



**Board of Trustees Meeting  
20 August 2019 Minutes**

**Trustees Attending:** Chair Susan Schneibel, Susan Williams, Cathy Hammon, Jesus Ortega-Valenzuela, Logan Hill, Lauren Emert, Stephanie Thompson

**Staff Attending:** K.C. Williams-BCPL Director, Anjanae Brueland, Kathy Harmon, Kathleen Christy, Ari Baker

**Visitors:** Angela Quick - Foundation for the Blount County Public Library; Dick Burgess - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library

**Guests:** Lisa Misosky - Friends of the Blount County Public Library; Andrew Jones - The Daily Times

**Call to Order:** Chair Susan Schneibel called the Blount County Public Library Board to order on 20 August 2019 at 5:30 pm.

Susan Schneibel introduced new trustee Jesus Ortega-Valenzuela.

**Approval of Minutes:** Cathy Hammon made a motion to approve the 23 July meeting minutes. Stephanie Thompson seconded the motion. The motion carried.

**Report of Board of Trustees Chair by Dr. Susan Schneibel:**

- Susan discussed the Board of Trustees responsibilities, roles, and procedures. An in-depth discussion was held by the board.

**Report of Blount County Public Library Director by K.C. Williams:**

- The August 2019 Board Meeting Packet, which includes the Financial Report and the 2019-20 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. and Anjanae discussed library revenues and answered questions from the board.

**Report of Foundation Board, Angela Quick**

- Angela Quick reported the Foundation board did not meet in August.

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**Report of Friends of the Library, Dick Burgess**

- Dick Burgess reported the Friends have changed recycling companies.
- The volume of donations has increased dramatically. Volunteers now empty donation bins on the weekends.
- The Friends now scan every donated book for value.
- Online sales made up half of the Friends' income in the last fiscal year.
- The Friends are increasing the staff in the eBay section.
- The September book sale will be Thursday, Sept. 5 - Saturday, Sept. 7.
- There will be another Teacher Only book sale.

**Report of Ocoee River Regional Library, Liz Schreck or representative**

- The READS FY 2019-20 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck distributed the Ocoee River Regional Library August 2019 Report, the final magazine list for READS, and discussed the upcoming training opportunities.
- Liz announced Trustee Logan Hill completed the TN Trustee Certification program.

**Old Business**

- Cathy Hammon updated the board on the status of the Library Capital Project.
- KC updated the board on the Centennial Celebrations' upcoming events.
- KC distributed the brochure that has been created for the upcoming Cormac McCarthy Literary Festival and discussed the festival schedule.

**New Business**

- The Conflict of Interest and Code of Ethics Policies were distributed for review by email prior to the meeting. Copies were signed by the trustees.
- Susan and KC discussed the change to the Borrowing Privileges Policy.

Susan Williams made a motion to approve the change in the Borrowing Privileges Policy. Logan Hill seconded the motion. The motion carried.

**Funding Requests:**

- K.C. presented the following Friends request:
  - There were no Friends funding requests for August 2019.

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- K.C. presented the following Foundation funding requests:
  - There were no Foundation funding requests for August 2019.

**Important Dates**

**Other Library Meetings**

Blount County Commission Meeting - 19 September 2019, 7:00 pm – BC Courthouse  
Blount County Friends of the Library – 27 August 2019, 4:00 pm – KP Boardroom  
Foundation for the Blount County Library - 6 September 2019, 8:00 am - KP Boardroom  
Maryville City Council - 3 September 2019, 7:00 pm - Maryville Municipal Building  
Alcoa Board of Commissioners - 10 September 2019, 7:00 pm - Alcoa Municipal Building

**Motion to Adjourn:**

Cathy Hammon made a motion to adjourn the meeting. Susan Williams seconded the motion. The motion carried.

Next Library Board Meeting – 17 September 2019, 5:30 pm - Kathy Pagles Boardroom

Respectfully submitted,  
Kathy Harmon