



**Board of Trustees Meeting
23 July 2019 Minutes**

Trustees Attending: Chair Susan Schneibel, Susan Williams, Cathy Hammon, Andy Simon, Lauren Emert, Stephanie Thompson, Tom Stinnett

Staff Attending: K.C. Williams-BCPL Director, Anjanae Brueland, Kathy Harmon, Kathleen Christy, Kathy Thompson

Visitors: Angela Quick - Foundation for the Blount County Public Library; Dick Burgess - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library

Guests: Lisa Misosky, Marcy Delozier, Betsy Smith - Friends of the Blount County Public Library; Andrew Jones - The Daily Times

Call to Order: Chair Susan Schneibel called the Blount County Public Library Board to order on 23 July 2019 at 5:30 pm.

Susan Schneibel introduced new trustees Lauren Emert, Stephanie Thompson, and Tom Stinnett.

Approval of Minutes: Andy Simon made a motion to approve the 18 June meeting minutes. Susan Williams seconded the motion. The motion carried.

Report of Board of Trustees Chair by Dr. Susan Schneibel:

- Susan presented the BCPL Staffing & Programs Analysis 2014-19, Bookmark Cafe Expense-Revenue Analysis 2014-19, and the Facility Team Job Profile 2018-19.

Report of Blount County Public Library Director by K.C. Williams:

- The July 2019 Board Meeting Packet, which includes the Financial Report, Personnel Budget, Operations Budget, Revenues, Adopted 2020 Budget and the 2018-19 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. discussed the distributed reports and answered questions from the board.
- K.C. reported on the status of negotiations between the funding bodies regarding the interlocal agreement.

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Report of Foundation Board, Angela Quick

- Angela Quick reported the Foundation board met Friday, 12 July.
- The board will focus the bulk of their work on the library capital project.
- The Foundation will have a booth at the Cormac McCarthy Literary Festival.
- The Foundation is still seeking new members.

Report of Friends of the Library, Dick Burgess

- Dick Burgess reported the Friends are focusing on outreach opportunities.
- Dick spoke about partnering with the TN Promise to help scholarship recipients meet their community service hours requirement.
- Dick discussed the ongoing issues with recycling and steps the Friends are taking to resolve the issues.

Report of Ocoee River Regional Library, Liz Schreck or representative

- The READS FY 2018-19 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck distributed the Ocoee River Regional Library July 2019 Report and discussed the 2019-20 Regional Training Plan.
- Liz announced a select list of magazines will be available for check out on READS in August 2019.
- READS Lucky Day collection is now available.
- Cynthia Spittler, BCPL Patron Services Manager, has submitted an application to attend the Tennessee Academy for Library Leadership.
- Completion of the new Tennessee State Library & Archives building is set for Fall 2020.

Old Business

- Susan asked for a vote on the 2019-20 Library Budget as it was approved by the Blount County Commission at the June 2019 commission meeting.

Cathy Hammon made a motion to approve the 2019-20 Library Budget. Andy Simon seconded the motion. There were seven yes votes with Tom Stinnett abstaining. The motion carried.

- Cathy Hammon reported on the status of the Library Capital Project.
- KC updated the board on the Centennial Celebrations' upcoming events.

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New Business

- Andy Simon presented nominations for officers to serve on the board of trustees during the 2019-20 term. The nominations are Susan Schneibel, Chair; Susan Williams, Vice-Chair; Kathy Harmon, Secretary.

Andy S. made a motion to approve the officers selected by the nominating committee. The motion carried.

Funding Requests:

- K.C. presented the following Friends request:
 - 2019-20 Friends Funding Request - \$70,000.00

Cathy Hammon made a motion to approve the submitted funding request for the Friends. Andy Simon seconded the motion. The motion carried.

- K.C. presented the following Foundation funding requests:
 - There were no Foundation funding requests for July 2019.

Important Dates

Other Library Meetings

Blount County Commission Meeting - 15 August 2019, 7:00 pm – BC Courthouse
Blount County Friends of the Library – 30 July 2019, 4:00 pm – KP Boardroom
Foundation for the Blount County Library - 2 August 2019, 8:00 am - KP Boardroom
Maryville City Council - 6 August 2019, 7:00 pm - Maryville Municipal Building
Alcoa Board of Commissioners - 13 August 2019, 7:00 pm - Alcoa Municipal Building

Motion to Adjourn:

Susan Williams made a motion to adjourn the meeting. Lauren Emert seconded the motion. The motion carried.

Next Library Board Meeting – 20 August 2019, 5:30 pm - Kathy Pagles Boardroom

Respectfully submitted,
Kathy Harmon