

BUDGET COMMITTEE MEETING AGENDA
Monday, December 01, 2003 – 5:30 pm
Room 430, Blount County Courthouse

Budget Committee Members:

Keith Brock, Donna Dowdy, Dr. Robert Ramsey, Dr. Otto Slater, Beverley Woodruff

1. Approval of Minutes (November 03, 2003)
2. Increases (*Requires Commission Approval*)
 - a. Circuit Court Clerk
3. Transfers
 - a. Preservation of Records (*Budget Committee Approval Only*)
 - b. Health Department (*Budget Committee Approval Only*)
 - c. Highway & Bridge Maintenance (*Requires Commission Approval*)
4. Invoice Date Prior to Purchase Order
 - a. Highway (Harrison Construction – P.O. 31186)
 - b. Sheriff's Office (Barge, Waggoner, Sumner & Cannon – P.O. 031240)
 - c. Sheriff's Office (Gulf States Distributors Inc. – P.O. 030929)
 - d. Highway (Harrison Construction – P.O. 031292)
5. Invoice Greater than 10% or \$50 of Purchase Order
 - a. Blount County Public Library (Baker & Taylor – P.O. 030333)
6. Discussion/Possible Action Regarding Local Emergency Planning Committee Grant.
7. Discussion/Possible Action Regarding County's Radio System.
8. Discussion/Possible Action Regarding in County's Travel Policy.
9. Discussion/Possible Action Regarding Budgetary Calendar for 04-05.
10. Discussion/Possible Action Regarding Family Justice Center Proposal.
11. Discussion/Possible Action Regarding Records Management Space.
12. Discussion/Possible Action Regarding Funding for Homeland Securities.
13. Other
14. Information Only
 - a. YTD Increases/Decreases
 - b. Posted Transfers

BUDGET COMMITTEE MEETING
Monday, November 3, 2003 – 5:30 p.m.
Room 430, Blount County Courthouse

Minutes

Members Present: Beverley Woodruff, Donna Dowdy, Otto Slater

Members Absent: Robert Ramsey, Keith Brock

Others Present: Sherry Sheffey, Susan Gennoe, Dana Lamson, Jackie Glenn, Darren Dunlap, Judy Hackney, see also sign-in sheet

Approval of Minutes

The motion was made by Donna Dowdy and seconded by Otto Slater to approve the minutes from the October 6, 2003 budget committee meeting. The motion passed with 3 yes and 2 absent.

Budget Transfers

Library

The motion was made by Otto Slater and seconded by Donna Dowdy to approve a budget transfer in the amount of \$1,200.00 for a new hire who elected dependent coverage. The motion passed with 3 yes and 2 absent.

Invoice Date Prior to Purchase Order

The motion was made by Otto Slater and seconded by Donna Dowdy to approve payment of the following invoices:

1. **Highway Department-Volunteer Highway Supply Inc.-\$8,007.11**
2. **Highway Department-Greenback Asphalt Co. Inc.-\$123,383.98**
3. **Highway Department-Volunteer Highway Supply Inc.-\$8,515.29**
4. **Highway Department-Blount Greenback Farmers Coop-\$86.37**
5. **Highway Department-Harrison Construction-\$7,613.59**
6. **Highway Department-Kelso Oil-\$1,096.05**
7. **County Mayor-Thermocopy-\$283.00**
8. **Drug Fund-R & R Calendar-\$99.00**
9. **Maintenance-ServiceMaster by Arwood-\$215.49**

The motion passed with 3 yes and 2 absent.

Invoice Greater than 10% or \$50 of Purchase Order

The motion was made by Otto Slater and seconded by Donna Dowdy to approve payment of the following invoices:

1. **Emergency Management-Kessler Electric-\$1,888.00**

The motion passed with 3 yes and 2 absent.

Discussion/Possible Action

Blount County Fire Department Ladder Truck

The motion was made by Otto Slater and seconded by Donna Dowdy to send to the Public Service Committee a request to have that Committee establish a capital improvement plan for the Blount County Fire Department, including provisions for a ladder truck and certification, painting and other improvements for said vehicle, and other ISO rating improvement infrastructure. Such a plan would be returned to the Budget Committee for appropriate funding. The motion passed with 3 yes and 2 absent.

Capital Planning

Item deferred to the Public Service Committee. No action taken.

Meeting adjourned at 5:51 p.m.

Blount County, Tennessee
REQUEST FOR BUDGET INCREASE/DECREASE
Fiscal Year 2003-04

Fund Number 101 Cost Center Number 053120
Fund Name General County Cost Center Name Circuit Court Clerk

	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
Appropriation:	101-053120-500162	Clerical Personnel	\$20,000.00
	101-053120-500201	Social Security	1,240.00
	101-053120-500204	State Retirement	1,450.00
	101-053120-500205	Employee Insurance - Dependant	1,200.00
	101-053120-500206	Employee Insurance - Life	77.00
	101-053120-500207	Employer Insurance - Health	4,200.00
	101-053120-500208	Employee Insurance - Dental	195.00
	101-053120-500210	Unemployment	56.00
	101-053120-500212	Employer Medicare Liability	290.00
	101-053120-500513	Workman's Compensation Insurance	30.00
		Total Appropriation:	

	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
Estimated Revenue	101-402505-00000	Litigation Tax - General Sessions	\$5,788.00
	101-423101-00000	Fines - General Sessions	\$2,450.00
	101-423201-00000	Officers Cost - General Sessions	\$10,250.00
	101-455401-00000	Clerk Fees - General Sessions	\$10,250.00
	Total Estimated Revenue:		\$28,738.00

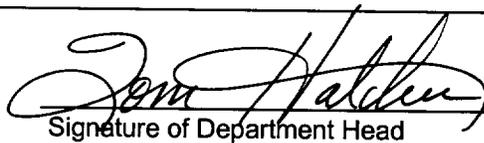
Reason for requested increase/decrease:

A position is needed in the Traffic Division of General Sessions Court. This division was created to accommodate the newly passed county ordinances and all Class C misdemeanor traffic laws. The traffic division has been designed to better serve the public and to lower the docket backlog for the General Sessions Judges and our law enforcement agencies.

The traffic division is responsible for processing all minor traffic violations such as speeding, registration law, no proof of insurance, equipment violation, etc. All fees and fines from county ordinance violations stay in Blount County.

If you will recall, in April 2003, I rescinded requests for capital projects for the fiscal year 2003-04. Additionally, \$90,000 from our fiscal year 2002-03 operating budget was returned to the county general fund. Our revenue for July 2003 through September 2003 has increased approximately \$108,000 from this time last year. This position will essentially be self-funded and will require no tax increase.

Note:
Total appropriation must agree with total estimated revenue.

 Nov 25, 03
Signature of Department Head Date

Blount County, Tennessee
REQUEST FOR BUDGET TRANSFER
 Fiscal Year ~~1999-00~~ **2003-2004**

Fund Number 101 Cost Center Number 051910
 Fund Name General County Cost Center Name Preservation of Records

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101051910500169	Part-time Personnel	1312.00
Total Transferred to:		

Transfer to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101051910500189	Other Salaries	1312.00
Total Transferred from:		

Transfer from:

Reason for Transfer Request:

Transfer to cover expense for summer part-time help.

Note:
 Total transferred to
 must agree with total
 transferred from.

John Henson 10-31-03
 Signature of Department Head Date

B. W. [Signature] 11-26-03
 Signature of County Executive Date

**Blount County, Tennessee
REQUEST FOR BUDGET TRANSFER
Fiscal Year 1999-00**

Fund Number 11

Cost Center Number 055110

Fund Name General County

Cost Center Name Health Dept

Transfer
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
<u>101-055110-500205</u>	<u>Employee Insurance</u>	<u>900.00</u>
Total Transferred to:		<u>900.00</u>

Transfer
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
<u>101-055110-500169</u>	<u>Part Time Personnel</u>	<u>900.00</u>
Total Transferred from:		<u>900.00</u>

Reason for Transfer Request:
To cover dependent coverage for
this fiscal year.

Note:
Total transferred to
must agree with total
transferred from.

Anna J Potter 11-19-03
Signature of Department Head Date

Signature of County Executive Date

Blount County, Tennessee
REQUEST FOR BUDGET TRANSFER
Fiscal Year 2003-2004

Fund Number 131

Cost Center Number 062000, 68000

Fund Name Highway\Public Works

Cost Center Name HIGHWAY & BRIDGE MAINT.

Transfer
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500399-00000	OTHER CONTRACTED SERVICES	\$130,000.00
Total Transferred to:		\$130,000.00

Transfer
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-068000-500705-00000	BRIDGE CONSTRUCTION	\$40,000.00
131-068000-500726-00000	STATE AID PROJECTS	\$90,000.00
Total Transferred to:		\$130,000.00

Reason for Transfer Request:

HOT MIX ASPHALT

Note:
Total transferred to
must agree with total
transferred from.



Signature of Department Head



Signature of County Executive

Date 11/13/2003

GOVERNMENT

Street

ee 37804-5906

ORDER

PAGE

PURCHASE ORDER NUMBER	031196
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VENDOR NO. 011850

HARRISON CONSTRUCTION CO
 DIVISION APAC TENNESSEE INC
 226 BILL STREET
 P O BOX 359
 ALCOA TN

SHIP TO NO: 063100
 BLOUNT COUNTY HIGHWAY DEPT
 415 LOUISVILLE ROAD
 ALCOA TN

37701

37701

VENDOR

SHIP TO

BID/CONTRACT#	REQ/EMPL	TERMS	FOB	SHIP VIA		
B20021385	035761 KW					
ITM	CLASS	ACCOUNT NUMBER	DESCRIPTION	QUANTITY UM	UNIT COST	TOTAL AMOUNT
1	74500	131-062000-500404-00000	PLANT MIX ASPHALT	1.00 LT	23000.0000	23000.00
<i>Invoice date is before Purchase Order date</i>						
TOTAL						23000.00

20,685.37

*

SPECIAL INSTRUCTIONS:
PURCHASING USE ONLY:

SEND 3 COPIES OF INVOICE TO:

BLOUNT COUNTY HIGHWAY DEPT
 415 LOUISVILLE ROAD
 ALCOA TN

37701

SUBJECT TO THE FOLLOWING CONDITIONS

1. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications, and conditions as stated.
2. Blount County reserves the right to reject any unsatisfactory items or service.
3. When a delivery is rejected, the vendor shall be notified and be given a reason for the rejection. All rejected deliveries shall be held at the vendor's risk. The vendor shall bear the expense of removal of all rejected deliveries.
4. No changes in or cancellations of this purchase order shall be recognized by the vendor unless authorized by a form issued by the County.
5. Blount County reserves the right to purchase in the open market and to charge the difference to the vendor in the event that the deliveries are not made within the time specified on this purchase order.
6. Each shipment and/or purchase order must be covered by a separate invoice.
7. All packages, cartons, or other containers must be plainly marked with the purchase order number.
8. The purchase order number must appear on all invoices submitted for payment.
9. Blount County is not liable for federal excise tax or Tennessee sales tax.
10. Blount County reserves the right to cancel the undelivered balance if items covered by this purchase order are back ordered.

BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR LOST PAYMENT DISCOUNT IF INVOICE IS NOT SENT TO ABOVE ADDRESS.

CONTROL NUMBER

047090

ACCOUNTING COPY

APPROVED:

DATE 10/31/09

Fred Martin
 ASST. PURCHASING AGENT

THERE IS AN OTHERWISE UNENCUMBERED BALANCE TO THE CREDIT OF THE PROPER APPROPRIATION, ALLOTMENT, OR FUND TO MEET THE EXPENDITURE COVERED BY THIS PURCHASE.

Dana

FINANCE DIRECTOR

HARRISON DIVISION
 APAC-TENNESSEE, INC.
 PO BOX 116614
 ATLANTA, GA 30368-6614
 (800)849-0982



APAC WILL ACCEPT ACH PAYMENTS, PLEASE CONTACT APAC SERVICE CENTER
 AT (800) 849-0982 FOR MORE INFORMATION.

Customer Name and Mailing Address BLOUNT CO HWY DEPT ACCTS PAYABLE SECTION 415 LOUISVILLE RD ALCOA, TN 37701-0000 USA	Invoice Number 8142881	Invoice Date 10/26/2003	Page Number 1	
	Customer Number 50045387	APAC Quote # 7357	APAC Job Number	
	Customer PO Number SPECIAL	Item/Sub PO		
	Quote Description VARIOUS AREAS	Plant 401		
	Delivery Description	Tax Area BLOU	Tax Status EX	

Date	Ticket #	Product	Product Description	UOM	Quantity	Unit Price	Tax	Total
10/20	90635	488	C-S MIX	TON	999	227400	00	22717
10/20	90636	488	C-S MIX	TON	1098	227400	00	24969
10/20	90637	488	C-S MIX	TON	2212	227400	00	50301
10/20	90638	488	C-S MIX	TON	1983	227400	00	45093
10/20	90642	488	C-S MIX	TON	1179	227400	00	26810
10/20	90645	488	C-S MIX	TON	1085	227400	00	24673
10/20	90651	488	C-S MIX	TON	2240	227400	00	50938
10/20	90653	488	C-S MIX	TON	1959	227400	00	44548
10/20	90654	488	C-S MIX	TON	1097	227400	00	24946
10/20	90658	488	C-S MIX	TON	1174	227400	00	26697
10/20	90660	488	C-S MIX	TON	2184	227400	00	49664
10/20	90667	488	C-S MIX	TON	1954	227400	00	44434
10/20	90668	488	C-S MIX	TON	1173	227400	00	26674
10/20	90672	488	C-S MIX	TON	1186	227400	00	26970
10/20	90674	488	C-S MIX	TON	2194	227400	00	49892
10/20	90676	488	C-S MIX	TON	2075	227400	00	47186
10/20	90677	488	C-S MIX	TON	1190	227400	00	27061
10/20	90679	488	C-S MIX	TON	2220	227400	00	50483
10/20	90681	488	C-S MIX	TON	1091	227400	00	24809
10/20	90685	488	C-S MIX	TON	1764	227400	00	40113
10/20	90690	488	C-S MIX	TON	1102	227400	00	25059
10/21	90716	488	C-S MIX	TON	1138	227400	00	25878
10/21	90717	488	C-S MIX	TON	2238	227400	00	50892
10/21	90725	488	C-S MIX	TON	2128	227400	00	48391
10/21	90737	488	C-S MIX	TON	1119	227400	00	25446
10/21	90740	488	C-S MIX	TON	1153	227400	00	26219
10/21	90743	488	C-S MIX	TON	1978	227400	00	44980
10/21	90750	488	C-S MIX	TON	1146	227400	00	26060
10/21	90754	488	C-S MIX	TON	1161	227400	00	26401
TOTALS	Mat'l		Freight					

Terms:

DIVISION
 TENNESSEE, INC.
 PO BOX 116614
 ATLANTA, GA 30368-6614
 (800)849-0982



APAC WILL ACCEPT ACH PAYMENTS, PLEASE CONTACT APAC SERVICE CENTER
 AT (800) 849-0982 FOR MORE INFORMATION.

Customer Name and Mailing Address BLOUNT CO HWY DEPT ACCTS PAYABLE SECTION 415 LOUISVILLE RD ALCOA, TN 37701-0000 USA	Invoice Number	8142881	Invoice Date	10/26/2003	Page Number	2
	Customer Number	50045387	APAC Quote #	7357	APAC Job Number	
	Customer PO Number	000 SPECIAL	Item/Sub PO			
	Quote Description	VARIOUS AREAS		Plant	401	
	Delivery Description		Tax Area	BLOU	Tax Status	EX

Date	Ticket #	Product	Product Description	UOM	Quantity	Unit Price	Tax	Total
10/22	90795	488	C-S MIX	TON	1138	227400	00	25878
10/22	90796	488	C-S MIX	TON	2004	227400	00	45571
10/22	90797	488	C-S MIX	TON	2202	227400	00	50073
10/22	90806	488	C-S MIX	TON	1988	227400	00	45207
10/22	90809	488	C-S MIX	TON	2211	227400	00	50278
10/22	90810	488	C-S MIX	TON	1924	227400	00	43752
10/22	90822	488	C-S MIX	TON	1998	227400	00	45435
10/22	90825	488	C-S MIX	TON	2200	227400	00	50028
10/22	90846	488	C-S MIX	TON	1996	227400	00	45389
10/22	90864	488	C-S MIX	TON	2197	227400	00	49960
10/23	90935	488	C-S MIX	TON	997	227400	00	22672
10/24	91008	484	C MIX	TON	1160	187600	00	21762
10/24	91009	484	C MIX	TON	2035	187600	00	38177
10/24	91010	484	C MIX	TON	1848	187600	00	34668
10/24	91011	484	C MIX	TON	2235	187600	00	41929
10/24	91013	484	C MIX	TON	1913	187600	00	35888
10/24	91017	484	C MIX	TON	1940	187600	00	36394
10/24	91018	484	C MIX	TON	2205	187600	00	41366
10/24	91019	484	C MIX	TON	1102	187600	00	20674
10/24	91020	484	C MIX	TON	1104	187600	00	20711
10/24	91021	484	C MIX	TON	2040	187600	00	38270
10/24	91027	484	C MIX	TON	2001	187600	00	37539
10/24	91029	484	C MIX	TON	2204	187600	00	41347
10/24	91030	484	C MIX	TON	1149	187600	00	21555
10/24	91034	484	C MIX	TON	1041	187600	00	19529
10/24	91037	484	C MIX	TON	2043	187600	00	38327
10/24	91046	484	C MIX	TON	2230	187600	00	41835
10/24	91047	484	C MIX	TON	1920	187600	00	36019
TOTALS	Mat'l	\$20685.37	Freight	\$.00	96245		\$.00	\$20,685.37

Terms:

OUR TERMS ARE NET 30. WE WILL ASSESS UP TO THE STATES LEGAL MAXIMUM RATE FOR FINANCE CHARGES ON DELINQUENT ACCOUNTS.

BLOUNT COUNTY GOVERNMENT

385 Court Street

Maryville, Tennessee 37804-5906

PURCHASE ORDER

Sherry

PAGE

PURCHASE
ORDER NUMBER

031240

VENDOR NO. 015220

BARGE, WAGGONER, SUMNER & CANNON
ENGINEERS ARCHITECTS PLANNERS
SUITE 2400 PLAZA TOWER
KNOXVILLE TN

37929

SHIP TO NO: 054110
BLOUNT COUNTY
SHERIFF'S OFFICE
BLOUNT COUNTY JUSTICE CENTER
940 E LAMAR ALEXANDER PKWY
MARYVILLE TN

378045002

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3ID/CONTRACT#	REQ/EMPL	TERMS	FOB	SHIP VIA		
B20011261	041714 DWS					
TM	CLASS	ACCOUNT NUMBER	DESCRIPTION	QUANTITY UM	UNIT COST	TOTAL AMOUNT
1	90600	101-054110-500304-00000	ARCHITECT SERVICES FOR 3RD FLOOR	1.00 EA	520.0000	520.00
<p>11-19-03 Inv. date before P.O. date O.K. to pin & to Budget Committee per Pam. Sherrill Dana - Copies for Sherry. Sherrill</p>						<p>Budget Committee</p>
SPECIAL INSTRUCTIONS: PURCHASING USE ONLY: TO PAY BALANCE FROM PO# 013089					TOTAL	520.00

SEND 3 COPIES OF INVOICE TO:

SUBJECT TO THE FOLLOWING CONDITIONS

BLOUNT COUNTY
SHERIFF'S OFFICE
BLOUNT COUNTY JUSTICE CENTER
940 E LAMAR ALEXANDER PKWY
MARYVILLE TN

378045002

BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR
LOST PAYMENT DISCOUNT IF INVOICE IS NOT SENT
TO ABOVE ADDRESS.

1. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications, and conditions as stated.
2. Blount County reserves the right to reject any unsatisfactory items or service.
3. When a delivery is rejected, the vendor shall be notified and be given a reason for the rejection. All rejected deliveries shall be held at the vendor's risk. The vendor shall bear the expense of removal of all rejected deliveries.
4. No changes in or cancellations of this purchase order shall be recognized by the vendor unless authorized by a form issued by the County.
5. Blount County reserves the right to purchase in the open market and to charge the difference to the vendor in the event that the deliveries are not made within the time specified on this purchase order.
6. Each shipment and/or purchase order must be covered by a separate invoice.
7. All packages, cartons, or other containers must be plainly marked with the purchase order number.
8. The purchase order number must appear on all invoices submitted for payment.
9. Blount County is not liable for federal excise tax or Tennessee sales tax.
10. Blount County reserves the right to cancel the undelivered balance if items covered by this purchase order are back ordered.

CONTROL NUMBER

047146

ACCOUNTING COPY

THERE IS AN OTHERWISE UNENCUMBERED BALANCE
TO THE CREDIT OF THE PROPER APPROPRIATION,
ALLOTMENT, OR FUND TO MEET THE EXPENDITURE
COVERED BY THIS PURCHASE.

Dawn Kenneth
FINANCE DIRECTOR

APPROVED:

DATE 11/05/03

Judy Hackney
PURCHASING AGENT

BLOUNT COUNTY GOVERNMENT

385 Court Street

Maryville, Tennessee 37804-5906

PURCHASE ORDER

PAGE

PURCHASE ORDER NUMBER	031240
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VENDOR NO. 015220

V
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R

BARSE, WAGGONER, SUMNER & CANNON
ENGINEERS ARCHITECTS PLANNERS
SUITE 2400 PLAZA TOWER
KNOXVILLE TN

37929

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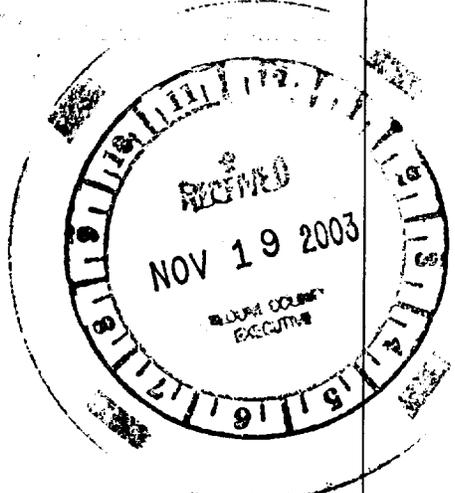
SHIP TO NO: 054110
BLOUNT COUNTY
SHERIFF'S OFFICE
BLOUNT COUNTY JUSTICE CENTER
940 E LAMAR ALEXANDER PKWY
MARYVILLE TN

031240

378045002

BID/CONTRACT#	REQ/EMPL	TERMS	FOB	SHIP VIA
B20011261	041714 DWS			

ITEM	CLASS	ACCOUNT NUMBER	DESCRIPTION	QUANTITY	UM	UNIT COST	TOTAL AMOUNT
1	90600	101-054110-500304-00000	ARCHITECT SERVICES FOR 3RD FLOOR	1.00	EA	520.0000	520.00



FP

SPECIAL INSTRUCTIONS:
PURCHASING USE ONLY:

TO PAY BALANCE FROM PO# 013089

TOTAL	520.00
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SEND 3 COPIES OF INVOICE TO:

BLOUNT COUNTY
SHERIFF'S OFFICE
BLOUNT COUNTY JUSTICE CENTER
940 E LAMAR ALEXANDER PKWY
MARYVILLE TN

378045002

BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR
LOST PAYMENT DISCOUNT IF INVOICE IS NOT SENT
TO ABOVE ADDRESS.

Complete X
Partial

I certify that above listed items have been received in acceptable condition and I hereby authorized payment of the invoice.

Blount County Executive
Department Head

11-18-03
Date

Send to budget
Committee if
necessary

CONTROL NUMBER

047146

RECEIVING COPY

THERE IS AN OTHERWISE UNENCUMBERED BALANCE TO THE CREDIT OF THE PROPER APPROPRIATION, ALLOTMENT, OR FUND TO MEET THE EXPENDITURE COVERED BY THIS PURCHASE.

Dan Smith
FINANCE DIRECTOR

APPROVED: _____ DATE 11-18-03

PURCHASING AGENT

INVOICE

BWSC
BARRE
WAGGONER
BLANKEN &
CAMMON, INC.

FIRST TENNESSEE PLAZA, SUITE 2400 • KNOXVILLE, TENNESSEE 37929
(865) 637-2810 • FAX (865) 673-8554

Blount County
Blount County Maintenance
389 Court Street
Maryville, Tennessee 37804

Attention: Ms. Judy Hackney
Purchasing Agent

DATE May 30, 2003
FILE NO. 29255-00
#610
SUBMITTED BY
FINAL INVOICE

For services rendered in connection with infill of unfinished third floor.

Phase I (100% of \$8,680)	\$ 8,680.00
Phase II (100% of \$1,200)	1,200.00
Phase III (80% of \$2,600)	<u>2,080.00</u>
Total	\$11,960.00
Less Previous Invoices	<u>9,880.00</u>
TOTAL REQUESTED THIS INVOICE	\$ 2,080.00

Contract Information		Payment Information	
Original Contract		Billed to Date	\$11,960.00
Phase I	\$ 8,680.00	Paid to Date	<u>9,880.00</u>
Phase II	1,200.00 (NTE)	Amount Outstanding	\$ 2,080.00
Phase III	<u>2,600.00 (NTE)</u>		
TOTAL CONTRACT	\$12,480.00		
Billed to Date	<u>11,960.00</u>		
Contract Balance	\$ 520.00		

CERTIFIED COPY
of ORIGINAL INVOICE

PK

PLEASE RETURN COPY WITH REMITTANCE

INVOICE

BWSC
BARRE
WAGGONER
BLANKEN &
CAMMON, INC.

FIRST TENNESSEE PLAZA, SUITE 2400 • KNOXVILLE, TENNESSEE 37929
(865) 637-2810 • FAX (865) 673-8554

RECEIVED
BLOUNT COUNTY

Blount County
Blount County Maintenance
389 Court Street
Maryville, Tennessee 37804

Attention: Ms. Judy Hackney
Purchasing Agent

DATE May 30, 2003
FILE NO. 29255-00
#610
SUBMITTED BY
FINAL INVOICE

For services rendered in connection with infill of unfinished third floor.

Phase I (100% of \$8,680)	\$ 8,680.00
Phase II (100% of \$1,200)	1,200.00
Phase III (80% of \$2,600)	<u>2,080.00</u>
Total	\$11,960.00
Less Previous Invoices	<u>9,880.00</u>
TOTAL REQUESTED THIS INVOICE	\$ 2,080.00

Contract Information		Payment Information	
Original Contract		Billed to Date	\$11,960.00
Phase I	\$ 8,680.00	Paid to Date	<u>9,880.00</u>
Phase II	1,200.00 (NTE)	Amount Outstanding	\$ 2,080.00
Phase III	<u>2,600.00 (NTE)</u>		
TOTAL CONTRACT	\$12,480.00		
Billed to Date	<u>11,960.00</u>		
Contract Balance	\$ 520.00		

CERTIFIED COPY
of ORIGINAL INVOICE

PK

PLEASE RETURN COPY WITH REMITTANCE

BLI

VERNMENT

at

7804-5906

ER

PAGE

PURCHASE ORDER NUMBER

1

030929

VENDOR NO.

031400

VENDOR

GULF STATES DISTRIBUTORS INC
6000 E SHIRLEY LN
MONTBOMERY AL

36117

SHIP TO

SHIP TO NO: 054110
BLOUNT COUNTY
SHERIFF'S OFFICE
BLOUNT COUNTY JUSTICE CENTER
940 E LAMAR ALEXANDER PKWY
MARYVILLE TN

BID/CONTRACT#	REQ/EMPL	TERMS	FOB	378045006 SHIP VIA		
TM	CLASS	ACCOUNT NUMBER	DESCRIPTION	QUANTITY UM	UNIT COST	TOTAL AMOUNT
1	57800	101-091190-541100-00000	15' TASER CARTRIDGE	58.00 EA	16.9700	950.32
2	57800		TASER BATTERY TRAY	2.00 EA	24.0000	48.00
3	57900		TASER BATTERY CHARGER	1.00 EA	65.0000	65.00
4	57800		TASER DOWNLOAD KIT	1.00 EA	149.0000	149.00
5	57800		TASER M26 UNIT	2.00 EA	379.0000	758.00
6	57800		TASER HOLSTER	2.00 EA	65.0000	130.00
					TOTAL	2100.32

*Inv. date before
PO date
Note SAUP to
Send to Budget Comm. SET*

SPECIAL INSTRUCTIONS:
PURCHASING USE ONLY:

SEND 3 COPIES OF INVOICE TO:

SUBJECT TO THE FOLLOWING CONDITIONS

BLOUNT COUNTY
SHERIFF'S OFFICE
BLOUNT COUNTY JUSTICE CENTER
940 E LAMAR ALEXANDER PKWY
MARYVILLE TN

1. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications, and conditions as stated.
2. Blount County reserves the right to reject any unsatisfactory items or service.
3. When a delivery is rejected, the vendor shall be notified and be given a reason for the rejection. All rejected deliveries shall be held at the vendor's risk. The vendor shall bear the expense of removal of all rejected deliveries.
4. No changes in or cancellations of this purchase order shall be recognized by the vendor unless authorized by a form issued by the County.
5. Blount County reserves the right to purchase in the open market and to charge the difference to the vendor in the event that the deliveries are not made within the time specified on this purchase order.
6. Each shipment and/or purchase order must be covered by a separate invoice.
7. All packages, cartons, or other containers must be plainly marked with the purchase order number.
8. The purchase order number must appear on all invoices submitted for payment.
9. Blount County is not liable for federal excise tax or Tennessee sales tax.
10. Blount County reserves the right to cancel the undelivered balance if items covered by this purchase order are back ordered.

378045006
BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR
LOST PAYMENT DISCOUNT IF INVOICE IS NOT SENT
TO ABOVE ADDRESS.

CONTROL NUMBER

046831

APPROVED:

DATE

05/30/06

Gregory Mackay
PURCHASING AGENT

THERE IS AN OTHERWISE UNENCUMBERED BALANCE
TO THE CREDIT OF THE PROPER APPROPRIATION,
ALLOTMENT, OR FUND TO MEET THE EXPENDITURE
COVERED BY THIS PURCHASE.

Dave Benedict
FINANCE DIRECTOR

ACCOUNTING COPY

Invoice

Invoice Number:
15520

Invoice Date:
Sep 24, 2003

Page:
1

Voice: 334-271-2010
Fax: 334-279-9267

Sold To:
Blount County Sheriff's Office
940 E Lamar Alexander Parkway
Accounts Payable
Maryville, TN 37804-5002

Ship To
Attn Rick Baker

Customer ID	Customer PO	Payment Terms	
TNBLOU		Net 20 Days	
Sales Rep	Shipping Method	Ship Date	Due Date
			10/14/03

Quantity	Item	Description	Unit Price	Extension
56.00	15' Taser Cartridge		16.97	950.32
2.00	Taser Battery Tray		24.00	48.00
1.00	Taser Battery Charge		65.00	65.00
1.00	Taser Download Kit		149.00	149.00
2.00	Taser M26 Unit		379.00	758.00
2.00	Taser Holster	G&G	65.00	130.00

Be sure to visit our newest location:
Gulf States Distributors-Hoover
2192 Parkway Lake Drive, Suite E
(205)733-6751

Please call 271-2010 or toll free at (800)223-7869 with questions concerning this invoice.

Subtotal	2,100.32
Sales Tax	
Freight	
Total Invoice Amount	2,100.32
Payment/Credit Applied	
TOTAL	\$2,100.32

GOVERNMENT

Street

Madison, Tennessee 37804-5906

PURCHASE ORDER

PAGE

PURCHASE ORDER NUMBER	031292
-----------------------	--------

VENDOR NO. 011850

HARRISON CONSTRUCTION CO

DIVISION APAC TENNESSEE INC
 225 GILL STREET
 P O BOX 359
 ALCOA TN

SHIP TO NO: 063100
 BLOUNT COUNTY HIGHWAY DEPT

415 LOUISVILLE ROAD
 ALCOA TN

37701

MUNICIPAL

SHIP TO

ID/CONTRACT#	REQ/EMPL	37701 TERMS	FOB	SHIP VIA	
M B20021285 CLASS	035934 ACCOUNT NUMBER				
1 74500	131-062000-500404-00000	HOT MIX ASPHALT	1.00 LT	48000.0000	48000.00
				TOTAL	48000.00

Invoices dated before PO date

Partial 26,962.³⁵

SPECIAL INSTRUCTIONS:
PURCHASING USE ONLY:

SEND 3 COPIES OF INVOICE TO:

BLOUNT COUNTY HIGHWAY DEPT
 415 LOUISVILLE ROAD
 ALCOA TN

37701

SUBJECT TO THE FOLLOWING CONDITIONS

1. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications, and conditions as stated.
2. Blount County reserves the right to reject any unsatisfactory items or service.
3. When a delivery is rejected, the vendor shall be notified and be given a reason for the rejection. All rejected deliveries shall be held at the vendor's risk. The vendor shall bear the expense of removal of all rejected deliveries.
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6. Each shipment and/or purchase order must be covered by a separate invoice.
7. All packages, cartons, or other containers must be plainly marked with the purchase order number.
8. The purchase order number must appear on all invoices submitted for payment.
9. Blount County is not liable for federal excise tax or Tennessee sales tax.
10. Blount County reserves the right to cancel the undelivered balance if items covered by this purchase order are back ordered.

BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR POST PAYMENT DISCOUNT IF INVOICE IS NOT SENT TO ABOVE ADDRESS.

CONTROL NUMBER

047199

ACCOUNTING COPY

HERE IS AN OTHERWISE UNENCUMBERED BALANCE OF THE CREDIT OF THE PROPER APPROPRIATION, FUND, LOTMENT, OR FUND TO MEET THE EXPENDITURE COVERED BY THIS PURCHASE.

David Bennett by Jay Bantz
 FINANCE DIRECTOR

APPROVED:

DATE 11/18/03

Judy Hackney
 PURCHASING AGENT

DIVISION
 APAC-TENNESSEE, INC.
 PO BOX 116614
 ATLANTA, GA 30368-6614
 (800)849-0982



APAC WILL ACCEPT ACH PAYMENTS, PLEASE CONTACT APAC SERVICE CENTER
 AT (800) 849-0982 FOR MORE INFORMATION.

Customer Name and Mailing Address BLOUNT CO HWY DEPT ACCTS PAYABLE SECTION 415 LOUISVILLE RD ALCOA, TN 37701-0000 USA	Invoice Number 8154763	Invoice Date 11/09/2003	Page Number 3	
	Customer Number 50045387	APAC Quote # 7357	APAC Job Number	
	Customer PO Number SPECIAL		Item/Sub PO	
	Quote Description VARIOUS AREAS		Plant 401	
	Delivery Description		Tax Area BLOU	Tax Status EX
	0			

Date	Ticket #	Product	Product Description	UOM	Quantity	Unit Price	Tax	Total
11/05	91371	488	C-S MIX	TON	1096	227400	00	24923 ✓
11/05	91372	488	C-S MIX	TON	1988	227400	00	45207 ✓
11/05	91374	488	C-S MIX	TON	1029	227400	00	23399 ✓
11/05	91375	488	C-S MIX	TON	2032	227400	00	46208 ✓
11/05	91377	488	C-S MIX	TON	1079	227400	00	24536 ✓
11/05	91379	488	C-S MIX	TON	918	227400	00	20875 ✓
11/05	91380	488	C-S MIX	TON	1960	227400	00	44570 ✓
TOTALS		Mat'l	\$21852.90	Freight	\$.00	96099	\$.00	\$21,852.90

Terms:

OUR TERMS ARE NET 30. WE WILL ASSESS UP TO THE STATES LEGAL MAXIMUM RATE FOR FINANCE CHARGES ON DELINQUENT ACCOUNTS.

HARRISON DIVISION
 APAC-TENNESSEE, INC.
 PO BOX 116614
 ATLANTA, GA 30368-6614
 (800)849-0982



APAC WILL ACCEPT ACH PAYMENTS, PLEASE CONTACT APAC SERVICE CENTER
 AT (800) 849-0982 FOR MORE INFORMATION.

Customer Name and Mailing Address BLOUNT CO HWY DEPT ACCTS PAYABLE SECTION 415 LOUISVILLE RD ALCOA, TN 37701-0000 USA	Invoice Number 8154763	Invoice Date 11/09/2003	Page Number 2
	Customer Number 50045387	APAC Quote # 7357	APAC Job Number
	Customer PO Number SPECIAL	Item/Sub PO	
	Quote Description VARIOUS AREAS		Plant 401
	Delivery Description		Tax Area BLOU

Date	Ticket #	Product	Product Description	UOM	Quantity	Unit Price	Tax	Total
11/04	91319	488	C-S MIX	TON	1127	227400	00	25628
11/04	91320	488	C-S MIX	TON	1133	227400	00	25764
11/04	91322	488	C-S MIX	TON	1988	227400	00	45207
11/04	91323	488	C-S MIX	TON	1147	227400	00	26083
11/04	91324	488	C-S MIX	TON	1153	227400	00	26219
11/04	91327	488	C-S MIX	TON	1123	227400	00	25537
11/04	91329	488	C-S MIX	TON	2203	227400	00	50096
11/04	91331	488	C-S MIX	TON	1982	227400	00	45071
11/04	91334	488	C-S MIX	TON	1114	227400	00	25332
11/04	91335	488	C-S MIX	TON	1155	227400	00	26265
11/04	91336	488	C-S MIX	TON	1992	227400	00	45298
11/04	91338	488	C-S MIX	TON	1150	227400	00	26151
11/04	91339	488	C-S MIX	TON	1161	227400	00	26401
11/04	91340	488	C-S MIX	TON	1139	227400	00	25901
11/04	91342	488	C-S MIX	TON	1981	227400	00	45048
11/04	91345	488	C-S MIX	TON	2243	227400	00	51006
11/04	91348	488	C-S MIX	TON	1114	227400	00	25332
11/04	91349	488	C-S MIX	TON	1228	227400	00	27925
11/04	91350	488	C-S MIX	TON	2023	227400	00	46003
11/04	91351	488	C-S MIX	TON	1227	227400	00	27902
11/04	91356	488	C-S MIX	TON	1170	227400	00	26606
11/05	91357	488	C-S MIX	TON	1062	227400	00	24150
11/05	91358	488	C-S MIX	TON	2177	227400	00	49505
11/05	91360	488	C-S MIX	TON	1961	227400	00	44593
11/05	91361	488	C-S MIX	TON	1117	227400	00	25401
11/05	91362	488	C-S MIX	TON	1160	227400	00	26378
11/05	91363	488	C-S MIX	TON	2061	227400	00	46867
11/05	91364	488	C-S MIX	TON	922	227400	00	20966
11/05	91370	488	C-S MIX	TON	1210	227400	00	27515
TOTALS		Mat'l	Freight					

Terms:

HARRISON DIVISION
 APAC-TENNESSEE, INC.
 PO BOX 116614
 ATLANTA, GA 30368-6614
 (800)849-0982



APAC WILL ACCEPT ACH PAYMENTS, PLEASE CONTACT APAC SERVICE CENTER
 AT (800) 849-0982 FOR MORE INFORMATION.

Customer Name and Mailing Address BLOUNT CO HWY DEPT ACCTS PAYABLE SECTION 415 LOUISVILLE RD ALCOA, TN 37701-0000 USA	Invoice Number	Invoice Date	Page Number	
	8154763	11/09/2003	1	
	Customer Number	APAC Quote #	APAC Job Number	
	50045387	7357		
	Customer PO Number	Item/Sub PO		
	SPECIAL			
Quote Description	Plant			
VARIOUS AREAS	401			
Delivery Description	Tax Area	Tax Status		
	BLOU	EX		

Date	Ticket #	Product	Product Description	UOM	Quantity	Unit Price	Tax	Total
11/03	91264	488	C-S MIX	TON	1139	227400	00	25901
11/03	91269	488	C-S MIX	TON	1131	227400	00	25719
11/03	91270	488	C-S MIX	TON	1911	227400	00	43456
11/03	91271	488	C-S MIX	TON	1994	227400	00	45344
11/03	91272	488	C-S MIX	TON	1119	227400	00	25446
11/03	91273	488	C-S MIX	TON	1197	227400	00	27220
11/03	91277	488	C-S MIX	TON	1917	227400	00	43593
11/03	91279	488	C-S MIX	TON	1089	227400	00	24764
11/03	91280	488	C-S MIX	TON	2114	227400	00	48072
11/03	91281	488	C-S MIX	TON	1943	227400	00	44184
11/03	91282	488	C-S MIX	TON	1165	227400	00	26492
11/03	91283	488	C-S MIX	TON	1080	227400	00	24559
11/03	91286	488	C-S MIX	TON	1200	227400	00	27288
11/03	91287	488	C-S MIX	TON	1158	227400	00	26333
11/03	91288	488	C-S MIX	TON	2099	227400	00	47731
11/03	91289	488	C-S MIX	TON	1951	227400	00	44366
11/03	91290	488	C-S MIX	TON	1217	227400	00	27675
11/03	91291	488	C-S MIX	TON	1146	227400	00	26060
11/04	91300	488	C-S MIX	TON	1942	227400	00	44161
11/04	91301	488	C-S MIX	TON	2110	227400	00	47981
11/04	91302	488	C-S MIX	TON	1145	227400	00	26037
11/04	91303	488	C-S MIX	TON	2036	227400	00	46299
11/04	91304	488	C-S MIX	TON	1132	227400	00	25742
11/04	91305	488	C-S MIX	TON	1130	227400	00	25696
11/04	91306	488	C-S MIX	TON	1158	227400	00	26333
11/04	91307	488	C-S MIX	TON	1169	227400	00	26583
11/04	91313	488	C-S MIX	TON	1150	227400	00	26151
11/04	91315	488	C-S MIX	TON	1985	227400	00	45139
11/04	91318	488	C-S MIX	TON	2247	227400	00	51097
TOTALS	Mat'l		Freight					

Terms:



APAC WILL ACCEPT ACH PAYMENTS, PLEASE CONTACT APAC SERVICE CENTER
 AT (800) 849-0982 FOR MORE INFORMATION.

Customer Name and Mailing Address BLOUNT CO HWY DEPT ACCTS PAYABLE SECTION 415 LOUISVILLE RD ALCOA, TN 37701-0000 USA	Invoice Number	Invoice Date	Page Number	
	8161055	11/16/2003	1	
	Customer Number	APAC Quote #	APAC Job Number	
	50045387	7357		
	Customer PO Number		Item/Sub PO	
	SPECIAL			
Quote Description			Plant	
VARIOUS AREAS			401	
Delivery Description			Tax Area	Tax Status
			BLOU	EX

Date	Ticket #	Product	Product Description	UOM	Quantity	Unit Price	Tax	Total
11/12	91560	488	C-S MIX	TON	1085	227400	00	24673
11/12	91561	488	C-S MIX	TON	1127	227400	00	25628
11/12	91562	488	C-S MIX	TON	2239	227400	00	50915
11/12	91563	488	C-S MIX	TON	1143	227400	00	25992
11/12	91564	488	C-S MIX	TON	1208	227400	00	27470
11/12	91577	488	C-S MIX	TON	1091	227400	00	24809
11/12	91581	488	C-S MIX	TON	1105	227400	00	25128
11/12	91585	488	C-S MIX	TON	2208	227400	00	50210
11/12	91601	488	C-S MIX	TON	1177	227400	00	26765
11/12	91602	488	C-S MIX	TON	1177	227400	00	26765
11/12	91603	488	C-S MIX	TON	1219	227400	00	27720
11/13	91641	488	C-S MIX	TON	1103	227400	00	25082
11/13	91642	488	C-S MIX	TON	1131	227400	00	25719
11/13	91643	488	C-S MIX	TON	1115	227400	00	25355
11/13	91644	488	C-S MIX	TON	1137	227400	00	25855
11/13	91646	488	C-S MIX	TON	827	227400	00	18806
11/13	91649	488	C-S MIX	TON	1084	227400	00	24650
11/13	91651	488	C-S MIX	TON	1093	227400	00	24855
11/14	91690	488	C-S MIX	TON	200	227400	00	4548
TOTALS	Mat'l	\$5109.45	Freight	\$.00	22469		\$.00	\$5,109.45

Terms:
 OUR TERMS ARE NET 30. WE WILL ASSESS UP TO THE STATES LEGAL MAXIMUM RATE FOR FINANCE CHARGES ON DELINQUENT ACCOUNTS.

006

11-37+

Y GOVERNMENT

687-53* rt Street

687-53*G ssee 37804-5906

PURCHASE ORDER

Susan
Pherry

PAGE

PURCHASE ORDER NUMBER 030333

VENDOR NO. 001875

BAKER & TAYLOR
P O BOX 458
2910 KRAFT DR
COMMERCE GA

30599

SHIP TO NO: 051900
BLOUNT COUNTY PUBLIC LIBRARY
508 CUSICK STREET
MARYVILLE TN

37804

VENDOR

SHIP TO

BID/CONTRACT#	REQ/EMPL	TERMS	FOB	SHIP#		
	035213 NN					
ITEM	CLASS	ACCOUNT NUMBER	DESCRIPTION	QUANTITY UM	UNIT COST	TOTAL AMOUNT
1	071510	115-056500-500432-00000	67 CHILDREN'S BOOKS	1.00 LT	568.7100	568.71
<p style="text-align: center;">11-6-03</p> <p><i>Invoices more than P.O. Librarian failed to add in cost of processing. O.K per Nancy Norton. Show Dana, Copies for Sherry. Sharon</i></p>						<div style="border: 1px solid black; border-radius: 50%; width: 100px; height: 100px; display: flex; align-items: center; justify-content: center;"> 687.53 </div>
SPECIAL INSTRUCTIONS: RETURN TO LIBRARY					TOTAL	568.71

SEND 3 COPIES OF INVOICE TO:

BLOUNT COUNTY PUBLIC LIBRARY
508 CUSICK STREET
MARYVILLE TN

37804

SUBJECT TO THE FOLLOWING CONDITIONS

1. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications, and conditions as stated.
2. Blount County reserves the right to reject any unsatisfactory items or service.
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8. The purchase order number must appear on all invoices submitted for payment.
9. Blount County is not liable for federal excise tax or Tennessee sales tax.
10. Blount County reserves the right to cancel the undelivered balance if items covered by this purchase order are back ordered.

BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR LOST PAYMENT DISCOUNT IF INVOICE IS NOT SENT TO ABOVE ADDRESS.

CONTROL NUMBER

046235

ACCOUNTING COPY

THERE IS AN OTHERWISE UNENCUMBERED BALANCE TO THE CREDIT OF THE PROPER APPROPRIATION, ALLOTMENT, OR FUND TO MEET THE EXPENDITURE COVERED BY THIS PURCHASE.

Dave Bennett
FINANCE DIRECTOR

APPROVED: *Gudy Hackney*
PURCHASING AGENT

DATE 07/25/03

BLOUNT COUNTY GOVERNMENT

385 Court Street

Maryville, Tennessee 37804-5906

PURCHASE ORDER

PURCHASE ORDER NUMBER **37804**

VENDOR NO. **001875**

**BAKER & TAYLOR
P O BOX 450
2910 KRAFT DR
COMMENCE GA**

30599

**SHIP TO: 051700
BLOUNT COUNTY PUBLIC LIBRARY
500 CUSICK STREET
MARYVILLE TN**

S H I P T O

V E N D O R

035213 NH

1 071510

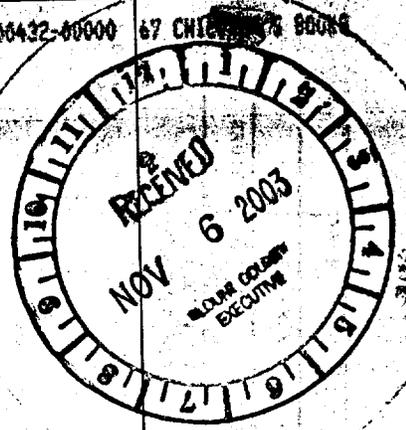
115-056500-306432-00000

67 CHIEF & BOOKS

1.00 LF

568.7100

568.71



We are aware that this will go to Budget committee. Librarian failed to add in Cost of Processing. Thanks!

6087.53
6087.53

SPECIAL INSTRUCTIONS:
PURCHASING USE ONLY:

RETURN TO LIBRARY

TOTAL

~~568.71~~

SEND 3 COPIES OF INVOICE TO:

**BLOUNT COUNTY PUBLIC LIBRARY
500 CUSICK STREET
MARYVILLE TN**

37804

Complete
Partial

I certify that above listed items have been received in acceptable condition and I hereby authorized payment of the invoice.

Yancy Norton
Department Head

11-5-03
Date

BLOUNT COUNTY WILL NOT BE RESPONSIBLE FOR LOST PAYMENT DISCOUNT IF INVOICE IS NOT SENT TO ABOVE ADDRESS.

CONTROL NUMBER

046235

APPROVED:

DATE **07/23/03**

THERE IS AN OTHERWISE UNENCUMBERED BALANCE TO THE CREDIT OF THE PROPER APPROPRIATION, ALLOTMENT, OR FUND TO MEET THE EXPENDITURE COVERED BY THIS PURCHASE.

Dave Rowlett
FINANCE DIRECTOR

[Signature]
PURCHASING AGENT

RECEIVING COPY



BAKER & TAYLOR

Information and Entertainment Services

INVOICE

INVOICE #: 5006534300
 INVOICE DATE: 09/04/03
 ACCOUNT #: 570342 L416057 5 B00000
 ATTS #: COM9927883
 PAGE: 001

BLUNT COUNTY PUBLIC LIBRARY
 ATTN: LIBRARIAN
 508 N. CUSICK STREET
 MARYVILLE TN 37804-5714

FED TAX ID: 56-1761729
 SHIPPED FROM: COMMERCE
 CUSTOMER SERVICE: 1-815-472-2444
 CREDIT: 00 00000000000000
 GST/TAX ID#: 030333
 PO#: 030333

BILL TO: ACCOUNT #: 570342 L416057 5 B00000
 SAN #: BLOUNT COUNTY PUBLIC LIBRARY
 NAME: ACCTS PAYABLE SECTION
 ADDRESS: CONTRACT 2001-1248
 508 N. CUSICK STREET
 MARYVILLE TN 37804-5714

SHIP TO: ACCOUNT #: 570342 L416057 5 000000
 SAN #: 3158535
 NAME: BLOUNT COUNTY PUBLIC LIBRARY
 ADDRESS: ATTN: LIBRARIAN
 508 N. CUSICK STREET
 MARYVILLE TN 37804-5714

ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

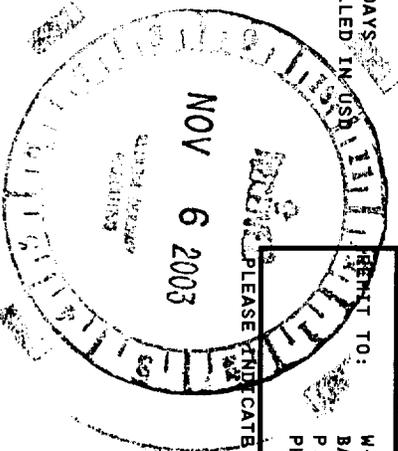
TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
PUFFINS CLIMB PENGUINS RHYME	01448074	030333	MCWILLAN, BRUCE		TBK	0606213880	DEMCO	13.45	0.0%	13.45	13.95
SUB TOTAL											13.95
USD CURRENCY											13.95

THEFT DETECTION AT 0.50 = 0.50

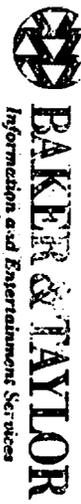
TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

TOTAL AMOUNT DUE 13.95

SHIP TO:
 W-510486
 BAKER & TAYLOR BOOKS - 510486
 P.O. BOX 7777
 PHILADELPHIA, PA 19175-0486



PLEASE INDICATE INVOICE # ON YOUR REMITTANCE



INVOICE

INVOICE #: 5004488153
 INVOICE DATE: 08/18/03
 ACCOUNT #: 570342 L416057 5 B00000
 ATN: COM9906439
 PAGE: 001

BLOUNT COUNTY PUBLIC LIBRARY
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 508 N. CUSICK STREET
 MARYVILLE TN 37804-5714

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 CUSTOMER SERVICE: 1-815-472-2444
 CREDIT:
 GST/TAX ID#: 00 00000000000000
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BILL TO: ACCOUNT #: 570342 L416057 5 B00000
 SAN #: BLOUNT COUNTY PUBLIC LIBRARY
 NAME: ACCTS PAYABLE SECTION
 ADDRESS: CONTRACT 2001-1248
 508 N. CUSICK STREET
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SHIP TO: ACCOUNT #: 570342 L416057 5 000000
 SAN #: 3158535
 NAME: BLOUNT COUNTY PUBLIC LIBRARY
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ALL CLAIMS MUST BE MADE WITHIN 45 DAYS OF INVOICE. RETURN AUTHORIZATION REQUIRED. NOT RESPONSIBLE FOR GOODS SENT UNINSURED.

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
1	CARROT SEED	01448074	030333	KRAUSS, RUTH		LIE	0060233516	HARPZ	14.89	17.1%	12.34	13.53
1	CINDERELLA	01448074	030333	PERRAULT, CHARL		SAL	0684126761	SIMJU	16.95	17.1%	14.05	15.24
1	GYPSY RIZKA	01448074	030333	ALEXANDER, LLOY		PAP	0141309806	PENUP	5.99	37.1%	3.77	6.00
1	JUDGE AN UNTRUE TALE	01448074	030333	ZEWACH, HARVE		PAP	0374439621	FARRJ	6.95	37.0%	4.38	6.61
1	THANKSGIVING DAY	01448074	030333	GIBBONS, GAIL		SAL	0823404897	HOLID	16.95	17.1%	14.05	15.24
5	SUB TOTAL USD CURRENCY											56.62

3 MYLAR JACKET STANDAR AT 0.69 = 2.07
 5 THEFT DETECTION AT 0.50 = 2.50
 2 LAMINATE COVERS ON P AT 1.73 = 3.46
 TOTAL 8.03

TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

TOTAL AMOUNT DUE 56.62
 REMIT TO: W-510486
 BAKER & TAYLOR BOOKS - 510486
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 ATS #: COM9911007
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 SAN #: 3158535
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QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
1	BOOK OF KING ARTHUR AND HIS NOBLE KNIGHT	01448074	030333	MACLEOD, MARY		PAP	NRT 0766131114	LGTNR	24.00	0.0%	24.00	26.23
SUB TOTAL												26.23
USD CURRENCY												26.23

NRT INDICATES THAT THIS TITLE IS NON-RETURNABLE

1 LAMINATE COVERS ON P AT 1.73 = 1.73
 1 THEFT DETECTION AT 0.50 = 0.50
 TOTAL 2.23

TERMS: 30 NET 30 DAYS
 AMOUNTS BILLED IN USD

TOTAL AMOUNT DUE	26.23
REMIT TO:	W-510486 BAKER & TAYLOR BOOKS - 510486 P.O. BOX 7777 PHILADELPHIA, PA 19175-0486

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BAKER & TAYLOR

Information and Entertainment Services

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INVOICE #: 5004476429
INVOICE DATE: 08/08/03
ACCOUNT #: 570342 L416057 5 B00000
ATS #: COM9904282
PAGE: 001

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CREDIT:
GST/TAX ID#: 00 00000000000000
PO#: 030333

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QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
1	RUMPELSTILTSKIN FROM THE GERMAN OF THE B	01448074	030333	ZELINSKY, PAUL		PAP	0140558640	PENJUP	7.99	37.0%	5.03	7.26
1	LAMINATE COVERS ON P AT											1.73
1	THEFT DETECTION AT											0.50
	TOTAL											2.23
	SUB TOTAL USD CURRENCY											
	TOTAL AMOUNT DUE 7.26											

TERMS: 00 NET 30 DAYS
AMOUNTS BILLED IN USD

REMIT TO: W-510486
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 PO#: 030333



INVOICE

INVOICE #: 5004468166
 INVOICE DATE: 08/05/03
 ACCOUNT #: 570342 L416057 5 B00000
 ATN: 3158535
 ADDRESS: BLOUNT COUNTY PUBLIC LIBRARY
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 PAGE: 001

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QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
1	ABRACADABRA KID A WRITERS LIFE	01648074	030333	FLEISCHMAN, SID		HRD	068814859X	HARJU	16.99	44.0%	9.51	10.70
1	ANANSI AND THE MOSS COVERED ROCK	01648074	030333	KIMMEL, ERIC A.		SAL	082340689X	HOLID	16.95	17.1%	14.05	15.24
1	ANGELINA AND THE BUTTERFLY	01648074	030333	HOLABIRD, KATHA		PAP	1564855181	PLEAS	3.50	36.9%	2.21	4.44
1	ANGELINA AND THE RAG DOLL	01648074	030333	HOLABIRD, KATHA		PAP	1584856175	PLEAS	3.50	36.9%	2.21	4.44
1	ANGELINA BALLERINA THANK YOU	01648074	030333	CRAIG, HELEN		PAP	1584856114	PLEAS	5.95	37.0%	3.75	4.25
1	ANGELINA IN THE WINGS	01648074	030333	CRAIG, HELEN		PAP	1584856426	PLEAS	3.50	36.9%	2.21	4.44
1	ANT AND THE GRASSHOPPER	01648074	030333	FOOLE, AMY LOWR		SAL	0923614779	HOLID	17.95	17.1%	14.88	16.07
1	ARNOLD LOBEL BOOK OF MOTHER GOOSE	01648074	030333	LOBEL, ARNOLD		HRD	06798827369	RNDHS	19.95	44.0%	11.17	12.36
1	ARTHURS FAMILY TREASURY 3 ARTHUR ADVENTU	01648074	030333	BROWN, MARC TOL		HRD	0316121479	LITLC	18.95	44.0%	10.61	11.80
PAGE TOTAL												83.74
USD CURRENCY												

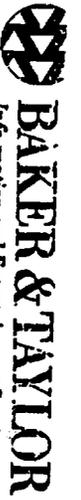


INVOICE

INVOICE #: 5004468166
 INVOICE DATE: 08/05/03
 ACCOUNT #: 570342 L416057 5 800000
 ATN #: COM9899967
 PAGE: 002

QTY	TITLE	BT ORDER #	CUSTOMER PG #	AUTHOR	FUND #	TYPE	CUSTOMER REF ID #	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
1	BARNYARD LULLABY	01448074	030333	ASCH, FRANK		HRD	0000000073	0689813635	SINUJ	15.00	44.0%	8.40	8.90
1	BENS TRUMPET	01448074	030333	ISADORA, RACHEL		PAP	0000000004	0688109888	HADAP	6.99	37.1%	4.40	6.63
1	CAT WHO WISHED TO BE A KAN	01448074	030333	ALEXANDER, LLOY		PAP	0000000004	014307066	PENJP	4.99	37.1%	3.14	5.37
1	CLIFFORDS 1ST CHRISTMAS	01448074	030333	BRIDWELL, NORIHA		PAP	0000000004	0590484206	SCHDH	3.50	36.9%	2.21	4.44
1	COCK A DOODLE DOO BARNYARD HULLABALOO	01448074	030333	ANDRAE, STILES		HRD	00000000074	1589250206	HENDA	14.95	44.0%	8.37	9.56
1	DEAR ZOO A LIFT THE FLAP BOOK	01448074	030333	CAMPBELL, ROD		HRD	00000000005	0689825498	SSCHP	6.99	44.1%	3.91	4.41
1	EL GALLO DE BODAS THE BOSSY GALLITO	01448074	030333	GONZALEZ, LUCIA		PAP	00000000005	043906757X	SCLSP	5.99	37.1%	3.77	6.00
1	FORTUNE TELLERS	01448074	030333	ALEXANDER, LLOY		S/L	00000000061	0525443497	PENGI	15.99	17.1%	13.26	14.45
1	GAMSON AND THE BOY	01448074	030333	ALEXANDER, LLOY		HRD	00000000057	0525446770	PENGI	17.99	44.0%	10.07	11.26
1	GIANT GARDEN	01448074	030333	GARFIELD, VALER		PAP	00000000010	0694016411	HAPAP	3.99	37.1%	2.51	4.74
1	GIVING BOX CREATE A TRADITION OF GIVING	01448074	030333	ROGERS, FRED		HRD	00000000037	0762408251	RUNNJ	12.95	44.0%	7.25	8.44
1	GO AWAY BIG GREEN MONSTER	01448074	030333	EMBERLEY, ED		HRD	00000000008	0316236535	LITLC	15.95	44.0%	8.93	9.43
1	GOING TO THE POTTY	01448074	030333	ROGERS, FRED		PAP	00000000035	0613050657	BTBND	13.85	15.0%	11.77	12.27
1	HAROLD AND THE PURPLE CRAYON	01448074	030333	JOHNSON, CROCKE		PAP	00000000022	0001036951	BTAND	13.95	15.0%	11.86	12.36
1	HAROLD AND THE PURPLE CRAYON HAROLD FIND	01448074	030333	BAKER, LITZA		PAP	00000000009	0060001785	HAPAP	3.99	37.1%	2.51	4.74
1	HAROLD AT THE NORTH POLE A CHRISTMAS JOU	01448074	030333	JOHNSON, CROCKE		HRD	00000000013	0060280735	HARJU	14.95	44.0%	8.37	9.56
1	HARRY THE DIRTY DOG	01448074	030333	ZION, GENE		LILB	00000000014	0060280735	HARPJ	17.89	17.1%	14.83	16.02
1	HONDU AND FABIAN	01448074	030333	MCCARTY, PETER		SAL	00000000002	0905033520	HOLTJ	16.95	17.1%	14.05	15.24
1	HOW TO BEAT YOUR DAD AT CHESS	01448074	030333	CHANDLER, HURRA		HRD	00000000042	1301985056	BHBIN	14.95	44.0%	8.37	8.87
1	JUHIE B 1ST GRADER CHEATER PANTS	01448074	030333	PARK, BARBARA		HRD	00000000043	0375823018	RANDJ	11.95	44.0%	6.69	7.88
1	JUNIE B 1ST GRADER TOOTHLESS WONDER	01448074	030333	PARK, BARBARA		LIB	00000000043	0375902953	RANDZ	13.99	17.1%	11.60	12.10
1	LETS TALK ABOUT IT EXTRAORDINARY FRIENDS	01448074	030333	ROGERS, FRED		PBD	00000000036	0613218892	BTBND	15.00	15.0%	12.75	13.25

PAGE TOTAL: 205.92
 USD CURRENCY



INVOICE

INVOICE #: 5004468166
 INVOICE DATE: 08/05/03
 ACCOUNT #: 570342 L416057 5 B00000
 ATN #: CM9899967
 PAGE: 003

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	ISPN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
	LLOYD ALEXANDER COLLECTION THE ARKADIANS			ALEXANDER, LLOY		IND	0525467777	PENGI	14.98	44.0%	8.39	9.58
	LUNCH			FLEMING, DENISE		HRD	0815256565	HOLTJ	6.95	44.0%	3.89	4.39
	MISTER ROGERS PARENTING BOOK HELPING TO			ROGERS, FRED		PAP	076241345X	RUNNI	12.95	37.0%	8.16	10.39
	MISTER ROGERS PLAYTIME ENCOURAGE YOUR CH			ROGERS, FRED		PAP	0762411235	RUNNI	12.95	37.0%	8.16	10.39
	HONKEY AND THE CROCODILE A JATAKA TALE F			GALDONE, PAUL		PAP	0699195245	HGMUP	6.95	37.0%	4.38	6.61
	MR GUNPYS QUITING			BURNINGHAM, JOH		SAL	0805007083	HOLTJ	16.95	17.1%	14.05	15.24
	MR PUTTER AND TABBY WALK THE DOG			RYLANT, CYNTHIA		SAL	0152562591	HRCTJ	14.00	17.1%	11.61	12.80
	MY FRIEND RABBIT			ROHMANN, ERIC		HRD	0761315557	MILBT	15.95	44.0%	8.93	10.12
	NATIVE AMERICAN TALKING SIGNS			KELLY, MICHAEL		LIB	0791046818	CHELS	20.75	17.1%	17.20	17.70
	NEW BABY			ROGERS, FRED		PBD	0808566407	BTBND	13.85	15.0%	11.77	12.27
	-PAUL BUNYAN			BALCZIAK, BILL		SAL	0756504597	CP01N	22.60	17.1%	18.74	19.93
	PAUL BUNYAN			JOHNSTON, MARIA		LIB	082395580X	PWRKD	18.75	17.1%	15.54	16.04
	PAUL BUNYAN			KELLOGG, STEVEN		PBD	060056790X	BTBND	15.10	15.0%	12.84	13.34
	PHILADELPHIA ADVENTURE			ALEXANDER, LLOY		PAP	0142301442	PENUP	5.99	37.1%	3.77	6.00
	QUEENS PROGRESS AN ELIZABETHAN ALPHABET			MANNIS, CELESTE		SAL	0270036129	PENGI	16.99	17.1%	14.08	15.27
	REMARKABLE JOURNEY OF PRINCE JEN			ALEXANDER, LLOY		PAP	0440406903	RHCPH	5.50	36.9%	3.47	5.70
	ROPE TRICK			ALEXANDER, LLOY		IND	0600002540	FR003	16.52	44.0%	9.51	10.70
	SIGN TALK OF THE CHEYENNE INDIANS AND OT			STEIN, ERNEST T		PAP	04386645365	COVER	9.95	44.0%	5.57	7.80
	TARAN WANDERER			ALEXANDER, LLOY		IND	0205061347	HOLTJ	19.95	44.0%	11.17	12.36
	TIME CAT THE REMARKABLE JOURNEYS OF JASO			ALEXANDER, LLOY		HRD	0805972705	HOLTJ	16.95	44.0%	9.49	10.68
	UNDER THE CHINABERRY TREE BOOKS AND INSP			RUETHLING, ANN		PAP	0767912020	BANPP	14.95	37.0%	9.42	11.65
	WALT DISNEYS DUMBO FLY DUMBO FLY			WEINBERG, JENNI		LIB	0736480153	RANDE	11.99	17.1%	9.94	10.44

PAGE TOTAL 249.40
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BAKER & TAYLOR
Information and Enrichment Services

INVOICE

INVOICE #: 5004468166
 INVOICE DATE: 08/05/03
 ACCOUNT #: 570342 L416057 5 B00000
 ATIS #: COM9899967
 PAGE: 004

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
1	WHEN A PET DIES	01448074	030333	ROGERS, FRED		PAP	0698116666	PENUP	5.99	37.1%	3.77	6.00
1	WHERE'S SPOT	01448074	030333	HILL, ERIC		PAP	014050740X	PENUP	6.99	37.1%	4.40	6.63
1	1ST 2 LIVES OF LUKAS KASHA	01448074	030333	ALEXANDER, LLOY		PAP	0141390574	PENUP	5.99	37.1%	3.77	6.00
2	OF EVERYTHING A CHINESE FOLKTALE	01448074	030333	HONG, LILY TOY		SAL	0807581577	WHTAL	15.95	17.1%	13.22	14.41
4	PAGE TOTAL 33.04											
57	SUB TOTAL 572.10											
USD CURRENCY												

NRT INDICATES THAT THIS TITLE IS NON-RETURNABLE

23 MYLAR JACKET STANDAR AT 0.69 = 15.87
 57 THEFT DETECTION AT 0.50 = 28.50
 19 LAMINATE COVERS ON P AT 1.73 = 32.87
 TOTAL 77.24

TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

TOTAL AMOUNT DUE 572.10

REMIT TO: BAKER & TAYLOR BOOKS
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 PHILADELPHIA, PA 19175-0486

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INVOICE #: 50046636326
 INVOICE DATE: 10/23/03
 ACCOUNT #: 570342 L416057 5 B00000
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PAGE: 001

INVOICE

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BILL TO: ACCOUNT #: 570342 L416057 5 B00000
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QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR	FUND #	TYPE	ISBN	PUB.	PRICE	DISC.	NET PRICE	EXTENDED PRICE
1	HAROLD AND THE PURPLE CRAYON THE BIRTHDA	01448074	030333	GARFIELD, VALER		PAP	069401642X	HAPAP	3.99	37.1%	2.51	4.74
1	LETS TALK ABOUT IT EXTRAORDINARY FRIENDS	01448074	030333	ROGERS, FRED		PAP	0698118618	PENJP	6.99	37.1%	4.40	6.63
2	SUB TOTAL											11.37
USD CURRENCY												11.37

2 LAMINATE COVERS ON P AT 1.73 = 3.46
 2 THEFT DETECTION AT 0.50 = 1.00
 TOTAL 4.46

TERMS: 00 NET 30 DAYS
 AMOUNTS BILLED IN USD

TOTAL AMOUNT DUE 11.37
 REMIT TO: W-510486
 BAKER & TAYLOR BOOKS - 510486
 P.O. BOX 7777
 PHILADELPHIA, PA 19175-0486

PLEASE INDICATE INVOICE # ON YOUR REMITTANCE



Blount County Emergency Management Agency



341 Court Street
Maryville TN 37804
(865) 273-5835
Fax (865) 273-5839

November 24, 2003

Dear Blount County Commissioners:

Enclosed is a letter of notification of a possible grant for the Blount County Local Emergency Planning Committee.

The LEPC board and membership consists of all volunteers. Our avenue of communication has been through word of mouth, e-mail and an announcement in the local newspaper. We have an active LEPC, but with the grant dollars, we could promote the organization using brochures, CD disks, and possibly a calendar.

We meet monthly to communicate with the public information regarding the various projects and training in which the First Responders and Industry are participating

We have an annual hazard drill and exercise to determine our local response capabilities and to enhance Blount County's Emergency Plans.

We meet annually to train Industry, especially new, smaller companies that have come into the area, about reporting and storing hazard materials.

The grant will only be awarded to three counties within the East Tennessee TEMA region with funding from federal/state sources at a maximum of \$7,000.00. The program requires a 20% local government match or \$1,400.00 making the total grant \$8,400.00.

Also available this year is federal/state funding for a LEPC Regional Training Conference. These conferences would be conducted by a host county/LEPC and would last two days. That would bring into the county various vendors and LEPC participants from other counties. This grant amount available is up to \$ 10,000.00 federal/state, with a 20% local match of \$2,000.00, for a total grant amount of \$ 12,000.00.

All of our First Responders are very active and communicate well. We would like to continue to work well together, but we need the area business people and the general public to be aware of what Blount County is doing regarding Emergency Response. With your help in guaranteeing the 20% matching funds we can have the ability to inform the public and to become a leader in the state.

Thank you for your consideration.

Sincerely,

Kathy Shields for David Bennett



**MILITARY DEPARTMENT OF TENNESSEE
TENNESSEE EMERGENCY MANAGEMENT AGENCY**

East Tennessee Regional Office
836 Louisville Road
Alcoa, TN 37701

November 24, 2003

Dear Emergency Management Directors:

It is time once again for Local Emergency Planning Committees (LEPC) to apply for Hazardous Materials Emergency Preparedness Grants thru their TEMA Regional Offices. The primary objective of this Federal Department of Transportation Grant is to develop, improve, and implement emergency plans under *The Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA)*. To accomplish these objectives, Congress has identified specific activities that will improve planning as those eligible for funding. Among these are conducting commodity flow assessments, hazard analysis, drills and exercises, assessing local response capabilities, determining the need for regional HAZMAT response teams, and enhancing emergency plans.

This year, three (3) HMEP Grants will be available per TEMA Region with funding from federal/state sources at a maximum of \$7,000.00. The program requires a 20% local government match of federal dollars, so if a county/LEPC receives the maximum \$7,000.00 grant, the local share would be \$1,400.00, making the total grant \$8,400.00.

Also available this year is federal/state funding for three (3) LEPC Regional Training Conferences. These conferences would be conducted by a host county/LEPC and should include topics, speakers, and information on planning and training HM response personnel and related LEPC information. Grant amounts available are up to a maximum of \$10,000 federal/state, with a 20% local match of \$2,000.00, for a total grant amount of \$12,000.00.

Scope of work, project narrative, estimated expenses, along with all pertinent information should be included in the grant application. This information will then be submitted to the TEMA Regional Office for review and consideration. *Upon completing the review process, regional offices will recommend three (3) county/LEPC projects, along with one (1) recommendation for a Regional LEPC Conference to the State Hazardous Materials Program Manager.*

The grant period formally extends from October 1, 2003 through September 30, 2004. During this period, the LEPCs awarded grants will be responsible for completing their scope of work, updating their hazardous materials/county plans, conducting an exercise,

and submitting all documentation and invoices incurred during the process. This year, HMEP contracts will also include dates for specific actions to be accomplished with submittal of documentation to the TEMA Hazardous Materials Program Manager.

Enclosed are general guidelines to be used in the application process. Once again this program is 80% federal funding with a 20% match from local government.

The deadline for applications to be submitted to the TEMA East Regional Office is **Friday, December 12, 2003**. If you have any questions, feel free to contact me at 1-800-533-7343.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert E. Swabe". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Robert E. Swabe, Director
TEMA East Region

REW:jhn

Enclosure

Memo

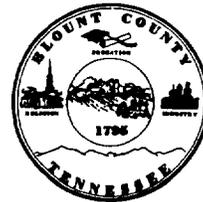
To: Elected Officials and Department Heads
From: Susan Gennoe
Date: 11/13/2003
Re: In County Travel Policy

Please note that the attached memo, originally planned for presentation at the November Budget Committee meeting, was pulled from the agenda. It now may be presented at the December meeting. Dave wanted to make sure all departments are on the "same page" before the Committee reviews the policy change. Thank you.

341 COURT STREET
MARYVILLE, TN 37804-5906
PHONE (865) 273-5710
FAX (865) 273-5725

BLOUNT COUNTY GOVERNMENT

DAVID R. BENNETT, CPA, CGFM
DIRECTOR OF ACCOUNTS AND BUDGETS
ASSISTANT COUNTY EXECUTIVE



Memo

To: The Honorable Blount County Budget Committee
From: David R. Bennett *DRB*
Date: 10/22/2003
Re: In County Travel Policy

We have had several questions from various departments regarding in-county travel (the policy has previously listed department exceptions to the state rate when paying in-county travel.) However, it is our position that the rates should be consistent among all departments. Therefore, please be advised that as of November 1 ALL in-county travel will be paid at the current IRS rate (.36 per mile), with ALL out-of-county travel paid at the state approved rate of .27 per mile (.29 per mile with a County rider). Of course, this would be subject to individual department budget constraints. Thank you.

**BLOUNT COUNTY, TENNESSEE
BUDGETARY CALENDAR
FISCAL YEAR 2004-05**

M	Jan 5, 4:30pm	Regular monthly meeting; Budgetary Calendar amended and/or voted on by Budget Comm.; Budget Manual submitted to Committee for approval
M	Jan 12	FY 02-03 revenue & expenditure estimates will be distributed to Departments
Th	Jan 22, 12 noon	FY 02-03 revenue & expenditure estimates due back to Budget office
W-F	Jan 28-30	Budget Manager to distribute FY 03-04 budget manual and forms to all departments
M	Feb 2, 4:30pm	Regular monthly meeting
M	Mar 15, 12 noon	FY 2003-04 budget requests due in the Budget office (except Schools); estimate of value of Blount County property due from Property Assessor
Th	Mar 18, 6:30pm	Budget Committee to vote on \$0.01 on the tax rate and review listing of returned budgets
F	Mar 26, 12 noon	School Board's proposed budget and tax rate due to Budget office
F	Mar 26	FY 03-04 budget requests returned to Departments for verification
M	Apr 5, 4:30pm	Regular monthly meeting; FY 03-04 budget requests will be presented and Budget Committee will start deliberation beginning with the 2003-04 Adopted Budget; Presentations to Budget Committee by Highway, School, and Sheriff
M-Th	Apr 19-22	Depts. given opportunity to agree with Budget Committee recommendation or appeal
M	May 3, 4:30pm	Regular monthly business meeting; Budget Committee to hear Department appeals as necessary
M	May 10 1:30 pm	Budget Committee to discuss appeals, if necessary (lunch provided for Committee @ noon)
Th	May 20	Budget Director to distribute Budget Committee proposal to full Commission
F	May 21	Summary of the Budget Committee's Proposed Budget for FY 03-04 to be published in newspaper of general circulation
M	May 24, 12 noon	Letters of budget agreement due to Budget office (based on appeals)
M	June 7, 5 - 6pm June 7, 6 - 7pm	Regular monthly meeting Budget Committee to hold a Public Hearing on the Proposed FY 03-04 Budget
Th	June 17, 7pm	The full Commission to consider the Budget Committee's recommendation for the FY 03-04 Adopted Budget and respective tax rate

INFORMATION SHEET - FAMILY JUSTICE CENTER PROPOSAL

President Bush has announced a \$20 million Family Justice Center Initiative (to fund 12 pilot projects). Based in part on the San Diego and Indianapolis Family Justice Centers, this model combines a community's total efforts to address domestic violence, family violence and child abuse. The model mirrors the nationally recognized child advocacy center model, such as the one currently in operation here in Blount County.

These centers will provide comprehensive services to victims of these crimes including medical care, counseling, law enforcement assistance, social services, employment assistance and housing assistance. The goal of FJC is to improve access to services for victims and families. Advocates from non-profit organizations, law enforcement, prosecution, probation, medical community, faith-based organizations and community organizations will work as partners in this project. The Blount County Domestic Violence Task Force is comprised of these advocacy organizations and anticipates working closely together on this proposal.

Local city or county governments are eligible applicants as are state governments.

Letters of intent must be received by the U. S. Department of Justice no later than December 12, 2003. If no letter of intent is received by that date, then the subsequent application proposal cannot be submitted.

The Blount County Budget and Finance Committee is requested to approve the submission of said letter by Blount County Government. Should the Blount County Commission later disapprove the submission of the planning grant proposal, then no such application will be submitted on the February 5, 2004 date. There is no match requirement or assurance to support funding the project at the end of the pilot time period.

While this will be a highly-competitive process, Blount County advocates for children look forward to working together in this regard and appreciate this committee's support of this proposal.

For additional information, please contact:

Trudy Hughes
Executive Director
Blount Co. Children's Advocacy Center
#981-2000

Mike Flynn
District Attorney General
District 3, Blount County
#273-5600

Email: tmhughes@esper.com

mflynn@blounttn.org



BLOUNT COUNTY RECORDS MANAGEMENT

337 Court Street • Maryville, TN 37804 • (865) 273-5796 • fax (865) 273-5799

To: Blount County Budget Committee

From: Jackie Glenn, Blount County Records Manager

A handwritten signature in black ink, appearing to be "JG", written over the printed name of Jackie Glenn.

Date: November 25, 2003

Subject: Discussion of additional storage space needed for the Records Management Department

The minimum square footage recommended for a county of 50,000 to 100,000 people is 10,000 square feet. We now have 7,200 square feet of records and are at full capacity. To process and manage these records efficiently, we need to house all the records in one designated location.

The Records Center needs to be in close proximity to the Courthouse for the convenience of our customers and other departments.

We need a loading dock to be able to load and unload records and receive shipments of shelving and supplies.

The Records Center should be located on one level for easy movement of records and equipment.

Large rooms with higher ceilings would be ideal for the shelving.

We need a security system to protect the Records Center from theft or vandalism.

The floor must support the minimum load of 300 pounds per square foot.

Attached is a brief summary taken from the "Tennessee Archives Management Advisory 2000-01" and a Checklist for Evaluating the Feasibility of Potential Records Center Facilities taken from the National Association of Government Archives and Records Administrators, "A Guide for the Selection and Development of Local Government Records Storage Facilities."

If you have any questions, please call me at 865-273-5796.

SUMMARY OF RECOMMENDATIONS

Taken from:

TENNESSEE STATE LIBRARY AND ARCHIVES
TENNESSEE ARCHIVES MANAGEMENT ADVISORY (TAMA) 2000-01

ARCHIVAL FACILITIES

Classifications and Specifications of Structures and Component Spaces

The Handbook was prepared originally for use by the Smithsonian Institute, written by William W. Moss (former Assistant State Archivist, Tennessee State Library and Archives.)

Construction - The storage area needs to be well insulated from any ambient environmental conditions making it easy to keep the both the temperature and humidity at proper levels. Construction of stone or reinforced concrete at least one meter thick is recommended.

Temperature - 68 - 70 F

Humidity - 45% - 50%

Lighting - All interior lighting should be ultraviolet-shielded fluorescent lamps or incandescent lighting. No windows recommended except in the administrative offices and entrance lobby.

Fire Protection - Fire alarms and suppressant activation devices should be of both heat sensing and smoke sensing (ionization) kinds. Wet pipe sprinkler systems also seems to be the method of choice.

**Checklist for
Evaluating the Feasibility
of Potential
Records Center Facilities**

I. General information about site:

Name of building _____

Address _____

Approximate age of building _____

Original use _____

Current use _____

Number of floors _____

Distance from main government offices (miles) _____

Dimensions of records storage areas:

Length: _____ feet, width _____ feet, height _____ feet.

Capacity of records storage area: _____ cubic feet.

- Yes () No () Is the records storage area on only one floor?
- Yes () No () Does building have loading dock suitable for use in bringing and taking out records?
- Yes () No () Does building have freight elevator, if needed?
- Yes () No () Would building be used solely for records storage?
- Yes () No () Is building in same telephone toll-free dialing area as main governmental offices?
- Yes () No () Is there adequate parking space available?
- Yes () No () Does facility have an area suitable for offices? If so, give the dimensions of each room: _____

- Yes () No () Are drinking water and restroom facilities available in close proximity to the records storage area?
- Yes () No () Does the facility have an area suitable for records processing and disposal purposes?
- Yes () No () Does the facility have an area suitable for microfilming and film processing (with sufficient electrical and plumbing connections)?

II. Protective features:

- Yes () No () Does building have security alarm connected to local police station?
- Yes () No () Does building have fire alarm connected to local fire department?
- Yes () No () Does building have a sprinkler system?
- Yes () No () Are water pipes (other than sprinkler system) in records storage area?
- Yes () No () Do doors to records storage area have deadbolt locks or security alarms?

- Yes () No () Does records storage area have smoke or heat detectors?
 Yes () No () Are windows in records storage area, if any, protected against unauthorized entry?

III. Environmental conditions:

- Yes () No () Is records storage area heated?
 Yes () No () Is records storage area air conditioned?
 Yes () No () Does records storage area have air circulation system?
 Yes () No () Does records storage area have humidity control system?

IV. Items to be answered by architect, structural engineer, or other qualified person:

What materials are used in the construction?

- a. of walls? _____
 b. of floors? _____
 c. of roof? _____

- Yes () No () Can the floor support a minimum load of 300 pounds per square foot?
 Yes () No () Are the walls surrounding the records storage area four-hour fire resistant?
 Yes () No () Is the roof of non-combustible construction and leakproof?
 Yes () No () Are furnaces, boilers, transformers, or any combustible materials located within the records storage area?
 Yes () No () Is the sprinkler system, if any, equipped with independently dischargable sprinkler heads?
 Yes () No () If storage area is susceptible to flooding, is sump pump connected to ancillary power supply?
 Yes () No () If the storage area is below grade, is there evidence of moisture seepage or a danger that seepage could occur?
 Yes () No () Is the surrounding terrain or environment such that the building, drive way, loading dock, or other features could be susceptible to flooding or other problems?

IN RE: COURTHOUSE SECURITY.

Commissioner Arwood made a motion to approve application of a Homeland Security Grant for Courthouse security. Commissioner Keeble seconded the motion.

Commissioner Brock made a motion to refer the item to the Budget Committee for funding. Commissioner Kidd seconded the motion.

A voice vote was taken with Chairman Ramsey declaring the motion to have passed.

IN RE: ADJOURNMENT.

Commissioner Melton made a motion to adjourn the meeting. Commissioner Harrison seconded the motion. Chairman Ramsey declared the meeting to be adjourned.

Action Plan for Security and Life Safety Enhancement of Courthouse

I. Goal

To provide a safe and secure work environment for the employees of Blount County Government elected officials, and citizens, while recognizing that the Blount County Courthouse is a public building that needs to be reasonably accessible to the general public.

II. Approach

In order to remain sensitive to the needs and perceptions of the citizens, the enhancement project shall be completed in phases and the access control system shall be flexible. A proximity card reader based access control system is the best type of system for this application. When used in conjunction with proper signage a card access system will protect the employees of Blount County and the Elected Officials while providing easier access to the Courthouse.

III. Funding

The funding for this project will be provided for by a Home Land Security Grant. This is a non-matching grant

IV. Access Control Phase I

A. Electronic Access Control

- Proximity Card Readers
- Picture ID Proximity Cards
- Elevator Control Module
- Strike Locks
- Magnetic Locks

B. Location

1. South Side Elevator

- 2nd and 4th floors will be restricted access to Blount County employees and Elected Officials
- The 4th floor will have unrestricted access at times when public meetings are held on the 4th floor
- 3rd floor unrestricted access

2. South Side Stairs

- 1st floor restricted ingress to employees and elected officials only. Unrestricted egress
- 2nd floor unrestricted ingress and restricted egress to employees and elected officials only.
- 3rd floor restricted Ingress to employees and elected officials only, unrestricted egress
- 4th floor unrestricted ingress and restricted egress to employees and elected officials only.

3. North Side Stairs

- 2nd floor restricted egress to only county employees and elected officials. Unrestricted ingress
- 3rd floor Unrestricted egress, ingress restricted to county employees and elected officials.
- 4th floor restricted egress to county employees and elected officials, ingress unrestricted.

4. Man Door at Garage East Side

- Restricted ingress to elected officials and county employees with existing access to gate barrier.
- Unrestricted egress

C. Mechanical Access Control

1. Panic bar hardware to make door emergency egress only

- West side Juvenile Door
- South side Juvenile Door (repair)

V. Signage

1. Way-finder with Map and Directory

- Original Courthouse entrance
- 1st floor Veterans Affairs entrance
- 3rd floor west side by vending
- 3rd floor at County Clerks Office

2. Small directory and map

- At each elevator floor stop

3. Number Doors

VI. Emergency Evacuation/Response

1. Evacuation Intercom System

2. Evacuation Maps/Signage

3. Evacuation Plans

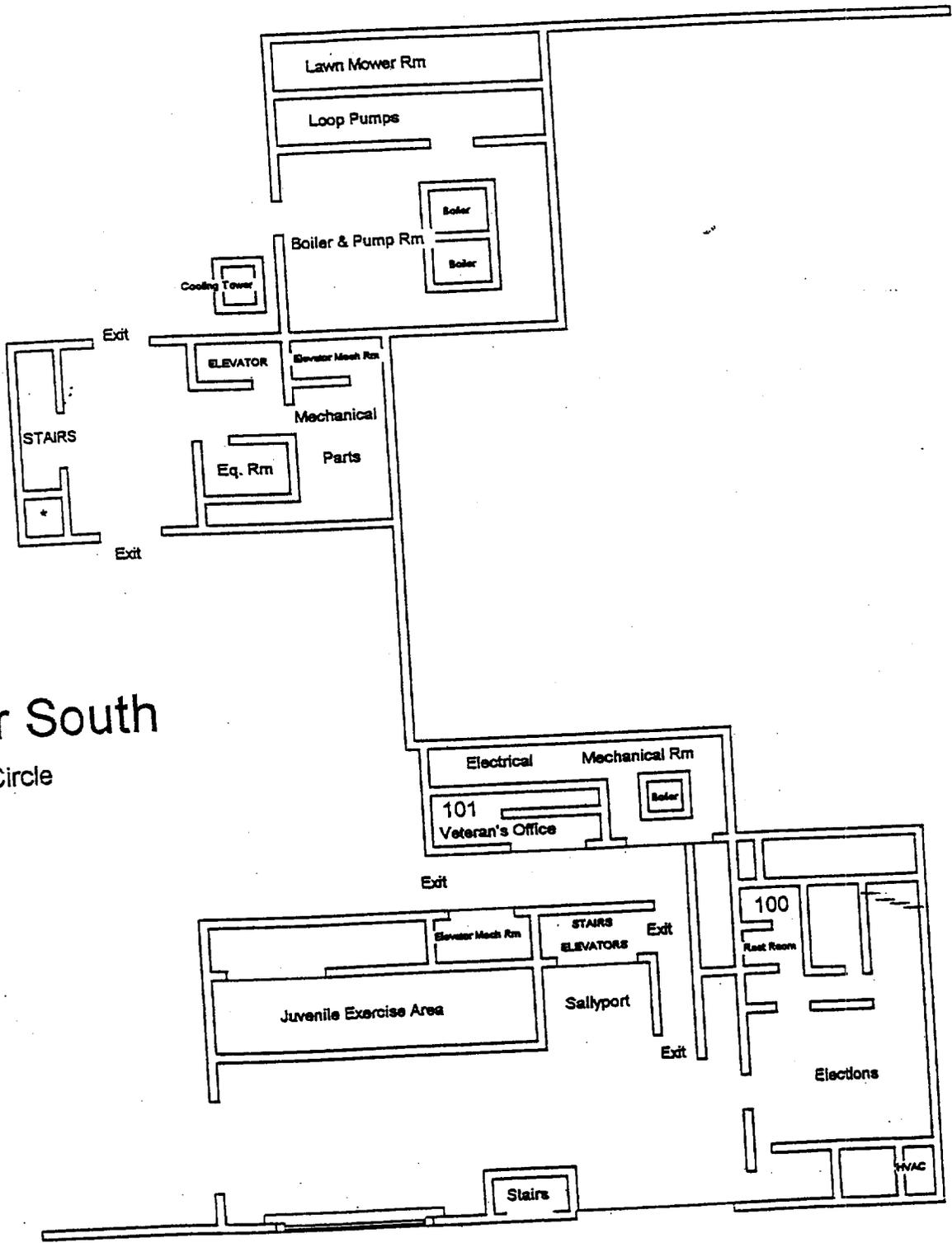
- Employee Meeting Point
- Emergency Response
- Numbering Ingress/Egress Points

1ST FLOOR

West

Downtown

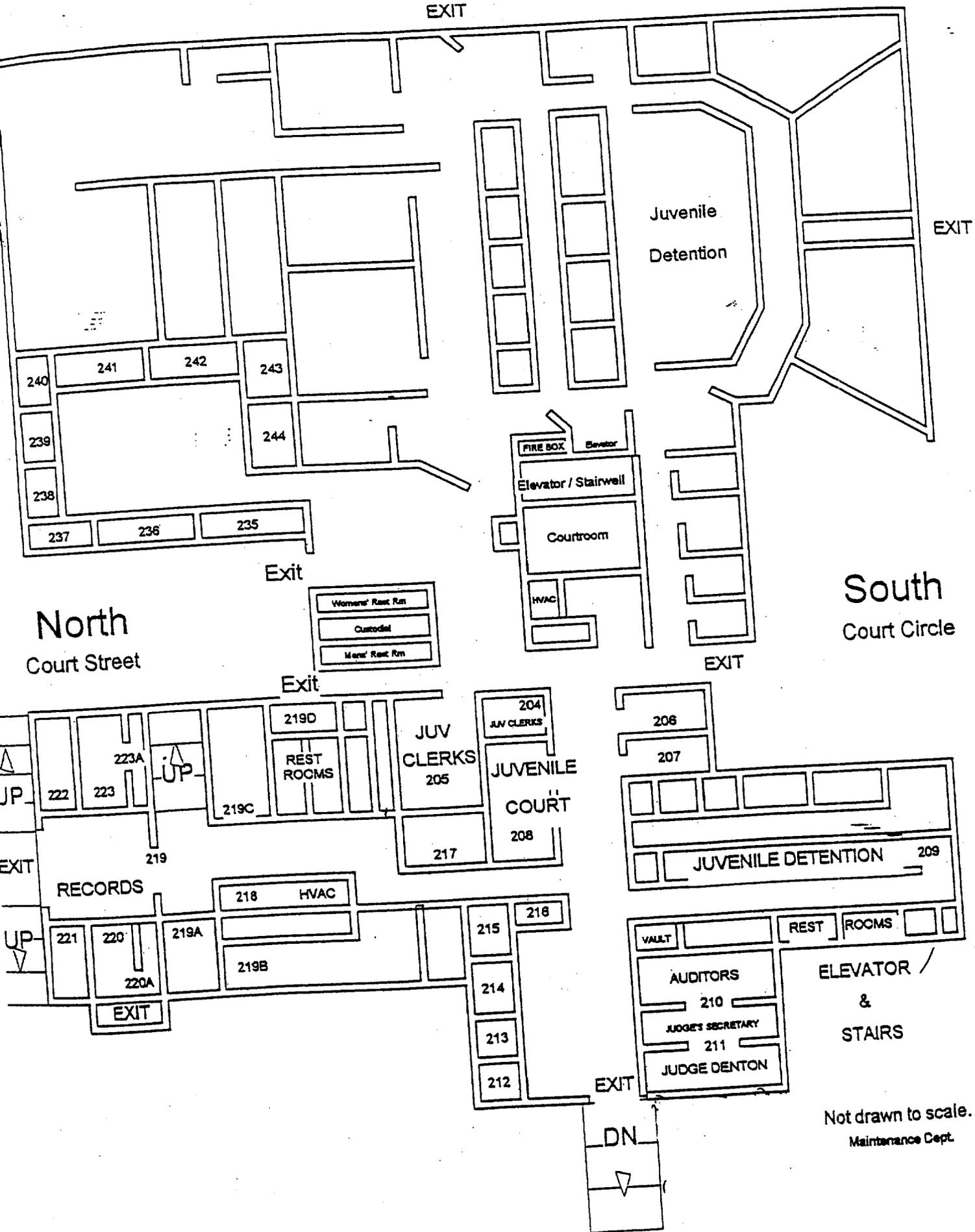
As of January 2002



1st Floor South

Court Circle

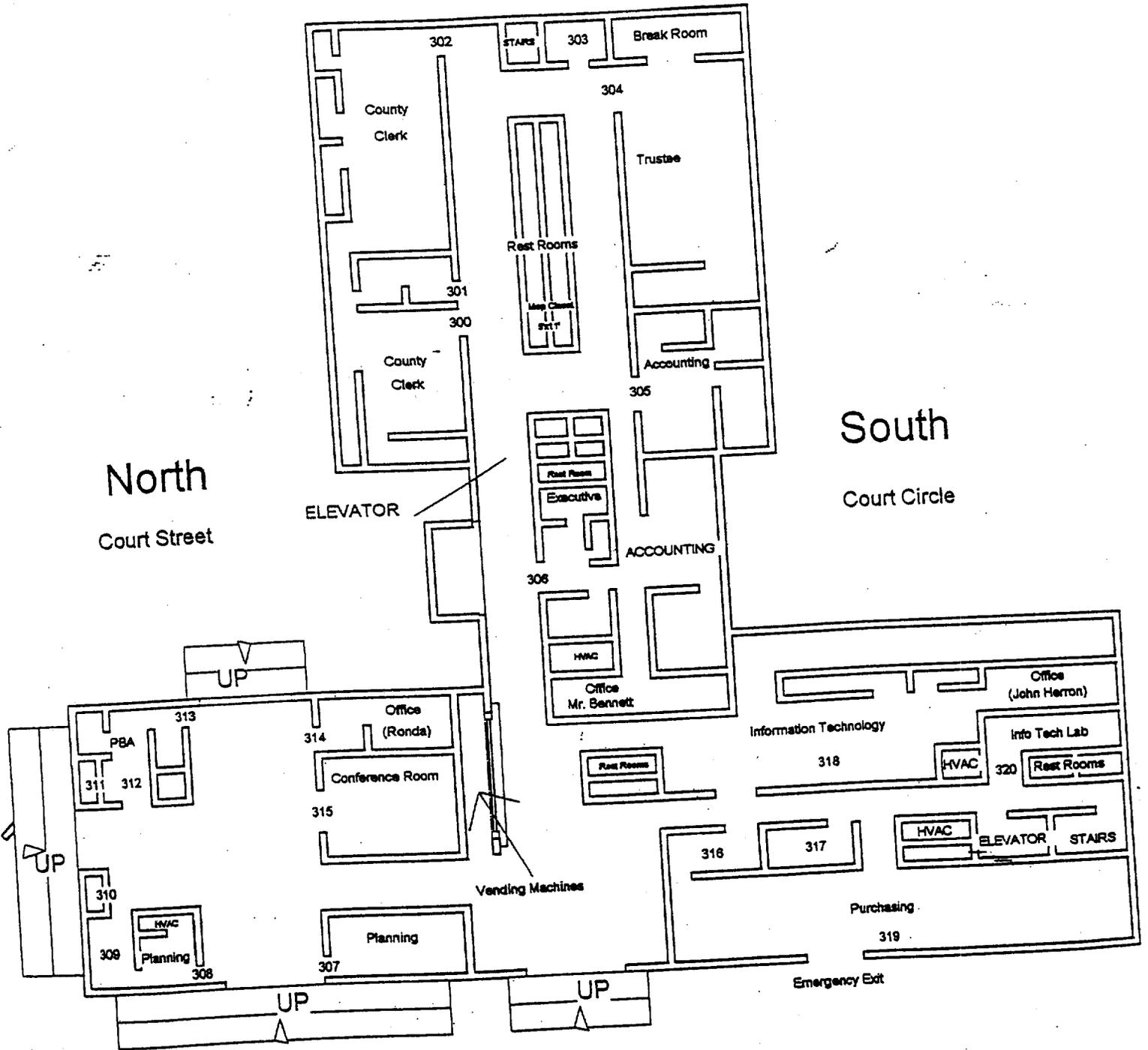
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For general orientation only.



Not drawn to scale.
Maintenance Dept.

3rd Floor

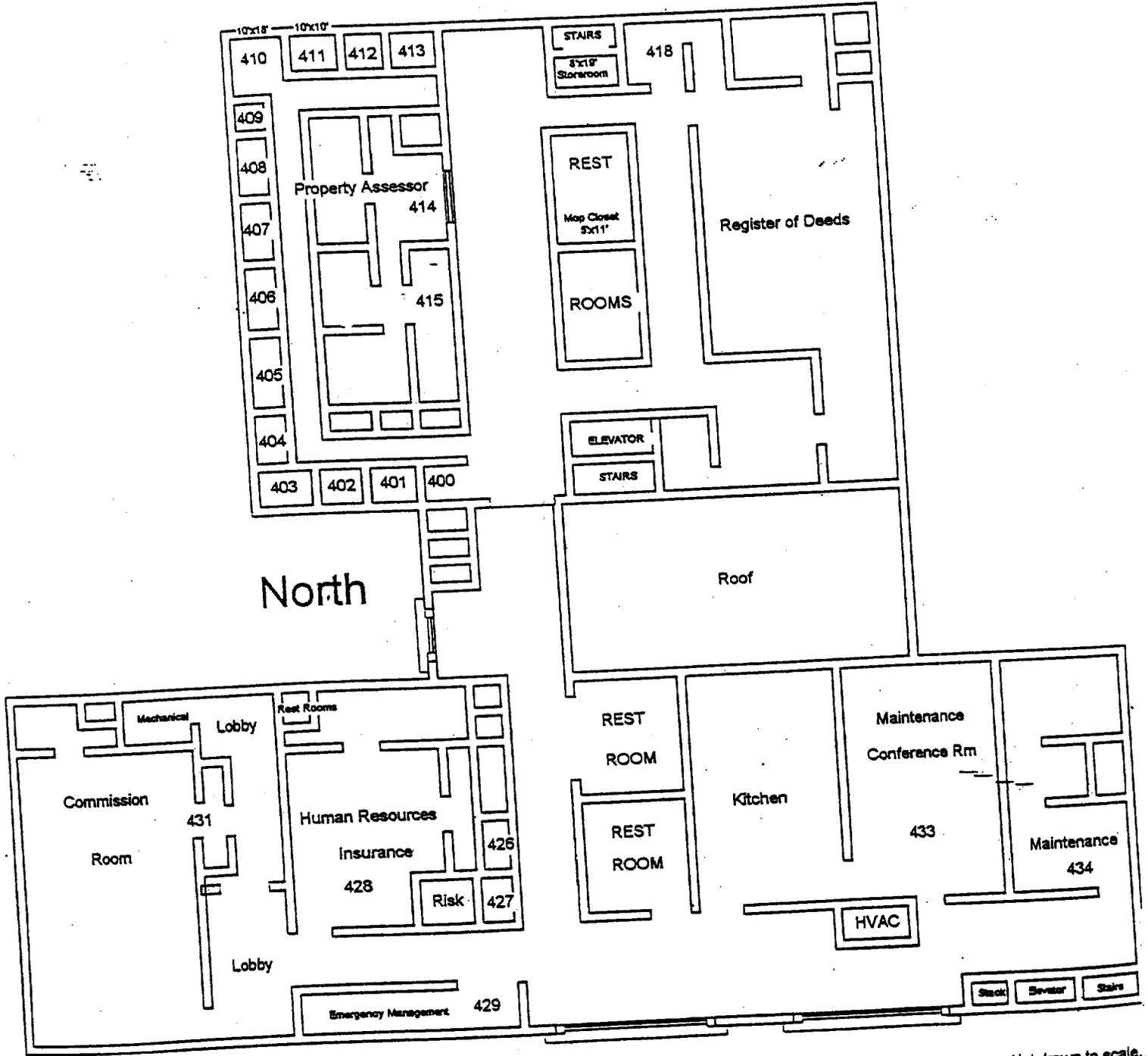
As of January 2002



Not drawn to scale.
For general orientation only

4th Floor

As of January 2002

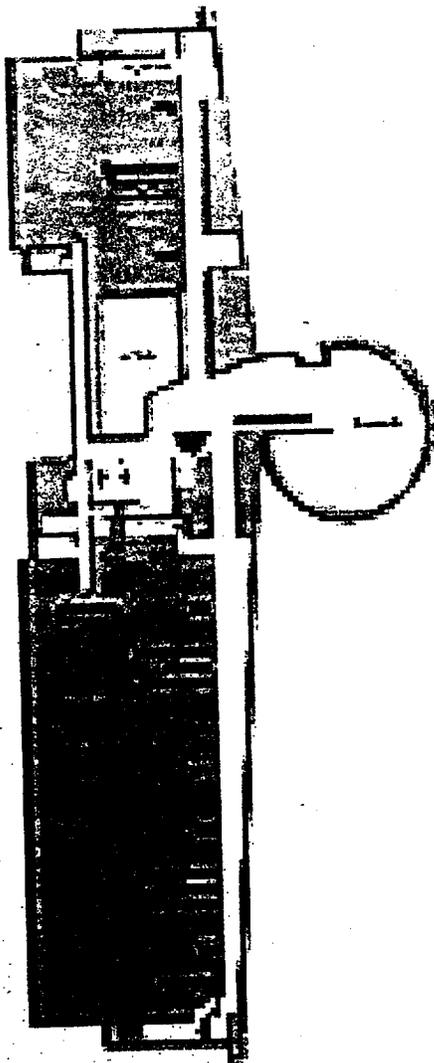


North

Not drawn to scale.
For general orientation

Maintenance Dept.

Floor 9



United States Court House
and Federal Building
9th Floor



United States District Court

Conference Room 9-101 →

United States District Court

Conference Room 9-102 →

← 9-103

← 9-104

NOVEMBER 25, 2003
 REPORT 615-103

B L O U N T C O U N T Y , T E N N E S S E E
 FUND ACCOUNTING SYSTEM
 BUDGET INCREASE/DECREASE FOR YEAR THROUGH NOVEMBER 24, 2003

FUND	PROJ	CC/OBJ	DESCRIPTION	AMOUNT	JE NUMBER
101		054410	CARRY GRANT FUNDS FORWARD TO CY	307,793.83+	03001426
		475912	EMERGENCY MANAGEMENT	307,793.83+	
			OTHER FED THRU STATE- TEMA 83.534		
101		054410	CERT GRANT MONEY	3,544.16+	03003478
		475912	EMERGENCY MANAGEMENT	3,544.16+	
			OTHER FED THRU STATE- TEMA 83.534		
101		054112	HIGHWAY SAFETY GRANT FOR 2003-2004	459,812.00+	03003479
		055113	HWY SAFETY GRANT-SHERIFF	2,095.00-	
		449918	HEALTH DEPARTMENT GRANT	2,095.00-	
		462902	MARCH OF DIMES	459,812.00+	
			HIGHWAY SAFETY GRANT		
101		055115	GRANT FROM NATIONAL ASSOC OF CO & CI	20,000.00+	03003480
		496000	NATIONAL ASSOCIATION OF COUNTY & CIT	20,000.00+	
			RESERVE FOR HEALTH DEPT CAPITAL		
101		055116	DENTAL CLINIC	100,000.00+	03003481
		496000	DENTAL CLINIC	100,000.00+	
			RESERVE FOR HEALTH DEPT CAPITAL		
101		058900	SITUS TAX AUDIT	7,000.00+	03003482
		468200	GENERAL GOVERNMENT	7,000.00+	
			INCOME TAX		
101		058900	COMCAST CABLE TV SERVICE IN ROCKFORD	7,627.20+	03003483
		499998	GENERAL GOVERNMENT	7,627.20+	
			FUND BALANCE		
101		499998	CORRECT BUDGET FOR PY PO'S CANCELLED	7,621.89+	03003783
			FUND BALANCE		
101		051600	REG OF DEEDS SCANNER	4,000.00+	03004341
		433920	REGISTER OF DEEDS	4,000.00+	
			DATA PROCESSING FEES- REGISTER		
101		056700	RENEWAL OF AN EXISTING PUBLIC EASEME	5,000.00+	03004483
		499998	PARKS & FAIR BOARDS	5,000.00+	
			FUND BALANCE		
101		054110	CITY OF ALCOA PORTION OF COPS MORE G	75,002.48+	03004484
		475904	SHERIFFS DEPARTMENT	75,002.48+	
			FEDERAL GRANT - COPS MORE 16.710		
101		054410	EMERGENCY MANAGEMENT FOR UPDATING LO	26,021.33+	03004486
			EMERGENCY MANAGEMENT		

FUND	PROJ	CC/OBJ	DESCRIPTION	AMOUNT	JE NUMBER
101		475912	OTHER FED THRU STATE- TEMA 83.534	26,021.33+	
101		091190	MASTER PLAN FOR BEAL PROPERTY	4,000.00+	03005416
		499998	OTHER GENERAL GOVERNMENT PROJECTS	4,000.00+	
			FUND BALANCE		
101		057100	COPIER & INC PT SEC. TO FULL-TIME	6,060.00+	03005417
		499998	AGRICULTURAL EXTENSION SERV	6,060.00+	
			FUND BALANCE		
101		055117	NINE CO ONE VISION HLTH GRANT WRITER	56,882.00+	03005418
		481301	HEALTH GRANT WRITER	60,000.00+	
			CONTRIBUTIONS FROM OTHER GOVT'S-HLTH		
101			FUND TOTALS	1,080,648.00+	
101			EXPENDITURE TOTAL	1,091,387.89+	
101			REVENUE TOTAL		
122		054110	AIR NATIONAL GUARD FOR FIRING RANGE	50,000.00+	03004485
		489990	SHERIFFS DEPARTMENT	50,000.00+	
			OTHER REVENUE		
122			FUND TOTALS	50,000.00+	
122			EXPENDITURE TOTAL	50,000.00+	
122			REVENUE TOTAL		
141		071100	AMEND GENERAL PURPOSE SCHOOL FUND	322,707.00-	03001234
		071200	REGULAR EDUCATION PROGRAM	69,500.00+	
		071300	VOCATIONAL EDUCATION PROGRAM	172,760.00+	
		071600	ADULT EDUCATION PROGRAM	72,240.00+	
		071601	ADULT & COMMUNITY ED SERVICES	264.00-	
		071900	NO COST CENTER ASSIGNMENT	205,000.00+	
		072110	ATTENDANCE	4,155.00-	
		072120	REGULAR INSTRUCTION - CHAPTER II-COM	11,000.00+	
		072130	OTHER STUDENT SUPPORT	35,840.00+	
		072131	STATE GRANT - FAMILY RESOURCE CENTER	1,445.00+	
		072210	REGULAR INSTRUCTION PROGRAM	19,240.00+	
		072220	SPECIAL EDUCATION PROGRAM	7,225.00+	
		072230	VOCATIONAL EDUCATION	83,897.00-	
		072260	ADULT PROGRAM	8,635.00+	
		072290	NO COST CENTER ASSIGNMENT	5,150.00+	
		072310	BOARD OF EDUCATION SERVICES	25,187.00+	
		072320	OFFICE OF THE SUPERINTENDENT	8,745.00+	
		072410	OFFICE OF THE PRINCIPAL	175,981.00-	
		072510	FISCAL SERVICES	9,709.00+	
		072610	OPERATION OF PLANT	611,110.00+	
		072620	MAINTENANCE OF PLANT	17,365.00-	

FUND	PROJ	CC/OBJ	DESCRIPTION	AMOUNT	JE NUMBER
141		072710	TRANSPORTATION	47,436.00+	
141		072810	CENTRAL AND OTHER	85,100.00-	
141		076100	REGULAR CAPITAL OUTLAY	225,753.00-	
141		402100	LOCAL OPTION SALES TAX	94,000.00+	
141		441100	INTEREST EARNED	15,000.00+	
141		445300	SALE OF EQUIPMENT	3,368.00+	
141		445700	CONTRIBUTIONS & GIFTS	1,000.00+	
141		449901	MISCELLANEOUS REVENUE	2,000.00+	
141		465110	BASIC EDUCATION	32,000.00+	
141		469808	FAMILY RESOURCE GRANT	12,632.00+	
141		498004	OPERATING TRANSFERS - INDIRECT COSTS	45,000.00+	
141		498006	RESERVE FOR CAPITAL OUTLAY	20,000.00+	
141		498007	RESERVE FOR CAREER LADDER	18,000.00+	
141		499998	FUND BALANCE	152,000.00+	
141		071100	PRESCHOOL'S PRIOR YEAR RESERVED FUND	30,515.00+	03004487
141		498002	REGULAR EDUCATION PROGRAM RESERVE FOR 21ST CENTURY CLASSROOM	30,515.00+	
141			FUND TOTALS	425,515.00+	
141			EXPENDITURE TOTAL	425,515.00+	
141			REVENUE TOTAL	425,515.00+	
142	10401	071100	RECONCILE DIPE IN TITLE I	216,373.60+	03003278
142		072130	REGULAR EDUCATION PROGRAM	2,000.00+	
142		072210	OTHER STUDENT SUPPORT	45,009.72+	
142		099100	REGULAR INSTRUCTION PROGRAM	34,124.19+	
142		471410	OPERATING TRANSFERS	297,507.51+	
142			ECIA-CHAPTER I		
142	11104	071100	ADJ MC FAMILIES GRANT	31,768.00-	03001936
142		475900	REGULAR EDUCATION PROGRAM	50,000.00-	
142		489901	OTHER FEDERAL-STATE	8,232.00+	
142		498009	OTHER-BLT CO CAREER CENTER OPERATING TRANSFERS-ADULT ED	10,000.00+	
142	15104	071401	EST 03-04 GRANT BUDGET IN ACCORDANCE	51,985.00-	03001935
142		475905	PRE-SCHOOL EDUCATION GRANT	99,000.00-	
142		489900	OTHER	16,500.00+	
142		498000	OPERATING TRANSFERS	30,515.00+	
142	60401	071300	ADJUST CARL PERKINS GRANT	14,725.00+	03003426
142		071301	VOCATIONAL EDUCATION PROGRAM	12,600.00-	
142		071410	HIGH SCHOOL PLANNING GRANT	3,520.00-	
142		072230	EDUCATIONAL EDGE	400.00+	
142		471310	VOCATIONAL EDUCATION BASIC VOCATIONAL	15,125.00+	

FUND	PROJ	CC/OBJ	DESCRIPTION	AMOUNT	JE NUMBER
142	70411	072810	ESTABLISH BUDGET TITLE II, PART D	36,812.00+	03003906
		471421	CENTRAL AND OTHER	36,812.00+	
			TITLE II, PART D		
142	70411	072810	EST REVISED BUDGET FOR TITLE II	7,049.00+	03004899
		471421	CENTRAL AND OTHER	7,049.00+	
			TITLE II, PART D		
142	80401	071300	ADJ VOC TRANSITION GRANT	1,099.00+	03005346
		475906	VOCATIONAL EDUCATION PROGRAM	769.00+	
		498000	VOCATIONAL TRANSITION GRANT	21,055.00+	
		499998	OPERATING TRANSFERS	20,725.00-	
			FUND BALANCE		
142	91401		EST BUDGET FOR READING EXCELLENCE		03004900
		071501	REA GRANT	1,236.00+	
		071502	REA GRANT	483.00-	
		071503	REA GRANT	5,410.00-	
		071504	REA GRANT	312.00-	
		071505	REA GRANT	22,160.00-	
		071506	REA GRANT	336.00+	
		071507	REA GRANT	1,766.00+	
		071508	REA GRANT	782.00-	
		071509	REA GRANT	3,637.00+	
		071510	REA GRANT	601.00+	
		071511	REA GRANT	6,760.00-	
		071513	REA GRANT	5,000.00-	
		071514	REA GRANT	5,767.00-	
		475900	OTHER FEDERAL-STATE	39,098.00-	
142			FUND TOTALS		
142			EXPENDITURE TOTAL	218,621.51+	
142			REVENUE TOTAL	218,621.51+	
189	03042	091150	SITE PREPARATION OF THE BEAL PROPERTY	10,000.00+	03001934
		495001	SOCIAL, CULTURAL AND RECREATION PROJ	10,000.00+	
			BOND PROCEEDS		
189	03043	091130	FUNDS FOR COURTHOUSE SECURITY	30,000.00+	03001425
		475900	201 SEWER	30,000.00+	
			OTHER FEDERAL-STATE		
189			FUND TOTALS		
189			EXPENDITURE TOTAL	40,000.00+	
189			REVENUE TOTAL	40,000.00+	

Blount County, Tennessee
 REQUEST FOR BUDGET TRANSFER
 Fiscal Year 2003-2004

03005344

POSTED

Fund Number 131

Cost Center Number 068000

Fund Name Highway\Public Works

Cost Center Name CAPITAL OUTLAY

Transfer
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-068000-500709-00000	DATA PROCESSING	\$2,000.00
Total Transferred to:		\$2,000.00

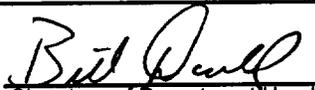
Transfer
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-068000-500726-00000	STATE AID PROJECTS	\$2,000.00
Total Transferred to:		\$2,000.00

Reason for Transfer Request:

DATA PROCESSING SUP.

Note:
Total transferred to
must agree with total
transferred from.


 Signature of Department Head


 Signature of County Executive

11/05/2003
 Date

03005343

Blount County, Tennessee
REQUEST FOR BUDGET TRANSFER
Fiscal Year 2003-2004

POSTED

Fund Number 131

Cost Center Number 061000

Fund Name Highway/Public Works

Cost Center Name ADMINISTRATION

Transfer
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-061000-500356-00000	TUITION	\$500.00
Total Transferred to:		\$500.00

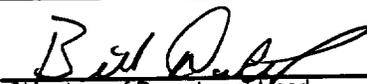
Transfer
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-061000-500434-00000	NATURAL GAS	\$500.00
Total Transferred to:		\$500.00

Reason for Transfer Request:

CLASSES

Note:
Total transferred to
must agree with total
transferred from.


Signature of Department Head


Signature of County Executive

11/05/2003
Date

03005747

POSTED

**Blount County, Tennessee
REQUEST FOR TRANSFER
Fiscal Year 2003-2004**

Fund Number 122 Cost Center Number 054110

Fund Name General Cost Center Name Detention Center

Transfer to:

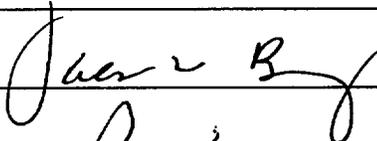
ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
122-054110-500304	Architect	13000.00
Total Transferred to:		13000.00

Transfer from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
122-054110-500716	Law Enforcement Equipment	13000.00
Total Transferred from:		13000.00

Reason for Transfer Request:
To pay Architect fees

Note:
Total transferred to
must agree with total
transferred from.


11/14/03
Date


11-18-03
Date

Signature of County Executive

03005772

POSTED

Blount County, Tennessee
REQUEST FOR BUDGET TRANSFER
Fiscal Year ~~2002-03~~
2003-04

Fund Number 101 Cost Center Number 55900
Fund Name General Cost Center Name ENVIRONMENTAL HEALTH

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
328	JANITORIAL SERVICES	600.00
Total Transferred to:		600.00

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
355	TRAVEL	600.00
Total Transferred from:		600.00

Reason for Transfer Request:
TO ESTABLISH A JANITORIAL SERVICES ACCOUNT. WE NEED ONE
FOR OUR NEW ADDITIONAL.

Note:
Total transferred to
must agree with total
transferred from.

Daryn M. Zepher 11-17-03
Signature of Department Head Date

B. W. Wray 11-19-03
Signature of County Executive Date

Blount County, Tennessee
 REQUEST FOR BUDGET TRANSFER
 Fiscal Year 2003-2004

03 005 756
POSTED

Fund Number 131

Cost Center Number 062000

Fund Name Highway\Public Works

Cost Center Name HIGHWAY & BRIDGE MAINT.

Transfer
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500399-00000	OTHER CONTRACTED SERVICES	\$40,000.00
Total Transferred to:		\$40,000.00

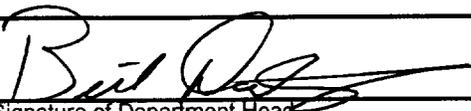
Transfer
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500726-00000	STATE AID PROJECTS	\$40,000.00
Total Transferred to:		\$40,000.00

Reason for Transfer Request:

CONTRACTED SERVICES

Note:
 Total transferred to
 must agree with total
 transferred from.


 Signature of Department Head


 Signature of County Executive

11-19-03 11/13/2003
 Date

03005752

Blount County, Tennessee
REQUEST FOR BUDGET TRANSFER
Fiscal Year 1999-00

POSTED

Fund Number 101. Cost Center Number 055110
Fund Name General County Cost Center Name Health Dept.

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-055110-500711	Furniture & Fixtures	400.00
101-055110-500359	Disposal Fees	500.00
Total Transferred to:		900.00

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
101-055110-336	Main & Repair Equip	400.00
101-055110-307	Communication	500.00
Total Transferred from:		900.00

Reason for Transfer Request:

Set up office for medical director; finish out the year on disposal fees.

Per Anna?
11/19/03

Note:
Total transferred to
must agree with total
transferred from.

Anna J Potter 11-13-03
Signature of Department Head Date

[Signature] 11-13-03
Signature of County Executive Date

Blount County, Tennessee
 REQUEST FOR BUDGET TRANSFER
 Fiscal Year 2003-2004

03005456

POSTED

Fund Number 131

Cost Center Number 062000

Fund Name Highway\Public Works

Cost Center Name HIGHWAY & BRIDGE MAINT.

Transfer
to:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500404-00000	ASPHALT HOT MIX	\$47,800.00
Total Transferred to:		\$47,800.00

Transfer
from:

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
131-062000-500405-00000	ASPHALT-LIQUID	\$40,000.00
131-062000-500409-00000	CRUSHED STONE	\$4,000.00
131-062000-500447-00000	STRUCTURAL STEEL	\$3,800.00
Total Transferred to:		\$47,800.00

Reason for Transfer Request:

HOT MIX ASPHALT

Note:
Total transferred to
must agree with total
transferred from.

Bill Daulton

 Signature of Department Head

Randy A. Woody

 Signature of County Executive

11/13/2003

 Date