



Board of Trustees Meeting 19 February 2019 Minutes

Trustees Attending: Chair Susan Schneibel, Susan Williams, Cathy Hammon, Logan Hill, Andy Sneed, Andy Simon

Staff Attending: K.C. Williams-BCPL Director, Anjanae Brueland, Kathy Harmon, Kathleen Christy

Visitors: Angela Quick - Foundation for the Blount County Public Library; Dick Burgess - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library

Guests: Chris Soro - C2RL, Inc.; Sherry Crisp - Friends of the Blount County Public Library

Call to Order: Chair Susan Schneibel called the Blount County Public Library Board to order on 19 February 2019 at 5:38 pm.

Approval of Minutes: Andy Simon made a motion to approve the 15 January 2019 BOT meeting minutes. Susan Williams seconded the motion. The motion carried.

K.C. mentioned she received a request from Blount County Government for details on the Library Capital Project to be included in the Five Year Library Capital Plan. Chris Soro outlined the deferred maintenance portion of the project and answered questions from the board.

Cathy Hammon made a motion for K.C. and Chris Soro to put together a five-year Deferred Maintenance Capital Plan to bring to the board for approval in March. Logan Hill seconded the motion. The motion carried.

Report of Blount County Public Library Director by K.C. Williams:

- The February 2019 Board Meeting Packet, which includes the Financial Report and the 2018-19 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. mentioned the inclusion of the Comparison of Responsibilities in the board packet for the board to use as a point of reference.
- K.C. discussed the Steve Samples/Pro Media video collection that was donated to the library and answered questions from the board.

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Report of Foundation Board, Angela Quick

- Angela Quick gave a report on the February Foundation meeting.
- The Foundation is actively recruiting new members with the Library Capital Project in mind.

Report of Friends of the Library, Dick Burgess

- Dick Burgess reported the eBay area in the basement has doubled in size with new volunteers working on sales. December eBay sales totaled \$4,000, January sales totaled \$4,400.
- The Friends will be sponsoring author visits to the library.
- The copyright to certain book titles no longer in print have been turned over to the Friends. These titles will be reprinted and sold.
- The Friends are updating their bylaws.
- The Friends received a donation of Dorothy Kincaid interviews on DVD.

Report of Ocoee River Regional Library, Liz Schreck or representative

- The READS FY 2018-19 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck distributed the Ocoee River Regional Library report and copies of the 2018-19 Public Library Maintenance of Effort Agreement and Think Tennessee State of the State 2019 rankings.
- Liz discussed the upcoming 2019 Summer Reading Program Conferences, regional training opportunities, the statistics report and answered questions from the board.

Old Business

- Susan S. mentioned the Library Director Evaluation is in progress.
- Discussion on the Overtime Policy was tabled until a later date.
- K.C. discussed the *100 Interviews* project which is a part of the Centennial Celebration.
- K.C. mentioned the virtual archives project partners will have their first training meeting on the use of CONTENTdm.
- Susan S. reported the City of Maryville is expected to approve Gerald Gibson at the 5 March 2019 City Council meeting. Gerald will finish Bryan Steverson's term on the library board.

New Business

- The Budget Documents Five Year Capital Plan was discussed at the beginning of the meeting.

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Funding Requests:

- K.C. presented the following Friends funding requests:
 - There were no Friends funding requests for February 2019.

- K.C. presented the following Foundation funding requests:
 - There were no Foundation funding requests for February 2019.

Important Dates

Other Library Meetings

Blount County Commission Meeting - 21 February 2019, 7:00 pm – BC Courthouse
Blount County Friends of the Library – 26 February 2019, 4:00 pm – KP Boardroom
Maryville City Council - 5 March 2019, 7:00 pm - Maryville Municipal Building
Alcoa Board of Commissioners - 12 March 2019, 7:00 pm - Alcoa Municipal Building

Motion to Adjourn:

Susan Williams made a motion to adjourn the meeting. Cathy Hammon seconded the motion. The motion carried.

Next Library Board Meeting – 19 March 2019, 5:30 pm - Kathy Pagles Boardroom

Respectfully submitted,
Kathy Harmon