



Board of Trustees Meeting 15 March 2022 Minutes

Trustees Attending: Stephanie Thompson, Logan Hill, Jesus Ortega-Valenzuela, Dawn Reagan, Lauren Emert, Timothy Moore

Staff Attending: Manny Leite - BCPL Director, Anjanae Brueland, Anna Gombert, Cynthia Spitler, Kathleen Christy, Brennan Lequire

Visitors: Bruce Robertson - Friends of the Blount County Public Library; Liz Schreck - Ocoee River Regional Library, Ashley Depew - The Daily Times, Jim Hammontree - Blount County Commission

Call to Order: Vice Chair Stephanie Thompson called the Blount County Public Library Board to order on 15 March 2022 at 5:32 pm.

Approval of Minutes: Dawn Reagan made a motion to approve the 1 March 2022 Meeting minutes. Logan Hill seconded the motion. The motion carried.

Report of Board of Trustees Vice Chair by Stephanie Thompson:

- Stephanie Thompson reported that she and Lauren Emert have agreed to serve another term and Jesus Ortega-Valenzuela has decided to roll off the board at the end of the year.
- The board and staff members were asked to share any ideas for new board members with Andy and Manny to be taken to the Blount County Mayor.

Report of Blount County Public Library Director by Manny Leite:

- The March 2022 Board Meeting Packet, which includes the Library Director's Report and the Financial Report, was distributed by email prior to the board meeting.
- Manny shared updates from library departments, including that Youth Services' story time attendance has more than doubled, and the seed library had its best opening month yet.
- Board members were asked to talk to Manny and Anjanae if they wanted to volunteer during the RFID tagging week.

Report of Foundation Board, Angela Quick

- The Foundation for the Blount County Public Library did not meet in March.
- Angela Quick was unable to attend.

Report of Friends of the Library, Bruce Robertson

- Bruce Robertson gave an update on the Friends.
 - The March quarterly sale brought in almost \$10,000.

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- o During the RFID tagging closure, there will be minimal operations in the basement, though the Friends want to keep donations flowing and shipping going out.
- o The Friends' board meeting has been rescheduled to 29 March 2022. The board is working on nominations for next year and their upcoming budget season.
- o The basement lighting proposal was revised and accepted; the Friends do not yet have a start date.
- o eBay made almost \$10,000 in February, eclipsing the quarterly sales revenue.

Report of Ocoee River Regional Library, Liz Schreck

- The Ocoee River Regional Library March 2022 Report, and the READS FY 2021-22 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck shared updates from the Regional Library.
 - o National Library Week is 4 April - 8 April.
 - o TLA will be held in Knoxville this year from 12 April - 14 April.
 - o 15 March is library legislative day.

Old Business

- Stephanie Thompson, Jesus Ortega-Valenzuela, and Tim Moore were appointed to the Library Services Committee. Andy Simon, Susan Williams, and Suzette Donovan were appointed to the Library Finances Committee. Dawn Reagan, Lauren Emert, and Logan Hill were appointed to the Library Public Relations Committee.
- Community member Robert McClelland has volunteered to serve on the Library Public Relations Committee and Manny, Anjanae, and Anna will serve on each committee.

New Business

- The board was asked to think about a return to 69.5 hours of library operation; Manny is aiming to return to these hours by 1 July.
- Library staff have been asked for their feedback about the 69.5 schedule; Sundays seem to be the least popular. A schedule of 9am-9pm Monday through Friday and 9 am-6:30pm Saturday won a staff feedback poll.
- Manny asked to schedule a board workshop to discuss the 69.5 hour schedule.
- The board asked for statistics on the number of visitors on Sundays before Covid.
- Manny and Anjanae presented the proposed FY'23 Library budget and answered questions from the board.
- In the FY'23 budget, County IT will take over the management of the Library's IT needs and IT staff person, including the costs. The County's General Services department will take over management of the Library building and facilities team. Library Admin is developing an MOU between the Library and General Services.

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- The FY'23 budget includes a 2.5% increase for personnel, and the County expects to have a compensation study conducted next fiscal year.
- The proposed budget will be presented to the Budget Committee on 25 March 2022.

Dawn Reagan made a motion to accept the FY '23 Library budget as proposed. Logan Hill seconded the motion. The motion carried.

Funding Requests:

- Manny presented the following Friends requests:
 - There were no Friends Funding Requests for March 2022.
- Manny presented the following Foundation funding requests:
 - There were no Foundation Funding Requests for March 2022.

Important Dates

Other Library Meetings

Blount County Commission Meeting – 17 March 2022, 7:00 pm – BC Courthouse
Blount County Friends of the Library – 29 March 2022, 4:00 pm – BCPL
Foundation for the Blount County Public Library - 8 April 2022, 8:30 am – BCPL
Maryville City Council - 5 April 2022, 7:00 pm – Maryville Municipal Bldg
Alcoa Board of Commissioners - 12 April 2022, 7:00 pm – Alcoa Municipal Bldg

Motion to Adjourn:

Lauren Emert made a motion to adjourn the meeting. Dawn Reagan seconded the motion. The motion carried.

The next Library Board Meeting will be held on 19 April 2022, at 5:30 pm, in the Dorothy Herron Room. The Nominating Committee will meet on 19 April 2022, at 5:15 pm in the Dorothy Herron Room.

Respectfully submitted,

Anna Gombert