



Board of Trustees Meeting 20 October 2020 Minutes

In accordance with the Governor's Executive Order No. 16 regarding limiting gatherings to prevent the further spread of COVID-19 and allowing public meetings to be conducted by electronic meetings, and Executive Order No. 60 extending remote meetings with the provision that remote meetings occurring on or after 1 October 2020 be recorded, the 20 October 2020 Blount County Public Library Board of Trustees Meeting was held electronically via Zoom and recorded.

Trustees Attending: Chair Andy Simon, Cathy Hammon, Lauren Emert, Logan Hill, Dawn Reagan, Susan Schneibel, Stephanie Thompson, Susan Williams

Trustees Unable to Attend: Jesus Ortega-Valenzuela

Staff Attending: K.C. Williams - BCPL Director, Kathy Harmon, Anjanae Brueland, Kathy Thompson, Kathleen Christy, Brennan LeQuire, Melinda Rust

Visitors: Angela Quick - Foundation for the Blount County Public Library; Bruce Robertson - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library

Call to Order: Chair Andy Simon called the Blount County Public Library Board to order on 20 October 2020 at 5:32 pm.

Approval of Minutes: Cathy Hammon made a motion to approve the 15 September Meeting minutes. Susan Schneibel seconded the motion. The motion carried.

Report of Board of Trustees Chair by Andy Simon:

- Andy had nothing to report at this meeting.

Report of Blount County Public Library Director by K.C. Williams:

- The October 2020 Board Meeting Packet, which includes the Library Director's Report, the Financial Report, and the 2020-21 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. discussed the Director's Report and answered questions from the board.
- K.C. reported the county made close to \$3,000 from the United Way Auction. The Library contributed a Scary Stories-themed basket.
- K.C. mentioned two solar-powered Dok tables have been purchased.
- K.C. mentioned there will be two staff development days per year.
- K.C. gave an update on Chelsea Mathenia, Cafe Coordinator.

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Report of Foundation Board, Angela Quick

- Angela Quick reported on the 2 October 2020 Foundation meeting.
 - The Foundation discussed details of the funding request to upgrade technology in the Dorothy Herron Room and approved the request.
 - Andy Simon gave a status report on county funding for building maintenance, SkyFi, and the pavilion project.

Report of Friends of the Library, Bruce Robertson

- Bruce Robertson gave an update on the Friends.
 - Book donations continue to come in at a high volume.
 - There was \$8,000 in sales on eBay in September.
 - Paperback book sets are generating \$1,000 per month in eBay sales.
 - The Community Market will end for the year on 31 October 2020.
 - Starting in November 2020, Book Sales will be held monthly on the second Saturday. The November Book Sale will be on 14 November. Hours will be from 10 am to 4 pm, with Members only from 10 to noon.
 - The Friends are within \$600 of the yearly fundraising goal despite COVID-19 restraints.
 - The book *Maryville 1920*, by library staff member Brennan LeQuire, has raised \$1,000 in online sales.

Report of Ocoee River Regional Library, Liz Schreck

- The Ocoee River Regional Library October 2020 Report, the READS FY 2020-21 Data Statistics, the State of Tennessee Executive Order by the Governor No. 60, and the Tennessee Standards Survey Analysis Report were distributed by email prior to the meeting.
 - Liz Schreck discussed the impact of COVID across the region.
 - Liz mentioned upcoming in-person and virtual training.
 - The State continues to update the COVID-19 Libguide Page on the TSLA website.
 - Liz discussed the Annual Standards Survey Analysis Report.
 - The Annual Public Library Survey data collection has been completed by the region's library directors. The survey results will be distributed in Spring 2021.
 - The state's temporary allowance for electronic meetings has been extended to 28 October 2020 with additional requirements to provide live access as well as a recording for meetings on or after 1 October.
 - The 2020-21 Maintenance of Effort Agreement has been submitted to the state.
 - Liz discussed the READS statistics.

Old Business

- Anjanae discussed the Internal and External Social Media policies and the Social Media Crisis Plan and answered questions by the board.

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- Logan Hill proposed the board be notified of any actions being taken regarding negative social media posts.

Cathy Hammon made a motion to approve all three documents as amended. Susan Williams seconded the motion. The motion carried.

- Andy reported on a meeting he and KC had with a contractor to discuss the Pavilion Project Proposal and answered questions from the board. Andy will share more information as the project progresses.
- The SkyFi Project was discussed in the Library Director's Report at the start of the meeting.

New Business

- The board discussed the 2021 Holiday Schedule. No action was taken.

Funding Requests:

- K.C. presented the following Friends request:
 - There were no Friends Funding Requests for October 2020.
- K.C. presented the following Foundation funding requests:
 - There were no Foundation Funding Requests for October 2020.

Important Dates

Other Library Meetings

Blount County Commission Meeting – 19 November 2020, 7:00 pm – BC Courthouse via Zoom
Blount County Friends of the Library – 27 October 2020, 4:00 pm – KP Boardroom
Foundation for the Blount County Library - 6 November 2020, 8:00 am - via Zoom
Maryville City Council - 2 November 2020, 7:00 pm - Maryville Municipal Building
Alcoa Board of Commissioners - 10 November 2020, 7:00 pm - Alcoa Municipal Building-Virtual
& Closed to the Public

Motion to Adjourn:

Logan Hill made a motion to adjourn the meeting. Cathy Hammon seconded the motion. The motion carried.

Next Library Board Meeting – 17 November 2020, 5:30 pm - Sharon Lawson Room and via Zoom

Respectfully submitted,
Kathy Harmon