

Blount County Budget Process Calendar

FY 2019-2020

(Subject to change as needed)

December 11	December Budget Committee Meeting <ul style="list-style-type: none">- Budget Calendar approval
January 7	Budget estimates (revenues & expenditures) for the remainder of FY 18-19 to be sent out for review
January 8	January Budget Committee Meeting - CANCELLED
January 14	Budget estimates (revenues & expenditures) for the remainder of FY 18-19 due back to Finance by noon
January 31	Informational Budget Process Meetings: Budget Manual and Guidelines <ul style="list-style-type: none">- Justice Center 9:00 AM- Courthouse 2:00 PM
February 1	Finance distributes FY 19-20 budget request forms to all Departments and Officials and posts budget manual, including guidelines on the County website in accordance with TCA 5-12-206
February 12	February Budget Committee Meeting
February 15	Budget requests and Capital Outlay requests due to Finance via email
March 12	March Budget Committee Meeting <ul style="list-style-type: none">- Mayor to recommend value of penny on tax rate to the Budget Committee for approval (<i>March 15 - TCA 5-12-207 deadline for penny on tax rate recommendation</i>)- Budget Manager to submit requested budget for all funds to Budget Committee- Budget Committee provides feedback on the initial budget submissions
March 22 & April 5 All Day	Meetings between Departments and Budget Committee/Finance Dept. Discussion and justification of requested budgets (E-911 Center & Library)
April 1	Deadline for the <i>Director of Schools</i> and the <i>Highway Superintendent</i> to present their proposed budgets and proposed tax rate to fund their proposed budgets to the Budget Committee (Per TCA 5-12-208(b))
April 9	April Budget Committee Meeting <ul style="list-style-type: none">- Budget Committee provides feedback on Budget Meetings and decides if more work is necessary. If so, Finance Director will provide schedule for additional work to conclude by April 18th.

	May 7	<p>May Budget Committee Meeting</p> <ul style="list-style-type: none"> - The Budget Committee shall review and make the final recommendation for the annual Budget along with the appropriations and tax rate resolution - <i>Per TCA 5-12-208(c), May 15 is the deadline for any amendments to the submitted budgets – but because the regular budget meeting is May 9th, please stick to the schedule presented</i>
	May 16	<p>Commission Meeting</p> <ul style="list-style-type: none"> - Consolidated budget, appropriations and tax rate resolution shall be presented to the County Legislative Body for review only
	May 20	Budget Committee’s proposed budget and public notice published in the newspaper
	June 10 Monday	<p>Public Hearing on Proposed 2019-20 Budget</p> <p>June Budget Committee Meeting</p>
	June 20	<p>County Commission to vote on the 2019-20 Tax Rate and recommended 2019-20 Budget from the Budget Committee</p>