



## Board of Trustees Meeting 16 October 2018 Minutes

**Trustees Attending:** Chair Susan Schneibel, Susan Williams, Cathy Hammon, Bryan Steverson, Logan Hill, Mike Crabtree, Andy Sneed, Andy Simon

**Staff Attending:** K.C. Williams-BCPL Director, Anjanae Brueland, Ari Baker, Kathy Thompson, Kathy Harmon

**Visitors:** Dick Burgess - Friends of the Blount County Public Library; Liz Schreck, Nikki Branam-Snyder - Ocoee River Regional Library

**Call to Order:** Chair Susan Schneibel called the Blount County Public Library Board to order on 16 October 2018 at 5:30 pm.

Liz Schreck introduced Nikki Branam-Snyder, Assistant Director of the Ocoee River Regional Library.

**Approval of Minutes:** Andy Simon made a motion to approve the 18 September 2018 BOT meeting minutes. Susan Williams seconded the motion. The motion carried.

### **Report of Blount County Public Library Director by K.C. Williams:**

- The October 2018 Board Meeting Packet, which includes the Quarterly Strategic Directions Report, the Financial Report, and 2017-18 Library Use Statistics, was distributed by email prior to the board meeting.
- K.C. discussed the Quarterly Strategic Directions Report and the Financial Report and answered questions from the board.
- K.C. mentioned the library staff will be hosting the Friends Appreciation Tea on Monday, 5 November, 11:30 am - 1:00 pm in the Sharon Lawson Room. Trustees are invited to attend.
- K.C. distributed the Centennial Timeline spreadsheet, outlining events planned for the library's 2019 Centennial Celebration and asked the board to look over the timeline. She will ask for approval at the November Board of Trustees meeting.

### **Report of Foundation Board, Angela Quick**

- Angela Quick was unable to attend.

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### Report of Friends of the Library, Dick Burgess

- Dick Burgess reported the Friends raised over \$14,000 between the September book sale and two book signing sales.
- The Friends will hold a special sale/outreach for Blount County teachers on Saturday, 3 November. Attendance at the sale will be by invitation only.
- The next regular book sale will be 6-8 December 2018.

### Report of Ocoee River Regional Library, Liz Schreck or representative

- Liz Schreck distributed the Public Library Standards Revision, the newly revised Tennessee Standards for Public Libraries in the Regional Library System, and the Trustee Workshop information packet. The READS data report and the Ocoee River Regional Library report were included in the board packet sent by email prior to the meeting.
- Liz discussed the Trustee Workshop, held 28 September in Crossville, TN, upcoming training offered by ORRL, the Public Library Survey deadline, and the READS statistics.
- Liz mentioned the Level 5 Library Director's Summit, sponsored by the Ocoee River Regional Library, will be held on 15 & 16 November in Knoxville, TN.

### Old Business

- Cathy Hammon reported on the next steps for the library capital project and answered questions from the board.
- K.C. and Cathy H. will meet with the Blount County Mayor and the Alcoa and Maryville Mayors to discuss the project next steps on Tuesday, 30 October.
- K.C. discussed plans for the luncheon being held at the library for county commissioners and city council members. The luncheon is scheduled for Friday, 7 December, 11:00 am - 1:00 pm in the Sharon Lawson Room.
- Susan S. and the board discussed *The Daily Times* article related to the FOIA records request.
- The board discussed support for the library shown by the local governments.

### New Business

- K.C. discussed the advocacy talking points that were included in the board packet. K.C. will include new talking points every month.
- Susan S. mentioned the library bi-monthly calendar will continue to be distributed as an insert in *The Daily Times*.
- The library has contracted with C2RL, Inc. to bid the HVAC repair project. K.C., Jackie Cooper, and Chris Soro met with representatives from interested businesses.

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**Funding Requests:**

- K.C. presented the following Friends funding requests:
  - There were no Friends funding requests for October 2018
- K.C. presented the following Foundation funding requests:
  - BCPL Potential Expansion Next Steps (1 and 2) - \$18,900.00

Cathy Hammon made a motion to approve the submitted funding requests for the Foundation. Logan Hill seconded the motion. The motion carried.

**Important Dates**

**Other Library Meetings**

Blount County Commission Meeting - 18 October 2018, 7:00 pm – BC Courthouse  
Blount County Friends of the Library – 23 October 2018, 4:00 pm – KP Boardroom  
Maryville City Council - 6 November 2018, 7:00 pm - Maryville Municipal Building  
Alcoa Board of Commissioners - 13 November 2018, 7:00 pm - Alcoa Municipal Building

**Motion to Adjourn:**

Susan Williams made a motion to adjourn the meeting. Cathy Hammon seconded the motion. The motion carried.

Next Library Board Meeting – 20 November 2018, 5:30 pm, Kathy Pagles Boardroom

Respectfully submitted,  
Kathy Harmon