



Board of Trustees Meeting 15 September 2020 Minutes

In accordance with the Governor's Executive Order No. 16 regarding limiting gatherings to prevent the further spread of COVID-19 and allowing public meetings to be conducted by electronic meetings which has been extended to September 30th under Executive Order No. 60, the 15 September 2020 Blount County Public Library Board of Trustees Meeting was held electronically via Zoom.

Trustees Attending: Chair Andy Simon, Cathy Hammon, Lauren Emert, Jesus Ortega-Valenzuela, Dawn Reagan, Susan Schneibel, Stephanie Thompson, Susan Williams

Trustees Unable to Attend: Logan Hill

Staff Attending: K.C. Williams - BCPL Director, Kathy Harmon, Anjanae Brueland, Ari Baker, Cynthia Spitler

Visitors: Angela Quick - Foundation for the Blount County Public Library; Dick Burgess - Friends of the Blount County Public Library

Guests: Andrew Jones, The Daily Times

Call to Order: Chair Andy Simon called the Blount County Public Library Board to order on 15 September 2020 at 5:31 pm.

Approval of Minutes: Jesus Ortega-Valenzuela made a motion to approve the 18 August Meeting minutes. Susan Williams seconded the motion. The motion carried.

Report of Board of Trustees Chair by Andy Simon:

- Andy reported on his meeting with Blount County Mayor Ed Mitchell and County Finance Director Randy Vineyard to discuss the proposed pavilion and public restroom.
- Andy also spoke with the assistant to the Alcoa City Manager about the plan.
- Andy met with two architects that would like to be involved in the project.
- After an in-depth discussion, K.C. and Andy answered questions from the board.

Report of Blount County Public Library Director by K.C. Williams:

- The September 2020 Board Meeting Packet, which includes the Library Director's Report, the Financial Report, and the 2020-21 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. discussed the Director's Report and answered questions from the board.
- K.C. reported the LED replacement lighting project is 80% complete. The installation will begin tonight.

Board of Trustees Meeting 15 September 2020 Minutes

- K.C. mentioned the library has received funding from Arconic for two wifi tables and has received a commitment from the Rotary Club for two more tables.
- K.C., Andy, and Ari Baker met with Mike Caffrey, Blount County IT Department, to discuss locations for the wifi tables.
- K.C. gave an update on the 11 September 2020 Staff Development Day. K.C. will share a detailed report with the board at a later date.

Report of Foundation Board, Angela Quick

- Angela Quick reported on the 4 September 2020 Foundation meeting.
 - The Foundation voted to approve the library request for nine additional security cameras that were left off the original request.
 - The Foundation is still discussing the request to fund the Dorothy Herron Meeting Room Zoom Upgrade. K.C. will provide further details at the 2 October Foundation meeting.
 - Angela discussed Foundation funding and answered questions from the board.
 - The Foundation Board requested an update on where plans stand for major facilities maintenance.

Report of Friends of the Library, Bruce Robertson

- Bruce Robertson was unable to attend. Dick Burgess gave an update on the Friends.
 - In-person book sales have been spotty. The Friends are still working on the best ways to hold sales.
 - The volunteer workforce is down 40% due to COVID-19.
 - eBay continues to do well.
 - The Friends are confident they will meet their budget this year despite the challenges.
 - The Community Market vendors and foot traffic are growing steadily each week. The market will be open through 11 October 2020 and re-open in April 2021.
 - There are upwards of 4,000 book donations each week.

Report of Ocoee River Regional Library, Liz Schreck

- The Ocoee River Regional Library September 2020 Report, the READS FY 2020-21 Data Statistics, and the State of Tennessee Executive Order by the Governor No. 60 were distributed by email prior to the meeting.
- Liz Schreck was unable to attend. K.C. discussed the September ORRL Report.
 - Trustee Certification needs to be completed by new trustees.
 - K.C. mentioned upcoming in-person and virtual training.
 - A COVID-19 Libguide Page and Social Justice Libguide Page with helpful resources are available on the TSLA website.
 - The library received funds through the CARES Act Funding Grant for Libraries.
 - Banned Books Week is 27 September through 3 October 2020.
 - 2020 Census is ongoing. Libraries are encouraged to continue letting patrons know the importance of responding to the census.

Board of Trustees Meeting 15 September 2020 Minutes

- o The state's temporary allowance for electronic board meetings has been extended to 28 October 2020. Andy called for a vote by the board to decide how to hold the 20 October 2020 Board of Trustees meeting.

Cathy Hammon made a motion for the BCPL Board of Trustees to begin meeting in person in October 2020 with a Zoom option for guests. Susan Schneibel seconded the motion. The motion carried.

Old Business

- K.C. reported she has begun work closing out the Strategic Directions 2017-2019.
- K.C. will include 2020-22 Strategic Directions goals and objectives in the monthly Director's Report to indicate where current library outcomes align with them.
- The Social Media Policy vote has been deferred to the October board meeting.

New Business

- The October 2020 Board Meeting was discussed during the Report of the Ocoee River Regional Library. The board voted to hold the October 2020 board meeting in person with a Zoom option for guests.
- K.C. mentioned the Pavilion Project Proposal has been distributed to the board, and the governments of Blount County, City of Maryville, and City of Alcoa.
- K.C. and Andy answered questions by the board.

Funding Requests:

- K.C. presented the following Friends request:
 - o There were no Friends Funding Requests for September 2020.
- K.C. presented the following Foundation funding requests:
 - o There were no Foundation Funding Requests for September 2020.

Important Dates

Other Library Meetings

Blount County Commission Meeting – 17 September 2020, 7:00 pm – BC Courthouse via Zoom
Blount County Friends of the Library – 22 September 2020, 4:00 pm – KP Boardroom
Foundation for the Blount County Library - 2 October 2020, 8:00 am - via Zoom
Maryville City Council - 6 October 2020, 7:00 pm - Maryville Municipal Building
Alcoa Board of Commissioners - 13 October 2020, 7:00 pm - Alcoa Municipal Building-Virtual & Closed to the Public

**Board of Trustees Meeting
15 September 2020 Minutes**

Motion to Adjourn:

Stephanie Thompson made a motion to adjourn the meeting. Susan Schneibel seconded the motion. The motion carried.

Next Library Board Meeting – 20 October 2020, 5:30 pm - Sharon Lawson Room and via Zoom

Respectfully submitted,
Kathy Harmon