



## Board of Trustees Meeting 16 August 2022 Minutes

**Trustees Attending:** Andy Simon, Stephanie Thompson, Lauren Emert, Logan Hill, Dawn Reagan, Susan Williams, Suzette Donovan, Timothy Moore, Shawn Graham

**Staff Attending:** Manny Leite - BCPL Director, Anjanae Brueland, Anna Gombert, Cynthia Spitler, Kathy Thompson, Chelsea Mathenia, Brennan LeQuire

**Visitors:** Bill Pope - Foundation, Liz Schreck - Ocoee River Regional Library, Jennifer Spirko - Friends of the Blount County Public Library, Mariah Franklin - The Daily Times, Bruce Robertson

**Call to Order:** Chair Andy Simon called the Blount County Public Library Board to order on 16 August 2022 at 5:32 pm.

**Approval of Minutes:** Lauren Emert made a motion to approve the 19 July 2022 Meeting minutes with corrections. Logan Hill seconded the motion. The motion carried.

### **Report of Board of Trustees Chair by Andy Simon:**

- Andy introduced new board member Shawn Graham, assistant Public Defender for the County, who is a board representative for Blount County. Shawn was appointed for a 3-year term starting July 2022.
- Andy reported on further planetarium meetings. Andy and library administration will meet with a library planetarium director from Louisiana on 19 August 2022.

### **Report of Blount County Public Library Director by Manny Leite:**

- The August 2022 Board Meeting Packet, which includes the Library Director's Report and the Financial Report, was distributed by email prior to the board meeting.
- Manny highlighted library programs such as the Hot Summer Nights Concert series happening Thursdays in August and Tomato Jam on 13 August 2022.
- Secretary of State Tre Hargett visited the library on 27 July 2022 to present a \$20,000 check for the Training Opportunities for the Public (TOP) Grant. Representative Moon, Senator Swann, and Mayor Mitchell were all in attendance.
- Manny reported that there were five bids for the roof project, and Chris Soro will be making a recommendation.

### **Report of Foundation Board, Angela Quick**

- Angela Quick was unable to attend. Bill Pope gave a report on The Foundation for the Blount County Public Library.
  - The Foundation is working on redoing their website and wrote a gift acceptance policy.

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- o The Foundation's next focus is to create a development plan.

### Report of Friends of the Library, Dee Barham

- Dee Barham was unable to attend. Jennifer Spirko gave an update on the Friends.
  - o The Friends took part in Tomato Jam on 13 August 2022 and gave out children's books.
  - o July 2022 was the Friends' best July ever for sales, making over \$10,000 in the month.
  - o Two local companies are in consideration for redesigning the Friends' website.
  - o The Friends are planning to relaunch their email newsletter as well as start a membership push.
  - o October is National Friends of the Library month. There will be displays about the Friends in the main gallery of the library.
  - o The quarterly book sale will be 8-10 September 2022.

### Report of Ocoee River Regional Library, Liz Schreck

- The Ocoee River Regional Library August 2022 Report, and the READS FY 2022-23 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck shared updates from the Regional Library.
  - o The Annual Trustee Workshop will take place in person on 18 October 2022. Attendance at the workshop is tied to state grants.
  - o Regional Inservices begin on 23 August 2022.
  - o Calendar of training events. Professional development is required for part of the Library Service Agreement.

### Old Business

- Andy shared Manny's 6-month review with each board member.
- The board discussed the revised Blount County Public Library Collection Development and Weeding Materials policy.

Stephanie Thompson made a motion to accept the Blount County Public Library Collection Development and Weeding Materials policy as it was rewritten. Suzette Donovan seconded the motion. The motion carried.

### New Business

- The board asked questions about the revised Blount County Public Library Local History and Genealogy Collection Development and Weeding policy that was distributed by email prior to the meeting. No action was taken.
- Hospitality Services Coordinator, Chelsea Mathenia, gave a presentation about the Bookmark Cafe, highlighting seasonal specials, catering services, and the partnership with Vienna Coffee.
- Andy highlighted the latest Check It Out column in The Daily Times.

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**Funding Requests:**

- Manny presented the following Friends requests:
  - There were no Friends Funding Requests for August 2022.
  
- Manny presented the following Foundation funding requests:
  - There were no Foundation Funding Requests for August 2022.

**Important Dates**

**Other Library Meetings**

Blount County Commission Meeting – 18 August 2022, 7:00 pm – BC Courthouse  
Blount County Friends of the Library – 23 August 2022, 4:00 pm – BCPL  
Foundation for the Blount County Public Library - 9 September 2022, 8:30 am – BCPL  
Maryville City Council - 6 September 2022, 7:00 pm – Maryville Municipal Bldg  
Alcoa Board of Commissioners - 13 September 2022, 7:00 pm – Alcoa Municipal Bldg

**Motion to Adjourn:**

Dawn Reagan made a motion to adjourn the meeting. Tim Moore seconded the motion. The motion carried.

The next Library Board Meeting will be held on 20 September 2022, at 5:30 pm, in the Dorothy Herron Room.

Respectfully submitted,

Anna Gombert