



## Board of Trustees Meeting 15 January 2019 Minutes

**Trustees Attending:** Chair Susan Schneibel, Susan Williams, Bryan Steverson, Logan Hill, Andy Sneed, Andy Simon, Mike Crabtree

**Staff Attending:** K.C. Williams-BCPL Director, Anjanae Brueland, Kathy Harmon, Kathy Thompson

**Visitors:** Dick Burgess - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library

**Call to Order:** Chair Susan Schneibel called the Blount County Public Library Board to order on 15 January 2019 at 5:30 pm.

**Approval of Minutes:** Logan Hill made a motion to approve the 20 November 2018 BOT meeting minutes. Andy Sneed seconded the motion. The motion carried.

Susan S. mentioned the Overtime Policy revision is in the works and will be reported on at a later date. Also mentioned: The search is underway to replace board member Meredith Goins. Susan commended the library for the Christmas decorations, events, and programs held during the month of December 2018.

### **Report of Blount County Public Library Director by K.C. Williams:**

- The January 2019 Board Meeting Packet, which includes the Quarterly Strategic Directions Report, the Financial Report, and the 2018-19 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. discussed *Off The Map*, an education-based grant that will research how students interact digitally with history. This is ongoing research that will be part of the library centennial.
- K.C. and Anjanae answered questions from the board regarding the Quarterly Strategic Directions Report and the Financial Report.

### **Report of Foundation Board, Angela Quick**

- Angela Quick was unable to attend.

**Report of Friends of the Library, Dick Burgess**

- Dick Burgess reported the December book sale raised \$12,400.00. Total sales for 2018, including online sales, were \$87,800.00.
- The Friends are working to increase their tax exemption limit from \$100,000.00 to \$300,000.00.
- The eBay office area space in the basement was increased. eBay sales amount to almost half of the Friends total annual income.
- Gift certificates are now available for purchase.

**Report of Ocoee River Regional Library, Liz Schreck or representative**

- The READS FY 2018-19 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck distributed the Ocoee River Regional Library report and copies of the annual documents OSAP 2017-18, PLSA 2018-19, and the TN Standards Survey results for Non-Metro Full Service Libraries.
- Liz discussed the upcoming regional training opportunities and the statistics report and answered questions from the board about the standards survey.

**Old Business**

- K.C. mentioned the library renovation project core team met with Chris Soro to discuss the project next steps, funding for which was approved by the Foundation.
- K.C. distributed the January/February 2019 library newsletter with a 3D front page, library cards with the winning 3D centennial logo and 3D glasses that are distributed to patrons that receive the centennial library card.
- K.C. mentioned the Capira mobile app should go live this month, a rough draft of the storyboard for the library marketing video has been done, and the second edition of Foothills Voices is in the final editing stage.
- K.C. shared the Centennial Celebration calendar of events and discussed upcoming events, including the Library Memory Project.
- K.C. reported the Blount County Commission approved funding for the HVAC repairs.
- The 7 December 2018 *Lunch with the Board* event was discussed.
- Anjanae reported the library newsletters will be distributed at county community centers.

**New Business**

- The Library Director evaluation is due. Evaluation forms will be distributed to the board members by email.

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- K.C. reported the teen area of the library has been moved closer to the Youth Services department and needs to be named. The Teen Advisory Board (LaserTAB) submitted three choices for the board to vote on. The board voted 5-2 to approve *District 13* as the new name for the teen area.

**Funding Requests:**

- K.C. presented the following Friends funding requests:
  - Library Memory Project - \$3,512.29.

Mike Crabtree made a motion to approve the submitted funding request for the Friends. Andy Sneed seconded the motion. The motion carried.

- K.C. presented the following Foundation funding requests:
  - There were no Foundation funding requests for November 2018.

**Important Dates**

**Other Library Meetings**

Blount County Commission Meeting - 17 January 2019, 7:00 pm – BC Courthouse  
Blount County Friends of the Library – 22 January 2019, 4:00 pm – KP Boardroom  
Maryville City Council - 5 February 2019, 7:00 pm - Maryville Municipal Building  
Alcoa Board of Commissioners - 11 February 2019, 7:00 pm - Alcoa Municipal Building

**Motion to Adjourn:**

Andy Simon made a motion to adjourn the meeting. Susan Williams seconded the motion. The motion carried.

Next Library Board Meeting – 19 February 2019, 5:30 pm - Kathy Pagles Boardroom

Respectfully submitted,  
Kathy Harmon