



## Board of Trustees Meeting 20 April 2021 Minutes

In accordance with the Governor's Executive Order No. 16 regarding limiting gatherings to prevent the further spread of COVID-19 and allowing public meetings to be conducted by electronic meetings, Executive Order No. 60 extending remote meetings with the provision that remote meetings occurring on or after 1 October 2020 be recorded, and Executive Order No. 78 extending executive order provisions to April 28, 2021, the 20 April 2021 Blount County Public Library Board of Trustees Board Meeting was held electronically via Zoom and recorded.

**Trustees Attending:** Chair Andy Simon, Cathy Hammon, Logan Hill, Jesus Ortega-Valenzuela, Dawn Reagan, Susan Schneibel, Stephanie Thompson, Susan Williams

**Staff Attending:** K.C. Williams - BCPL Director, Anna Gombert, Kathleen Christy, Cynthia Spitler, Kathy Thompson, Ari Baker, Jennifer Spirko, Carrie Godfrey, Brennan LeQuire, Savannah McCarter, Penny Stewart, Judith Belew, Amy Gattis, Amanda Nowak, Chelsea Mathenia

**Visitors:** Angela Quick - Foundation for the Blount County Public Library; Bruce Robertson - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library; Andrew Jones - The Daily Times

**Guests:** Rob Spirko, Joan VanSickle Sloan

**Call to Order:** Chair Andy Simon called the Blount County Public Library Board to order on 16 March 2021 at 5:31 pm.

**Approval of Minutes:** Susan Schneibel made a motion to approve the 16 March 2021 Meeting minutes. Cathy Hammon seconded the motion. The motion carried.

### **Report of Board of Trustees Chair by Andy Simon:**

- Staff members Kathy Thompson and Cynthia Spitler gave a presentation on acquisitions and circulation in the library.
- Andy gave an update on his quarterly meetings with the funding bodies, which will now include Joe Huff of the Parks and Recreation Department.
- Andy reported that Parks and Rec has agreed to handle the foundations for new Sky-Fi tables.

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### **Report of Blount County Public Library Director by K.C. Williams:**

- The April 2021 Board Meeting Packet which includes the Library Director's Report, the Financial Report and the 2020-21 Library Use Statistics was distributed by email prior to the board meeting.
- K.C. thanked the Foundation for funding the next phase of hiring Chris Soro to help with updates and renovations.
- K.C. reported that the library has found someone to refurbish the glass doors of the building instead of replacing them.
- K.C. reported on the creation of a new service area. She explained that the glass shields will be kept on the desks between staff and patrons, but full service checkout will be reintroduced in early May. One self checkout area will remain.
- K.C. shared staffing updates including resignations and changes to full-time.
- K.C. answered questions from the board.

### **Report of Foundation Board, Angela Quick**

- There was no Foundation Report for 20 April 2021.
- Angela reported that she met with the Foundation Board of Directors, which elected Grant Daugherty as a new member for 2021-2023.
- The Foundation approved the latest Funding Request to hire Chris Soro.

### **Report of Friends of the Library, Bruce Robertson**

- Bruce Robertson gave an update on the Friends.
  - Donations remain at a high volume.
  - The April book sale brought in \$4,500 over two days.
  - The Friends are scheduling another sale for May 6 and 7, following the same format of appointment only, with Friday for members only and Saturday for the public.
  - The Friends of the Library Community Market starts on 24 April 2021 and will run through October.
  - The Friends need three candidates to fill out their board this year and will start working on the budget for next year.

### **Report of Ocoee River Regional Library, Liz Schreck**

- The Ocoee River Regional Library April 2021 Report, the READS FY 2020-21 Data Statistics, and the State of Tennessee Executive Order by the Governor No. 78 were distributed by email prior to the meeting.
- Liz shared upcoming continuing education opportunities.
- K.C. shared a video of the new State Library and Archives building.

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- Blount County Public Library was one of ten libraries in the region to receive the 2021 TOP grant. BCPL received \$16,550 for instructor costs.
- Liz reminded the board that Executive Order 78 expires on 28 April 2021.
- Liz also reminded the board to keep in mind any changes to the board that will need to be made at the end of the fiscal year.
- Legislation has been introduced to move away from the use of regional boards. Currently each of the nine regional library offices in the state has a regional board. The proposed bills are Senate Bill 311 and House Bill 404.

### **Old Business**

- K.C. proposed removing a line in the Public Meeting Rooms Policy which states that the funding bodies would be charged for use of meeting rooms after four free meetings. K.C. proposed revising the policy so the funding bodies are never charged for use of library meeting rooms.
- Anjanae proposed new wording to state that the Blount County Government, the City of Maryville, and the City of Alcoa “may schedule meetings on a first come first serve basis.”

Jesus Ortega-Valenzuela made a motion to approve the Revised Meeting Room Policy with the proposed change. Susan Schneibel seconded the motion. The motion carried.

### **New Business**

- Anjanae presented the Library Sustainability Plan - Revenues Plan to review the revenues of the past year, share projections for the next two fiscal years, predict the revenues a new meeting space would generate, present priorities identified by administration, review how staff levels will be affected, and present the cost of hiring full time equivalence when growth is possible.
- Anjanae answered questions from the board. Cathy Hammon asked for Anjanae to clarify the wording of “no benefits” within the presentation. No action was taken.

### **Funding Requests:**

- K.C. presented the following Friends requests:
  - There were no Friends Funding Requests for April 2021.
- K.C. presented the following Foundation funding requests:
  - There were no Foundation Funding Requests for April 2021.

### **Important Dates**

**Board of Trustees Meeting  
20 April 2021 Minutes**

**Other Library Meetings**

Blount County Commission Meeting – 20 May 2021, 7:00 pm – BC Courthouse, Room 430

Blount County Friends of the Library – 27 April 2021, 4:00 pm – via Zoom

Foundation for the Blount County Public Library - 14 May 2021, 8:30 am - via Zoom

Maryville City Council - 4 May 2021, 7:00 pm - Maryville Municipal Bldg

Alcoa Board of Commissioners - 11 May 2021, 7:00 pm - Alcoa Municipal Bldg-Virtual & Closed to the Public

**Motion to Adjourn:**

Stephanie Thompson made a motion to adjourn the meeting. Susan Scheibel seconded the motion. The motion carried.

Next Library Board Meeting will be held on 18 May 2021, at 5:30 pm, in the Dorothy Herron Room.

Respectfully submitted,

Anna Gombert