



**Board of Trustees Meeting
17 September 2019 Minutes**

Trustees Attending: Chair Susan Schneibel, Susan Williams, Cathy Hammon, Jesus Ortega-Valenzuela, Logan Hill, Lauren Emert, Stephanie Thompson, Tom Stinnett, Andy Simon

Staff Attending: K.C. Williams-BCPL Director, Anjanae Brueland, Kathy Harmon, Kathleen Christy, Ari Baker, Kathy Thompson

Visitors: Dick Burgess - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library

Guests: Lisa Misosky, Ash McDaniel, Beth Bannock, Rob Spirko; Andrew Jones - The Daily Times

Call to Order: Chair Susan Schneibel called the Blount County Public Library Board to order on 17 September 2019 at 5:30 pm.

Approval of Minutes: Andy Simon made a motion to approve the 20 August meeting minutes. Jesus Ortega-Valenzuela seconded the motion. The motion carried.

Report of Board of Trustees Chair by Dr. Susan Schneibel:

- Susan presented Funding Decision: Staff vs. Books and discussed staffing needs and the book budget. An in-depth discussion was held by the board.

Report of Blount County Public Library Director by K.C. Williams:

- The September 2019 Board Meeting Packet, which includes the Financial Report and the 2019-20 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. updated the board on the status of negotiations regarding the inter-local agreement.
- K.C. and Anjanae discussed the Financial Report and answered questions from the board.

Report of Foundation Board, Angela Quick

- Angela Quick was unable to attend.

**Board of Trustees Meeting
17 September 2019 Minutes**

Report of Friends of the Library, Dick Burgess

- Dick Burgess reported the September book sale raised \$13,400.00
- The eBay work area in the basement will increase in size to accommodate the increase in online sales. 12-13 people currently work in the eBay section.
- At least half of the Friends income is from eBay sales. They are shipping 6-20 books per day.

Report of Ocoee River Regional Library, Liz Schreck or representative

- The READS FY 2019-20 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck distributed the Ocoee River Regional Library September 2019 Report and discussed the upcoming training opportunities.
- Liz announced the Annual Trustee Workshop will be held at the Art Circle Public Library in Crossville on Tuesday, September 24.

Old Business

- KC updated the board on the Centennial Celebrations' upcoming events.

New Business

- Library job descriptions were distributed to the board for their review.
- Vacant positions were discussed during the Director's Report at the beginning of the meeting.

Logan Hill made a motion to add the three (3) part-time positions back to the library. Andy Simon seconded the motion. The motion carried with Chair Susan Schneibel, Cathy Hammon, Andy Simon, Logan Hill, Susan Williams, and Jesus Ortega-Valenzuela voting in favor. Lauren Emert, Tom Stinnett, and Stephanie Thompson abstained.

Funding Requests:

- K.C. presented the following Friends request:
 - There were no Friends funding requests for September 2019.
- K.C. presented the following Foundation funding requests:
 - There were no Foundation funding requests for September 2019.

**Board of Trustees Meeting
17 September 2019 Minutes**

Tom Stinnett requested the Public Records Policy for Blount County Government be added to the BCPL Board of Trustees Training Handbook.

Important Dates

Other Library Meetings

Blount County Commission Meeting - 19 September 2019, 7:00 pm – BC Courthouse
Blount County Friends of the Library – 24 September 2019, 4:00 pm – KP Boardroom
Foundation for the Blount County Library - 4 October 2019, 8:00 am - KP Boardroom
Maryville City Council - 1 October 2019, 7:00 pm - Maryville Municipal Building
Alcoa Board of Commissioners - 8 October 2019, 7:00 pm - Alcoa Municipal Building

Motion to Adjourn:

Stephanie Thompson made a motion to adjourn the meeting. Susan Williams seconded the motion. The motion carried.

Next Library Board Meeting – 15 October 2019, 5:30 pm - Kathy Pagles Boardroom

Respectfully submitted,
Kathy Harmon