



Board of Trustees Meeting 19 March 2019 Minutes

Trustees Attending: Chair Susan Schneibel, Susan Williams, Cathy Hammon, Mike Crabtree, Andy Sneed, Andy Simon

Staff Attending: K.C. Williams-BCPL Director, Anjanae Brueland, Kathy Harmon, Kathleen Christy, Kathy Thompson

Visitors: Nikki Branam-Snyder - Ocoee River Regional Library

Call to Order: Chair Susan Schneibel called the Blount County Public Library Board to order on 19 March 2019 at 5:30 pm.

Approval of Minutes: Cathy Hammon made a motion to approve the 19 February 2019 BOT meeting minutes and the 13 March Special Called Meeting minutes. Susan Williams seconded the motion. The motion carried.

Report of Blount County Public Library Director by K.C. Williams:

- The March 2019 Board Meeting Packet, which includes the Financial Report and the 2018-19 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. discussed the possibility of having artist Amy Campbell paint portraits of the BCPL Library Directors.
- K.C. and Anjanae responded to questions from the board about the Financial Report.

Report of Foundation Board, Angela Quick

- Angela Quick was unable to attend.

Report of Friends of the Library, Dick Burgess

- Dick Burgess was unable to attend.

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Report of Ocoee River Regional Library, Liz Schreck or representative

- The Ocoee River Regional Library Report, READS FY 2018-19 Data Statistics, and Tennessee 2018 Facts and Figures were distributed by email prior to the meeting.
- Liz Schreck was unable to attend. Nikki Branam-Snyder gave the report.
- Nikki discussed the upcoming regional training opportunities and the Tennessee Trustee Certification Challenge.
- The TLA Conference is April 24-26, 2019 in Chattanooga, TN.
- The 3rd Quarterly Report deadline is April 12.

Old Business

- K.C. presented the Five-Year Capital Plan documents to the board.

Cathy Hammon made a motion to approve the Five-Year Capital Plan. Andy Simon seconded the motion. The motion carried.

- The updated Overtime Policy was distributed to the board prior to the meeting.

Mike Crabtree made a motion to adopt the updated Overtime Policy. Andy Sneed seconded the motion. The motion carried.

- Cathy H. updated the board on recent meetings with county and city officials regarding the library renovation project and reported on her discussion with Chris Soro on the status of the project and next steps.
- K.C. reported on the progress of the development of the Capira mobile app for the library and the planning of the Centennial Gala event.
- Anjanae showed examples of the library “swag” that is now available for purchase.
- Susan S. reported the City of Maryville voted to approve Gerald Gibson at the 5 March 2019 City Council meeting. Gerald will finish Bryan Steverson’s term on the library board.
- K.C. mentioned the library will be used as a case study for the OCLC IMLS Grant.

New Business

- The BCPL Values Statement was presented to the board for approval.

Cathy Hammon made a motion to approve the Values Statement. Andy Simon seconded the motion. The motion carried.

- Susan S. mentioned meeting with Blount County officials and the board discussion at the 13 March Special Called Meeting regarding the purchase of property adjacent to the library. After detailed discussion, the board decided to table the property purchase.

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- K.C. distributed the proposed 2019-20 Library Budget Request and answered questions from the board.

Andy Sneed made a motion to approve the 2019-20 Library Budget Request. Mike Crabtree seconded the motion. The motion carried.

Funding Requests:

- K.C. presented the following Friends funding requests:
 - There were no Friends funding requests for March 2019.
- K.C. presented the following Foundation funding requests:
 - There were no Foundation funding requests for March 2019.

Important Dates

Other Library Meetings

Blount County Commission Meeting - 21 March 2019, 7:00 pm – BC Courthouse
Blount County Friends of the Library – 26 March 2019, 4:00 pm – KP Boardroom
Maryville City Council - 2 April 2019, 7:00 pm - Maryville Municipal Building
Alcoa Board of Commissioners - 9 April 2019, 7:00 pm - Alcoa Municipal Building
BCPL Budget Presentation - 5 April 2019 - 2:00 pm - Sharon Lawson Room

Motion to Adjourn:

Andy Sneed made a motion to adjourn the meeting. Cathy Hammon seconded the motion. The motion carried.

Next Library Board Meeting – 16 April 2019, 5:30 pm - Kathy Pagles Boardroom

Respectfully submitted,
Kathy Harmon