shall make all interest payments with respect to this Bond on each interest payment date directly to the registered owner hereof shown on the Bond registration records maintained by the Registration Agent as of the close of business on the fifteenth day of the month next preceding the interest payment date (the "Regular Record Date") by check or draft mailed to such owner at such owner's address shown on said bond registration records, without, except for final payment, the presentation or surrender of this Bond, and all such payments shall discharge the obligations of the County to the extent of the payments so made. Payment of principal of [and premium, if any,] on this Bond shall be made when due without, except for final payment, presentation and surrender of this Bond to the Registration Agent.

[Bonds of the issue of which this Bond is subject to redemption, at the option of the County, in whole, or in part, on _____ 1, 20____ and thereafter at the redemption price of par plus interest accrued to the redemption date.]

[Subject to the credit hereinafter provided, the County shall redeem Bonds maturing _____ on the redemption dates set forth below opposite the maturity dates, in aggregate principal amounts equal to the respective dollar amounts set forth below opposite the respective redemption dates at a price of par plus accrued interest thereon to the date of redemption. DTC, as securities depository for the series of Bonds of which this Bond is one, or such Person as shall then be serving as the securities depository for the Bonds, shall determine the interest of each Participant in the Bonds to be redeemed using its procedures generally in use at that time. If DTC,

or another securities depository is no longer serving as securities depository for the Bonds, the Bonds to be redeemed within a maturity shall be selected by the Registration Agent by lot or such other random manner as the Registration Agent in its discretion shall select. The dates of redemption and principal amount of Bonds to be redeemed on said dates are as follows:

Final Maturity	Redemption Date	Principal Amount of Bonds Redeemed
-------------------	--------------------	--

***Final Maturity**

At its option, to be exercised on or before the forty-fifth (45th) day next preceding any such redemption date, the County may (i) deliver to the Registration Agent for cancellation Bonds to be redeemed, in any aggregate principal amount desired, and/or (ii) receive a credit in respect of its redemption obligation under this mandatory redemption provision for any Bonds of the maturity to be redeemed which prior to said date have been purchased or redeemed (otherwise than through the operation of this mandatory sinking fund redemption provision) and canceled by the Registration Agent and not theretofore applied as a credit against any redemption obligation under this mandatory sinking fund provision. Each Bond so delivered or previously purchased or redeemed shall be credited by the Registration Agent at 100% of the principal amount thereof on the obligation of the County on such payment date and any excess shall be credited on future redemption obligations in chronological order, and the principal amount of Bonds to be redeemed by operation of this mandatory sinking fund provision shall be accordingly reduced. The County shall on or before the forty-fifth (45th) day next preceding each payment date furnish the Registration Agent with its certificate indicating whether or not and to what extent the provisions of clauses (i) and (ii) of this subsection are to be availed of with respect to such payment and confirm that funds for the balance of the next succeeding prescribed payment will be paid on or before the next succeeding payment date.]

[Notice of call for redemption[, whether optional or mandatory,] shall be given by the Registration Agent not less than thirty (30) nor more than sixty (60) days prior to the date fixed for redemption by sending an appropriate notice to the registered owners of the Bonds to be redeemed by first-class mail, postage prepaid, at the addresses shown on the Bond registration records of the Registration Agent as of the date of the notice; but neither failure to mail such notice nor any defect in any such notice so mailed shall affect the sufficiency of the proceedings for the redemption of any of the Bonds for which proper notice was given.]

This Bond is transferable by the registered owner hereof in person or by such owner's attorney duly authorized in writing at the principal corporate trust office of the Registration Agent set forth on the front side hereof, but only in the manner, subject to limitations and upon payment of the charges provided in the Resolution, as hereafter defined, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and interest rate for the same aggregate principal amount will be issued to the transferee in exchange therefor. The person in whose name this Bond is registered shall be deemed and regarded as the absolute owner thereof for all

purposes and neither the County nor the Registration Agent shall be affected by any notice to the contrary whether or not any payments due on the Bond shall be overdue. Bonds, upon surrender to the Registration Agent, may, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of the Bonds of the same maturity in authorized denomination or denominations, upon the terms set forth in the Resolution. The Registration Agent shall not be required to transfer or exchange any Bond during the period commencing on a Regular Record Date or Special Record Date and ending on the corresponding interest payment date of such Bond[, nor to transfer or exchange any Bond after the notice calling such Bond for redemption has been made, nor during a period following the receipt of instructions from the County to call such Bond for redemption.]

This Bond is one of a total authorized issue aggregating \$_____ and issued by the County for the purpose of providing funds to prepay the County's outstanding [Series E-1-A Loan Agreement, dated as of June 1, 2008 and Series E-5-A Loan Agreement dated as of August 7, 2008 and to pay costs of issuance of the Bonds], pursuant to Section 9-21-101, et seq., Tennessee Code Annotated, and pursuant to a resolution duly adopted by the Board of Commissioners of the County on September 19, 2013 (the "Resolution").

The Bonds of which this Bond is one is payable from unlimited ad valorem taxes to be levied on all taxable property within the County. For the prompt payment of principal of and interest on this Bond, the full faith and credit of the County are irrevocably pledged. [*Hospital Refunding Bonds only:* This Bond is additionally payable from, but not secured by, revenues from the operation of the Blount Memorial Hospital.] For a more complete statement of the general covenants and provisions pursuant to which this Bond is issued, reference is hereby made to the Resolution.

This Bond and the income therefrom are exempt from all present state, county and municipal taxes in Tennessee except (a) inheritance, transfer and estate taxes, (b) Tennessee excise taxes on interest on the Bond during the period the Bond is held or beneficially owned by any organization or entity, other than a sole proprietorship or general partnership, doing business in the State of Tennessee, and (c) Tennessee franchise taxes by reason of the inclusion of the book value of the Bond in the Tennessee franchise tax base of any organization or entity, other than a sole proprietorship or general partnership, doing business in the State of Tennessee.

It is hereby certified, recited, and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Bond exist, have happened and have been performed in due time, form and manner as required by law, and that the amount of this Bond, together with all other indebtedness of the County, does not exceed any limitation prescribed by the constitution and statutes of the State of Tennessee.

IN WITNESS WHEREOF, the County has caused this Bond to be signed by the County Mayor of the County and attested by the County Clerk under the corporate seal of the County, all as of the date hereinabove set forth.

BLOUNT COUNTY

BY: _____
County Mayor

(SEAL)

ATTESTED:

County Clerk

Transferable and payable at the
principal corporate trust office of: Blount County Finance Director
Maryville, Tennessee

Date of Registration: _____

This Bond is one of the issue of Bonds issued pursuant to the Resolution hereinabove described.

BLOUNT COUNTY FINANCE DIRECTOR
Registration Agent

By: _____
Authorized Officer

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns, and transfers unto _____, whose address is _____ (Please insert Federal Identification or Social Security Number of Assignee _____), the within Bond of Blount County, Tennessee, and does hereby irrevocably constitute and appoint _____, attorney, to transfer the said Bond on the records kept for registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature guaranteed:

NOTICE: Signature(s) must be guaranteed by a member firm of a Medallion Program acceptable to the Registration Agent.

EXHIBIT B
TO RESOLUTION

RECEIPT LETTER AND REPORT OF THE DIRECTOR OF STATE AND LOCAL FINANCE
RELATED TO THE PLAN OF REFUNDING FOR THE OUTSTANDING BONDS

EXHIBIT C
TO RESOLUTION

[HOSPITAL BOND PURCHASER] TERM SHEET

EXHIBIT D
TO RESOLUTION

[NON-HOSPITAL BOND PURCHASER] TERM SHEET

12303845.3

RESOLUTION NO. 13-09-010

**RESOLUTION ADOPTING POLICIES AND PROCEDURES FOR THE
ADMINISTRATION OF FEDERALLY TAX-EXEMPT DEBT OBLIGATIONS**

Sponsored by: Commissioners Jerome Moon and Mike Lewis

WHEREAS, the Blount County, Tennessee (the "County") issues federally tax-exempt debt obligations from time to time, and wishes to adopt policies and procedures to ensure compliance with applicable federal rules and regulations related thereto;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County that the federal tax compliance policies and procedures attached hereto as Exhibit A are hereby adopted and approved.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

Adopted and approved this 19th day of September, 2013.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: _____

County Mayor

Date

EXHIBIT A

BLOUNT COUNTY, TENNESSEE Federal Tax Compliance Policies and Procedures

Purpose

In order to issue tax-exempt debt obligations ("Tax-Exempt Obligations"), the interest on which is excluded from gross income of the holders of such debt obligations, Blount County, Tennessee (the "County") must comply with federal tax rules regarding expenditure of proceeds, use of financed property, investment of proceeds in compliance with arbitrage rules, retention of records and filings with the Internal Revenue Service pursuant to Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). This Tax Compliance Policy sets forth the County's policies for compliance with Sections 141-150 of the Code and related rules and regulations.

I. Expenditure of Proceeds

Expenditure of proceeds as set forth below will be reviewed and managed by the Finance Director ("Finance Director") of the County as needed to ensure compliance with the requirements with each tax certificate executed in connection with Tax-Exempt Obligations. In connection with such review and management, the Finance Director will undertake the following with respect to the expenditure of proceeds of Tax-Exempt Obligations:

- Establish forms and procedures for documenting expenditures of the proceeds, including for new money issues a description of the property financed with each expenditure and for refunding issues a description of the refunded obligations and the property financed with the refunded obligations.
- Only permit proceeds to be expended for capital expenditures, working capital if accompanied by an opinion of nationally recognized bond counsel, refunding of Tax-Exempt Obligations and other debt obligations used for the foregoing purposes, and costs of issuance of Tax-Exempt Obligations.
- Not permit amounts to be expended to pay capitalized interest on Tax-Exempt Obligations except during the actual construction period of financed property unless accompanied by an opinion of nationally recognized bond counsel.
- Restrict reimbursement of costs that were paid prior to the issuance of the Tax-Exempt Obligations to costs paid subsequent to, or not more than 60 days prior to, the date a "declaration of intent" to reimburse the costs was adopted by the County or as is otherwise approved by bond counsel.

- Prepare a "final allocation" of proceeds to uses, which will be made and retained with the records of the Tax-Exempt Obligations, not later than 18 months after the placed-in-service date of the financed property (and in any event not later than 5 years and 60 days after the issuance of the issue).
- Monitor the expenditure of proceeds of new-money Tax-Exempt Obligations against the tax certificate expectation to (i) spend or commit 5% of net sale proceeds within 6 months, (ii) spend 85% of net sale proceeds within 3 years, and (iii) proceed with due diligence to complete the project and fully spend the net sale proceeds.
- Monitor the expenditure of proceeds of the Tax-Exempt Obligations against the schedule for any arbitrage rebate exception or exceptions identified in the tax certificate related to such issue of Tax-Exempt Obligations.

II. Use of Property Financed with Tax-Exempt Obligations

Use of property financed with Tax-Exempt Obligations, when completed and placed in service, will be reviewed by the Finance Director on at least an annual basis.

The County will not do any of the following with respect to the financed property without prior discussion with bond counsel regarding potential effect of such action on the tax exemption of the Tax-Exempt Obligations that financed or refinanced such property:

- Enter into a management, service or incentive payment contract with any non-governmental person or entity (including the federal government) (a "Non-Governmental Person").
- Enter into a lease with any Non-Governmental Person.
- Sell or otherwise transfer such property to any Non-Governmental Person.
- Grant special legal entitlements with respect to such property to any Non-Governmental Person.

If any action occurs, notwithstanding the foregoing, that causes Tax-Exempt Obligations to become private activity bonds as a result of private use of financed projects and/or private payments for parties utilizing financed projects, the County will promptly consult with bond counsel as to the steps to be taken in order to remediate such change in use in accordance with the regulations under the Code, including the remediation of nonqualified bonds.

III. Investment of Proceeds

Investment of proceeds of Tax-Exempt Obligations in compliance with the arbitrage bond rules and rebate of arbitrage will be supervised by the Finance Director.

All proceeds of each Tax-Exempt Obligation will be deposited and maintained in a separate account or accounts. The investment of the proceeds of Tax-Exempt Obligations shall comply with the following:

- Investments will be purchased only in market transactions at fair market value.
- Calculations of rebate liability will be performed periodically as set forth in the tax certificate by outside consultants unless the County is eligible for an exception to rebate liability with respect to the Tax-Exempt Obligations.
- Rebate payments, if required, will be made with Form 8038-T no later than 60 days after (a) each fifth anniversary of the date of issuance and (b) the final retirement of the Tax-Exempt Obligations. Compliance with rebate requirements will be reported to the bond trustee, if any, and the issuer.
- The County will identify the date for first rebate payment at the time of issuance if rebate payments are expected.

IV. Records

Management and retention of records related to Tax-Exempt Obligations will be supervised by the Finance Director:

- Records will be retained for the life of the Tax-Exempt Obligations plus any refunding bonds plus three years. Records may be in the form of documents or electronic copies of documents, appropriately indexed to specific bond issues and compliance functions.
- Retain records pertaining to issuance of Tax-Exempt Obligations, including the transcript of documents executed in connection with the issuance of the Tax-Exempt Obligations and any amendments, and copies of rebate calculations and records of payments including Form 8038-T.
- Retain records pertaining to expenditures of proceeds of Tax-Exempt Obligations, including requisitions, trustee statements (if any) and final allocation of proceeds.
- Retain records pertaining to use of property, including all agreements reviewed for nonexempt use and any reviewed documents relating to unrelated business activity.

- Retain records pertaining to investments, including GIC and hedge documents under the Treasury regulations, records of purchase and sale of other investments, and records of investment activity sufficient to permit calculation of arbitrage rebate or demonstration that no rebate is due.

V. Miscellaneous Post-Issuance Changes

The Finance Director will consult with bond counsel prior to engaging in any post-issuance credit enhancement transactions (e.g., letter of credit or bond insurance) or hedging transactions (e.g., interest rate swaps)

The Finance Director will consult with bond counsel prior to the making of any significant modifications to the bond documents that might cause a “reissuance” of the Tax-Exempt Obligations as described in Section 1.1001-3 of the Treasury regulations such as (i) changes in the yield of a Tax-Exempt Obligation, (ii) changes in the timing of payments on a Tax-Exempt Obligation or (iii) changes in the obligor of or security for a Tax-Exempt Obligation.

VI. Overall Responsibility

Overall administration and coordination of this policy is the responsibility of the Finance Director. The Finance Director shall be responsible for identifying any violations of federal tax requirements relating to any Tax-Exempt Obligations and shall consult with bond counsel as to best method for the timely correction of any identified violations either through available remedial actions or through the IRS's Voluntary Closing Agreement Program. The Finance Director shall be responsible for obtaining and providing for the training and education necessary to administer these policies and procedures.

Adopted and approved the ____ day of _____, 2013.

RESOLUTION NO. – 13-09-006

SPONSORED BY: COMMISSIONERS MARK HASTY AND GARY FARMER

A RESOLUTION TO ABANDON A PORTION OF MONTVALE ROAD AS A PUBLIC COUNTY ROAD

WHEREAS, a portion of Montvale Road extends from Happy Valley Road for 2,110 feet over and to property that was previously known as Camp Montvale; and

WHEREAS, the Camp Montvale property has been sold to a new property owner which operates Harmony Family Center on said property; and

WHEREAS, given the public nature of Camp Montvale and its use by the citizens of Blount County, the above-described segment of Montvale Road was maintained as a public road in Blount County; and

WHEREAS, the new property owner operates a private family center on their property and wish to control ingress and egress to their property; and

WHEREAS, the 2,110 foot section of Montvale Road described above serves only the current property owner; and

WHEREAS, the Board of Directors of Harmony Family Center have passed a resolution asking Blount County to abandon the above-described portion of Montvale Road as a public road; and

WHEREAS, the Blount County Highway Superintendant agrees that the above-described portion of Montvale Road serves only the current property owner and the abandonment of said portion of the road will benefit the citizens of Blount County by reducing the cost and expense of maintaining said portion of Montvale Road; and

NOW THEREFORE, BE IT RESOLVED by the Blount County Board of

Commissioners that:

1. Blount County, Tennessee, hereby abandons as a public road the section of Montvale Road beginning at Happy Valley Road and extending 2,110 feet onto and over the property of Camp Investment LLC/Harmony Family Center.

2. The above abandoned portion of Montvale Road shall be removed as a public road from the Blount County public road list.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION SHALL BE IN FORCE AND BECOME EFFECTIVE UPON ITS ADOPTION, THE PUBLIC WELFARE REQUIRING IT.

ADOPTED THIS 19th DAY OF September, 2013.

CERTIFICATION OF ACTION ATTEST

Commission Chairman

County Clerk

Approved: _____
Vetoed: _____

County Mayor

Date

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Tenn. Code Ann. § 67-6-703 (Copy w/ Cite)

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Tenn. Code Ann. § 67-6-703

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*** Current through the 2012 Regular Session ***

Title 67 Taxes And Licenses
Chapter 6 Sales and Use Taxes
Part 7 1963 Local Option Revenue Act

Tenn. Code Ann. § 67-6-703 (2013)

67-6-703. Priority of county levy.

(a) (1) The levy of the tax by a county shall preclude, to the extent of the county tax, any city or town within such county from levying the tax, but a city or town shall at any time have the right to levy the tax at a rate equal to the difference between the county tax and the maximum rate authorized in this chapter. For cities and towns having territory in more than one (1) county, "cities and towns" means that part of their territory in which they are not precluded by a county tax.

(2) Cities and towns having territory in more than one (1) county may levy the tax throughout the entire city or town at a rate equal to the difference between the lowest operative rate of any county in which the city is located and the maximum rate authorized in this chapter; provided, that if such rate levied should cause the total tax rate levied within any one (1) county in which the city or town is located to exceed the maximum rate authorized by this part, then only so much of the city or town levy as equals the difference between the county tax and the maximum rate authorized by this part shall become effective in the territory of the city or town located in such county. Nothing in this subdivision (a)(2) shall in any manner affect the priority of any county levy; provided, that nothing in this part shall permit any rate above the maximum rate authorized by this part to become effective.

(b) If an ordinance levying the tax authorized by this part is adopted by a city or town prior to adoption of the tax by the county in which the city or town is located, the effectiveness of the ordinance shall be suspended for a period of forty (40) days beyond the date on which it would otherwise be effective under the charter of the city or town. If during this forty-day period, the county legislative body adopts a resolution to levy the tax at least equal to the rate provided in such ordinance, the effectiveness of the ordinance shall be further suspended until it is determined whether the county tax is to be operative, as provided in § 67-6-706. If the county tax becomes operative by approval of the voters as provided in § 67-6-706, the ordinance shall be null and void, but if the county tax does not become operative, the ordinance shall become effective on the same date that the county tax is determined to be nonoperative, and the election required by § 67-6-706 shall be held. After initial adoption of the tax by a county or a city or town therein, the tax rate may be increased by a city, town or county under the same procedure. If the tax levied by a county legislative body is finally determined to be nonoperative, such action shall not preclude subsequent action by the county to adopt the tax at a rate at least equal to the city or town tax rate, in which event the city or town tax shall cease to be effective; provided, that the city or town shall receive from the county tax the same

amounts as would have been received from the city or town tax until the end of the current fiscal year of the city or town.

HISTORY: Acts 1963, ch. 329, § 3; 1968, ch. 488, § 2; T.C.A., § 67-3051; Acts 1986, ch. 785, § 1.

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Tenn. Code Ann. § 67-6-706

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*** Current through the 2012 Regular Session ***

Title 67 Taxes And Licenses
Chapter 6 Sales and Use Taxes
Part 7 1963 Local Option Revenue Act

Tenn. Code Ann. § 67-6-706 (2013)

Second of 2 versions of this section

67-6-706. Referendum. [Effective on July 1, 2013. See the version effective until July 1, 2013.]

(a) (1) Any ordinance or resolution of a county or of a city or town levying the tax under authority of this part shall not become operative until approved in an election herein provided in the county or the city or town, as the case may be.

(2) The county election commission shall hold an election on the question pursuant to § 2-3-204, providing options to vote "FOR" or "AGAINST" the ordinance or resolution, after the receipt of a certified copy of such ordinance or resolution, and a majority vote of those voting in the election shall determine whether the ordinance or resolution is to be operative.

(3) If the majority vote is for the ordinance or resolution, it shall be deemed to be operative on the date that the county election commission makes its official canvass of the election returns; provided, that no tax shall be collected under the ordinance or resolution until the earliest effective date allowed under this part.

(b) (1) If a county legislative body adopts a resolution to levy the tax at the same rate that is operative in a city or town in the county, the election under this section to determine whether the county tax is to be operative shall be open only to the voters residing outside of such city or town. If the county tax is at a higher rate than the rate of the city or town tax, the election shall also be open to the voters of the city or town.

(2) (A) Except as provided in subdivision (b)(2)(B), should any county or city or town hold an election under this section, and the ordinance or resolution is rejected, no other election thereon shall be held by such county, city or town for a period of six (6) months from the date of the holding of such prior election.

(B) In counties having a population of not more than seven hundred fifty thousand (750,000) nor less than seven hundred thousand (700,000) and not more than two hundred seventy-eight thousand (278,000) and not less than two hundred fifty thousand (250,000), according to the federal census of 1970 or any subsequent federal census, in case of rejection, the limitation period on subsequent elections shall be one (1) year from the date of the holding of such prior election.

HISTORY: Acts 1963, ch. 329, § 5; 1967, ch. 113, § 1; 1968, ch. 488, § 3; 1971, ch. 83, § 1; 1972, ch. 455, § 1; 1982, ch. 591, § 1; T.C.A., § 67-3053; Acts 1985, ch. 234, § 1; 1998, ch. 618, § 3; 2003, ch. 357, § 67; 2004, ch. 959, §§ 26, 68; 2005, ch. 311, §§ 1, 2; 2007, ch. 602, §§ 51, 166; 2009, ch. 530, § 35; 2011, ch. 72, § 1.

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Human Resources/Insurance Committee Meeting Minutes

Thursday, September 5, 2013 – 5:00PM

County Commission Room

Committee Members Present:

Ed Mitchell Phyllis Crisp Gary Farmer Mike Lewis

Ron French Bill Dunlap Holden Lail

Committee Members Absent:

James Berrong David Murrell Tonya Burchfield

Others Present:

Don Stallions Lindsey Jackson

Minutes

- 1.) Approval of July 16, 2013 minutes. Gary Farmer made the motion, Phyllis Crisp second, all in favor
- 2.) Gary Farmer recognized Don Stallions to discuss policy issue on medical/dental premiums regarding married County employees. Don Stallions said that Drew Mann with Trinity Benefits suggested that each employee be under the individual tier and if the couple has dependants, it would be up to the employee who is going to carry the dependants under employee plus child tier. There was discussion and answers. Bill Dunlap made the motion to send the recommendation to the full commission. Holden Lail second. All in favor,
- 3.) Don Stallions gave details regarding upcoming open enrollment process to the committee.
- 4.) Discussion to Items not on the agenda was opened. Holden Lail mentioned the flu shot clinic at East TN Medical Group starting 9/9/13. He asked if our employees can go to that. Lindsey Jackson said yes and we are working on possibly our own flu shot clinic as well. Holden Lail suggested we send out an email in regards to the flu shot clinic.
- 5.) Don Stallions spoke about the new hours at East TN Medical Group Care Today Clinic beginning 9/14/13. Monday-Friday 7am-9pm and Saturday/Sunday 8am-6pm
- 6.) Adjourned at 5:14PM

There were 16 voting yes, 3 voting no, 1 abstaining, and 1 absent. Chairman Moon declared the chairman's ruling to be upheld.

A vote was taken on the original motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - yes
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - absent	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - no	Helton - yes	Moon - yes	

There were 19 voting yes, 1 voting no, 0 abstaining, and 1 absent. Chairman Moon declared the motion to be approved.

IN RE: REQUEST TO DECLARE THE FIFTH JUDICIAL DRUG TASK FORCE PROPERTY SURPLUS PROPERTY.

Commissioner Lambert made a motion to approve the request. Commissioner Caylor seconded the motion.

Commissioner Burkhalter made a motion to table. Commissioner Samples seconded the motion.

A vote was taken on the motion to table:

Burchfield - yes	French - yes	Kirby - yes	Murrell - yes
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - abstain	Wright - yes
Caylor - yes	Harrison - yes	Lewis - absent	
Farmer - no	Hasty - yes	Melton - yes	
Folts - no	Helton - yes	Moon - yes	

There were 17 voting yes, 2 voting no, 1 abstaining, and 1 absent. Chairman Moon declared the motion to be laid on the table.

IN RE: SETTING OF PUBLIC HEARING FOR JUNE 11, 2013, 6:30 PM FOR REQUEST FOR REZONING FROM R-1 RURAL DISTRICT 1 TO RAC-RURAL ARTERIAL COMMERCIAL FOR PROPERTY LOCATED AT 4907 AND 4911 US HIGHWAY 411 SOUTH, AND IDENTIFIED ON TAX MAP 100 PARCELS 027.00 AND 028.00.

Commissioner Burkhalter made a motion to set the public hearing for June 11, 2013 at 6:30 pm. Commissioner Lail seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - yes
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - yes	Lewis - absent	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 20 voting yes, 0 voting no, 0 abstaining, and 1 absent. Chairman Moon declared the resolution to be adopted.

IN RE: BLOUNT COUNTY EMPLOYEE HEALTH PLAN CHANGES.

Commissioner Farmer made a motion to adopt the recommendations forwarded from the Human Resources/Insurance Committee. Commissioner Lail seconded the motion.

Commissioner French made a motion to amend to add a \$20 tobacco surcharge to the plan.

Commissioner Folts seconded the motion.

A vote was taken on the motion to amend:

Burchfield - no	French - yes	Kirby - no	Murrell - yes
Burkhalter - no	Gamble - no	Lail - no	Samples - abstain
Carver - no	Greene - no	Lambert - abstain	Wright - no
Caylor - no	Harrison - absent	Lewis - absent	
Farmer - no	Hasty - no	Melton - no	
Folts - yes	Helton - no	Moon - no	

There were 3 voting yes, 14 voting no, 2 abstaining, and 2 absent. Chairman Moon declared the motion to amend to have failed.

A vote was taken on the original motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - yes
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - absent	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 19 voting yes, 0 voting no, 0 abstaining, and 2 absent. Chairman Moon declared the changes to be adopted.

IN RE: BLOUNT COUNTY EMPLOYEE DENTAL RATE CHANGES.

Commissioner Farmer made a motion to approve the changes. Commissioner Hasty seconded the motion.

A vote was taken on the motion:

Burchfield - absent	French - yes	Kirby - yes	Murrell - yes
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - absent	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 18 voting yes, 0 voting no, 0 abstaining, and 3 absent. Chairman Moon declared the changes to be adopted.

IN RE: CALLED COUNTY COMMISSION MEETING.

Commissioner Burkhalter made a motion to have a special meeting of the Blount County Commission on Monday, June 3, 2013 at 5:30 pm. In room 430 of the Blount County Courthouse to discuss the budget and for the Mayor and Mr. Vineyard to be present to answer questions. Commissioner Murrell seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - yes
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - abstain
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - absent	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 18 voting yes, 0 voting no, 1 abstaining, and 2 absent. Chairman Moon declared the motion to have passed.

IN RE: ADJOURNMENT.

Chairman Moon declared the meeting to be adjourned.

Human Resources/Insurance Committee Meeting Minutes
Tuesday April 30, 2013 – 5:00 P.M.
County Commission Room

Committee Members Present:

Holden Lail	Tonya Burchfield	Mike Lewis	Ron French
Gary Farmer	Phyllis Crisp	Bill Dunlap	
Ed Mitchell	David Murrell	James Berrong	

Committee Members Absent: none

Others Present:

Don Stallions	Randy Vineyard
Jodie King	Megan White and Drew Mann with Trinity Benefits

Minutes

1.) Approval of April 16, 2013 minutes. James Berrong made the motion, Mike Lewis second, all in favor.

2.) The Committee was given information regarding employee comments on the proposed changes to the health plan. No discussion.

3.) Bill Dunlap made the motion to rescind the original proposal and start over with a new motion on the health plan and James Berrong second. The motion is as follows:

Deductible 500/1000

A 4 tier employee contribution monthly:

Employee Only \$25.00

Employee + Spouse \$150.00

Employee + Child(ren) \$125.00

Family \$175.00

A per spouse per month surcharge of \$50.00 if the employee's spouse works full time equivalent hours and has other coverage available through his/her own employer and chooses to enroll in the Blount County Plan.

A per spouse per month surcharge of \$250.00 if the employee's spouse works full time equivalent hours and has other coverage available through his/her own employer and that employer offers monetary incentives if he/she waives their health plan and chooses to enroll in the Blount County Plan.

An amendment was made by Ed Mitchell and second by Holden Lail to leave existing retirees as is under the plan currently available with no change; but to change new retirees under the plan motion. A roll call vote was taken on the amendment to leave as is for the retirees:

Ed Mitchell-yes	Mike Lewis-no	Ron French-no	Holden Lail-yes
Phyllis Crisp-no	James Berrong-no	Bill Dunlap-no	
Gary Farmer-no	David Murrell-no	Tonya Burchfield-no	

Amendment failed.

A roll call vote was taken on the motion by Bill Dunlap regarding the proposed health plan changes:

Ed Mitchell-yes	James Berrong-yes	Bill Dunlap-yes
Phyllis Crisp-yes	David Murrell-yes	Tonya Burchfield-yes
Gary Farmer-yes	Ron French-yes	Holden Lail-yes
Mike Lewis-yes		

Motion passed for the new proposed changes regarding the health care plan to be presented to the commission for approval.

4.) Holden Lail made the motion to keep the medical rates for budget purposes the same as is and James Berrong second. All in favor, motion passed.

5.) Regarding the amendment to the East TN Medical Group contract, Drew Mann told the committee that Blount Memorial Hospital CEO Don Heinemann will have updated information to him within the next couple weeks.

6.) Judge William Brewer addressed the committee to consider adding the Blount County Emergency Dispatch employees to the county health plan. Gary Farmer requested a motion for the request to be presented to the Commission pending approval and or response from County Attorney regarding the request. Ron French made the motion and Phyllis Crisp second. All in favor.

7.) Adjourned 6:20 pm

Human Resources/Insurance Committee Meeting Minutes
Tuesday April 16, 2013 – 5:00 P.M.
County Commission Room

Committee Members Present:

Holden Lail	Tonya Burchfield	Mike Lewis	Ron French
Gary Farmer	Phyllis Crisp	Bill Dunlap	
Ed Mitchell	David Murrell	James Berrong	

Committee Members Absent: none

Others Present:

Don Stallions	Randy Vineyard
Jodie King	Megan White and Rachel Humpherys with Trinity Benefits

Minutes

1.) Approval of April 2, 2013 minutes. Holden Lail made the motion, Tonya Burchfield second, all in favor.

2.) Bill Dunlap made the motion to table the discussion regarding the cost saving strategies report for 2 weeks. Holden Lail second. Vote was taken:

Ed Mitchell yes	James Berrong no	Tonya Burchfield no
Phyllis Crisp no	David Murrell yes	Holden Lail yes
Gary Farmer yes	Ron French no	
Mike Lewis no	Bill Dunlap yes	

5 votes yes; 5 votes no; motion failed.

3.) Megan White with Trinity Benefits spoke to the Committee regarding the Cost Saving Strategies report that was emailed to all Committee members on April 3rd.

4.) James Berrong made a motion to go with the \$200 spousal surcharge and Bill Dunlap second. Phyllis Crisp made the suggestion for a mandatory survey to all employees asking if their spouse is offered insurance or not.

5.) Mayor Mitchell wanted the overall cost to employees regarding the dual plan design with the 4 tier contribution. Also to show certain add-ons to determine overall cost to employees. A motion was made by Bill Dunlap and second by James Berrong. Vote was taken:

Ed Mitchell yes	James Berrong yes	Tonya Burchfield absent
Phyllis Crisp yes	David Murrell yes	Holden Lail yes
Gary Farmer yes	Ron French yes	
Mike Lewis yes	Bill Dunlap yes	

9 votes yes; 1 absent; motion passed.

6.) An amended motion was made by Phyllis Crisp and second by Mike Lewis to vote on surcharge motion tonight and to be presented to the Commission. Vote was taken:

Ed Mitchell yes	James Berrong yes	Tonya Burchfield absent
Phyllis Crisp yes	David Murrell no	Holden Lail no
Gary Farmer no	Ron French no	
Mike Lewis yes	Bill Dunlap yes	

5 votes yes; 4 votes no; 1 absent; motion failed.

(The original motion(5)that was made by Bill Dunlap and then amended by Phyllis Crisp which failed by vote makes the original motion(5)by Bill Dunlap passed by vote)

7.) A call for question vote regarding spousal surcharge of \$150 to be an add-on. Vote was taken:

Ed Mitchell yes	James Berrong yes	Tonya Burchfield absent
Phyllis Crisp yes	David Murrell yes	Holden Lail yes
Gary Farmer yes	Ron French yes	
Mike Lewis yes	Bill Dunlap yes	

9 votes yes; 1 absent; motion passed.

8.) Another call for question vote regarding tobacco surcharge of \$20 to be an add-on. Vote was taken:

Ed Mitchell yes	James Berrong absent	Tonya Burchfield absent
Phyllis Crisp yes	David Murrell yes	Holden Lail yes
Gary Farmer no	Ron French yes	
Mike Lewis yes	Bill Dunlap yes	

7 votes yes; 1 vote no; 2 absent; motion passed.

9.) Mike Lewis asked Randy Vineyard if he could put together the overall cost of the dual plan with 4 tier contribution, with the add-ons of the spousal surcharge and the tobacco surcharge; to submit the information to the committee via email before the next called meeting, April 30, 2013 at 5:00 pm.

10.) Discussion of medical rates will be presented by Drew Mann. Motion was made by Mike Lewis and second by Bill Dunlap for the dental rates to be recommended to full commission. Vote was taken:

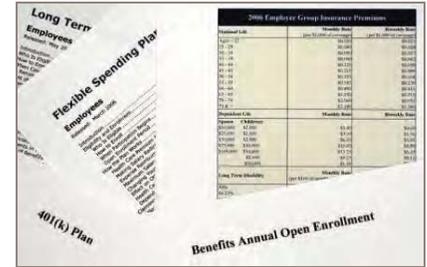
Ed Mitchell yes	James Berrong absent	Tonya Burchfield absent
Phyllis Crisp yes	David Murrell yes	Holden Lail yes
Gary Farmer yes	Ron French yes	
Mike Lewis yes	Bill Dunlap yes	

8 votes yes; 2 absent; motion passed to be presented to Commission for dental rates.

11.) Discussion of the clinic contract will be presented by Drew Mann.

12.) Adjourned 7:15 pm

Blount County Health Plan 2013 Cost Saving Strategies



Prepared by:
Trinity Benefit Advisors

February 13, 2013

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Knoxville, TN 37919
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Fax: 865.531.2290
www.trinityben.com



Executive Summary

Introduction

When employees refer to the quality of benefits offered to them by their employer they use the following items to determine their impression, either positive or negative, of those benefits:

- How much the benefits (Health and Dental) cost them on a per pay check basis.
- How high or low the deductible is.
- What the member has to pay for prescription drugs.

Certainly, other items come into consideration for the employee such as coinsurance, wellness benefits and emergency room cost sharing, but cost, deductible, and prescription drug cost will ultimately determine the value an employee places on their employer sponsored benefits. The cost of the plan is the **primary** reason that employees say they have rich benefits or that the benefits are viewed negatively.

Included is a comparison of various local entities, as well as regional, statewide, and national averages. Whenever possible, Alcoa, Maryville, and Knox County were identified in the following comparisons. Tennessee Personnel Management Association (TPMA) averages represent a snapshot of the public entities within the state of Tennessee. Additionally, the Trinity Client Average represents a mixture of both public and private industries throughout East Tennessee. The Kaiser Family Foundation is a national, non-profit organization that conducts independent research reflecting trends nationwide.

Monthly Employee Contributions

Blount County Health Plan	Single \$ 0.00	Family \$100.00
Alcoa	Single \$40	Employee + One \$59 Family \$79
Maryville	Single \$44	Employee + One \$95 Family \$158
Knox County (Multiple Options)	Single \$26/\$40/\$80	Employee + One \$124/\$161/\$292 Family \$176/\$218/\$355
TPMA 2009 Average (State Municipalities)	Single \$99	Family \$386
Trinity Client Average (East Tennessee)	Single \$81	Family \$335
Kaiser Family Foundation (National)	Single \$79	Family \$360



Employee Deductible

Blount County Health Plan	Single \$250	Family \$500
Alcoa	Single \$300	Family \$600
Maryville	Single \$200	Family \$400
Knox County (Multiple Options)	Single \$1,200/\$750/\$250	Family \$2,400/\$1,500/\$500
TPMA 2009 Average (State Municipalities)	Single \$500	Family \$1,000
Trinity Client Average (East Tennessee)	Single \$700	Family \$1,350
Kaiser Family Foundation (National)	Single \$733	Family \$1,770

Prescription Drug Benefits

Blount County Health Plan	Generic \$10 Copay	Brand 30% to Max of \$60
Alcoa	Generic \$10 Copay	Brand 25% to max of \$100/ 40% to max of \$140
Maryville	Generic \$7 Copay	Brand \$25/\$45
Knox County (Multiple Options)	Plan 1 Generic 80% Plan 2 Generic \$10 Copay, subject to \$100 Generic Rx Deductible Plan 3 Generic \$10 Copay, subject to \$100 Generic Rx Deductible	Brand 50% Brand \$20/\$40, subject to \$200 Rx Brand Deductible Brand \$20/\$35, subject to \$200 Rx Brand Deductible
TPMA 2009 Average (State Municipalities)	Generic \$8 Copay	Brand \$25/\$50
Trinity Client Average (East Tennessee)	Generic \$10 Copay	Brand 30% to Max of \$100
Kaiser Family Foundation (National)	Generic \$10 Copay	Brand \$29/\$51

Office Visit Co-Payments

Blount County Health Plan	Non Applicable
Alcoa	\$25 Primary Care Only
Maryville	\$20 Primary Care / \$35 Specialist
Knox County (multiple options)	Plan 1: Deductible/coinsurance. Preventive at 100%. Plan 2: \$35 Primary Care/\$45 Specialist. Plan 3: \$40 Primary Care & Specialist.
TPMA 2009 Average (State Municipalities)	\$25 Primary Care / \$35 Specialist
Trinity Client Average (East Tennessee)	\$25 Primary Care / \$45 Specialist
Kaiser Family Foundation (National)	\$23 Primary Care / \$33 Specialist

Co-Insurance

Blount County Health Plan	90% Blount Preferred	80% In Network	50% Out of Network
Alcoa		80% In Network	60% Out of Network
Maryville		80% In Network	60% Out of Network
Knox County (multiple options)		Plan 1: 80% In Network Plan 2: 80% In Network Plan 3: 80% In Network	Plan 1: 50% Out of Network Plan 2: 60% Out of Network Plan 3: 60% Out of Network
TPMA 2009 Average (State Municipalities)		80% In Network	60% Out of Network
Trinity Client Average (East Tennessee)		80% In Network	60% Out of Network
Kaiser Family Foundation		80% In Network	60% Out of Network



(National)			
------------	--	--	--

Out of Pocket Maximums

	Single	Family of 2	Family of 3	Family of 4
Blount County Health Plan	\$1,500	2 times the single OOP - \$3,000	3 times the single OOP - \$4,500	4 times the single OOP - \$6,000
Alcoa	\$2,000	\$4,000	\$4,000	\$4,000
Maryville	\$2,000	\$4,000	\$4,000	\$4,000
Knox County (multiple options)	\$2,400	\$4,800	\$4,800	\$4,800
	\$2,250	\$4,500	\$4,500	\$4,500
	\$1,500	\$3,000	\$3,000	\$3,000
TPMA 2009 Average (State Municipalities)	\$2,500	\$3,000	\$3,000	\$3,000
Trinity Client Average (East Tennessee)	\$1,500	\$3,500	\$3,500	\$3,500
Kaiser Family Foundation (National)	\$1,300	\$3,000	\$3,000	\$3,000

Cost Averages

The costs below do not include any employee contributions.

Blount County Health Plan	\$8,706 Per Employee Per Year
Alcoa	Information not available
Maryville	Information not available
Knox County (multiple options)	Information not available
TPMA 2009 Average (State Municipalities)	\$9,555 Per Employee Per Year
Trinity Client Average (East Tennessee)	\$7,700 Per Employee Per Year



Kaiser Family Foundation (National)	\$10,680 Per Employee Per Year
State of Tennessee Cost for Actual County Government	\$10,186 Per Employee Per Year

Blount County is significantly outperforming the State of Tennessee plan as well as the many of the municipalities included in the TPMA survey. We believe this is for the following reasons;

- Large claims that have a huge impact to the overall cost of the plan have been minimal.
- Aggressive pharmacy changes have led to a reduction in pharmacy spending over the last two years.
- Substantial discounts at the local physicians' offices and hospitals.

Potential Areas of Cost Savings

Spousal Carve-Outs and Surcharges

In order to reduce rising health care costs, some employers have adopted group health plan provisions restricting coverage for non-employee spouses. These provisions take the form of spousal carve-outs (also known as "working spouse provisions") or spousal surcharges. They can be cost-saving tools for health plans, particularly for plans with generous plan provisions for dependent care and plans where a significant portion of the enrolled population elects family coverage.

What is Spousal Carve-out?

Spousal carve-out is a plan provision that restricts coverage for employees' spouses who are eligible for other coverage, be that Medicare, their employer or some other source. One type of spousal carve-out provides that spouses who have other coverage available are not eligible for primary coverage under the employee's plan. Spousal carve-out shifts a large percentage of the employer's cost away from the plan. In effect, the employer's plan becomes a secondary payer to other plans where employees' spouses are covered.

What is a Spousal Surcharge?

A spousal surcharge is an additional premium or contribution that an employee must pay for coverage for his or her spouse. The surcharge generally applies if the employee's spouse has other coverage available, such as through his or her own employer, and chooses not to enroll in that coverage. Most spousal surcharges do not apply to spouses who are not employed or whose employers do not offer health insurance. Spousal surcharges are not applicable to coverage for children. The surcharge is designed to encourage spouses to use their own available health coverage and to contribute to the added cost of covering spouses who choose not to do so.

Trends in Spousal Coverage



Spousal carve-outs and surcharges are becoming more popular. A recent national survey found that surcharges or other special provisions to limit election of coverage for spouses who have other coverage available were used by 12 percent of large employers in 2009, up from 8 percent in 2008. An additional 5 percent were considering adding such a provision.

To calculate the cost savings to implement such a plan is rather difficult. Eighteen months ago Trinity, along with the Human Resources staff of Blount County collected data on the number of employees who would be impacted by implementing this type of program.

Twelve hundred employees out of the 1900 benefit eligible employees responded to the questionnaire, and, out of those that responded, 187 employees were identified that were currently covering a spouse on the Blount County Health Plan who had other coverage available.

Projected Savings

1.) Spousal Carve-Out

Estimated per Spouse per Month Claims	Estimated Number of Spouses with Other Coverage Available	Monthly Savings	Annual Savings
\$354	198	\$70,092	\$841,104

2.) Spousal Surcharge

Per Spouse per Month Surcharge	Estimated Number of Spouses with Other Coverage Available Remaining on the BCG Plan	Monthly Revenue	Annual Revenue
\$20	190	\$3,800	\$45,600
\$50	130	\$6,500	\$78,000
\$100	90	\$9,000	\$108,000

Tobacco Surcharge



The trend among employers continues to push upwards for charging additional premium for those who are tobacco users. The most recent University of Tennessee study shows 28.5% of Tennessee residents use tobacco of some form.

\$20 tobacco surcharge

	Employee Contribution	Enrollment	Monthly Totals
2-Tier	Tobacco	Tobacco	
Employee	\$20	270	\$5,400
Spouse	\$20	120	\$2,400
Monthly Contributions			\$7,800
Annual Contributions			\$93,600

Changes in Plan Design

3.) Change deductible from \$250/\$500 to \$500/\$1,000	\$589,179 savings
Change deductible from \$250/\$500 to \$1,000/\$2,000	\$883,768 savings
4.) Remove Blount Preferred Tier - leveling with 80% In-Network across the board	\$344,354 savings*
5.) Change RX Copay to 30% to max of \$80 versus the current max of \$60	\$117,836 savings

*Would cause Blount County to lose most favored status with Blount Memorial Hospital.

Employee Contributions

Simply stated, there is no more effective way to reduce expenses to the plan than by increasing employee contributions. Raising deductibles, co-insurance levels and pharmacy maximums will reduce plan expenses, but those pale in comparison to the reduction in cost brought on by additional employee contributions.

Current Contributions-Numbers updated to reflect current enrollment 1/1/2013



2-tier	Employee Contribution	Enrollment	Monthly Totals
Employee Only	\$0	988	\$0
Family	\$100	1,005	\$100,500
Monthly Contributions			\$100,500
Annual Contributions			\$1,206,000

6.) Increase Contribution

2-tier	Employee Contribution	Enrollment	Monthly Totals
Employee Only	\$25	988	\$24,700
Family	\$150	1,005	\$150,750
Monthly Contributions			\$175,450
Annual Contributions			\$2,105,400
Annual Savings to Blount County			\$899,400

3-tier	Employee Contribution	Enrollment	Monthly Totals
Employee Only	\$25	988	\$24,700
Employee + One	\$150	318	\$47,700
Family	\$225	687	\$154,575
Monthly Contributions			\$226,975
Annual Contributions			\$2,723,700
Annual Savings to Blount County			\$1,517,700

4-tier	Employee Contribution	Enrollment	Monthly Totals
Employee Only	\$25	988	\$24,700
Employee + Spouse	\$175	126	\$22,050
Employee + Child(ren)	\$125	248	\$31,000
Family	\$225	631	\$141,975
Monthly Contributions			\$219,725
Annual Contributions			\$2,636,700
Annual Savings to Blount County			\$1,430,700

Additional Possible Tier Changes



	Contribution	Enrollment	Monthly Totals
Spousal Surcharge	\$100	179	\$17,900
Annual Contributions			\$214,800
Annual Savings to Blount County			\$214,800

* Spousal Surcharge is in addition to the standard monthly premium paid for Employee + Spouse or Family coverage should a spouse have other coverage available and choose to enroll in the Blount County Plan. For example, Employee + Spouse monthly premium would go from \$175 to \$275 should the spouse have other coverage available and choose the Blount County Plan rather than their employer's coverage.

Retiree Premium	\$150	256	\$38,400
Annual Contributions			\$460,800
Annual Savings to Blount County			\$460,800

7.) Rx Prior Authorization/Step Therapy Addition

Add Rx Prior Authorization / Step Therapy Program Savings	\$71,871
Add Singulair Rx Prior Authorization / Step Therapy Program Savings	\$52,473

8.) Rx Brand Copay Maximum Increase Savings

Rx Brand – 30% Copay from a maximum \$60 to \$80	\$90,114
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9.) Medical Plan Coinsurance Change

Blount Preferred - 90% on Blount Memorial Hospital only	\$94,000
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10.) Dual Plan Design

	Plan 1	Plan 2
Deductible	\$250/500	\$700/\$1800
Coinsurance	90%	80%
Out of Pocket	\$1500 Per Person	\$2000 Per Person



ER Copay	\$50 Per visit	\$100 Per Visit
Prescription Drugs	\$10 Generic 30% Coinsurance on Brand to Max \$60	\$10 Generic 30% Coinsurance on Brand to Max \$80

4-tier Contribution	Plan 1	Plan 2	Monthly Totals
Employee Only	\$40	\$20	\$31,616
Employee + Spouse	\$195	\$125	\$21,042
Employee + Child(ren)	\$145	\$100	\$31,496
Family	\$265	\$160	\$140,713
Annual Contributions			\$2,698,404
Annual Savings to Blount County			\$1,492,404

Annual Savings from Plan Design Change (Estimate)	\$453,673
Total Annual Savings to Blount County (Includes plan design changes and premium contributions for both plans)	\$1,946,077



(#10 in minutes)

2012 Blount County Dental Funding

Current Funding Level

2012 - 2013 Funding Level

Employee Only	\$25.00	/ \$24.66
Family	\$44.00	\$44.00

Current Monthly Funding

2012 - 2013 Monthly Funding

Employee Only	\$25,850.00	\$25,498.44
Family	<u>\$61,686.00</u>	<u>\$61,382.04</u>
Monthly Total	\$87,536.00	\$86,880.48
Difference		-\$655.52

Current BCBS Billed

2012 - 2013 BCBS Billed

Employee Only	\$22,820.38	\$22,820.38
Family	<u>\$61,060.20</u>	<u>\$61,060.20</u>
Monthly Total	\$83,880.58	\$83,880.58

**Based on September 2012 Enrollment

RESOLUTION NO. 13-09-007

SPONSORED BY COMMISSIONERS HOLDEN LAIL AND GARY FARMER

RESOLUTION TO ESTABLISH AN UPDATED OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN

WHEREAS, in compliance with Public Chapter 561 of the General Assembly of the State of Tennessee for the year 1972, Blount County hereby updates the Occupational Safety and Health Program Plan for our employees.

WHEREAS, due to various changes in subsequent years, it has become necessary to amend the program plan to comply with more recent state requirements.

NOW, THEREFORE,

SECTION 1. BE IT RESOLVED BY THE Blount County Commission, that there be and is hereby amended as follows:

TITLE:

This section shall be known as "The Occupational Safety and Health Program Plan" for the employees of Blount County.

PURPOSE:

The Blount County Commission in electing to update the established Program Plan will maintain an effective and comprehensive Occupational Safety and Health Program Plan for its employees and shall:

- 1) Provide a safe and healthful place and condition of employment that includes:
 - a) Top Management Commitment and Employee Involvement;
 - b) Continually analyze the worksite to identify all hazards and potential hazards;
 - c) Develop and maintain methods for preventing or controlling the existing or potential hazards; and
 - d) Train managers, supervisors, and employees to understand and deal with worksite hazards.
- 2) Acquire, maintain and require the use of safety equipment, personal protective equipment and devices reasonably necessary to protect employees.
- 3) Record, keep, preserve, and make available to the Commissioner of Labor and Workforce Development, or persons within the Department of Labor and Workforce Development to whom such responsibilities have been delegated, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.
- 4) Consult with the Commissioner of Labor and Workforce Development with regard to the adequacy of the form and content of records.
- 5) Consult with the Commissioner of Labor and Workforce Development, as appropriate, regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be achieved under a standard promulgated by the State.

6) Provide reasonable opportunity for the participation of employees in the effectuation of the objectives of this Program Plan, including the opportunity to make anonymous complaints concerning conditions or practices injurious to employee safety and health.

7) Provide for education and training of personnel for the fair and efficient administration of occupational safety and health standards, and provide for education and notification of all employees of the existence of this Program Plan.

COVERAGE:

The provisions of the Occupational Safety and Health Program Plan for the employees of Blount County, Tennessee, shall apply to all employees of each administrative department, commission, board, division, or other agency whether part-time or full-time, seasonal or permanent.

STANDARDS AUTHORIZED:

The Occupational Safety and Health standards adopted by the Blount County Commission are the same as, but not limited to, the State of Tennessee Occupational Safety and Health Standards promulgated, or which may be promulgated, in accordance with Section 6 of the Tennessee Occupational Safety and Health Act of 1972 (T.C.A. Title 50, Chapter 3).

VARIANCES FROM STANDARDS AUTHORIZED:

Upon written application to the Commissioner of Labor and Workforce Development of the State of Tennessee, we may request an order granting a temporary variance from any approved standards. Applications for variances shall be in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, VARIANCES FROM OCCUPATIONAL SAFETY AND HEALTH STANDARDS, CHAPTER 0800-01-02, as authorized by T.C.A., Title 50. Prior to requesting such temporary variance, we will notify or serve notice to our employees, their designated representatives, or interested parties and present them with an opportunity for a hearing. The posting of notice on the main bulletin board shall be deemed sufficient notice to employees.

ADMINISTRATION:

For the purposes of this resolution, The Director of Human Resources is designated as the Safety Director of Occupational Safety and Health to perform duties and to exercise powers assigned to plan, develop, and administer this Program Plan. The Safety Director shall develop a plan of operation for the Program Plan in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, SAFETY AND HEALTH PROVISIONS FOR THE PUBLIC SECTOR, CHAPTER 0800-01-05, as authorized by T.C.A., Title 50.

FUNDING THE PROGRAM PLAN:

Sufficient funds for administering and staffing the Program Plan pursuant to this resolution shall be made available as authorized by the Blount County Commission.

SEVERABILITY:

SECTION 2. BE IT FURTHER RESOLVED that if any section, sub-section, sentence, clause, phrase, or portion of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

AMENDMENTS, ETC:

SECTION 3. BE IT FURTHER RESOLVED that this resolution shall take effect from and after the date it shall have been passed, properly signed, certified, and has met all other legal requirements, and as otherwise provided by law, the general welfare of Blount County requiring it.

Duly authorized and approved this 19th day of September, 2013.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: _____

County Mayor

Date

PLAN OF OPERATION FOR THE OCCUPATIONAL SAFETY AND HEALTH
PROGRAM PLAN FOR THE EMPLOYEES OF BLOUNT COUNTY

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I. PURPOSE AND COVERAGE

The purpose of this plan is to provide guidelines and procedures for implementing the Occupational Safety and Health Program Plan for the employees of Blount County, Tennessee.

This plan is applicable to all employees, part-time or full-time, seasonal or permanent.

The Blount County Commission in electing to update and maintain an effective Occupational Safety and Health Program Plan for its employees,

- a. Provide a safe and healthful place and condition of employment.
- b. Require the use of safety equipment, personal protective equipment, and other devices where reasonably necessary to protect employees.
- c. Make, keep, preserve, and make available to the Commissioner of Labor and Workforce Development, his designated representatives, or persons within the Department of Labor and Workforce Development to whom such responsibilities have been delegated, including the Safety Director of the Division of Occupational Safety and Health, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.
- d. Consult with the Commissioner of Labor and Workforce Development or his designated representative with regard to the adequacy of the form and content of such records.
- e. Consult with the Commissioner of Labor and Workforce Development regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be resolved under an occupational safety and health standard promulgated by the State.
- f. Assist the Commissioner of Labor and Workforce Development or his monitoring activities to determine Program Plan effectiveness and compliance with the occupational safety and health standards.
- g. Make a report to the Commissioner of Labor and Workforce Development annually, or as may otherwise be required, including information on occupational accidents, injuries, and illnesses and accomplishments and progress made toward achieving the goals of the Occupational Safety and Health Program Plan.
- h. Provide reasonable opportunity for and encourage the participation of employees in the effectuation of the objectives of this Program Plan, including the opportunity to make anonymous complaints concerning conditions or practices which may be injurious to employees' safety and health.

II. DEFINITIONS

For the purposes of this Program Plan, the following definitions apply:

- a. COMMISSIONER OF LABOR and Workforce Development means the chief executive officer of the Tennessee Department of Labor and Workforce Development. This includes any person appointed, designated, or deputized to perform the duties or to exercise the powers assigned to the Commissioner of Labor and Workforce Development.
- b. EMPLOYER means Blount County Government and includes each administrative department, board, commission, division, or other agency of Blount County.
- c. SAFETY DIRECTOR OF OCCUPATIONAL SAFETY AND HEALTH or SAFETY DIRECTOR means the person designated by the establishing resolution, or executive order to perform duties or to exercise powers assigned so as to plan, develop, and administer the Occupational Safety and Health Program Plan for the employees of Blount County.
- d. INSPECTOR(S) means the individual(s) appointed or designated by the Safety Director of Occupational

Safety and Health to conduct inspections provided for herein. If no such compliance inspector(s) is appointed, inspections shall be conducted by the Safety Director of Occupational Safety and Health.

- e. APPOINTING AUTHORITY means any official or group of officials of the employer having legally designated powers of appointment, employment, or removal there from for a specific department, board, commission, division, or other agency of this employer.
- f. EMPLOYEE means any person performing services for this employer and listed on the payroll of this employer, either as part-time, full-time, seasonal, or permanent. It also includes any persons normally classified as volunteers provided such persons received remuneration of any kind for their services. This definition shall not include independent contractors, their agents, servants, and employees.
- g. PERSON means one or more individuals, partnerships, associations, corporations, business trusts, or legal representatives of any organized group of persons.
- h. STANDARD means an occupational safety and health standard promulgated by the Commissioner of Labor and Workforce Development in accordance with Section VI (6) of the Tennessee Occupational Safety and Health Act of 1972 which requires conditions or the adoption or the use of one or more practices, means, methods, operations, or processes or the use of equipment or personal protective equipment necessary or appropriate to provide safe and healthful conditions and places of employment.
- i. IMMINENT DANGER means any conditions or practices in any place of employment which are such that a hazard exists which could reasonably be expected to cause death or serious physical harm immediately or before the imminence of such hazard can be eliminated through normal compliance enforcement procedures.
- j. ESTABLISHMENT or WORKSITE means a single physical location under the control of this employer where business is conducted, services are rendered, or industrial type operations are performed.
- k. SERIOUS INJURY or HARM means that type of harm that would cause permanent or prolonged impairment of the body in that:
 - 1. A part of the body would be permanently removed (e.g., amputation of an arm, leg, finger(s); loss of an eye) or rendered functionally useless or substantially reduced in efficiency on or off the job (e.g., leg shattered so severely that mobility would be permanently reduced), or
 - 2. A part of an internal body system would be inhibited in its normal performance or function to such a degree as to shorten life or cause reduction in physical or mental efficiency (e.g., lung impairment causing shortness of breath).

On the other hand, simple fractures, cuts, bruises, concussions, or similar injuries would not fit either of these categories and would not constitute serious physical harm.

- l. ACT or TOSH Act shall mean the Tennessee Occupational Safety and Health Act of 1972.
- m. GOVERNING BODY means the County Quarterly Court, Board of Aldermen, Board of Commissioners, City or Town Council, Board of Governors, etc., whichever may be applicable to the local government, government agency, or utility to which this plan applies.
- n. CHIEF EXECUTIVE OFFICER means the chief administrative official, County Judge, County Chairman, County Mayor, Mayor, City Manager, General Manager, etc., as may be applicable.

III. EMPLOYERS RIGHTS AND DUTIES

Rights and duties of the employer shall include, but are not limited to, the following provisions:

- a. Employer shall furnish to each employee conditions of employment and a place of employment free from recognized hazards that are causing or are likely to cause death or serious injury or harm to employees.
- b. Employer shall comply with occupational safety and health standards and regulations promulgated pursuant to Section VI (6) of the Tennessee Occupational Safety and Health Act of 1972.
- c. Employer shall refrain from and unreasonable restraint on the right of the Commissioner of Labor and

Workforce Development to inspect the employers place(s) of business. Employer shall assist the Commissioner of Labor and Workforce Development in the performance of their monitoring duties by supplying or by making available information, personnel, or aids reasonably necessary to the effective conduct of the monitoring activity.

- d. Employer is entitled to participate in the development of standards by submission of comments on proposed standards, participation in hearing on proposed standards, or by requesting the development of standards on a given issue under Section 6 of the Tennessee Occupational Safety and Health Act of 1972.
- e. Employer is entitled to request an order granting a variance from an occupational safety and health standard.
- f. Employer is entitled to protection of its legally privileged communication.
- g. Employer shall inspect all worksites to insure the provisions of this Program Plan are complied with and carried out.
- h. Employer shall notify and inform any employee who has been or is being exposed in a biologically significant manner to harmful agents or material in excess of the applicable standard and of corrective action being taken.
- i. Employer shall notify all employees of their rights and duties under this Program Plan.

IV. EMPLOYEES RIGHTS AND DUTIES

Rights and duties of employees shall include, but are not limited to, the following provisions:

- a. Each employee shall comply with occupational safety and health act standards and all rules, regulations, and orders issued pursuant to this Program Plan and the Tennessee Occupational Safety and Health Act of 1972 which are applicable to his or her own actions and conduct.
- b. Each employee shall be notified by the placing of a notice upon bulletin boards, or other places of common passage, of any application for a permanent or temporary order granting the employer a variance from any provision of the TOSH Act or any standard or regulation promulgated under the Act.
- c. Each employee shall be given the opportunity to participate in any hearing which concerns an application by the employer for a variance from a standard or regulation promulgated under the Act.
- d. Any employee who may be adversely affected by a standard or variance issued pursuant to the Act or this Program Plan may file a petition with the Commissioner of Labor and Workforce Development or whoever is responsible for the promulgation of the standard or the granting of the variance.
- e. Any employee who has been exposed or is being exposed to toxic materials or harmful physical agents in concentrations or at levels in excess of that provided for by any applicable standard shall be provided by the employer with information on any significant hazards to which they are or have been exposed, relevant symptoms, and proper conditions for safe use or exposure. Employees shall also be informed of corrective action being taken.
- f. Subject to regulations issued pursuant to this Program Plan, any employee or authorized representative of employees shall be given the right to request an inspection and to consult with the Safety Director or Inspector at the time of the physical inspection of the worksite.
- g. Any employee may bring to the attention of the Safety Director any violation or suspected violations of the standards or any other health or safety hazards.
- h. No employee shall be discharged or discriminated against because such employee has filed any complaint or instituted or caused to be instituted any proceeding or inspection under or relating to this Program Plan.
- i. Any employee who believes that he or she has been discriminated against or discharged in violation of subsection (h) of this section may file a complaint alleging such discrimination with the Safety Director. Such employee may also, within thirty (30) days after such violation occurs, file a complaint with the Commissioner of Labor and Workforce Development alleging such discrimination.
- j. Nothing in this or any other provisions of this Program Plan shall be deemed to authorize or require any employee to undergo medical examination, immunization, or treatment for those who object thereto on

religious grounds, except where such is necessary for the protection of the health or safety or others or when a medical examination may be reasonably required for performance of a specific job.

- k. Employees shall report any accident, injury, or illness resulting from their job, however minor it may seem to be, to their supervisor or the Safety Director within twenty-four (24) hours after the occurrence.

V. ADMINISTRATION

- a. The Safety Director of Occupational Safety and Health is designated to perform duties or to exercise powers assigned so as to administer this Occupational Safety and Health Program Plan.
 - 1. The Safety Director may designate person or persons as he deems necessary to carry out his powers, duties, and responsibilities under this Program Plan.
 - 2. The Safety Director may delegate the power to make inspections, provided procedures employed are as effective as those employed by the Safety Director.
 - 3. The Safety Director shall employ measures to coordinate, to the extent possible, activities of all departments to promote efficiency and to minimize any inconveniences under this Program Plan.
 - 4. The Safety Director may request qualified technical personnel from any department or section of government to assist him in making compliance inspections, accident investigations, or as he may otherwise deem necessary and appropriate in order to carry out his duties under this Program Plan.
 - 5. The Safety Director shall prepare the report to the Commissioner of Labor and Workforce Development required by subsection (g) of Section 1 of this plan.
 - 6. The Safety Director shall make or cause to be made periodic and follow-up inspections of all facilities and worksites where employees of this employer are employed. He shall make recommendations to correct any hazards or exposures observed. He shall make or cause to be made any inspections required by complaints submitted by employees or inspections requested by employees.
 - 7. The Safety Director shall assist any officials of the employer in the investigation of occupational accidents or illnesses.
 - 8. The Safety Director shall maintain or cause to be maintained records required under Section VIII of this plan.
 - 9. **The Safety Director shall, in the eventuality that there is a fatality or an accident resulting in the hospitalization of three or more employees insure that the Commissioner of Labor and Workforce Development receives notification of the occurrence within eight (8) hours.**
- b. The administrative or operational head of each department, division, board, or other agency of this employer shall be responsible for the implementation of this Occupational Safety and Health Program Plan within their respective areas.
 - 1. The administrative or operational head shall follow the directions of the Safety Director on all issues involving occupational safety and health of employees as set forth in this plan.
 - 2. The administrative or operational head shall comply with all abatement orders issued in accordance with the provisions of this plan or request a review of the order with the Safety Director within the abatement period.
 - 3. The administrative or operational head should make periodic safety surveys of the establishment under his jurisdiction to become aware of hazards or standards violations that may exist and make an attempt to immediately correct such hazards or violations.
 - 4. The administrative or operational head shall investigate all occupational accidents, injuries, or illnesses reported to him. He shall report such accidents, injuries, or illnesses to the Safety Director along with his findings and/or recommendations in accordance with APPENDIX IV of this plan.

VI. STANDARDS AUTHORIZED

The standards adopted under this Program Plan are the applicable standards developed and promulgated under Section VI (6) of the Tennessee Occupational Safety and Health Act of 1972. Additional standards may be promulgated by the governing body of this employer as that body may deem necessary for the safety and health of employees. Note: 29 CFR 1910 General Industry Regulations; 29 CFR 1926 Construction Industry Regulations; and the Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, CHAPTER 0800-01-1 through CHAPTER 0800-01-11 are the standards and rules invoked.

VII. VARIANCE PROCEDURE

The Safety Director may apply for a variance as a result of a complaint from an employee or of his knowledge of certain hazards or exposures. The Safety Director should definitely believe that a variance is needed before the application for a variance is submitted to the Commissioner of Labor and Workforce Development.

The procedure for applying for a variance to the adopted safety and health standards is as follows:

- a. The application for a variance shall be prepared in writing and shall contain:
 1. A specification of the standard or portion thereof from which the variance is sought.
 2. A detailed statement of the reason(s) why the employer is unable to comply with the standard supported by representations by qualified personnel having first-hand knowledge of the facts represented.
 3. A statement of the steps employer has taken and will take (with specific date) to protect employees against the hazard covered by the standard.
 4. A statement of when the employer expects to comply and what steps have or will be taken (with dates specified) to come into compliance with the standard.
 5. A certification that the employer has informed employees, their authorized representative(s), and/or interested parties by giving them a copy of the request, posting a statement summarizing the application (to include the location of a copy available for examination) at the places where employee notices are normally posted and by other appropriate means. The certification shall contain a description of the means actually used to inform employees and that employees have been informed of their right to petition the Commissioner of Labor and Workforce Development for a hearing.
- b. The application for a variance should be sent to the Commissioner of Labor and Workforce Development by registered or certified mail.
- c. The Commissioner of Labor and Workforce Development will review the application for a variance and may deny the request or issue an order granting the variance. An order granting a variance shall be issued only if it has been established that:
 1. The employer
 - i. Is unable to comply with the standard by the effective date because of unavailability of professional or technical personnel or materials and equipment required or necessary construction or alteration of facilities or technology.
 - ii. Has taken all available steps to safeguard employees against the hazard(s) covered by the standard.
 - iii. Has as effective Program Plan for coming into compliance with the standard as quickly as possible.
 2. The employee is engaged in an experimental Program Plan as described in subsection (b), section 13 of

the Act.

- d. A variance may be granted for a period of no longer than is required to achieve compliance or one (1) year, whichever is shorter.
- e. Upon receipt of an application for an order granting a variance, the Commissioner to whom such application is addressed may issue an interim order granting such a variance for the purpose of permitting time for an orderly consideration of such application. No such interim order may be effective for longer than one hundred eighty (180) days.
- f. The order or interim order granting a variance shall be posted at the worksite and employees notified of such order by the same means used to inform them of the application for said variance (see subsection (a)(5) of this section).

VIII. RECORDKEEPING AND REPORTING

Recording and reporting of all occupational accident, injuries, and illnesses shall be in accordance with instructions and on forms prescribed in the booklet. You can get a copy of the Forms for Recordkeeping from the internet. Go to www.osha.gov and click on Recordkeeping Forms located on the home page.

The position responsible for recordkeeping is shown on the SAFETY AND HEALTH ORGANIZATIONAL CHART, Appendix IV to this plan.

Details of how reports of occupational accidents, injuries, and illnesses will reach the recordkeeper are specified by ACCIDENT REPORTING PROCEDURES, Appendix IV to this plan. The Rule of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, OCCUPATIONAL SAFETY AND HEALTH RECORD-KEEPING AND REPORTING, CHAPTER 0800-01-03, as authorized by T.C.A., Title 50.

IX. EMPLOYEE COMPLAINT PROCEDURE

If any employee feels that he is assigned to work in conditions which might affect his health, safety, or general welfare at the present time or at any time in the future, he should report the condition to the Safety Director of Occupational Safety and Health.

- a. The complaint should be in the form of a letter and give details on the condition(s) and how the employee believes it affects or will affect his health, safety, or general welfare. The employee should sign the letter but need not do so if he wishes to remain anonymous (see subsection (h) of Section 1 of this plan).
- b. Upon receipt of the complaint letter, the Safety Director will evaluate the condition(s) and institute any corrective action, if warranted. Within ten (10) working days following the receipt of the complaint, the Safety Director will answer the complaint in writing stating whether or not the complaint is deemed to be valid and if no, why not, what action has been or will be taken to correct or abate the condition(s), and giving a designated time period for correction or abatement. Answers to anonymous complaints will be posted upon bulletin boards or other places of common passage where the anonymous complaint may be reasonably expected to be seen by the complainant for a period of three (3) working days.
- c. If the complainant finds the reply not satisfactory because it was held to be invalid, the corrective action is felt to be insufficient, or the time period for correction is felt to be too long, he may forward a letter to the Chief Executive Officer or to the governing body explaining the condition(s) cited in his original complaint and why he believes the answer to be inappropriate or insufficient.
- d. The Chief Executive Officer or a representative of the governing body will evaluate the complaint and will begin to take action to correct or abate the condition(s) through arbitration or administrative sanctions or may

find the complaint to be invalid. An answer will be sent to the complainant within ten (10) working days following receipt of the complaint or the next regularly scheduled meeting of the governing body following receipt of the complaint explaining decisions made and action taken or to be taken.

- e. After the above steps have been followed and the complainant is still not satisfied with the results, he may then file a complaint with the Commissioner of Labor and Workforce Development. Any complaint filed with the Commissioner of Labor and Workforce Development in such cases shall include copies of all related correspondence with the Safety Director and the Chief Executive Officer or the representative of the governing body.
- f. Copies of all complaint and answers thereto will be filed by the Safety Director who shall make them available to the Commissioner of Labor and Workforce Development or his designated representative upon request.

X. EDUCATION AND TRAINING

a. Safety Director and/or Compliance Inspector(s):

- 1. Arrangements will be made for the Safety Director and/or Compliance Inspector(s) to attend training seminars, workshops, etc., conducted by the State of Tennessee or other agencies. A list of Seminars can be obtained.
- 2. Access will be made to reference materials such as 29 CFR 1910 General Industry Regulations; 29 CFR 1926 Construction Industry Regulations; The Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, and other equipment/supplies, deemed necessary for use in conducting compliance inspections, conducting local training, wiring technical reports, and informing officials, supervisors, and employees of the existence of safety and health hazards will be furnished.

b. All Employees (including supervisory personnel):

A suitable safety and health training program for employees will be established. This program will, as a minimum:

- 1. Instruct each employee in the recognition and avoidance of hazards or unsafe conditions and of standards and regulations applicable to the employees work environment to control or eliminate any hazards, unsafe conditions, or other exposures to occupational illness or injury.
- 2. Instruct employees who are required to handle or use poisons, acids, caustics, toxicants, flammable liquids, or gases including explosives, and other harmful substances in the proper handling procedures and use of such items and make them aware of the personal protective measures, person hygiene, etc., which may be required.
- 3. Instruct employees who may be exposed to environments where harmful plants or animals are present, of the hazards of the environment, how to best avoid injury or exposure, and the first aid procedures to be followed in the event of injury or exposure.
- 4. Instruct all employees of the common deadly hazards and how to avoid them, such as Falls; Equipment Turnover; Electrocution; Struck by/Caught In; Trench Cave In; Heat Stress and Drowning.
- 5. Instruct employees on hazards and dangers of confined or enclosed spaces.
 - i. Confined or enclosed space means space having a limited means of egress and which is subject to the accumulation of toxic or flammable contaminants or has an oxygen deficient atmosphere. Confined or enclosed spaces include, but are not limited to, storage tanks, boilers, ventilation or exhaust ducts, sewers, underground utility accesses, tunnels, pipelines, and open top spaces more than four feet (4) in depth such as pits, tubs, vaults, and vessels.
 - ii. Employees will be given general instruction on hazards involved, precautions to be taken, and on use

- of personal protective and emergency equipment required. They shall also be instructed on all specific standards or regulations that apply to work in dangerous or potentially dangerous areas.
- iii. The immediate supervisor of any employee who must perform work in a confined or enclosed space shall be responsible for instructing employees on danger of hazards which may be present, precautions to be taken, and use of personal protective and emergency equipment, immediately prior to their entry into such an area and shall require use of appropriate personal protective equipment.

XI. GENERAL INSPECTION PROCEDURES

It is the intention of the governing body and responsible officials to have an Occupational Safety and Health Program Plan that will insure the welfare of employees. In order to be aware of hazards, periodic inspections must be performed. These inspections will enable the finding of hazards or unsafe conditions or operations that will need correction in order to maintain safe and healthful worksites. Inspections made on a pre-designated basis may not yield the desired results. Inspections will be conducted, therefore, on a random basis at intervals not to exceed thirty (30) calendar days.

- a. In order to carry out the purposes of this Resolution, the Safety Director and/or Compliance Inspector(s), if appointed, is authorized:
 1. To enter at any reasonable time, any establishment, facility, or worksite where work is being performed by an employee when such establishment, facility, or worksite is under the jurisdiction of the employer and;
 2. To inspect and investigate during regular working hours and at other reasonable times, within reasonable limits, and in a reasonable manner, any such place of employment and all pertinent conditions, processes, structures, machines, apparatus, devices, equipment, and materials therein, and to question privately any supervisor, operator, agent, or employee working therein.
- b. If an imminent danger situation is found, alleged, or otherwise brought to the attention of the Safety Director or Inspector during a routine inspection, he shall immediately inspect the imminent danger situation in accordance with Section XII of this plan before inspecting the remaining portions of the establishment, facility, or worksite.
- c. An administrative representative of the employer and a representative authorized by the employees shall be given an opportunity to consult with and/or to accompany the Safety Director or Inspector during the physical inspection of any worksite for the purpose of aiding such inspection.
- d. The right of accompaniment may be denied any person whose conduct interferes with a full and orderly inspection.
- e. The conduct of the inspection shall be such as to preclude unreasonable disruptions of the operation(s) of the workplace.
- f. Interviews of employees during the course of the inspection may be made when such interviews are considered essential to investigative techniques.
- g. Advance Notice of Inspections.
 1. Generally, advance notice of inspections will not be given as this precludes the opportunity to make minor or temporary adjustments in an attempt to create misleading impression of conditions in an establishment.
 2. There may be occasions when advance notice of inspections will be necessary in order to conduct an effective inspection or investigation. When advance notice of inspection is given, employees or their

authorized representative(s) will also be given notice of the inspection.

- h. The Safety Director need not personally make an inspection of each and every worksite once every thirty (30) days. He may delegate the responsibility for such inspections to supervisors or other personnel provided:
 - 1. Inspections conducted by supervisors or other personnel are at least as effective as those made by the Safety Director.
 - 2. Records are made of the inspections, any discrepancies found and corrective actions taken. This information is forwarded to the Safety Director.
- i. The Safety Director shall maintain records of inspections to include identification of worksite inspected, date of inspection, description of violations of standards or other unsafe conditions or practices found, and corrective action taken toward abatement. Those inspection records shall be subject to review by the Commissioner of Labor and Workforce Development or his authorized representative.

XII. IMMEDIATE DANGER PROCEDURES

- a. Any discovery, any allegation, or any report of immediate danger shall be handled in accordance with the following procedures:
 - 1. The Safety Director shall immediately be informed of the alleged immediate danger situation and he shall immediately ascertain whether there is a reasonable basis for the allegation.
 - 2. If the alleged immediate danger situation is determined to have merit by the Safety Director, he shall make or cause to be made an immediate inspection of the alleged immediate danger location.
 - 3. As soon as it is concluded from such inspection that conditions or practices exist which constitutes an immediate danger, the Safety Director or Compliance Inspector shall attempt to have the danger corrected. All employees at the location shall be informed of the danger and the supervisor or person in charge of the worksite shall be requested to remove employees from the area, if deemed necessary.
 - 4. The administrative or operational head of the workplace in which the immediate danger exists, or his authorized representative, shall be responsible for determining the manner in which the immediate danger situation will be abated. This shall be done in cooperation with the Safety Director or Compliance Inspector and to the mutual satisfaction of all parties involved.
 - 5. The immediate danger shall be deemed abated if:
 - i. The imminence of the danger has been eliminated by removal of employees from the area of danger.
 - ii. Conditions or practices which resulted in the immediate danger have been eliminated or corrected to the point where an unsafe condition or practice no longer exists.
 - 6. A written report shall be made by or to the Safety Director describing in detail the immediate danger and its abatement. This report will be maintained by the Safety Director in accordance with subsection (i) of Section XI of this plan.
- b. Refusal to Abate.
 - 1. Any refusal to abate an immediate danger situation shall be reported to the Safety Director and Chief Executive Officer immediately.
 - 2. The Safety Director and/or Chief Executive Officer shall take whatever action may be necessary to achieve abatement.

XIII. ABATEMENT ORDERS AND HEARINGS

- a. Whenever, as a result of an inspection or investigation, the Safety Director or Compliance Inspector(s) finds that a worksite is not in compliance with the standards, rules or regulations pursuant to this plan and is unable to negotiate abatement with the administrative or operational head of the worksite within a reasonable period of time, the Safety Director shall:
 1. Issue an abatement order to the head of the worksite.
 2. Post or cause to be posted, a copy of the abatement order at or near each location referred to in the abatement order.
- b. Abatement orders shall contain the following information:
 1. The standard, rule, or regulation which was found to violated.
 2. A description of the nature and location of the violation.
 3. A description of what is required to abate or correct the violation.
 4. A reasonable period of time during which the violation must be abated or corrected.
- c. At any time within ten (10) days after receipt of an abatement order, anyone affected by the order may advise the Safety Director in writing of any objections to the terms and conditions of the order. Upon receipt of such objections, the Safety Director shall act promptly to hold a hearing with all interested and/or responsible parties in an effort to resolve any objections. Following such hearing, the Safety Director shall, within three (3) working days, issue an abatement order and such subsequent order shall be binding on all parties and shall be final.

XIV. PENALTIES

- a. No civil or criminal penalties shall be issued against any official, employee, or any other person for failure to comply with safety and health standards or any rules or regulations issued pursuant to this Program Plan.
- b. Any employee, regardless of status, who willfully and/or repeatedly violates, or causes to be violated, any safety and health standard, rule, or regulation or any abatement order shall be subject to disciplinary action by the appointing authority. It shall be the duty of the appointing authority to administer discipline by taking action in one of the following ways as appropriate and warranted:
 1. Oral reprimand.
 2. Written reprimand.
 3. Suspension for three (3) or more working days.
 4. Termination of employment.

XV. CONFIDENTIALITY OF PRIVILEGED INFORMATION

All information obtained by or reported to the Safety Director pursuant to this plan of operation or the legislation (resolution, or executive order) enabling this Occupational Safety and Health Program Plan which contains or might reveal information which is otherwise privileged shall be considered confidential. Such information may be disclosed to other officials or employees concerned with carrying out this Program Plan or when relevant in any proceeding under this Program Plan. Such information may also be disclosed to the Commissioner of Labor and Workforce Development or their authorized representatives in carrying out their duties under the Tennessee

Occupational Safety and Health Act of 1972.

XVI. DISCRIMINATION INVESTIGATIONS AND SANCTIONS

The Rule of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, DISCRIMINATION AGAINST EMPLOYEES EXERCISING RIGHTS UNDER THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1972 0800-01-08, as authorized by T.C.A., Title 50. The agency agrees that any employee who believes they have been discriminated against or discharged in violation of Tenn. Code Ann § 50-3-409 can file a complaint with their agency/safety Safety Director within 30 days, after the alleged discrimination occurred. Also, the agency agrees the employee has a right to file their complaint with the Commissioner of Labor and Workforce Development within the same 30 day period. The Commissioner of Labor and Workforce Development may investigate such complaints, make recommendations, and/or issue a written notification of a violation.

XVII. COMPLIANCE WITH OTHER LAWS NOT EXCUSED

- a. Compliance with any other law, statute, resolution, or executive order, which regulates safety and health in employment and places of employment, shall not excuse the employer, the employee, or any other person from compliance with the provisions of this Program Plan.
- b. Compliance with any provisions of this Program Plan or any standard, rule, regulation, or order issued pursuant to this Program Plan shall not excuse the employer, the employee, or any other person from compliance with the law, statute, resolution, or executive order, as applicable, regulating and promoting safety and health unless such law, statute, resolution, or executive order, as applicable, is specifically repealed.

Signature: Safety Director, Occupational Safety and Health and Date

APPENDIX - I WORK LOCATIONS
(ORGANIZATIONAL CHART)

{For this section make a list of each work location wherein (City/County/etc) your employees work, such as Street Department, Fire Hall, City Hall, Courthouse, Jail, Sheriff Department, Each School, etc. covered under this Program Plan. Include, the address for the workplace, phone number at that workplace, and number of employees who work there.}

Location	Address	Phone Number	Number of Employees
Justice Center	940 E. Lamar Alexander Pky. Maryville, TN 37804	865-273-5000	315
Courthouse	387 Court St. Maryville TN 37804	865-273-5772	158
Health Department	301 McGee St. Maryville, TN 37801	865-983-4582	16
Library	508 N. Cusick St. Maryville, TN 37804	865-982-0981	23
Operations Center	1221 McArthur Rd Maryville TN 37804	865-982-4652	110
Central Office	831 Grandview Dr Maryville TN 37803	865-984-1212	55
Probation Department	1006 E. Lamar Alexander Pky Maryville, TN 37804	865-273-5990	10
Animal Center	233 Currie Ave Maryville, TN 37804	865-980-6244	10
Carpenters Middle School	920 Huffstetler Rd Maryville, TN 37803	865-980-1455	77
Eagleton Elementary School	708 Sam Houston School Rd. Maryville, TN 37804	865-980-1455	90
Eagleton Middle School	2610 Cinema Dr. Maryville, TN 37804	865-3211	55
Everett Learning Center	1500 Jet Rd. Maryville, TN	865-984-9420	30
Fairview Elementary School	2130 Old Niles Ferry Rd Maryville, TN 37804	865-982-0630	75
Friendsville Elementary School	210 E. 4 th Street Friendsville, TN 37737	865-980-1252	86
Heritage High School	3741 E. Lamar Alexander Pky	865-984-8110	146

	Maryville. TN 37804		
Heritage Middle School	3737 E. Lamar Alexander Pky Maryville, TN 37804	865-980-1300	75
Lanier Elementary School	6006 Lanier Rd Maryville, TN 37804	865-980-1075	106
Mary Blount Elementary School	131 S. Old Glory Rd Maryville, TN 37804	865-980-1430	126
Middle Settlements School	3105 Miser Station Rd Louisville, TN 37777	865-983-6644	70
Montvale Elementary School	3728 Montvale Station Rd Maryville, TN 37801	865-983-2666	96
Porter Elementary School	4520 Wildwood Springs Rd Maryville, TN 37804	865-983-4071	113
Rockford Elementary School	3728 Williams Mill Rd Rockford, TN 37853	865-982-1415	84
Townsend Elementary School	140 Tiger Dr. Townsend, TN 37882	865-980-1202	41
Walland Elementary School	247 E. Millers Cove Rd Walland, TN 37886	865-983-2801	59
William Blount High School	219 County Farm Rd Maryville, TN 37801	865-984-5500	154
William Blount 9 th Grade Academy	1126 William Blount Dr Maryville, TN 37801	865-977-5493	83
Union Grove Middle School	334 S Old Grey Ridge Rd. Friendsville, TN 37737	865-980-1320	83
Union Grove Elementary School	330 South Old Grey Ridge Rd Friendsville, TN 37737	865-980-1515	90
Carpenters Elementary School	915 Huffstetler Rd. Maryville, TN 37803	865-980-1490	83
Prospect Elementary School	1535 Burnett Station Road Seymour, TN 37865	865-980-1565	113
Blount Memorial Hospital	907 E. Lamar Alexander Pky Maryville, TN 37804		1841
Transitional Care Center	2320 E Lamar Alexander Pky Maryville TN 37804		121
Morningview Village Assisted Living	2304 E Lamar Alexander PKY Maryville, TN 37804		49
Springbrook Building	220 Associates Boulevard Alcoa TN 37701		157
Tellico West	110 Deer Crossing Vonore, TN 37885		30

Cherokee Rehab	1410 Sevierville Rd Maryville, TN 37804		20
Morganton Square	701-706 Morganton Rd Maryville, TN 37801		33
Foundation House	811 Jones St Maryville, TN 37804		3
Foothills Family Care	720 Foothills Mall Drive Maryville TN 37801		6
Home Equipment	531 High St Maryville, TN 37804		12
Concern Maryville	262 Cherokee Professional Maryville, TN 37804		11
Home Health and Hospice	1001 E Lamar Alexander Pky Maryville, TN 37804		28
Blount Outpatient Lab	2032 Chilhowee Professional Park Maryville, TN 37804		5
Sleep Center	710 Morganton Square Dr Maryville, TN 37801		18
ETMG	266 Joule St Alcoa, TN 37701		270
Marketing	803 Jones St Maryville, TN 37804		4

TOTAL NUMBER OF EMPLOYEES : 5,240

{Once each work location has been listed, record the total number of employees that the county employees.}

APPENDIX – II NOTICE TO ALL EMPLOYEES

NOTICE TO ALL EMPLOYEES OF _____

The Tennessee Occupational Safety and Health Act of 1972 provide job safety and health protection for Tennessee workers through the promotion of safe and healthful working conditions. Under a plan reviewed by the Tennessee Department of Labor and Workforce Development, this government, as an employer, is responsible for administering the Act to its employees. Safety and health standards are the same as State standards and jobsite inspections will be conducted to insure compliance with the Act.

Employees shall be furnished conditions of employment and a place of employment free from recognized hazards that are causing or are likely to cause death or serious injury or harm to employees.

Each employee shall comply with occupational safety and health standards and all rules, regulations, and orders issued pursuant to this Program Plan which are applicable to his or her own actions and conduct.

Each employee shall be notified by the placing upon bulletin boards or other places of common passage of any application for a temporary variance from any standard or regulation.

Each employee shall be given the opportunity to participate in any hearing which concerns an application for a variance from a standard.

Any employee who may be adversely affected by a standard or variance issued pursuant to this Program Plan may file a petition with the Safety Director or _____.

Any employee who has been exposed or is being exposed to toxic materials or harmful physical agents in concentrations or at levels in excess of that provided for by an applicable standard shall be notified by the employer and informed of such exposure and corrective action being taken.

Subject to regulations issued pursuant to this Program Plan, any employee or authorized representative(s) of employees shall be given the right to request an inspection.

No employee shall be discharged or discriminated against because such employee has filed any complaint or instituted or caused to be instituted any proceedings or inspection under, or relating to, this Program Plan.

Any employee who believes he or she has been discriminated against or discharged in violation of these sections may, within thirty (30) days after such violation occurs, have an opportunity to appear in a hearing before _____ for assistance in obtaining relief or to file a complaint with the Commissioner of Labor and Workforce Development alleging such discrimination.

A copy of the Occupational Safety and Health Program Plan for the Employees of _____ is available for inspection by any employee at _____ during regular office hours.

Signature: (City/County) MAYOR AND DATE

APPENDIX - III PROGRAM PLAN BUDGET

(Either answer questions 1-11 or fill in the statement below)

1. Prorated portion of wages, salaries, etc., for program administration and support.
2. Office space and office supplies.
3. Safety and health educational materials and support for education and training.
4. Safety devices for personnel safety and health.
5. Equipment modifications.
6. Equipment additions (facilities)
7. Protective clothing and equipment (personnel)
8. Safety and health instruments
9. Funding for projects to correct hazardous conditions.
10. Reserve fund for the Program Plan.
11. Contingencies and miscellaneous,

TOTAL ESTIMATED PROGRAM PLAN FUNDING,
ESTIMATE OF TOTAL BUDGET FOR:

OR Use This Statement:

STATEMENT OF FINANCIAL RESOURCE AVAILABILITY

Be assured that (Name of local government) _____ has sufficient financial resources available or will make sufficient financial resources available as may be required in order to administer and staff its Occupational Safety and Health Program Plan and to comply with standards.

APPENDIX – IV ACCIDENT REPORTING PROCEDURES

- (1-15) Employees shall report all accidents, injuries, or illnesses directly to the Safety Director as soon as possible, but not later than twenty-four (24) hours after the occurrence. Such reports may be verbal or in writing. All fatalities or accidents involving the hospitalization of three (3) or more employees shall be reported to the Safety Director and/or record keeper immediately, either by telephone or verbally, and will be followed by a written report within four (4) hours after their occurrence. The Safety Director will insure completion of required reports and records in accordance with Section VIII of the basic plan.
- (16-50) Employees shall report all accidents, injuries, or illnesses to their supervisor as soon as possible, but not later than two (2) hours after the occurrence. All fatalities or accidents involving the hospitalization of three (3) or more employees shall be reported to the Safety Director and/or record keeper immediately, either by telephone or verbally, and will be followed by a written report within four (4) hours after their occurrence. The supervisor will investigate the accident or illness, complete an accident report, and forward the accident report to the Safety Director and/or record keeper within twenty-four (24) hours of the time the accident or injury occurred or the time of the first report of the illness.
- (51-250) Employees shall report all accidents, injuries, or illnesses to their supervisors as soon as possible, but not later than two (2) hours after the occurrence. The supervisor will provide the Safety Director and/or record keeper with the name of the injured or ill employee and a brief description of the accident or illness by telephone as soon as possible, but not later than four (4) hours, after the accident or injury occurred or the time of the first report of the illness. All fatalities or accidents involving the hospitalization of three (3) or more employees shall be reported to the Safety Director and/or record keeper immediately, either by telephone or verbally, and will be followed by a written report within four (4) hours after their occurrence. The supervisor will then make a thorough investigation of the accident or illness (with the assistance of the Safety Director or Compliance Inspector, if necessary) and will complete a written report on the accident or illness and forward it to the Safety Director within seventy-two (72) hours after the accident, injury, or first report of illness and will provide one (1) copy of the written report to the recordkeeper.
- (251-Plus) Employees shall report all accidents, injuries, or illnesses to their supervisors as soon as possible, but not later than two (2) hours after their occurrence. The supervisor will provide the administrative head of the department with a verbal or telephone report of the accident as soon as possible, but not later than four (4) hours, after the accident. If the accident involves loss of consciousness, a fatality, broken bones, severed body member, or third degree burns, the Safety Director will be notified by telephone immediately and will be given the name of the injured, a description of the injury, and a brief description of how the accident occurred. The supervisor or the administrative head of the accident within seventy-two (72) hours after the accident occurred (four (4) hours in the event of accidents involving a fatality or the hospitalization of three (3) or more employees).

Since Workers Compensation Form 6A or OSHA NO. 301 Form must be completed; all reports submitted in writing to the person responsible for recordkeeping shall include the following information as a minimum:

1. Accident location, if different from employer's mailing address and state whether accident occurred on premises owned or operated by employer.
2. Name, social security number, home address, age, sex, and occupation (regular job title) of injured or ill

employee.

3. Title of the department or division in which the injured or ill employee is normally employed.
4. Specific description of what the employee was doing when injured.
5. Specific description of how the accident occurred.
6. A description of the injury or illness in detail and the part of the body affected.
7. Name of the object or substance which directly injured the employee.
8. Date and time of injury or diagnosis of illness.
9. Name and address of physician, if applicable.
10. If employee was hospitalized, name and address of hospital.
11. Date of report.

NOTE: A procedure such as one of those listed above or similar information is necessary to satisfy Item Number 4 listed under PROGRAM PLAN in Section V. ADMINISTRATION, Part b of the Tennessee Occupational Safety and Health Plan. This information may be submitted in flow chart form instead of in narrative form if desired. These procedures may be modified in any way to fit local situations as they have been prepared as a guide only.

The four (4) procedures listed above are based upon the size of the work force and relative complexity of the organization. The approximate size of the organization for which each procedure is suggested is indicated in parenthesis in the left hand margin at the beginning, i.e., (1-15), (16-50), (51-250), and (251 Plus), and the figures relate to the total number of employees including the Chief Executive Officer but excluding the governing body (County Court, City Council, Board of Directors, etc.).

Generally, the more simple an accident reporting procedure is, the more effective it is. Please select the one procedure listed above, or prepare a similar procedure or flow chart, which most nearly fits what will be the most effective for your local situation. Note also that the specific information listed for written reports applies to all three of the procedures listed for those organizations with sixteen (16) or more employees.