

PUBLIC NOTICE

CALL FOR A SPECIAL MEETING OF THE BLOUNT COUNTY BOARD OF COMMISSIONERS TO BE HELD AT THE BLOUNT COUNTY COURTHOUSE, IN MARYVILLE, TENNESSEE, ON THURSDAY, MARCH 22, 2012, AT 12:00 NOON.

Pursuant to and in accordance with the authority vested in me by Tennessee Code Annotated § 5-5-105, I hereby call the Board of County Commissioners of Blount County, Tennessee, to meet in special session on the 22nd day of March, 2012, at 12:00 Noon at the Blount County Courthouse in Maryville, Tennessee, to consider and act upon the following:

1. Confirmation of Randy Vineyard as the Director of Accounts and Budgets for Blount County Government.

March 16, 2012

APPROVED:

JEROME MOON
Commission Chairman

ATTEST:

ROY CRAWFORD. JR.
County Clerk

ED MITCHELL
County Mayor

Randolph B. Vineyard
8540 N Ruggles Ferry Pike
Strawberry Plains, TN 37871

March 9, 2012

Mr. Don Stallions
Human Resource Department
Blount County Government
397 Court Street
Maryville, TN 37804

Dear Mr. Stallions

I am interested in the Director of Accounts and Budget position that is soon to be vacated. I have extensive public financial leadership experience having served with the City of Knoxville for 28 years with 17 years as Finance Director. My enclosed resume outlines in more detail some accomplishments and professional experience. In response to the request for salary requirement, this level of experience is worthy of a salary of at least \$72,000.

In my career with the City, I served under three different Mayors. My responsibilities involved all financial affairs of the City such as the audit, budget, payroll, debt administration, investments, tax collections, and managing a department staff. While involved in many financial challenges, the city achieved its highest bond and credit rating with all three of the rating agencies.

Knoxville received recognition from the Government Finance Officers Association for both its Comprehensive Annual Financial Report and Budget each year during my time as director. An annual public survey was utilized to measure the quality of our service delivery and gauge support for new initiatives. Outcomes were shared with the legislative body and public to set annual initiatives and funding guidelines. A significant amount of my time was assisting the Mayor in promoting those initiatives with the city council and state legislative delegation.

After retiring from the City, I began working for the Knoxville Chamber. The initial two years I worked with The Development Corporation (TDC), the City IDB, the County IDB, and the Health Education Facilities Board in coordinating board agendas, board member communication and helping structure economic development transactions. The Chamber serves as the recruiting agency, TDC owns the property, and the IDBs are the conduits to effect tax abatement. Transactions were handled by us for both the City and County governments thus the two IDBs.

The last six years I served as the CFO for the Chamber. During that time, the Chamber accomplished the following: grew membership 23 percent, developed a three-year strategic plan, achieved 4-star accreditation, and received 2011 Chamber of the Year. I received the professional designation of IOM after completing the U.S. Chamber Institute for Organization Management requirements.

In July I announced my retirement effective in September. Since that time, I realized that I miss working and recently began looking at opportunities that best fit with my background.

My experience in the public sector, Chamber, and working with a broad array of public entities, has allowed me to effectively utilize my management and leadership skills. I possess the character and integrity to fulfill the responsibilities of this position and serve the Mayor, the County Commission, and citizens of Blount County well. I would like to visit with you to discuss if I might be a fit for this position.

Sincerely yours

A handwritten signature in cursive script, appearing to read "R. Vineyard".

Randolph B. Vineyard, IOM

Enclosure

Randolph B. Vineyard
8540 N Ruggles Ferry Pike
Strawberry Plains, TN 37871

EXECUTIVE SUMMARY

Executive level public/private leadership with 23 years of CFO experience; extensive experience in developing public policy from concept to implementation; developed a strategy to turn around financial performance and restore solvency; coordinated efforts involving several development agencies that led to a number of economic development successes; subject-matter participant in local, national, and international public policy forums.

PROFESSIONAL EXPERIENCE

Vice President, Finance & Administration, Knoxville Chamber--January 2006 - September 2011

- Served as CFO
- Worked with a membership of over 2100 member companies
- Worked on the team which applied for chamber accreditation and received 4 of 5 stars
- Worked on the team which developed the Chamber web-based strategic plan
- Worked on the team which implemented an integrated membership/financial system
- Worked on the team which applied for and received Chamber of the Year in 2011

Vice President, Strategic Planning, Knoxville Chamber--December 2003 - December 2005

- Served on the management team of the Chamber
- Coordinated the administrative activities of three economic development entities in implementing the economic development initiatives of the City of Knoxville and Knox County.
- Facilitated initiatives and discussions with the boards of directors of the three entities, which are The Development Corporation of Knox County, The Industrial Development Board of the County of Knox, and The Industrial Development Board of the City of Knoxville. This has resulted in standardization of processes, fewer board meetings, and improved communications and reduced costs.

Finance Director, City of Knoxville—December 1987 - December 2003

- Directed the total financial operations of the City—administration, accounting, budgeting, purchasing, revenue collections and enforcement, mail services, print shop and stores, and treasury functions.
- Involved in most policy matters and had extensive interaction with City Council.
- Communicated, presented and lobbied all financial matters to the Council.
- Served as chair of the Employees Benefit Committee that solicited proposals for all benefits and was responsible for communication among employee groups.
- Served on the City Employees Pension board that had over \$440 million in assets. Participated in the selection of money managers and investment advisors achieving an overfunded plan prior to the decline of the stock market in 2000.
- Implemented the administrative goals established by the Mayor to achieve significant improvement in the City's financial condition that increased General Fund reserves from \$3 million to \$20 million.
- Directed the management initiatives and policies on capital investment to establish priorities for funding.
- Developed a plan for broadening the City's revenue mix resulting in a sales tax referendum and property tax roll back.
- Developed the financing plan for the Knoxville Convention Center and marketed the concept to the hospitality industry for their support. The discipline in earlier years to avoid debt to fund capital needs created the capacity for the City to fund the largest public works project in its history--\$160 million.
- Received highest credit ratings in City's history from the three major rating agencies as a result of the financial improvements (S & P - AA, Moody's - Aa2, and Fitch - AA+).
- Received recognition on behalf of the City by the Government Finance Officer's Association of the U.S. and Canada Certificate of Achievement for Excellence in Financial Reporting for 18 consecutive years and Distinguished Budget Presentation Award for 15 consecutive years.
- Assisted City's lobbyist in discussing legislation before the General Assembly, which required significant phone conversations and periodic appearances before legislative committees.

EDUCATION

Bachelor of Science, Business Administration, University of Tennessee, Knoxville

COMMUNITY & VOLUNTEER SERVICE

Executive Board, Tennessee Baptist Convention
Financial Executives International
YMCA of East Tennessee

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Tenn. Code Ann. § 5-13-103 (Copy w/ Cite)

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Tenn. Code Ann. § 5-13-103

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*** CURRENT THROUGH THE 2011 REGULAR SESSION ***

Title 5 Counties

Chapter 13 County Fiscal Procedure Law of 1957

Tenn. Code Ann. § 5-13-103 (2012)

5-13-103. Director of accounts and budgets -- Appointment -- Compensation -- Staff.

(a) The county mayor of any county that has adopted the provisions of this part shall appoint, with the approval of the county legislative body or other governing body, a director of accounts and budgets who shall be a county employee.

(b) The director of accounts and budgets shall be qualified by training and experience in the field of accounting to perform the director's duties in a proficient manner and in accordance with generally recognized principles of governmental accounting.

(c) (1) Before assuming the director's duties the director shall execute a corporate surety bond, the amount of which shall be established by the county mayor at not less than ten thousand dollars (\$10,000) nor more than twenty-five thousand dollars (\$25,000).

(2) The bond shall be prepared in accordance with the provisions of title 8, chapter 19, approved by the county legislative body, recorded in the office of the county register of deeds and transmitted to the comptroller of the treasury for safekeeping.

(3) The premium for such bond shall be paid from the county general fund.

(d) (1) The compensation of the director, which shall not be in excess of compensation allowed county officials in accordance with §§ 8-24-101 and 8-24-102, shall be set annually by the county legislative body or other governing body of the county.

(2) The amount of such compensation, the compensation of such stenographers, typists or assistants as the director may need, and the other necessary expenses of the director's office shall be provided for by annual appropriation from the county general fund.

(e) The director has the power, in accordance with such regulations as may be established from time to time by the county mayor, to appoint and remove the director's assistants, to prescribe their duties, and to fix their salaries within the limits of the annual appropriation.

(f) (1) In any county having a population of not less than thirty-eight thousand six hundred (38,600) nor more than thirty-eight thousand seven hundred (38,700), according to the 1970 federal census or any subsequent federal census, the director shall not be terminated or discharged without the approval of the county legislative body.

(2) The provisions of this subsection (f) shall not apply in any county that has a metropolitan

form of government.

HISTORY: Acts 1957, ch. 313, § 3; impl. am. Acts 1978, ch. 934, §§ 7, 16, 36; Acts 1979, ch. 101, § 1; T.C.A., § 5-1303; Acts 1998, ch. 677, § 3; 2003, ch. 90, § 2.

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