



Board of Trustees Meeting 21 February 2023 Minutes

Trustees Attending: Andy Simon, Stephanie Thompson, Dawn Reagan, Susan Williams, Suzette Donovan, Tim Moore, Shawn Graham

Staff Attending: Manny Leite - BCPL Director, Anjanae Brueland, Anna Gombert, Cynthia Spitler, Kathleen Christy, Kathy Thompson, Chelsea Tarwater, Amy Gattis, Carolyn Trendera

Visitors: Chad Hampton - Foundation of the Blount County Public Library, Bruce Robertson - Friends of the Blount County Public Library, Liz Schrek - Ocoee River Regional Library, Mariah Franklin - The Daily Times

Call to Order: Chair Andy Simon called the Blount County Public Library Board to order on 21 February 2023 at 5:27 pm.

Approval of Minutes: Stephanie Thompson made a motion to approve the 17 January 2023 Meeting minutes. Dawn Reagan seconded the motion. The motion carried.

Presentation from Bibliotheca and Joseph Construction:

- Molly Haines and Bryan Pasteryk from Bibliotheca and Greg Brakebill from Joseph Construction gave a presentation on the proposed book return system for the library. The project would include construction of the building to redesign the outside book drop. The presenters answered questions from the board.

Public Comment

- The board heard comments from twenty one members of the public.

Report of Board of Trustees Chair by Andy Simon:

- Andy asked for a moment of silence for Joy Bishop, the principal fundraiser for the library building and a long time BCPL supporter, who passed away on 14 February 2023. Andy asked the board to recommend that the bridge behind the library be named in honor of Joy Bishop.
- The nominating committee for FY24 board member appointments and officer appointments will need to be formed by the March board meeting.
- Andy spoke about meeting with Lamar Alexander and the director's annual review.

Report of Blount County Public Library Director by Manny Leite:

- The February 2023 Board Meeting Packet, which includes the Library Director's Report and the Financial Report was distributed by email prior to the board meeting.
- Manny shared that in 2024, BCPL will be both an early voting and election day location.

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- Manny reported on his and Andy's meeting with the Louisville Alderman and Mayor about lockers where library items could be delivered.
- Stephanie, Andy, and Manny met with Lamar Alexander in February about displays for the library, including a collection of maps dated prior to Tennessee becoming a state.
- Manny thanked the board for his review and thanked the staff who contributed.

Report of Foundation Board, Chad Hampton

- Chad Hampton gave a report on the Foundation.
 - The Foundation is looking to add new board members, expanding the board from six members to nine members.
 - Monthly meetings have been moved to the third Friday of the month. The March meeting has been moved to 24 March 2023.

Report of Friends of the Library, Dee Barham

- Dee Barham was unable to attend. Bruce Robertson gave a report on the Friends.
 - January 2023 was the best month for eBay yet.
 - Some Friends volunteers received AED and CPR training.
 - The upcoming book sale will be 2-4 March 2023.
 - The Friends board has created two new committees, the Membership Committee and the Sales Committee.
 - The BCFOL website is up and running after being converted to a new platform.
 - The Friends are working on having pop-up sales during library events

Report of Ocoee River Regional Library, Liz Schreck

- The Ocoee River Regional Library February 2023 Report, and the READS FY 2022-23 Data Statistics were distributed by email prior to the meeting.
 - Liz Schreck shared updates from the Regional Library.
 - The region hosted a training with LABAM (Library for Accessible Books and Media) on 7 February 2023.
 - On 14 March 2023, Nikki Branam-Snyder will host a training on creating inclusive and accessible story times.
 - Tennessee Standards for Public Libraries for budgeting were included in the February 2023 report.
 - The region issued a challenge to all board members to complete the trustee certification program.

Old Business

- The board scheduled a workshop to address the 2018 Project Plan for 20 March 2023 at 5:30pm in the Dorothy Herron Room.

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Stephanie Thompson made a motion to accept the Borrowing Privileges Policy as proposed. Shawn Graham seconded the motion. The motion carried.

Dawn Reagan made a motion to accept the Circulation of Library Materials Policy as proposed with the reinstatement of overdue fines starting on 1 July 2023. Tim Moore seconded the motion. The motion carried.

- The board was asked to vote on the proposal for the Book Return System presented at the beginning of the meeting.

Dawn Reagan made a motion to accept the proposal for the book return system. Stephanie Thompson seconded the motion. The motion carries.

New Business

- Manny presented the Proposed Confidentiality of Library Records Policy. No action was taken.
- Manny presented the Proposed Interlibrary Loan Policy. No action was taken.

Funding Requests:

- Manny presented the following Friends Funding Requests:
 - Accessories for Glowforge Laser Printer - \$1,681.61
 - Paint for Teen Room Repair - \$254.00

Stephanie Thompson made a motion to approve the Friends Funding Request for Accessories for Glowforge Laser Printer. Dawn Reagan seconded the motion. The motion carried.

Dawn Reagan made a motion to approve the Friends Funding Request for Paint for Teen Room Repair. Susan Williams seconded the motion. The motion carried.

- Manny presented the following Foundation Funding Requests:
 - There were no Foundation Funding requests for February 2023.

Important Dates

Other Library Meetings

Blount County Commission Meeting – 16 March 2023, 7:00 pm – BC Courthouse
Blount County Friends of the Library – 28 February 2023, 4:00 pm – BCPL
Foundation for the Blount County Public Library – 17 March 2023, 8:30 am – BCPL
Maryville City Council - 7 March 2023, 7:00 pm – Maryville Municipal Bldg
Alcoa Board of Commissioners - 14 March 2023, 7:00 pm – Alcoa Municipal Bldg

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Motion to Adjourn:

Stephanie Thompson made a motion to adjourn the meeting. Susan Williams seconded the motion. The motion carried.

The next Library Board Meeting will be held on 21 March 2023, at 5:30 pm, in the Sharon Lawson Room.

Respectfully submitted,

Anna Gombert