



## Board of Trustees Meeting 16 February 2021 Minutes

In accordance with the Governor's Executive Order No. 16 regarding limiting gatherings to prevent the further spread of COVID-19 and allowing public meetings to be conducted by electronic meetings, Executive Order No. 60 extending remote meetings with the provision that remote meetings occurring on or after 1 October 2020 be recorded, and Executive Order No. 71 extending executive order provisions to February 27, 2021, the 16 February 2021 Blount County Public Library Board of Trustees Board Meeting was held electronically via Zoom and recorded.

**Trustees Attending:** Chair Andy Simon, Cathy Hammon, Lauren Emert, Logan Hill, Jesus Ortega-Valenzuela, Dawn Reagan, Susan Schneibel, Stephanie Thompson, Susan Williams

**Staff Attending:** K.C. Williams - BCPL Director, Kathy Harmon, Anjanae Brueland, Kathleen Christy, Cynthia Spitler, Kathy Thompson, Ari Baker, Carrie Godfrey, Anna Gombert, Elizabeth Large, Brennan LeQuire, Chelsea Mathenia, Penny Stewart, Amy Gattis, Melinda Rust

**Visitors:** Angela Quick - Foundation for the Blount County Public Library; Bruce Robertson - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library

**Guests:** Rob Spirko, Marcy Delozier

**Call to Order:** Chair Andy Simon called the Blount County Public Library Board to order on 16 February 2021 at 5:32 pm.

**Approval of Minutes:** Logan Hill made a motion to approve the 26 January 2021 Meeting minutes with correction. Susan Schneibel seconded the motion. The motion carried.

### **Report of Board of Trustees Chair by Andy Simon:**

- Andy reported that he and K.C. had met about the boilers and that they are on order.
- Andy and K.C. met with Chris Soro, C2RL Inc., to discuss the Friends Bathroom Proposal and the new meeting space.
- Andy plans to have quarterly meetings with the mayors and finance directors of the library's funding bodies. He already met with Alcoa and Blount County officials and will meet with Maryville officials on 17 February 2021.
- Andy has scheduled a tour of the library for Mark Johnson, the City Manager of Alcoa.
- Andy responded to questions from the board.

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### **Report of Blount County Public Library Director by K.C. Williams:**

- The February 2021 Board Meeting Packet which includes the Library Director's Report, the Financial Report and the 2020-21 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. discussed the Library Director's Report.
  - The funding for the two boilers will be voted on by the county commission on 18 February 2021.
  - Two Sky-Fi tables have been installed behind the library.

### **Report of Foundation Board, Angela Quick**

- The Foundation for the Blount County Public Library January 2021 Report was distributed by email prior to the meeting.
- Angela Quick gave an update on the 12 February 2021 Foundation Board Meeting.
  - Andy and K.C. attended.
  - Angela discussed new online initiatives.
    - In the upcoming months, the Foundation will create a steady stream of small publicity bites to increase awareness of the Foundation and what it does, including an electronic rebroadcast of the paper letter sent out in December.
    - Different Foundation projects will be featured in the library's electronic newsletter in the hope that people will share comments and feedback.
  - Angela answered questions from the board.

### **Report of Friends of the Library, Bruce Robertson**

- Bruce Robertson gave an update on the Friends.
  - eBay remains strong. January brought in over \$11,600.00.
  - Appointment-only and members-only sales are planned for March 2021.
  - The Friends held a spot-sale for a Pigeon Forge bookseller. The bookseller purchased 53 boxes of books for \$1800.00.
  - The Friends have been receiving a flood of donations.

### **Report of Ocoee River Regional Library, Liz Schreck**

- The Ocoee River Regional Library February 2021 Report, the READS FY 2020-21 Data Statistics, and the State of Tennessee Executive Order by the Governor No. 71 were distributed by email prior to the meeting.
  - Liz mentioned several statewide training sessions coming up.
  - Liz asked the board to complete the Trustee Certification Program, as certifications can influence the amount received from the tech grant award.
  - The Training Opportunities for the Public (TOP) Grant application deadline is 26 February 2021.
  - The state's temporary allowance for electronic meetings has not yet been extended past 28 February 2021.

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- o Liz discussed READS Squared, a virtual reading program funded by the state.
- o Liz mentioned that the grand opening of the state library's new building will take place in April.

**Old Business**

- Andy reported on meeting with Chris Soro, K.C., and Anjanae regarding the proposed installation of bathroom facilities in the basement.
- Andy responded to questions from the board.
- Andy requested that the bathroom proposal and new meeting space proposal be combined and voted on together.

Susan Schneibel made a motion to explore further incremental development of the bathroom in the basement, the cafe, and the gaming room. Cathy Hammon seconded the motion. The motion carried.

- The Hotspot Policy was presented to the board.

Stephanie Thompson made a motion to approve the Hotspot Policy. Lauren Emert seconded the motion. The motion carried.

- Anjanae responded to questions about the Internet Policy.

Susan Schneibel made a motion to accept the revised Internet Policy. Jesus Ortega-Valenzuela seconded the motion. The motion carried.

- K.C. gave an update on the roofing project.

**New Business**

- K.C. presented the Library Sustainability Plan - Staff Reductions and answered questions from the board.

Cathy Hammon made a motion to accept the Sustainability Plan - Staff Reductions. Susan Schneibel seconded the motion. The motion carried.

- The new meeting space was voted on with the Friends Bathroom Proposal during Old Business.
- Andy explained the process for the Library Director's Evaluation to the board.

**Funding Requests:**

- K.C. presented the following Friends request:

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- There were no Friends Funding Requests for February 2021.
- K.C. presented the following Foundation funding requests:
  - There were no Foundation Funding Requests for February 2021.

**Important Dates**

**Other Library Meetings**

Blount County Commission Meeting – 18 February 2021, 7:00 pm – BC Courthouse via Zoom  
Blount County Friends of the Library – 23 February 2021, 4:00 pm – KP Boardroom  
Foundation for the Blount County Library - 12 March 2021 - 8:30 am - via Zoom  
Maryville City Council - 2 March 2021 - 7:00 pm - Maryville Municipal Building  
Alcoa Board of Commissioners - 9 March 2021 - 7:00 pm - Alcoa Municipal Bldg-Virtual &  
Closed to the Public

**Motion to Adjourn:**

Stephanie Thompson made a motion to adjourn the meeting. Cathy Hammon seconded the motion. The motion carried.

Next Library Board Meeting – 16 March 2021, 5:30 pm - via Zoom

Respectfully submitted,  
Anna Gombert