

Blount County Budget Process Calendar FY 2021-2022

(Subject to change as needed)

- December 8** **December Budget Committee Meeting**
- Budget Calendar approval
- January 12** **January Budget Committee Meeting**
- January 28 Informational Budget Process Meetings: Budget Manual and Guidelines
- 2 sessions via Zoom - 9:00 AM & 2:00 PM
- February 1 Munis available to enter FY 21-22 operating budget requests, and Finance posts budget manual, including guidelines on the County website in accordance with TCA 5-12-206
- February 8 Budget estimates (revenues & expenditures) for the remainder of FY 20-21 to be sent out for review (Moved to February to account for new Benefits)
- February 9** **February Budget Committee Meeting**
- February 16 Budget adjustments needed (revenues & expenditures) for the remainder of FY 20-21 due back to Finance by noon
- February 19 Additional Requests due to Finance via email and Munis no longer available to enter operating budget requests for FY 21-22
- March 9** **March Budget Committee Meeting**

- Mayor to recommend value of penny on tax rate to the Budget Committee for approval (*March 15 - TCA 5-12-207 deadline for penny on tax rate recommendation*)
- March 26 & April 9** **Meetings between Departments and Budget Committee/Finance Dept. All Day Discussion and justification of requested budgets (Location to be determined)**
- April 1 Deadline for the *Director of Schools* and the *Highway Superintendent* to present their proposed budgets and proposed tax rate to fund their proposed budgets to the Budget Committee (Per TCA 5-12-208(b))
- April 6** **April Budget Committee Meeting**
- Budget Committee provides feedback on Budget Meetings and decides if more work is necessary. If so, Finance Director will provide schedule for additional work to conclude by April 16th.

- May 11** **May Budget Committee Meeting**
- The Budget Committee shall review and make the final recommendation for the annual Budget along with the appropriations and tax rate resolution
- Per TCA 5-12-208(c), May 15 is the deadline for any amendments to the submitted budgets – but because the regular budget meeting is May 11th, please stick to the schedule presented
- May 19 Budget Committee’s proposed budget and public notice published in the newspaper
- May 20** **Commission Meeting**
- Consolidated budget, appropriations and tax rate resolution shall be presented to the County Legislative Body for review only
- June 7** **Monday Public Hearing on Proposed 2021-22 Budget**
June Budget Committee Meeting
- June 17** **County Commission to vote on the 2021-22 Tax Rate and recommended 2021-22 Budget from the Budget Committee**