

**BUDGET COMMITTEE MEETING AGENDA**  
**Monday, February 10, 2003 – 4:30 pm**  
**Room 430, Blount County Courthouse**

1. Approval of Minutes (January 6, 2003)
2. Increases/Decreases (*Requires Commission approval*)
  - a. School Department – Safe Schools Grant
  - b. School Department – Regular Education Support
  - c. General Fund – Industrial Development
  - d. Sheriff's Department – Drug Fund
  - e. General Fund – Sheriff's Office-Hwy Safety
  - f. General Fund – Jail
  - g. General Fund – Election Commission
  - h. General Fund – Election Commission
3. Budget Transfers
  - a. School Department – Operating Trans to Primary Government
  - b. General Fund – Jail
  - c. General Fund – County Buildings
  - d. Public Library – Libraries & County Buildings
4. Invoice > 10% or \$50 of Purchase Order
  - a. Sheriff's Office – Gallaher & Associates, Inc.
  - b. Environmental Health Department – Minolta Corporation
5. Invoice Date Prior to Purchase Order
  - a. Barge, Waggoner, Sumner & Cannon
6. Discussion/Possible Action Regarding Demolition of Old Everett Building.
7. Discussion/Possible Action Regarding Jail Medical.
8. Discussion/Possible Action Regarding Tennessee Consolidated Retirement System.
9. Discussion/Possible Action Regarding Increase for Election Workers.
10. Discussion/Possible Action Regarding Lanier Gym Flooring & New Bleachers.
11. Discussion/Possible Action Regarding Update on Library.
12. Discussion/Possible Action Regarding Payment Authorization on David M. Gilliam, M.D., Robert M. Potter, M.D., and Michael D. Teague, M.D..
13. Other
14. Information Only
  - a. YTD Increases/Decreases
  - b. Posted Transfers

**BUDGET COMMITTEE MEETING**  
**Monday, January 6, 2003 – 4:35 p.m.**  
**Room 430, Blount County Courthouse**

**Minutes**

**Members Present:** Donna Dowdy, Otto Slater, Keith Brock, Robert Ramsey,  
Beverley Woodruff

**Members Absent:** None

**Others Present:** Dana Lamson, Dave Bennett, Sherry Sheffey, Damon Fortney,  
Kenneth Melton, Jeff French, Sheriff Berrong, Troy Logan, Bill Dunlap, Alvin Hord,  
Judy Hackney, Harry Grothjahn, Kay Bowers, Dick Bowers, Ben Dalton, Ron Ogle, John  
Keeble, Kathy Burch, Lynn Brackin, Tandy Best, see also sign-in sheet

**Called to Order by:**

**Approval of Minutes**

The motion was made by Keith Brock and seconded by Donna Dowdy to approve the minutes from the December 9, 2002 Budget Committee meeting. The motion passed with 3 yes and 2 absent.

**Increases**

(all increases/decreases are forwarded to the full Commission for approval)

**Sheriff's Department**

The motion was made by Keith Brock and seconded by Otto Slater to approve a budget increase in the amount of \$10,000.00 for the Highway Safety Grant. The motion passed with 5 yes.

**Sheriff's Department**

The motion was made by Keith Brock and seconded by Otto Slater to approve a budget increase in the amount of \$110,217.00 for the Local Law Enforcement Liaison Grant for the Eastern District of Tennessee. The motion passed with 5 yes.

**Budget Transfers**

**Highway Department**

The motion was made by Keith Brock and seconded by Otto Slater to approve a budget transfer in the amount of \$37,000.00 for a new position. The motion passed with 5 yes.

### **Invoice > 10% or \$50 of Purchase Order**

#### **Sheriff's Department**

The motion was made by Keith Brock and seconded by Robert Ramsey to approve payment of an invoice from Craig's Firearm Supply in the amount of \$517.50. The motion passed with 5 yes.

#### **Highway Department**

The motion was made by Keith Brock and seconded by Robert Ramsey to approve payment of an invoice from Cockrill Johnson Associates in the amount of \$316.35. The motion passed with 5 yes.

#### **Sheriff's Department**

The motion was made by Keith Brock and seconded by Robert Ramsey to approve payment of an invoice from Burpee Locksmith in the amount of \$1,156.30. The motion passed with 5 yes.

### **Invoice Date Prior to Purchase Order**

#### **Sheriff's Department**

The motion was made by Keith Brock and seconded by Robert Ramsey to approve payment of an invoice from Carrier Service Inc. in the amount of \$249.86. The motion passed with 5 yes.

#### **Risk Management**

The motion was made by Keith Brock and seconded by Robert Ramsey to approve payment of an invoice from PTS Automation in the amount of \$144.80. The motion passed with 5 yes.

#### **Highway Department**

The motion was made by Keith Brock and seconded by Robert Ramsey to approve payment of an invoice from Sun Energy Products USA Corp in the amount of \$132.78. The motion passed with 5 yes.

### **Discussion/Possible Action**

#### **Local Event Center**

The motion was made by Robert Ramsey and seconded by Keith Brock to send to Commission a resolution requesting \$5,000.00 be taken from Contingency and put towards a feasibility study for a local event center to be located on the Maryville College Campus. The motion passed with 5 yes.

**Old Everett Building**

The issue of demolition will be brought back to Budget Committee in February. The demolition project is to be sent out again for “re-bids” with the time frame listed on specification sheet. No action taken.

**PBA**

The motion was made by Keith Brock and seconded by Donna Dowdy to approve a budget increase in the amount of \$245,100.00 to cover the costs associated with the Public Building Authority’s Phase I Operation and Maintenance program for the County. The motion passed with 5 yes.

**Recreation and Parks**

The motion was made by Otto Slater and seconded by Donna Dowdy to send to Commission a resolution requesting \$30,000.00, of a previous \$50,000.00 received from the State of Tennessee, be used by Recreation and Parks for work on the master plan. The Cities of Maryville and Alcoa are contributing to the project as well. The motion passed with 5 yes.

**Other Items**

A Quarterly Report and the FY03-04 Budget Calendar were presented for review and forwarded on to the full Commission as Information Only.

The amortization schedule for the \$9.1 million debt service and copies of all posted transfers and increases were given to the Budget Committee.

**Meeting adjourned at 5:45 p.m.**





**Blount County, Tennessee  
REQUEST FOR BUDGET INCREASE/DECREASE  
Fiscal Year 2002-2003**

Fund Number 101 Cost Center Number 58210

Fund Name General Cost Center Name Industrial Development

	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
Appropriation:	101-058120-500399-0	Payment to Ind. Board	16,982.00
	Total Appropriation:		16,982.00

	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
Estimated Revenue:	101-0-499980-0	Fund Balance	16,982.00
	Total Estimated Revenue:		16,982.00

Reason for requested increase/decrease:

Appropriation per attached agreement.

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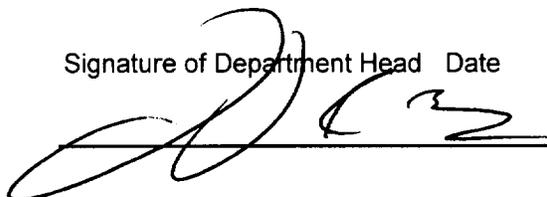
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Note:  
Total appropriation  
must agree with total  
estimated revenue.

Signature of Department Head Date

  
\_\_\_\_\_

RESOLUTION SPONSORS:

J. C. FRANKLIN

KEITH BROOK

RESOLUTION NO. 99-03-008

A RESOLUTION DESIGNATING MCGHEE-TYSON AIRPORT AS AN AREA WITHIN BLOUNT COUNTY, TENNESSEE, WHICH COULD PROVIDE SUBSTANTIAL SOURCES OF TAX REVENUES AND/OR ECONOMIC ACTIVITY TO BLOUNT COUNTY, TENNESSEE, AND APPROVING AN INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN BLOUNT COUNTY, TENNESSEE, THE INDUSTRIAL DEVELOPMENT BOARD OF BLOUNT COUNTY, TENNESSEE, AND SMOKY MOUNTAIN VISITORS BUREAU.

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WHEREAS, McGhee Tyson Airport is a public airport facility located within the unincorporated territorial boundaries of Blount County, Tennessee; and

WHEREAS, there are commercial enterprises and businesses at McGhee Tyson Airport which provide substantial sources of tax revenues and/or economic activity in and to Blount County, Tennessee; and

WHEREAS, the Industrial Development Board of Blount County, Tennessee (the "Board") has determined to finance, in part, the expansion of the meeting and banquet facilities of the Airport Hilton, a hotel facility located upon the grounds of McGhee Tyson Airport; and

WHEREAS, the expansion of Hilton's meeting and banquet facilities will result in additional revenues to Hilton for hotel occupancy and banquet service, thereby increasing the hotel-motel tax and local option sales tax paid by Hilton to County on a long-term basis; and

WHEREAS, County and Smoky Mountain Visitors Bureau (the "Visitors Bureau") have determined to appropriate and pay over a portion of the increase in the hotel-motel tax and the local option sales tax derived from the expansion of Hilton's meeting and banquet facilities to Board's development fund over a period of eight years, which appropriations shall be contingent upon Hilton attaining specified increases in revenues for both hotel occupancy and banquet service during such eight-year period.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Blount County, Tennessee, meeting in regular session assembled this 18th day of March, 1999, as follows:

SECTION 1. Pursuant to the provisions of section 7-53-101(11)(B)(i) of the Tennessee Code Annotated, McGhee Tyson Airport is hereby designated as an area within Blount County, Tennessee, which could provide substantial sources of tax revenues and/or economic activity to Blount County, Tennessee.

SECTION 2. The Intergovernmental Cooperation Agreement by and between County, Board and Visitors Bureau, a copy of which is attached hereto and made a part hereof, is hereby approved and the County Executive is authorized and directed to execute such agreement for and on behalf of Blount County.

SECTION 3. This resolution shall take effect upon its adoption, the public welfare requiring it.

ADOPTED this 18th day of March, 1999.

\_\_\_\_\_  
Chairman

Attest:

  
\_\_\_\_\_  
County Clerk

Resolution Sponsors:

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Approved:

Vetoed: \_\_\_\_\_

  
\_\_\_\_\_  
County Executive

MAR 23 1999  
Date

## INTERGOVERNMENTAL COOPERATION AGREEMENT

THIS INTERGOVERNMENTAL COOPERATION AGREEMENT is made and entered into by and between BLOUNT COUNTY, TENNESSEE (the "County"), THE INDUSTRIAL DEVELOPMENT BOARD OF BLOUNT COUNTY, TENNESSEE (the "Board") and SMOKY MOUNTAIN VISITORS BUREAU (the "Visitors Bureau").

### BACKGROUND:

1. County is a political subdivision of the State of Tennessee. Board is a public nonprofit corporation established by County under Title 7, Chapter 53 of the Tennessee Code Annotated (the "T.C.A."). Visitors Bureau is the Tourist Commission authorized and established pursuant to Chapter 102 of the 1979 Private Acts of the State of Tennessee, as amended (the "Private Act"). The Airport Hilton (the "Hilton") is a hotel facility located upon the grounds of McGhee-Tyson Airport (the "Airport"), within the unincorporated territorial boundaries of County. Airport is under the ownership of and administered by the Metropolitan Knoxville Airport Authority (the "Authority").

2. Hilton has proposed to increase its meeting and banquet facilities from approximately 3,100 square feet to 6,600 square feet, thereby increasing its seating capacity from 500 persons to 1,000 persons for meetings and from 300 persons to 625 persons for banquets. Authority has agreed to provide partial financial assistance to Hilton for the construction of the expansion of Hilton's meeting and banquet facilities.

3. Board is empowered pursuant to sections 7-53-101, *et seq.*, of the T.C.A. to finance properties to the end that it may be able to maintain and increase employment opportunities by promoting industry, trade, commerce and tourism. Board has determined to finance, in part, the expansion of Hilton's meeting and banquet facilities because such expansion will develop trade, commerce and tourism in and adjacent to County, will contribute to the general welfare and will alleviate conditions of unemployment by:

(a) Increasing support to existing companies and organizations requiring meeting and banquet facilities in County;

(b) Increasing support to new industries and businesses locating in County that require meeting and banquet facilities;

(c) Serving governmental entities, schools, non-profit organizations and the general public that require meeting and banquet facilities;

(d) Making County more competitive in industrial and economic development recruitment;

(e) Increasing on a long term basis tax revenues to County and Visitors Bureau;

(f) Making County more competitive by promoting the continued growth of tourism and travel and the increased use of accommodations, restaurant, retailing and support services;

(g) Expanding tourism and business travel growth through the multiplier effect and thereby increasing tax revenues that will be utilized to meet the needs of the citizens and residents of the cities of Alcoa and Maryville and County;

(h) Increasing jobs and adding new payroll dollars in County; and

(i) Meeting a broadly stated need in County by alleviating the necessity of governmental funding for a community or civic center in the next five to ten years.

4. Visitors Bureau is empowered pursuant to Section 9 of the Private Act to promote tourism and conventions in County. Visitors Bureau has determined that the expansion of Hilton's meeting and banquet facilities will directly promote and contribute to the growth of tourism and conventions in County.

5. Pursuant to the Section 2 of the Private Act, County has levied a privilege ("hotel-motel") tax upon the occupancy of any hotel or campground by a transient. Pursuant to the terms of the Private Act, such hotel-motel tax is distributed to Visitor's Bureau and County. The expansion of Hilton's meeting and banquet facilities will result in additional revenue to the Hilton for hotel occupancy, thereby increasing the amounts of the hotel-motel tax paid thereon by Hilton on a long term basis.

6. Pursuant to section 67-6-702 of the T.C.A., County has levied a privilege ("local option sales") tax upon the privileges subject to Title 7, Chapter 6 of the T.C.A., including hotel occupancy and banquet service. Pursuant to the terms of section 67-6-612(a) of the T.C.A., such local option sales tax is distributed one-half (1/2) for local school purposes and one-half (1/2) to County. The expansion of Hilton's meeting and banquet facilities will result in increased revenues to Hilton for hotel occupancy and banquet service, thereby increasing the local option sales tax paid thereon by Hilton on a long term basis.

7. County and Visitors Bureau have determined to appropriate and pay over a portion of the increase in the hotel-motel tax and the local option sales tax derived from the expansion of Hilton's meeting and banquet facilities to Board's development fund. Such appropriations shall occur over a period of eight years and shall be contingent upon Hilton attaining specified increases in revenues for both hotel occupancy and banquet service during such eight-year period.

8. The execution and delivery of this Agreement by the parties hereto has been approved by the governing bodies of each of the parties.

NOW THEREFORE, for and in consideration of the premises and the mutual covenants and agreements set forth herein, the parties hereto agree as follows:

1. County and Visitors Bureau each agree to appropriate and pay over to Board's development fund the respective sums set forth as line items under "Commitment of H/M Taxes" and "Commitment of Sales Taxes" for Year 3 through Year 10 shown on the schedule entitled "Blount County Government, Airport Hilton - Banquet Room Expansion Project, Detailed Projections of the Tax Revenue Impact" attached hereto as an exhibit and made a part hereof. By way of example, the appropriations for Year 3 would be a total of \$13,714.00 (\$4,357.00 + \$9,357.00) for County and \$3,268.00 for Visitors Bureau.

2. All sums payable by County and Visitors Bureau to Board's development fund under the terms hereof shall be derived from increases in the hotel-motel tax and the local option sales tax paid by Hilton on additional room and banquet revenues received by Hilton as a consequence of the expansion of Hilton's meeting and banquet facilities.

3. As conditions precedent to the respective obligations of County and Visitors Bureau to appropriate and pay over such sums each year during the eight-year period beginning with Year 3 and ending with Year 10, Hilton must attain additional room revenues and additional banquet revenues (the "benchmarks") as a consequence of the expansion of Hilton's meeting and banquet facilities. These minimum benchmarks are shown as line items under "Additional Room Revenue" and "Additional Banquet Revenue" on the attached exhibit. By way of example, Hilton must meet or exceed benchmarks for Year 3 of \$275,000.00 for additional room revenue and \$250,000.00 for additional banquet revenue.

4. The minimum benchmarks for additional revenues set forth in the attached exhibit that must be met by Hilton each year during the eight-year period shall be cumulative. Consequently, if Hilton does not meet the minimum benchmarks for a particular year, pro rata appropriations will be made to Board's development fund for that year. If Hilton exceeds the minimum benchmarks for a subsequent year(s), any excess over the benchmarks for that year(s) may be applied to the shortfall in the appropriations for the prior year up to the maximum appropriations for the prior year as set forth in the attached exhibit. In no event will more than the total sum of \$200,000.00 be appropriated to Board's development fund for the eight-year period. By way of example, if in Year 3 Hilton meets 75% of the benchmark for additional room revenue ( $\$275,000.00 \times 75\% = \$206,250.00$ ) and 80% of the benchmark for additional banquet revenue ( $\$250,000.00 \times 80\% = \$200,000.00$ ), then the total appropriations for Year 3 would be \$5,718.75 ( $\$4,357.00 \times 75\% = \$3,267.75$  for County and  $\$3,268.00 \times 75\% = \$2,451.00$  for Visitors Bureau) from hotel-motel taxes and \$7,485.60 ( $\$9,357.00 \times 80\% = \$7,485.60$  for County) from sales taxes. If Hilton thereafter exceeds the benchmarks in any subsequent year(s) by \$68,750.00 for additional room revenue and \$50,000.00 for additional banquet revenues, such excess amounts over the benchmarks may be used to offset the shortfall in additional revenues in Year 3 to the end that the balance of the appropriations for Year 3 will be made to Board's development fund.

5. Hilton shall verify by appropriate financial reporting all increases realized in room revenues and banquet revenues as a consequence of Hilton's expansion of its meeting and banquet facilities each year during such eight-year period. Such verification shall be in a form and manner acceptable to County's Director of Accounts and Budgets.

6. The years shown on the attached schedule shall be based upon County's fiscal year, i.e., July 1 through June 30. Year 1 shall be County's first full fiscal year <sup>1999-2000</sup> after the completion of the expansion of Hilton's meeting and banquet facilities, and Year 2 through Year 10 shall be the ensuing, consecutive fiscal years of County. County and Visitors Bureau shall have no financial obligation to Board for Year 1 or Year 2.

} replaced  
see  
supplemental  
agreement

7. This agreement is intended by the parties as a final expression of their agreement and is intended as a complete statement of the terms herein stated. This Agreement may not be modified, amended or changed in any manner, nor shall any waiver of any provision hereof be effective, except by an instrument in writing signed by the party against whom enforcement of such modification, amendment, change or waiver is sought.

8. All provisions herein shall inure to and become binding upon the successors and representatives of the parties hereto. This agreement and the rights and duties hereunder shall not be assignable by any of the parties hereto and their successors.

9. This Agreement may be executed in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the 23 day of MARCH, 1999.

BLOUNT COUNTY, TENNESSEE

By: William A. Crisp  
William A. Crisp  
County Executive

Attest: Roy Crawford, Jr.  
Roy D. Crawford, Jr.  
County Clerk

[Signature]

# EXHIBIT

Blount County Government  
 Airport Hilton – Banquet Room Expansion Project  
 Detail Projections of the Tax Revenue Impact

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Additional Room Revenue	125,000	200,000	275,000	350,000	400,000	415,000	425,000	435,000	450,000	465,000	3,540,000
Hotel/Motel Tax Rate	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Additional H/M Taxes	5,000	8,000	11,000	14,000	16,000	16,600	17,000	17,400	18,000	18,600	141,600
Additional Room Revenue	125,000	200,000	275,000	350,000	400,000	415,000	425,000	435,000	450,000	465,000	3,540,000
Additional Banquet Revenue	100,000	175,000	250,000	320,000	375,000	385,000	400,000	415,000	425,000	435,000	3,280,000
Total Additional Sales	225,000	375,000	525,000	670,000	775,000	800,000	825,000	850,000	875,000	900,000	6,820,000
Sales Tax Rate	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
Additional Sales Taxes	5,063	8,438	11,813	15,075	17,438	18,000	18,563	19,125	19,688	20,250	153,450
Additional Taxes	10,063	16,438	22,813	29,075	33,438	34,600	35,563	36,525	37,688	38,850	295,050
Less: Designated Revenues											
Visitors' Center Portion 12.5%	(625)	(1,000)	(1,375)	(1,750)	(2,000)	(2,075)	(2,125)	(2,175)	(2,250)	(2,325)	(17,700)
Commitment of H/M Taxes:											
Visitors' Bureau	0	0	(3,268)	(4,159)	(4,753)	(4,931)	(5,050)	(5,169)	(5,347)	(5,525)	(38,202)
County	0	0	(4,357)	(5,545)	(6,337)	(6,575)	(6,733)	(6,892)	(7,129)	(7,367)	(50,936)
Commitment of Sales Taxes:											
County	0	0	(9,357)	(11,942)	(13,813)	(14,259)	(14,704)	(15,150)	(15,596)	(16,041)	(110,863)
Total Tax Commitment	0	0	(16,982)	(21,646)	(24,903)	(25,765)	(26,488)	(27,211)	(28,072)	(28,934)	(200,000)
Net Gain for the County	9,438	15,438	4,456	5,679	6,534	6,760	6,950	7,139	7,365	7,591	77,350

- 1 7/99 → 6/00
- 2 7/00 → 6/01
- 3 7/01 6/02 7/03
- 4 7/02 6/03
- 5 7/03 6/04
- 6 7/04 6/05
- 7 7/05 6/06
- 8 7/06 6/07
- 9 7/07 6/08
- 10 7/08 6/09

# EXHIBIT



**Blount County, Tennessee  
REQUEST FOR BUDGET INCREASE/DECREASE  
Fiscal Year 2002-2003**

Fund Number 101 Cost Center Number 054112  
 Fund Name General Cost Center Name Sheriff's Office-Hwy Safety

Appropriation:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-054112-500499	Other Supplies and Materials	2500.00
101-054112-500307	Communications	4800.00
101-054112-500457	In-Service Training	23863.00
101-054112-500356	Tuition	23863.00
101-054112-500718	Vehicle	36520.00
101-054112-500716	Law Enforcement Equipment	18661.00
<b>Total Appropriation:</b>		<b>110207.00</b>

Estimated Revenue:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-000000-46290-0	Hwy Safety Grant	110207.00
<b>Total Estimated Revenue:</b>		<b>110207.00</b>

Reason for requested increase/decrease:  
 This has already been approved but needed to reclassify travel to in-service training.

Note:  
 Total appropriation  
 must agree with total  
 estimated revenue.

James L. B... 2/7/03  
 Signature of Department Head Date

\_\_\_\_\_  
 Signature of County Executive Date

Blount County, Tennessee  
REQUEST FOR BUDGET INCREASE/DECREASE  
Fiscal Year 2002-2003

Fund Number 101 Cost Center Number 054210  
Fund Name General Cost Center Name Jail

Appropriation:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-054210-500340	Medical and Dental	110000.00
Total Appropriation:		110000.00

Estimated Revenue:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-000000-499998-0	Fund Balance	110000.00
Total Estimated Revenue:		110000.00

Reason for requested increase/decrease:  
To get medical account back to even.

Note:  
Total appropriation  
must agree with total  
estimated revenue.

  
Signature of Department Head      2/7/03  
Date

\_\_\_\_\_  
Signature of County Executive      DATE

**Blount County, Tennessee  
REQUEST FOR BUDGET INCREASE/DECREASE  
Fiscal Year 2002 - 03**

Fund Number 101  
Fund Name Gen County

Cost Center Number 051500  
Cost Center Name Election Commission

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051500-166	custodian Personnel	311.00
" " 168	Temp Personnel	2,410.63
" " 189	Other Salaries & Wages	6,787.00
" " 193	Election Workers	27,197.00
" " 194	In-Service Training	1,189.00
<b>Total Appropriation:</b>		<b>37,894.63</b>

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
<b>Total Estimated Revenue:</b>		

Reason for requested increase/decrease:  
State General Election on Nov. 5, 2002 according to State Election Laws.

Note:  
Total appropriation  
must agree with total  
estimated revenue.

Becky Bradshaw      2-10-03  
Signature of Department Head      Date

**Blount County, Tennessee  
REQUEST FOR BUDGET INCREASE/DECREASE  
Fiscal Year 2002 - 03**

Fund Number 101  
Fund Name Gen. County

Cost Center Number 051500  
Cost Center Name Election Commission

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051500-166	Custodial Personnel	425
" " 168	Temp. Personnel	1400
Appropriation: " " 189	Other Salaries & Wages	2800
" " 192	Election Commission	2500
" " 193	Election Notices	13,685
" " 332	Legal Notices	4,000
Total Appropriation:		24,810

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051500-166	Custodial Personnel	425
Estimated Revenue: " " 168	Temp. Personnel	1400
" " 189	Other Salaries & Wages	2800
" " 192	Election Commission	2500
" " 193	" Notices	13,685
" " 332	Legal Notices	4,000
Total Estimated Revenue:		24,810

Reason for requested increase/decrease:  
Maunville City Election - June 5, 2003. Cities will no-imburse!  
Alcoa " " June 7, 2003.

Note: Total appropriation must agree with total estimated revenue.

Becky Broadshaw 2-10-03  
 Signature of Department Head Date

**Blount County, Tennessee**  
**REQUEST FOR BUDGET TRANSFER**  
**Fiscal Year 2002-2003**

Fund Number 141 Cost Center Number 76100/99110

Fund Name GPSF Cost Center Name Capital Outlay/Operating Trans to Primary Govt

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
141-099110-500590	Transfers to Other Funds	225,753.00
<b>Total Transferred to:</b>		<b>225,753.00</b>

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
141-076100-500799	Other Capital Outlay	225,753.00
<b>Total Transferred from:</b>		<b>225,753.00</b>

Reason for Transfer Request:

Transfer budget to set up in the proper account.

*Troy Logan*  
*ami Hand*

12-18-02

12-18-02

Note:

Total transferred to  
must agree with total  
transferred from.

Signature of Department Head

Date

Signature of County Executive

Date

**"Approved by the Board of Education"**

1-9-03

**Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2002-2003**

Fund Number 101 Cost Center Number 54210  
 Fund Name Gen Fund Cost Center Name Jail

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-054210-500340	Medical & Dental Services	129,936.00
Total Transferred to:		129,936.00

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-054210-500131	Medical Personnel	129,936.00
Total Transferred from:		129,936.00

Reason for Transfer Request:  
To cover Medical Services.

Note:  
 Total transferred to  
 must agree with total  
 transferred from.

Jane B 1/27/03  
 Signature of Department Head Date  
B. Wood 1/27/03  
 Signature of County Executive Date

**Blount County Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2002 - 2003**

**FUND NO: 101**

**COST CENTER NO: 051800**

**FUND NAME: General Government**

**COST CENTER NAME: County Buildings**

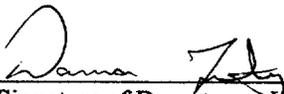
**Transfer  
To:**

Account Number	Account Name	Amount
101-051800-500-169	Part-Time Personnel	4,000
	<b>Total Transferred to:</b>	<b>4,000</b>

**Transfer  
From:**

Account Number	Account Name	Amount
101-051800-500-166	Custodial Personnel	4,000
	<b>Total Transferred from:</b>	<b>4,000</b>

Reason for Transfer Request: Additional funding required to fill positions vacant due to illness, vacations, and Family and Medical Leave Act.

  
Signature of Department Head

4 Feb '03  
Date

\_\_\_\_\_  
Signature of County Executive

\_\_\_\_\_  
Date

NOTE: Total Transferred  
to must agree with total  
transferred from.

Form No. BT81491-3

**Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2001 - 02**

Fund Number 115

Cost Center Number 56500 & 51800

Fund Name Public Library

Cost Center Name Libraries & County Bldg

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
115-51800-513	Hoehner's Comp. Ins.	150.00
115-56500-101	County Offices/Adm. Ofcs	4053.00
115-56500-166	Established Personnel	2100.00
115-56500-205	Employee Ins. - Dependent	4200.00
115-56500-331	Legal Services	1200.00
Total Transferred to:		<b>11,703.00</b>

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
115-51800-499	Other Supplies And Materials	150.00
115-56500-211	Retiree Benefits	3500.00
115-56500-207	Employee Ins - Health	700.00
115-56500-169	Part Time Personnel	6153.00
115-56500-307	Communication	1200.00
Total Transferred from:		<b>11,703.00</b>

Reason for Transfer Request:

*To amend salaries and cover costs of employees expiring benefit of cashing in sick leave. To correct error in calculating vacation leave & pay for same. To cover added expense of employees choosing dependent coverage. To cover cost of legal fees*

Note:  
Total transferred to must agree with total transferred from.

*Kathryn E. Taylor* 2/4/03  
Signature of Department Head Date

*Robert H. Overstall* 2-4-03  
Signature of Department Head Date

*Beverly D. Woodry* 2-5-03  
Signature of County Executive Date

Blount County, Tennessee  
Payment Authorization Form

PA-1

Date 1/7/03 Department Circuit, Div I

Vendor Gallagher + Associates Vendor Number \_\_\_\_\_

Invoice Number 250009 Invoice Date 12/29/02

Account Number 101-53410-500499 Amount 315.16

*over 10<sup>90</sup> or  
50<sup>03</sup> on Purchase Order*

Total Invoice Amount

315.16

Memo

*Repair of audio/Video equipment was \$315.16 over anticipated cost (purchase order 21478). Please ask Budget Committee to approve.*

I hereby certify that all items included in the above referenced invoice have been received in acceptable order and I authorize payment of the invoice.

Authorized Department

Signature Brenda Flowers

Date

1/7/03

**GALLAHER & ASSOCIATES, INC.**  
 DESIGN • SALES • SERVICE • INSTALLATION  
 3351 Regal Drive; Alcoa, Tennessee 37701  
 Telephone: (865) 970-2471 FAX: 970-7889

CUSTOMER #: 2224  
 INVOICE #: 250020  
 INVOICE DATE: 12/19/02 ✓  
 DUE DATE: 12/29/02

**BILL TO:**

Blount County Justice Center  
 940 E Lamar Alexander Pkwy  
 Attn: Damon Fortney  
 Maryville, TN 37804

**LOCATION: 240999**

Blount Co Justice Ctr-Service  
 944 E Lamar Alexander Pkwy  
 Maryville, TN 37804

**WORK ORDER NUMBER: 31088**

**YOUR REFERENCE NUMBER: Call Amanda for PO**

DESCRIPTION	QUANTITY	PRICE	AMOUNT
-------------	----------	-------	--------

REQUEST: Please check the Sony projector in Judge Young's courtroom (Circuit Court Div. 1). It is not working properly. Also check problem with sound on monitor. See Amanda for details.

RESOLUTION: Rewired VCR, TV, Elmo, and projector. Need to return with longer RCA cables to extend lengths. Also, when return, need to rewire audio on VCR in office. For now, VCR plays on Elmo and projector, as well as audio from VCR over sound system.

**LABOR**

12/13/02 Harmon, Victor C.

3.00 hrs      95.0000      285.00

**TOTAL LABOR:**      285.00

**OTHER**

12/13/02 Mileage

14.00 mi      0.4000      5.60

**TOTAL OTHER:**      5.60

**TOTAL:**      290.60 ✓

**INVOICE**

*Thank you! We appreciate your business!*

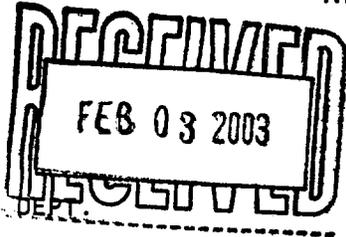
Questions about your invoice? E-mail us at: [AccountsReceivable@gallaher-assoc.com](mailto:AccountsReceivable@gallaher-assoc.com)



Inquiries:  
 To: (888) 510-0014  
 Attention: CUSTOMER SUPPORT

Remit To:  
 MINOLTA CORPORATION  
 P.O. BOX 101663  
 ATLANTA, GA 30392

Terms:  
 NET 10 DAYS



Invoice To:

TN BLOUNT CO.  
 ENVIRONMENT HEALTH DEPT.  
 PO BOX 4609  
 MARYVILLE TN 37802

Equipment Site:

TN BLOUNT COUNTY  
 ENVIRONMENTAL HEALTH DEPT  
 1006 E. LAMAR ALEXANDER PKWY  
 MARYVILLE TN 37804

Your Servicing Dealer is: **DANKA OFFICE IMAGING COMPANY**

865-694-2300 Page: 1

Invoice Number D012395264	Invoice Date 01/23/03	Model No. EP2010	Serial Number 31751796	Payment # 53	Purchase Order Number 021204
Account No. 21068	Reference Number K807160097	Install Date 08/06/98	Plan Code RG36	Plan Type R	Coverage Period 12/01/02-01/22/03
Item Number	Description	Quantity	Unit Price	Amount	
	* PLEASE NOTE: This FINAL invoice covers the period * from the prior invoice through removal date as in * ABOVE Coverage Period box. *				
1151311	EP2010	1	182.87	182.87	
4486612	AFR-12 REVERSING DOCUMENT FEED	1	0.00	0.00	
4479130	PF-4D PAPER FEED CABINET DISCO	1	0.00	0.00	
4430652	S-106 10 BIN SORTER	1	0.00	0.00	
4428760	SORTER KIT E FOR S-106/ST-104	1	0.00	0.00	
4425935	MOUNT KIT F FOR S-106/ST-104 A	1	0.00	0.00	
8935212	STARTER 102 (EP2010/1083)	1	0.00	0.00	
1139029101	PC DRUM 101	1	0.00	0.00	
1139571117	CLEANING BLADE	1	0.00	0.00	
1139552501	CLEANING ROLLER	1	0.00	0.00	
1151552102	FUSING ROLLER-UPR	1	0.00	0.00	
1151552202	FUSING ROLLER-LWR	1	0.00	0.00	
9998013	METER CLICKS	1	0.00	0.00	
	TAX EXEMPT TENNESSEE 0%			0.00	

PLEASE PAY THIS TOTAL **182.87**

**Meter Usage Information**

Prior Read	0	Less Base Allow.	5,000	Billable Copies	0.021100
Current Read	0	Less Copy Credits	0	Billable Copies	0.000000
Total Copies	0	Net Total Copies	0	Billable Copies	0.000000

Note: \* If Estimated Read

Federal Tax Id: 13-1921089

GSA Contract:

MNCC01

Detach Here And Return With Remittance

TN BLOUNT CO.  
 ENVIRONMENT HEALTH DEPT.  
 PO BOX 4609  
 MARYVILLE TN 37802

INVOICE DATE

01/23/03

ACCOUNT NO.

21068

INVOICE NUMBER

D012395264

REFERENCE NUMBER

K807160097

AMOUNT

182.87

PAYMENT TERMS

NET 10 DAYS

Please Remit This Stub With Your Payment To:

MINOLTA CORPORATION  
 P.O. BOX 101663  
 ATLANTA, GA 30392



# BLOUNT COUNTY GOVERNMENT

385 Court Street

Maryville, Tennessee 37804-5906

## PURCHASE ORDER

PAGE

VENDOR NO. 020790

PURCHASE ORDER NUMBER 081514

**V**  
**E**  
**N**  
**D**  
**O**  
**R**

MINDLTA DEAF  
MAP ORDER PROCESSING DEPT  
101 WILLIAMS DR  
RAMSEY NJ

079481293

**S**  
**H**  
**I**  
**P**  
**T**  
**O**

SHIP TO NO: 085900  
BLOUNT COUNTY ENVIRONMENTAL HEALTH  
FIELD LINE INSPECTION  
1006 E LAMAR ALEXANDER PARKWAY  
P O BOX 4609  
MARYVILLE TN

378024609

BID/CONTRACT#	REQ/EMPL	TERMS	FOB	SHIP VIA
	041573 BFO			

ITEM	CLASS	ACCOUNT NUMBER	DESCRIPTION	QUANTITY	UM	UNIT COST	TOTAL AMOUNT
1	40037	101-055900-200850-00000	OFFICER, MINDLTA 2010	3.00	HR	105.5000	316.50
<b>TOTAL</b>							316.50

SPECIAL INSTRUCTIONS:  
PURCHASING USE ONLY:

MAIL P O TO VENDOR  
PRICE PER TENN STATE CONTRACT #404 1995-2002

SEND 3 COPIES OF INVOICE TO:

SUBJECT TO THE FOLLOWING CONDITIONS

BLOUNT COUNTY ENVIRONMENTAL HEALTH  
FIELD LINE INSPECTION  
1006 E LAMAR ALEXANDER PARKWAY  
P O BOX 4609  
MARYVILLE TN

1. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications, and conditions as stated.
2. Blount County reserves the right to reject any unsatisfactory items or service.
3. When a delivery is rejected, the vendor shall be notified and be given a reason for the rejection. All rejected deliveries shall be held at the vendor's risk. The vendor shall bear the expense of removal of all rejected deliveries.
4. No changes in or cancellations of this purchase order shall be recognized by the vendor unless authorized by a form issued by the County.
5. Blount County reserves the right to purchase in the open market and to charge the difference to the vendor in the event that the deliveries are not made within the time specified on this purchase order.
6. Each shipment and/or purchase order must be covered by a separate invoice.
7. All packages, cartons, or other containers must be plainly marked with the purchase order number.
8. The purchase order number must appear on all invoices submitted for payment.
9. Blount County is not liable for federal excise tax or Tennessee sales tax.
10. Blount County reserves the right to cancel the undelivered balance if items covered by this purchase order are back ordered.

BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR  
POST PAYMENT DISCOUNT IF INVOICE IS NOT SENT  
TO ABOVE ADDRESS.

378024609

IF THERE IS AN OTHERWISE UNENCUMBERED BALANCE  
ON THE CREDIT OF THE PROPER APPROPRIATION,  
LOTMENT, OR FUND TO MEET THE EXPENDITURE  
COVERED BY THIS PURCHASE.

Jane Bennett by M. Baker  
MANAGEMENT DIRECTOR

CONTROL NUMBER

043926

ACCOUNTING COPY

APPROVED: \_\_\_\_\_ DATE 11/05/02  
Judy Hackney  
PURCHASING AGENT

# BLOUNT COUNTY GOVERNMENT

385 Court Street

Maryville, Tennessee 37804-5906

## PURCHASE ORDER

PAGE

PURCHASE ORDER NUMBER	021949
-----------------------	--------

VENDOR NO. 015220

BARSE, WAGGONER, SUMNER & CANNON  
ENGINEERS ARCHITECTS PLANNERS  
SUITE 2400 PLAZA TOWER  
KNOXVILLE TN



SHIP TO NO: 051800  
BLOUNT COUNTY  
BUILDING AND GROUNDS MAINTENANCE  
BLOUNT COUNTY COURTHOUSE  
389 COURT STREET  
MARYVILLE TN

378045906

VENDOR

BID/CONTRACT#	REQ/EMPL	TERMS	FOB	SHIP VIA		
	042724 BFB					
ITM	CLASS	ACCOUNT NUMBER	DESCRIPTION	QUANTITY UM	UNIT COST	TOTAL AMOUNT
1	96100	101-091170-518000-00000	ENGINEERING SERVICES-COURTHOUSE POOF	1.00 EA	1687.0000	1687.00
<p><i>Invoices before Purchase Order date</i></p> <p><i>Pay in full</i></p> <p><i>Damon J. Taylor</i></p> <p><i>4 FEB '03</i></p>					TOTAL	1687.00

SPECIAL INSTRUCTIONS:  
PURCHASING USE ONLY:

RETURN PO TO CAMON FORTNEY

SEND 3 COPIES OF INVOICE TO:

BLOUNT COUNTY  
BUILDING AND GROUNDS MAINTENANCE  
BLOUNT COUNTY COURTHOUSE  
389 COURT STREET  
MARYVILLE TN

378045906

SUBJECT TO THE FOLLOWING CONDITIONS

1. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications, and conditions as stated.
2. Blount County reserves the right to reject any unsatisfactory items or service.
3. When a delivery is rejected, the vendor shall be notified and be given a reason for the rejection. All rejected deliveries shall be at the vendor's risk. The vendor shall bear the expense of removal of all rejected deliveries.
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6. Each shipment and/or purchase order must be covered by a separate invoice.
7. All packages, cartons, or other containers must be plainly marked with the purchase order number.
8. The purchase order number must appear on all invoices submitted for payment.
9. Blount County is not liable for federal excise tax or Tennessee sales tax.
10. Blount County reserves the right to cancel the undelivered balance if items covered by this purchase order are back ordered.

**BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR LOST PAYMENT DISCOUNT IF INVOICE IS NOT SENT TO ABOVE ADDRESS.**

THERE IS AN OTHERWISE UNENCUMBERED BALANCE TO THE CREDIT OF THE PROPER APPROPRIATION, ALLOTMENT, OR FUND TO MEET THE EXPENDITURE COVERED BY THIS PURCHASE.

*Dan Bennett*  
FINANCE DIRECTOR

CONTROL NUMBER

044575

ACCOUNTING COPY

APPROVED: *Judy Hackney*  
DATE: 02/04/03  
PURCHASING AGENT

INVOICE

**BWSC** | BARBE  
WAGGONER  
SUMNER &  
CANNON, INC.

FIRST TENNESSEE PLAZA, SUITE 2400 • KNOXVILLE, TENNESSEE 37929  
(865) 637-2810 • FAX (865) 673-8554

Blount County Purchasing  
Blount County Maintenance  
389 Court Street  
Maryville, Tennessee 37804

DATE December 16, 2002

FILE NO. 25191-60  
#281

SUBMITTED BY *JKM*

Attention: Ms. Judy Hackney  
Mr. Damon Fortney

RE: Re-roofing Coordination  
Blount County Courthouse

For services rendered in connection with additional services  
related to contract revision preparation and subsequent  
delays.

Lump Sum - TOTAL REQUESTED THIS INVOICE \$790.00

TOTAL DUE:

Invoice dated August 29, 2002 (SEE ATTACHED)	\$ 597.00
Invoice dated December 16, 2002 (THIS COPY)	<u>790.00</u>

TOTAL NOW DUE AND PAYABLE \$1,387.00

**PLEASE RETURN COPY  
WITH REMITTANCE**

INVOICE

**BWSC** | BARGE  
WAGGONER  
SUMNER &  
CANNON, INC.

FIRST TENNESSEE PLAZA, SUITE 2400 • KNOXVILLE, TENNESSEE 37929  
(865) 637-2810 • FAX (865) 673-8554

Blount County Purchasing  
Blount County Maintenance  
389 Court Street  
Maryville, Tennessee 37804

DATE August 29, 2002

FILE NO. 25191-60  
#281

SUBMITTED BY *JM*

Attention: Ms. Judy Hackney  
Mr. Damon Fortney

RE: Re-roofing Coordination  
Blount County Courthouse

For services rendered in connection with additional services  
related to contract revision preparation and subsequent  
delays.

Lump Sum - TOTAL REQUESTED THIS INVOICE \$597.00

PLEASE RETURN COPY  
WITH REMITTANCE

**EVALUATION and report to Budget Committee:  
February 7, 2003  
Bid Number 2002-1364 "Demolition of Everett School Building"**

**Findings:**

- 1) The above referenced bid was issued December 19, 2002 and sent to eleven prospective bidders. It was advertised in The Daily Times one day in the Bids section of the classified.**
- 2) Eight responses were received in time for bid opening on January 9, 2003.**
- 3) Bids ranged from a low of \$24,747 to a high of \$82,000.**
- 4) I investigated the lowest bidder (Volunteer Excavating) and found that they had performed previous contracts for Blount County Government and the Public Building Authority and had no adverse reports on record.**
- 5) I met with the principle (Mr. Jeff Headrick) at the site and walked through his demolition plan. I feel the plan is satisfactory and takes into consideration the element of danger involved with the close proximity of the Parks & Rec office building. Mr. Headrick assured me he would supervise this project personally and every effort would be made to lessen the impact of the project on the operation of Parks & Rec. We went on to meet with Joe Huff and Mr. Huff seemed satisfied with the plan.**
- 6) Mr. Huff also requested that we expand the scope of the project to include grading and application of sufficient gravel to the finished site to provide for parking through the next football season.**
- 7) Mr. Headrick also indicated that in addition to that he would remove any remaining piles of "trash dirt" from the site upon completion of the project at no extra cost.**
- 8) The only other addition to cost would be the placement of a competent monitor for purposes of environmental oversight. That would be handled in a separate contract with Helton & Associates at an additional cost to Blount County of \$400 per day. Because Volunteer Excavating can perform the project in a shorter time frame (10 days) that would significantly lessen the cost of the monitor.**
- 9) Volunteer Excavating will supply a written demolition plan signed off by a licensed engineer as specified in the bid invitation. This was requested due to the significance of the safety issues involved in the project.**
- 10) Volunteer Excavating has complied with the requirements of the State of Tennessee Department of Environment Air Pollution Control Division.**
- 11) Volunteer Excavating will supply a cash performance bond to the County in the total amount of the contract.**
- 12) Volunteer Excavating has already furnished the Purchasing Agent with proof of insurance and that is in compliance with our requirements and expectations for this type project.**

**Recommendation:**

**Based on the above findings we recommend the bid award to Volunteer Excavating pursuant to the approval of the Budget Committee and full Commission.**

<b>Base Contract Cost</b>	<b>\$ 24,747.00</b>
<b>Cost of competent monitor (Helton and Assoc.) for ten days</b>	<b>4,000.00</b>
<b>**Additional Scope (gravel parking lot, seed &amp; straw surrounding) 10 more working days would not require a monitor. This would provide an approximate 1 ½ acre of parking.</b>	<b>19,646.00</b>
<b>Total Project Cost:</b>	<b>\$ 48,393.00</b>

**\*\* Please note that our recommendation only covers the base amount and the monitor because the Additional Scope was not part of the original bid invitation.**

**It is our opinion that TCA 5-14-101 precludes awarding that additional \$19,646 because it surpasses the County's bid threshold (\$5,000). We believe the parking lot work requires a separate bid.**

**Helton and Assoc. services have been bid as part of a much more comprehensive environmental services contract that currently exists with the Blount County Schools.**

---

**Judy Hackney, CPPB  
Purchasing Agent**

---

**Fred Martin, CPPO, CPPB  
Asst. Purchasing Agent**





**Tennessee Consolidated Retirement System**

A RESOLUTION to authorize retirement credit for military service rendered in the armed forces of the United States during the Persian Gulf War in accordance with Title 8 Section 34 through 37 of the Tennessee Code Annotated.

WHEREAS, Tennessee Code Annotated, Section 8-34-605(c)(1)(A)(ii) provides that any member who leaves or left services with the state of Tennessee or any political subdivision participating pursuant to Tennessee Code Annotated, Title 8, Chapter 35, Part 2 in order to perform military duty in the armed forces of the United States during the Persian Gulf War, and who is reemployed by the state of Tennessee or a participating political subdivision within six (6) months after being relieved of such military duty shall have the option to establish retirement credit for such military service without charge to the member. The Persian Gulf War means the period from and including August 2, 1990 to the date thereafter prescribed by presidential proclamation or by federal law.

WHEREAS, credit for such military service may only be granted under the following conditions:

1. The credit cannot be established in any other retirement system;
2. The member was honorably discharged from such military service;
3. The credit shall be granted conditionally upon the member becoming vested; prior to vesting, the credit may not be used to establish any rights under this system; and
4. In no case shall retirement credit granted for such military service combined with any other military service credit granted exceed an aggregate of four (4) years.

NOW THEREFORE, BE IT RESOLVED, That the \_\_\_\_\_ (Name of Governing Body)

of \_\_\_\_\_ (Name of Political Subdivision) hereby authorizes the provisions of Tennessee Code Annotated,

Section 8-34-605(c)(1)(A)(ii) and agrees to accept the associated liability.

STATE OF TENNESSEE

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, clerk of the \_\_\_\_\_ of (Name of Governing Body)

\_\_\_\_\_, Tennessee do hereby certify that this is a true and exact copy of the foregoing (County and Town or City)

resolution that was approved and adopted at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, the original of which is on file in this office. I further certify that \_\_\_\_\_ members voted in favor of the resolution and that \_\_\_\_\_ members were present and voting.

IN WITNESS THEREOF, I have hereunto set my hand, and the seal of the \_\_\_\_\_ (Name of Political Subdivision)

\_\_\_\_\_  
As Clerk of the Board, as aforesaid

SEAL

R054FS29



# MEMO

To: Dave Bennett

From: Ron Ogle

Subject: Request for Budget Committee Consideration and Action

Date: February 5, 2003

## **Request for Budget Committee Consideration and Action**

"The gym floor and bleachers at Lanier require improvements. These improvements involve refinishing the gym floor and providing new bleachers. The estimated cost to perform this work is \$89,100.00. This work was not budgeted in the current facility upgrade budget. The School Board has approved a recommendation to do this work contingent on the availability of funds. The Board further recommended that the PBA request Budget Committee approval (if required) to utilize savings from other school construction projects if available to perform the required improvements at Lanier."

**Blount County, Tennessee**  
**Payment Authorization Form**

PA-1

Date 1-21-03 Department \_\_\_\_\_

Vendor MICHAEL D. TEAGUE, M.D. Vendor Number 93190

Invoice Number \_\_\_\_\_ Invoice Date \_\_\_\_\_

Account Number 101-54610-500199-0 Amount \_\_\_\_\_

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Total Invoice Amount** 1350.00 -75.00

**Memo**

\_\_\_\_\_  
MEDICAL EXAMINER'S EXAMINATIONS AND REPORTS FEES FOR THE PERIOD OF: \_\_\_\_\_  
\_\_\_\_\_  
581-2335

**I hereby certify that all items included in the above referenced invoice have been received in acceptable order and I authorize payment of the invoice.**

Authorized Department \_\_\_\_\_  
Signature \_\_\_\_\_

Date \_\_\_\_\_

**Blount County, Tennessee**  
**Payment Authorization Form**

PA-1

Date 1-21-03 Department \_\_\_\_\_

Vendor ROBERT M. POTTER, M.D. Vendor Number 28990

Invoice Number \_\_\_\_\_ Invoice Date \_\_\_\_\_

Account Number 101-54610-500199 Amount 375.00

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

*75.00*

**Total Invoice Amount** 375.00

**Memo**

\_\_\_\_\_  
AUTOPSY FEES  
\_\_\_\_\_  
977-5395  
\_\_\_\_\_

**I hereby certify that all items included in the above referenced invoice have been received in acceptable order and I authorize payment of the invoice.**

Authorized Department \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_

# BLOUNT COUNTY

## Payment Authorization Form

Date \_\_\_\_\_ Department \_\_\_\_\_

Vendor David M. Gilliam, M.D. Vendor Number 85620

Invoice Number \_\_\_\_\_ Invoice Date \_\_\_\_\_

Account Number 101-<sup>54610</sup>~~5620~~-500199 Amount \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Invoice Amount 375.00 75.00

Is invoice complete? \_\_\_\_\_ Yes \_\_\_\_\_ No. If no explain

\_\_\_\_\_  
MEDICAL EXAMINER'S EXAMINATIONS AND REPORTS FEES FOR THE  
PERIOD OF--- 08/2335  
\_\_\_\_\_  
\_\_\_\_\_

### Department Head Authorization

I hereby certify that all items included in the above referenced invoice have been received in acceptable condition and I authorize payment of the invoice.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 2002-2003

02008158

POSTED

Fund Numb 131

Cost Center Number 062000

Fund Name Highway\Public Works

Cost Center Name HIGHWAY & BRIDGE MAINT.

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500444-00000	ROAD SALT	\$12,000.00
Total Transferred to:		\$12,000.00

Transfer  
from:

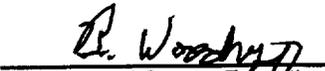
ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500329-00000	LAUNDRY SERV.	\$1,000.00
131-062000-500399-00000	CONTRACTED SERV.	\$3,000.00
131-062000-500404-00000	ASPHALT-HOT MIX	\$5,000.00
131-062000-500405-00000	ASPHALT-LIQUID	\$3,000.00
Total Transferred to:		\$12,000.00

Reason for Transfer Request:

ROAD SALT

Note:  
Total transferred to  
must agree with total  
transferred from.

  
 Signature of Department Head

  
 Signature of County Executive

01/29/2003  
 Date

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 2002-2003

02008155

POSTED

Fund Numb 131

Cost Center Number 062000

Fund Name Highway\Public Works

Cost Center Name HIGHWAY & BRIDGE MAINT.

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500440-00000	METAL PIPE	\$2,235.00
Total Transferred to:		\$2,235.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500499-00000	OTHER SUPPLIES	\$2,235.00
Total Transferred to:		\$2,235.00

Reason for Transfer Request:

METAL PIPE

Note:  
Total transferred to  
must agree with total  
transferred from.

  
 \_\_\_\_\_  
 Signature of Department Head

  
 \_\_\_\_\_  
 Signature of County Executive

01/27/2003

\_\_\_\_\_  
 Date

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 2002-2003

02007738  
 POSTED

Fund Numb 131 Cost Center Number 061000  
 Fund Name Highway/Public Works Cost Center Name ADMINISTRATION

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-061000-500356-00000	TUITION	\$200.00
Total Transferred to:		\$200.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-061000-500599-00000	OTHER SUPPLIES	\$200.00
Total Transferred to:		\$200.00

Reason for Transfer Request:

TUITION

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Note:  
 Total transferred to  
 must agree with total  
 transferred from.

Bill Duff  
 Signature of Department Head

B. Woodruff  
 Signature of County Executive

01/22/2003  
 Date

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 2002-2003

D2007737

POSTAL

Fund Numb 131

Cost Center Number 062000

Fund Name Highway\Public Works

Cost Center Name HIGHWAY & BRIDGE MAINT.

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500361-00000	PERMITS	\$800.00
Total Transferred to:		\$800.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500499-00000	OTHER SUPPLIES	\$800.00
Total Transferred to:		\$800.00

Reason for Transfer Request:

LICENSE FEE

Note:  
Total transferred to  
must agree with total  
transferred from.

*But Duff*  
Signature of Department Head

*B Worden*  
Signature of County Executive

01/22/2003  
Date

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 2002-2003

02007736  
 POSTED

Fund Numb 131

Cost Center Number 061000

Fund Name Highway\Public Works

Cost Center Name ADMINISTRATION

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-061000-500320-00000	DUES & MEMBERSHIP	\$130.00

Total Transferred to: \$130.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-061000-500355-00000	TRAVEL	\$130.00

Total Transferred to: \$130.00

Reason for Transfer Request:

MEMBERSHIP

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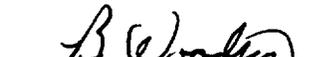
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Note:  
Total transferred to  
must agree with total  
transferred from.

  
 Signature of Department Head

  
 Signature of County Executive

01/22/2003  
Date

02007729

Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2002-2003

POSTED

Fund Numb 131

Cost Center Number 062000

Fund Name Highway\Public Works

Cost Center Name HIGHWAY & BRIDGE MAINT.

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500444-00000	SALT	\$10,000.00
Total Transferred to:		\$10,000.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500409-0000	CRUSHED STONE	\$10,000.00
Total Transferred to:		\$10,000.00

Reason for Transfer Request:

RAOD SALT

Note:  
Total transferred to  
must agree with total  
transferred from.

  
Signature of Department Head

  
Signature of County Executive

01/21/2003

Date

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 2002-2003

02007562  
**POSTED**

30

Fund Numb 131

Cost Center Number 062000

Fund Name Highway\Public Works

Cost Center Name HIGHWAY & BRIDGE MAINT.

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500189-00000	OTHER SALARIES & WAGES	\$37,000.00
Total Transferred to:		\$37,000.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500405-00000	ASPHALT-LIQUID	\$20,000.00
131-062000-500409-00000	CRUSHED STONE	\$12,000.00
131-062000-500447-00000	STRUCTURAL STEEL	\$2,000.00
131-062000-500499-00000	OTHER SUPPLIES	\$3,000.00
Total Transferred to:		\$37,000.00

Reason for Transfer Request:

NEW POSITION

Budget Committee

Date 1/6/03

vote

Approved 5 yea 0 nay 0 pass  
 Recommended for 2 yea 2 nay 0 pass  
 commission consideration  
 Declined   yea   nay   pass  
 Tabled   yea   nay   pass  
 Deferred   yea   nay   pass

Note:  
 Total transferred to  
 must agree with total  
 transferred from.

Rick Duff  
 Signature of Department Head

W. Winder  
 Signature of County Executive

Date 01/06/2003

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 2002-2003

JE 02007139

Fund Num 131

Cost Center Number 063100

Fund Name Highway/Public Works

Cost Center Name OPER-MAINTANINCE EQ

**POSTED**

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-063100-500499-00000	OTHER SUPPLIES	\$12,000.00
Total Transferred to:		\$12,000.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-063100-500418-00000	REPAIR PARTS	\$12,000.00
Total Transferred to:		\$12,000.00

Reason for Transfer Request:

MISC ITEMS

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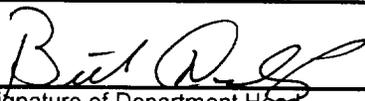


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Note:  
 Total transferred to  
 must agree with total  
 transferred from.

  
 Signature of Department Head

  
 Signature of County Executive

01/02/2003

Date

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 2002-2003

JE 02007139

Fund Num 131

Cost Center Number 063100

Fund Name Highway\Public Works

Cost Center Name OPER-MAINTANINCE EQ

**POSTED**

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-063100-500499-00000	OTHER SUPPLIES	\$12,000.00
Total Transferred to:		\$12,000.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-063100-500418-00000	REPAIR PARTS	\$12,000.00
Total Transferred to:		\$12,000.00

Reason for Transfer Request:

MISC ITEMS

Note:  
Total transferred to  
must agree with total  
transferred from.

  
 \_\_\_\_\_  
 Signature of Department Head

  
 \_\_\_\_\_  
 Signature of County Executive

01/02/2003

\_\_\_\_\_  
 Date



02008149

Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2002-2003

Fund Number 101

Cost Center Number 051100

Fund Name GENERAL COUNTY

Cost Center Name COUNTY COMMISSION

Transfer to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051100-500499	OTHER SUPPLIES & MATERIALS	\$400.00
Total Transferred to:		\$400.00

Transfer from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051100-500332	LEGAL NOTICES	\$400.00
Total Transferred from:		\$400.00

Reason for Transfer Request:

TO PROVIDE FUNDS FOR SUPPLIES FOR CTAS MEETING.

Note:  
Total transferred to  
must agree with total  
transferred from.

[Signature] 1-28-03  
Signature of Department Head Date

[Signature] 1-28-03  
Signature of County Executive Date

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Blount County, Tennessee

REQUEST FOR BUDGET TRANSFER

Fiscal Year ~~2002-2003~~  
2002-2003

JE Number 02008148  
Date Posted 1-29-03

FUND NUMBER 101

COST CENTER NUMBER 052600

FUND NAME GENERAL COUNTY

COST CENTER NAME I. T.

Transfer to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
500799	OTHER CAPITAL OUTLAY	2500.00
Total Transferred to:		2500.00

Transfer from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
500330	LEASE PAYMENTS	250.00
500336	MAINT & REPAIR SERVICES- EQUIPMENT	500.00
500349	PRINTING, STATIONERY & FORMS	500.00
500356	TUITION	500.00
500399	OTHER CONTRACTED SERVICES	500.00
500414	DUPLICATING SUPPLIES	250.00
Total Transferred from:		2500.00

Reason for Transfer Request TO RUN FIBER OPTIC CABLE FROM TERMINATION POINT IN BASEMENT TO COMPUTER ROOM

John Hecron  
Signature of Department Head  
[Signature]  
Signature of County Executive

1-27-03  
Date  
1-29-03  
Date

NOTE: Total transferred to must agree with total transferred from.

02008157

Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2002-2003

POSTED

Fund Number 101

Cost Center Number 57300

Fund Name General

Cost Center Name County Executive

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051300-500338-0	Maint. & Repair	935 <sup>00</sup>
101-051300-500499-0	Other Suppl. & Materials	800 <sup>00</sup>
Total Transferred to:		1735 <sup>00</sup>

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051300-500330-0	Lease Payments	800 <sup>00</sup>
101-051300-500332-0	Legal Notices	135 <sup>00</sup>
101-051300-500320-0	Dues & Memberships	800 <sup>00</sup>
Total Transferred from:		1735 <sup>00</sup>

Reason for Transfer Request:  
Transfer to needed account.

Note:  
Total transferred to  
must agree with total  
transferred from.

Signature of Department Head \_\_\_\_\_ Date \_\_\_\_\_

Beverly Woodruff \_\_\_\_\_  
Signature of County Executive Date 1-30-03

02008124

POSTED

Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2002-2003

Fund Number 101 Cost Center Number 51300  
Fund Name Gen. Fund Cost Center Name County Exec.

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051300-500499	Other Supplies & Materials	225.00
Total Transferred to:		225.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051300-500302	Advertising	225.00
Total Transferred from:		225.00

Reason for Transfer Request:

Supplies for officials' meetings

Note:  
Total transferred to  
must agree with total  
transferred from.

Signature of Department Head

Date

B. Woodley  
Signature of County Executive

1-28-03  
Date

02008022

POSTED

Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 1999-00

Fund Number 101 Cost Center Number 055110

Fund Name General County Cost Center Name Health

Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-055110-500329	Laundry	\$ 50.00
Total Transferred to:		\$ 50.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-055110-500340	Medical Contract	\$ 50.00
Total Transferred from:		\$ 50.00

Reason for Transfer Request:

To finish out F.Y.

Note:  
Total transferred to  
must agree with total  
transferred from.

Anna J. Potter 01-17-03  
Signature of Department Head Date

B. Wadley 1/23/03  
Signature of County Executive Date

**POSTED**

Blount County, Tennessee

**REQUEST FOR BUDGET TRANSFER**

Fiscal Year 1993-1994

JE Number 02007740  
Date Posted 1-22-03

FUND NUMBER 101

COST CENTER NUMBER 052600

FUND NAME GENERAL County

COST CENTER NAME Information Tech.

Transfer to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
500799	Other Capital Outlay	\$ 1,605.00
Total Transferred to:		\$ 1,605.00

Transfer from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
500411	Data Processing Supplies	\$ 1,605.00
Total Transferred from:		\$ 1,605.00

Reason for Transfer Request FIBER CONNECTION AT THE LIBRARY

John Herson  
Signature of Department Head

Beau D. Woodley  
Signature of County Executive

1-22-03  
Date

\_\_\_\_\_  
Date

NOTE: Total transferred to must agree with total transferred from.

02007730

Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER

POSTED

Fiscal Year 2002-03

FUND NO. 101

COST CENTER NO. 053500

FUND NAME General Government

COST CENTER NAME Juvenile

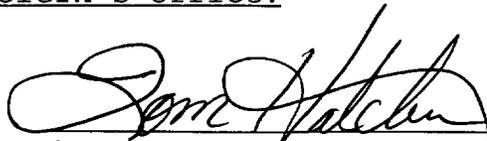
Transfer  
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-053500-500707	Building Improvements	\$484.00
Total Transferred to:		\$484.00

Transfer  
from:

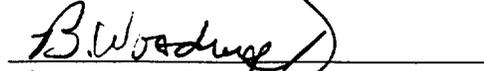
ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-053500-500332	Legal Notices, Court Cost	\$484.00
Total Transferred from:		\$484.00

Reason for Transfer Request Aluminum framing with glass and counter for a window in the Juvenile clerk's office.

  
Signature of Department Head

Jan 16, 2003  
Date

Note: Total Transferred  
to must agree with total  
transferred from.

  
Signature of County Executive

1/21/03  
Date

Blount County, Tennessee  
 REQUEST FOR BUDGET TRANSFER  
 Fiscal Year 02/03

02007715

**POSTED**

Fund Number 101

Cost Center Number 051310

Fund Name General

Cost Center Name Human Resources

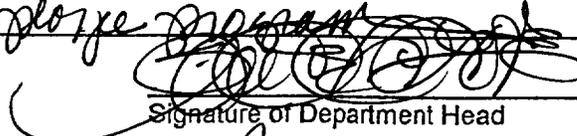
ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051310-399	Contracted Services	750
101-051310-499	Other Supplies	800
Total Transferred to:		1,550

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051310-356	Junction	750
101-051310-331	Legal	800
Total Transferred from:		1,550

Reason for Transfer Request:

\_\_\_\_\_

EEO training & employee program

 1/15/03  
 Signature of Department Head Date

Note:  
 Total transferred to  
 must agree with total  
 transferred from.

 1-16-03  
 Signature of County Executive Date

02007162

Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year ~~1999-00~~ 2002

POSTED

Fund Number 101

Cost Center Number 05160

Fund Name General County

Cost Center Name Printing & binds

Transfer to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051600-510307	Communicator	\$260.00
Total Transferred to:		\$260.00

Transfer from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051600-510307	Maintenance & Repair Service	\$260.00
Total Transferred from:		\$260.00

Reason for Transfer Request:

To purchase headstone for 2002 inscriptions

Note:  
Total transferred to  
must agree with total  
transferred from.

Penney Whaley  
Signature of Department Head

1-6-03  
Date

B. Goodman  
Signature of County Executive

1-7-03  
Date

02008630

Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2002-2003

POSTED

Fund Number 101

Cost Center Number 051100

Fund Name GENERAL

Cost Center Name COUNTY COMMISSION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051100-500349	PRINTING, STATIONERY & FORMS	\$100.00
101-051100-500435	OFFICE SUPPLIES	\$100.00
101-051100-500711	FURNITURE & FIXTURES	\$100.00
Total Transferred to:		\$300.00

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-051100-500414	DUPLICATING SUPPLIES	\$300.00
Total Transferred from:		\$300.00

Reason for Transfer Request:

to provide funds for purchasing envelopes, framing, and office supplies

Note:

Total transferred to must agree with total transferred from.

Shonda Pitts 2-5-03  
Signature of Department Head Date

Beverly J. Woodley 2-5-03  
Signature of County Executive Date

**Blount County, Tennessee  
REQUEST FOR BUDGET TRANSFER  
Fiscal Year 2002-2003**

02008631  
**POSTED**

Fund Number 101

Cost Center Number 058300

Fund Name General County

Cost Center Name Veteran Services

Transfer  
to:

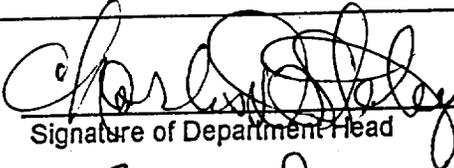
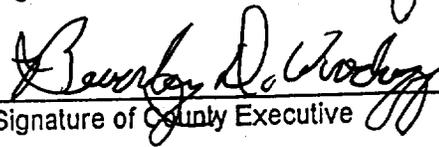
ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
435	Office Supplies	406.00
Total Transferred to:		406.00

Transfer  
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
499	Other Supplies + Materials	406.00
Total Transferred from:		406.00

Reason for Transfer Request:  
Shortage in Office Supply Line.

Note:  
Total transferred to  
must agree with total  
transferred from.

	<u>2-6-03</u>
Signature of Department Head	Date
	<u>2-6-03</u>
Signature of County Executive	Date