



Board of Trustees Meeting 14 June 2022 Minutes

Trustees Attending: Andy Simon, Stephanie Thompson, Logan Hill, Jesus Ortega-Valenzuela, Dawn Reagan, Lauren Emert, Susan Williams, Suzette Donovan, Timothy Moore

Staff Attending: Manny Leite - BCPL Director, Anjanae Brueland, Anna Gombert, Cynthia Spitler, Brennan Lequire

Visitors: Angela Quick - Foundation, Liz Schreck - Ocoee River Regional Library

Call to Order: Chair Andy Simon called the Blount County Public Library Board to order on 14 June 2022 at 5:30 pm.

Approval of Minutes: Suzette Donovan made a motion to approve the 17 May 2022 Meeting minutes. Tim Moore seconded the motion. The motion carried.

Andy asked that the resolution for amendment to the Bylaws of the Blount County Public Library Board of Trustees under New Business be discussed first.

1. Section 2.7 OFFICERS OF THE BOARD, of the Bylaws of the Blount County Public Library Board of Trustees states:
“Officers of the Board shall be Chair, Vice Chair and Secretary, elected from the recommended slate at the June meeting of the Board. No member shall be eligible to serve more than two successive terms in the same office.”
2. **The Nominating Committee proposed that** § 2.7 be amended by adding “unless passed by three quarters of all board members” to the last sentence of the paragraph.
3. **The board also proposed** changing “No member shall be eligible to serve more than two successive terms in the same office,” to “No member shall be eligible to serve more than two successive one year terms in the same office,” in addition to the proposed amendment.
4. The Nominating Committee clarified that when nominating a Vice Chair, the objective is to have someone ready to take over the position of Chair if nominated.

Jesus Ortega-Valenzuela made a motion to accept the nominating committee’s proposed amendment as stated above in point 2 to § 2.7 of the Bylaws of the Blount County Public Library Board of Trustees and to accept the board’s proposed amendment stated above in point 3. Lauren Emert seconded the motion. The motion carried.

Report of Board of Trustees Chair by Andy Simon:

- Andy reported that he and Manny had met with Parks and Recreation and a programming professor from UT about the Blount County Sports Hall of Fame.

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Discussion with Don Stallions, General Services Director:

- Many introduced Don Stallions, General Services Director, and the board asked him questions about the upcoming transition of the Library's Maintenance Team to the County's Maintenance Team.
 - Starting 1 July 2022, the responsibility of library maintenance will transition from the Library's Maintenance team to the County's Maintenance Team, including the transfer of maintenance staff.
 - Don explained that while the Library will no longer have a dedicated maintenance team, BCPL will have access to a larger team with expanded skill sets.
 - General Services is looking to contract a company to maintain the Library's landscaping and lawn.
 - General Services will project manage the Library's large scale projects.
 - The county had a company inspect all county buildings and document the needs of each building to be put in a software to prioritize repairs.
 - Maintenance will handle small projects and will partner with the library to talk to the Commission and the Finance Department about large projects.

Lauren Emert made a motion to draft a Memorandum of Understanding (MOU) between the Library and General Services with the county's attorney. Jesus Ortega-Valenzuela seconded the motion. The motion carried.

Report of Blount County Public Library Director by Manny Leite:

- The June 2022 Board Meeting Packet, which includes the Library Director's Report and the Financial Report, was distributed by email prior to the board meeting.
- Manny shared department updates.
 - Youth Services had Touch-a-Truck, STEAMKids, and regular story times. There are also hiking backpacks available for checkout.
 - Adult Services had a Fly-Tying class and has a new self-service printer for patrons.
 - The RFID gates and self checkout machines will be delivered and installed at the end of the month.
 - There is a Thinking Money for Kids display in the reading rotunda through the end of June.
 - The Policy Review Timeline has been reinstated, to start back in July 2022.

Report of Foundation Board, Angela Quick

- Angela Quick gave a report on the The Foundation for the Blount County Public Library.
 - The Foundation is planning to meet with the Library's PR team about the Foundation website.
 - Angela will be meeting with Manny to talk about the history of the Foundation.

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- o The Foundation is looking into one on one donor meetings as well as corporate donor meetings.

Report of Friends of the Library, Bruce Robertson

- Bruce Robertson was unable to attend.
 - o Dee Barham was elected president of the Friends for the next fiscal year.

Report of Ocoee River Regional Library, Liz Schreck

- The Ocoee River Regional Library June 2022 Report, and the READS FY 2021-22 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck shared updates from the Regional Library.
 - o There is a Library Director Roundtable on Thursday, 16 June 2022.
 - o The Annual Library Standards Survey deadline is 15 July 2022.
 - o The Annual tech grant is due 17 July 2022.
 - o The ARPA Grant invoice deadline is 30 June 2022.
 - o Additional BCPL staff have completed the core competencies.

Old Business

- Jesus Ortega-Valenzuela will roll off the board at the end of June 2022. Andy extended thanks to Jesus from the entire board.
- A replacement board member had been nominated but declined, so the new board member will be voted on in July.
- Andy reported that the Marble Amphitheater Committee, which met before the board meeting, will be reaching out to the Master Gardeners and Don Stallions about involvement with the project.
- Logan Hill put forward the following nominations for officers of the board as proposed by the Nominating Committee. Andy Simon was nominated as Chairman. There were no other nominations.

Dawn Reagan made a motion to accept the nomination of Andy Simon as chairman for 2022-2023. Suzette Donovan seconded the motion. The motion carried.

- Stephanie Thompson was put forward as the nominee for Vice Chair. There were no other nominations.

Dawn Reagan made a motion to cease other nominations and accept the nomination of Stephanie Thompson as vice chairman for 2022-2023. Suzette Donovan seconded the motion. The motion carried.

- Anna Gombert was asked to continue serving as the board secretary.

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New Business

- Manny presented the Committee Action Plan that was included in the June board packet.
- The plan is based on the meetings of committees formed based on the results of the Public Survey.
 - Manny brought the staff appreciation action to the Trustees attention.

Funding Requests:

- Manny presented the following Friends requests:
 - There were no Friends Funding Requests for June 2022.
- Manny presented the following Foundation funding requests:
 - There were no Foundation Funding Requests for June 2022.

Important Dates

Other Library Meetings

Blount County Commission Meeting – 16 June 2022, 7:00 pm – BC Courthouse
Blount County Friends of the Library – 28 June 2022, 4:00 pm – BCPL
Foundation for the Blount County Public Library - 8 July 2022, 8:30 am – BCPL
Maryville City Council - 5 July 2022, 7:00 pm – Maryville Municipal Bldg
Alcoa Board of Commissioners - 12 July 2022, 7:00 pm – Alcoa Municipal Bldg

Motion to Adjourn:

Lauren Emert made a motion to adjourn the meeting. Jesus Ortega-Valenzuela seconded the motion. The motion carried.

The next Library Board Meeting will be held on 19 July 2022, at 5:30 pm, in the Dorothy Herron Room.

Respectfully submitted,

Anna Gombert