



Trustees Attending: Stephanie Thompson, Lauren Emert, Dawn Reagan, Andy Simon, Tim Moore, Greg Brakebill, Susan Williams, Shawn Graham , Logan Hill

Staff Attending: Manny Leite - BCPL Director, Anjanae Brueland, Summer Dale

Visitors: Dee Barham - Friends of the Blount County Public Library, Bill Pope - Blount County Public Library Foundation, Liz Schrek (via Zoom) - Ocoee River Regional Library, Amy Beth Miller - The Daily Times, Eric Bowen - Johnson Architecture

Call to Order: Stephanie Thompson called the Blount County Public Library Board to order on 19 March 2024 at 5:31pm.

Approval of Minutes: Andy Simon made a motion to approve the 20 February 2024 BOT Meeting minutes. Lauren Emert seconded the motion. The motion carried.

Public Comment:

- The board heard comments from 0 members of the public.

Report of Board of Trustees Chair by Stephanie Thompson:

- Stephanie welcomed Bill Pope, the new President of the Foundation as well as Amy Beth Miller from the Daily Times.
- She reminded everyone that the Joy Bishop Memorial Abstract statue has been installed and the celebration and dedication will take place this Friday, 22 March 2024 at 5:30pm in the Library. The outside bridge will also be renamed in Joy's honor at that time. City representatives will be in attendance and Board members are welcome to join.
- Four staff members, Anjanae Brueland, Beth Hall, Zoe Ballew, and Summer Dale, attended a Library Space Planning workshop in Crossville, TN at Art Circle Public Library. Manny and Stephanie attended virtually.
 - Stephanie felt this was one of the better workshops that she had attended.
 - Consultant, David Vinjamuri who presented, will go and assess a Library's spacing needs and marketing strategies by looking at various things like traffic flow, what you have displayed and how you can rearrange furniture and even renovate the space to make it much more functional and to think about how it can be utilized or changed in the future.
 - Many of his suggestions and advice will hopefully be used in relation to our Long Range Plan.
 - Anjanae spoke of her experience in the training which she stated was incredible.
 - Manny will be purchasing Mr. Vinjamuri's book "Library Space Planning a PLA Guide" for us so that we can do a deeper dive.



- It was very insightful on the power of observation. Though it was regarding space planning, Anjanae believes that every staffer could benefit from the training. You begin to see the Library space from a Patron's perspective.
- Mr. Vinjamuri talked about friction points and how if a patron experiences a small friction element that is repeated over and over it can be enough to prevent them from being regular library users and they may stop coming all together.
- Anjanae suggested that everyone consider attending if this training ever comes back.
- Logan asked if this training focussed on both patron and staff. To which Manny said yes and we do foresee some projects and ideas that we can incorporate this way of thinking both upstairs and downstairs.
 - Another book along these same lines that we have in BCPL's collection is "Planning Optimal Library Spaces".

Report of Blount County Public Library Director by Manny Leite:

- The Board Meeting Packet, which includes the Library Director's Report, was distributed by email prior to the board meeting.
- The Cafe scored a 100 on their health inspection at the end of February.
 - The Cafe always scores between a 99 and 100, so kudos to the staff that mans the Cafe!
- Our ILS system, Atrium, came and did a training session for users in surrounding cities in TN (Jackson, Pigeon Forge, Cleveland Bradley, Lenoir City).
 - It was very informative and much was learned such as innovative new tips and tricks and new ways of pulling reports.
 - Manny would like to see this happen on an annual basis to hear from others and what they're doing, shortcuts and Atrium updates.
- Corporal Brakebill conducted a training here on 21 February 2024 that finished Part 2 of Active Attack training
 - It truly was great and we went around to each department to see how to fortify that location and to get recommendations on what to do in an actual attack.
 - The Special Agent from Homeland Security recommended Terrorist Attack Training (Swatting). So that is in the pipeline for the entire staff.
- Leadership Blount had an Overnight event in Nashville and everyone had a good time!
- Manny was asked to speak to 7th graders in a Leadership Class at Montgomery Ridge Elementary School. He gave tips and ideas on what to do and say in a job interview or when applying to College.
- The Security Audit results were revealed yesterday. The Library scored extremely high which was nice to hear but we cannot reveal the results to the public.

Report of Projects by Eric Bowen:



- Last Monday the Book Return Project was presented to the Downtown Review Board and was approved!
- There was one item that did come up that made the Approval conditional.
 - They were concerned about the existing Personnel side door that leads to the street next to the Book Return.
 - From a building code standpoint Eric is not sure if anything that would prevent us from having that door there.
 - Eric distributed photos of the existing Book Return area and the new conceptual drawing for reference.
 - Currently the door is protected by the pop out Book Return area however, in the future since we are going to have the machinery at the edge of the building, at the end of the glass, that door becomes more of a safety concern.
 - Eric talked a little bit with the Review Board about some options.
 - One option would be to put an alarm on the door so that as soon as you open it an alarm would sound so that nearby staff, the person using the door, and most likely the person driving through the book return would hear the alert.
 - The other option would be to take that door and relocate it around the corner and then connect that door with a piece of sidewalk. Moving the door around the corner takes away the safety concern of vehicular traffic completely.
 - Eric asked for feedback since this is not currently in the design.
 - Dawn Reagan asked what the purpose of the door is at this time. The purpose of this door is just egress, an emergency exit. It is not currently nor would we plan to use it for a main staff or public access.
 - Andy Simon stated that it was really only used to check on the current Book Return.
 - There was discussion from the Board on what would be most cost effective for BCPL and most safe for patrons.
 - Shawn Graham asked about potential integrity issues and Eric explained that the whole area would be replaced with glass and an opening would be created around the corner of the building.
 - Anjanae pointed out that if the door which is outward facing stays where it is and the new Book Return is built, there is a possibility of the door being blocked by a parked vehicle in the Book Return lane which is a very big safety issue.
 - The Board discussed the cost of glass.
 - Eric expressed that though glass is expensive, glass is already being incorporated in the design and if we go ahead and relocate this door now rather than down the road it will be more cost effective that way. In the long run, though alarming the current door is cheaper, relocating the door eliminates the issues in the future.
 - Andy expressed that we would need to pour concrete and do some demo in that area but Eric pointed out that we are already bringing the drive up to the building so the demo is already in the scope of work. The only difference would be a 5' by 6' piece of sidewalk which would not be expensive at all.



- Andy asked about how much glass work would be involved in this project as the cost seems to continually rise.
- Eric expressed that the new Book Return unit is much smaller than what is there currently, almost like an ATM. The rest of the wall which is currently drywall would be filled in with glass.

- Logan stated that this project is being driven by the city and not us so we need to come up with a compromise and putting the door to the side makes the most sense.
 - Eric stated that relative to the overall budget it makes sense to him as well.
- Tim Moore brought up the point that Anjanae made about the potential blocking of an egress point if we leave the door where it currently is. He feels that any possibility of hindering security is too great of a risk.
- Manny spoke to the Purchasing Agent and he said that he was fine with whichever option we chose.
- The Project goes before the Foundation Board on Friday and if approved then it will move on the Purchasing.
- Eric stated that if we decide to relocate the door from a drawing standpoint, it is not difficult to do. So he would prefer to get that done and revised and to the Purchasing Agent so that when it goes out to bid they have the correct drawings.

Logan Hill made a motion to move the door from the existing wall to the side with all necessary improvements. Time Moore seconded the motion. The motion carried.

- The Board thanked Eric for coming.

Report of Foundation Board, Bill Pope:

- Stephanie expressed that the Board is glad to have Bill on board.
- Bill expressed that the Foundation has added new members and are looking to add more.
- The Foundation has been dormant for a number of years and we are trying to bring it back to life.
- As capital needs continue to mount, that is sort of the mission of the Foundation to raise money in order to support the capital needs.
- The Foundation is excited to continue to work with the Friends. It hasn't been the best relationship in the past.
 - The Friends have done a fantastic job and the Foundation can benefit from working with them.
- As we begin to look at some of the Capital projects one of the things that could be beneficial is for the Trustees to hear the basis for the campaign and what that would mean. Bill would be happy to give a brief workshop before a Trustee meeting that would talk about what is involved in campaign planning, what steps are involved, and what you need to be successful.
- Bill described his experience in professional fundraising. He spent 15 years in higher education fundraising. His last job was the Director of Medical Gifts at Duke Medical Center. The past 25 years he has spent working on Boards and been involved in a lot of campaigns.



- Bill can give an overview of what that looks like. There are some things that have to be in place for a campaign to be successful. You never hear of an unsuccessful campaign because you don't announce it until it is already 50%-75% funded and can already see the finish line.

- Stephanie Thompson agreed that the Board would like to take part in the offered Workshop with Bill. The Board will meet at 4:30pm before the Board Meeting on 16 April 2024.
- Bill created a sample called a Gift Table so the Board can see hypothetically if we wanted a \$3,000,000 campaign, how many people, prospects and how many donors you would need to be successful at what level. As you can imagine, in order to reach \$3 million you can't get that by asking for \$10, you need a donor willing to give \$500,000 or two of those; In order to be successful how many people we might need.
- When you complete the Workshop you will have a better idea of how a campaign would look.

Report of Friends of the Library, Dee Barham:

- Dee Barham gave a report on the Friends.
- The Friends had an amazing sale setting a record of \$18,000.
 - Expenses were little to none since all the books were donated.
- Dick Burgess picked up 31 boxes of donated books from a church today and a bookstore that has gone out of business is donating what's left in their store to the Friends next week.
- Ebay is still rolling along 15% ahead of last year.
 - There has been a resurgence for VHS tapes. Many have been donated but also sold such as Killer Clowns for \$109.
 - They put some of the lower priced VHS out last week and Killer Clown Posse and Halloween VHS have sold!
 - It's amazing what people will buy!
 - Have made \$1,000-\$2,000 on VHS sales.
- The Golden Anniversary plans are moving right along.
 - The first displays will begin April 1st and will be supplementing those on the 19th of April.
 - Meeting with the Pellissippi Culinary program about the Gala.
 - The Celebration on the Lawn is moving forward for the June Sale during Mini-Con.
 - It will be a busy day and parking will be at a premium.
- The Friends will be presenting a new slate of officers next week at their Board meeting.
- Dee's term as President is up at the end of June 2024.
 - She will still be running point on the Golden Anniversary and will still be there as past President.



- The Board discussed parking options such as the grass lot, which may require a permit with the City, possibly having vans to shuttle people from Midland, or parking in the parking garage across the bridge like is used for Saturday morning Farmers Market.

Report of Ocoee River Regional Library, Liz Schreck:

- The Ocoee River Regional Library Report, and the READS FY 2023-24 Data Statistics were distributed by email prior to the meeting.
- Liz Schreck shared updates from the Regional Library via Zoom.

- She began by expressing that she is glad participants enjoyed the Library Space Planning Workshop. It went really well with lots of positive comments and is always something that people request even if you just take away moving things around a bit.
- Library Marketing and Social Media Training is coming up on 14 May 2024 which will be a hybrid workshop for Library Staff and Trustees.
- Liz reminded everyone that the 3rd Quarter report is due 12 April 2024.
- Tech Grant spending is coming to end. They ask that everyone get invoices in by 30 April 2024.
- Review your Board list for upcoming vacancies.
- Liz reminded everyone that the TNLA conference “Libraries Connect Us All” in Franklin, TN will be 2-4 April 2024.
- She encouraged all Trustees to go through the Trustee Certification program.
- It is Spring and thus everyone has budget fever. Continue to work on budgeting.
- Liz thanked everyone for allowing her to participate virtually.

Long Range Plan Committee:

- Next month at 4:30pm we will meet with Bill Pope of the Foundation before the Trustee Meeting.
- Manny will be meeting with staff to assess their immediate space needs and to take the information we have compiled from our Long Range Plan meetings to the staff to evaluate and look at. They will then give us feedback and we will see what the next steps are to continue moving forward with the Long Range Plan.
 - Right now what we have is not enough for the Foundation to take to the community.
 - We need as much detail as we can get as to how this expansion and renovation is going to help the community and each of our patrons.
- Thus, we still have some work to do but so does the Foundation.

Nominating committee Appointments:

- Tim Moore and Andy Simon will serve on the Nominating Committee.



- Stephanie asked them to come forward with a slate of officers, a Board Chair, Vice Chair, and Secretary.
- Logan Hill suggested that another nominator be selected in addition to Tim and Andy because there should be at least three Trustees on a Committee.

Old Business:

- **Trustees Bylaws Policy** was presented.
- Members should have an older version in their packet however, Summer printed out the updated copy and distributed it prior to the Board meeting.
- There was a suggested change in Section 2.3 in the older policy which states that members who cease to reside in Blount County will be removed from the Board and 3 unexcused absences in a fiscal year will result in termination from the Board as well.
 - Liz Schreck expressed that the Board does not have the authority to add or remove Board members and thus it would be cleaner to ask that Board member in violation to resign from the Board.

 - It would be good to have a resignation letter to bring to the Funding Bodies.
 - Liz also suggested speaking to the Blount County attorney as well.
 - Shawn Graham suggested the language of “after 3 unexcused absences, that Board member will be asked to resign”
 - Liz explained that “unexcused” means there was no effort made to inform the Board of their absence.
 - Anjanae suggested “3 absences without notice”. Shawn Graham agreed with Anjanae on the wording.
 - The Board agreed that notification could be done by emailing the group or contacting the Board Chair.
 - Stephanie consulted with the lawyer about electronic voting/participation in Board meetings.
 - Covid allowed for this however now you may remotely view and participate in the meeting but you can not vote.
 - The quorum needs to be physically present.
 - Virtual attendance would not count as an unexcused absence.
 - Anjanae expressed that section 2.6.3 does not state that Board members are not allowed to vote so it was decided that wording would be changed to say that Board members may view and participate but can not vote.

Dawn Reagen made a motion to accept the changes to the Trustee Bylaws Policy. Shawn Graham seconded the motion. The motion carried.

- The **Public Meeting Rooms Policy** was presented.
 - Manny Leite discussed that at the previous month’s Board meeting the Board discussed some suggested changes to the Public Meeting Room policy such as cleaning up language, adding bullet points, and adding a QR code however it was never clearly stated definitively which of these options were going to be in the final draft of the policy. What would the Board like to be included?



- Lauren thought the QR code looks nice.
- The Board agreed that they want all three options included.
 - Shawn Graham stated that it would be best to have all three options so that people cannot question what the policy states.
- Lauren also suggested cleaning up the page breaks and to add page numbers.
- Dawn Reagan pointed out that the Hospitality Manager is no longer catering and yet the policy says that coffee, tea, scones, and lunch boxes will be available.
 - The Hospitality Manager is still offering some services.
 - It was suggested by Tim Moore and Shawn Graham to change the wording to a general “offers limited catering options”. The Board agreed on this wording.
- Pricing will not be listed in the policy to give BCPL the flexibility to change prices without being required to call a Board meeting.

Lauren Emert made a motion to accept the Public Meeting Rooms Policy with the proposed changes. Tim Moore seconded the motion. The motion carried.

New Business:

- The **Trustee Application Form** was presented.
 - The Board discussed changing the wording on the Trustee Application to match the Trustee Bylaws
 - Tim Moore inquired as to whether this application is truly an Application or rather a Recommendation form/Information Sheet.
 - The Board discussed this thought regarding submitting names to the Governing bodies, existing Board members do not select their successors.
 - It would be nice to have this “application” or “information sheet” available but not required, sort of like a Cover Letter/Resume rather than a job application.
 - The consensus was that this document would be very beneficial in getting to know the Board members.
 - This Trustee “Application” will be used this year for recruiting purposes.
 - The Board discussed possibly putting their photo, qualifications, and contact information on the BCPL website.
 - The Board was divided on whether or not to do this.
 - Lauren raised the question as to whether or not the Board should list gender or race on the Trustee “Application”. Shawn Graham explained that this gets a little thorny and the Board needs to trust that Governing bodies know and will keep these rules in mind.
 - The discussion was tabled. No action was taken

Report of Financial Services and Public Relations, Anjanae Brueland:

- BCPL is tracking very well.
- The revenues are seemingly inflated when stakeholders come in, which bumps the revenues up significantly.
 - All stakeholders have paid. So we are at 75%.
- The Library generated revenues are high because of good interest rates; Our interest earned was \$50,000 when Anjanae created this report and currently it is at \$58,000 today.



- This means that the money will go into BCPL's Fund Balance to use in the next capital project.
- The Fund Balance is what is used for projects

such as the Roof Repair.

- Our Operating Expenditures and Personnel are operating at 63%, where at the time of this report it needed to be at 65%. This is mainly because our Maintenance is now in one line item and has been taken out in semi-annual chunks. The next chunk will probably be taken out again in June 2024.
 - Line 399 "Other Contracted Services" (Maintenance Expenses) is now going over to General Services so you'll see \$0, \$0, and \$0, then come November you will see \$165,000 go out.
 - Anything in red means we needed to make an adjustment and did.
 - The proposed Operations Budget has been submitted for next year. It has stayed even. We are asking for \$877,123.78 for next year's operating expenses.
 - Salaries and Benefits are being calculated by the Finance Department and then we will double check that it looks correct to us.
 - We have not heard if there will be any raises.
 - Typically the Finance Department gets all the County Departments' needs and works their numbers together, and then sees what's possible. We don't ever go into a Budget Cycle assuming we will be given cost of living raises.
- Logan Hill requested information on Library Fees/Fines.
 - Fines/Lost Materials/Hotspots Rentals are our Revenue stream
 - We turned fines back on in July 2023.
 - There were some Management Application issues that had to be adjusted. Our system retrograded the fines but we believe that has been fixed.
 - Customer Services issues have now been dealt with swiftly and positively. As soon as we were made aware of any issues we handled them and always kept the patron involved.
 - Lauren Emert asked if folks are returning their materials.
 - Anjanae will find that out since she is just watching how that tracks rather than specifics. We are a little bit below what we would hope at 65.38% but this is not enough to be shocking. The overall budget is doing well, but she can run reports to see how many overdue items are currently out.
 - The new Patron Services Manager is getting to learn the system and will start tidying up accounts. A lot of the outstanding debt is very old and needs to go through them and make those in-roads. At a certain point that debt is written off. After so much time of inactivity an account is supposed to be removed so we are double checking to make sure that takes place.
 - Lauren Emert expressed that when the Board voted to reinstate fines it was primarily due to Librarians saying that Patrons were not returning their materials. She would be interested to see if that has gotten better since fines were reinstated.
 - Manny and Anajane will run reports and present these findings at the next Board meeting in April.



Funding Requests:

- Many presented the following Friends Funding Request: **Lactation Pod**

- A Lactation Pod has been on the Youth Services' Wish List for quite some time. Manny didn't know what a Lactation Pod was until he saw one at Denso, which they have for their employees. Shaw Graham also saw one at Tyson McGhee beyond the security gates for flyers.
- BCPL would be the first organization in Blount County to have a Lactation Pod fully open to the public.
 - It would be accessible to everyone yet always locked. Youth Services staff would have a key or code to open it.
 - There is also an App citizens can get through Mamava.
 - Lauren Emert said she tries to find one all the time and has utilized one in Atlanta's airport. Moms either have to breastfeed in public or occupy a bathroom which is unsanitary. This could also be used as a sensory pod. She thinks this is a wonderful asset for the community.
 - Susan Williams asked how much the pod would cost.
 - The XL Lactation Pod costs \$32,000 which includes the 5 year service plan.
 - It will be Wheelchair accessible.
 - Youth Services already has the location marked off with white tape.
 - It is in clear view and has camera coverage outside directly above the pod location.
- Lauren asked who will be in charge of daily maintenance? Usually there is a trash can, wipes and hand sanitizer located inside the pod and many have a sign asking patrons to wipe down the surface once finished.
 - Manny said we thought about a diaper genie for the used diapers and that staff would go in and clean throughout the day in conjunction with our custodial staff.
- Lauren expressed her appreciation for this because when moms have to pump every three hours or breastfeed it's a major hassle finding a good location to do so when you are outside the home.
- Andy Simon asked who will be writing up the rules.
 - Both Chelsea Tarwater, the Youth Services Manager, and the Mamava Representative will be creating the wording for the sign.
- It was also asked if there was a time limit. Manny explained that there could be a 30 minute or 60 minute time limit.
- Tim Moore requested a breakdown of the cost for the Lactation Pod.



- The \$32,000 includes the cost of the pod, shipping, professional installation, and the 5 year base services plan.
 - We will do in-house wrapping of the pod since the Friends will be paying for this.
 - We will not be offering pumps or breastfeeding supplies.
- There is not an existing area that could be used as a Lactation space so the pod is very needed.
- The Friends feedback from the Board members has been positive.
- The general consensus is that the Lactation Pod is very needed, a great opportunity, and beneficial to the community and Library patrons.
- Tim Moore recommended that another Lactation Pod be considered to add to the Basement in the Long Range Plan.
- Lauren Emert says the State Capitol has a Lactation Pod on every floor at the Legislative Plaza.

Logan Hill made a motion to approve the Friends Funding Request for the Lactation Pod. Dawn Reagan seconded the motion. The motion carried.

- Manny presented the following Friends Funding Requests: **Newspaper Stand**

- One of the ways we are trying to clean up the areas in the Library. Currently the newspapers are held on very large bulky black racks. It is pretty tall and difficult to see over them. The goal is to remove everything in that area and to put them on mobile shelving units.
- Kathleen Christy found mobile shelving that would work great. If approved, Manny will put in a Maintenance ticket to remove the current shelving.
- Tim Moore asked that since the newspapers and periodicals fluctuate would the shelving be modular. Manny said yes. The display would be up to the Reference Manager.

Lauren Emert made a motion to approve the Friends Funding Request for the Newspaper Stand. Tim Moore seconded the motion. The motion carried

- Request: **Staff Development Day on 29 May 2024**
 - Manny would like to do Staff Development Day twice a year. We had such a positive experience with Active Attack training and want to continue to provide training opportunities to staff.



- The May Staff Development Day will be at the Blount Partnership in their basement. Manny has really enjoyed the mobility of his Leadership Blount Class and would like to do the same with BCPL staff.
- The United Way's Wendy Wand will explain ALICE and other community resources and Leadership Blount will have a representative present on what the Partnership does.
- Andy Simon asked how many staff will attend. Manny hopes all will be a part of it.
 - The Board discussed liability issues requiring off-site meetings.
 - The consensus was that it is no different from teachers doing In-Services at different locations, or BCPL staff going to training conferences or events off-site, checking the Louisville Locker...etc. All staff are responsible for themselves.

Lauren Emert made a motion to approve the Staff Development ½ Day for 29 May 2024 with the Library opening at 1pm. Dawn Reagan seconded the motion. The motion carried.

Additional Closing Comments:

- Stephanie Thompson reminded the Board of the 4:30pm Workshop with Bill Pope 16 April 2024.
- The Sounds of Spring Concerts are every Thursday in April.
- Stephanie encouraged everyone to view the Stuff Animal Overnight video from the Youth Services department. It was very cute.
- Andy Simon asked about the Louisville Book Drop and what the response has been like.
 - Manny explained that the Book Return portion has been overwhelming. People are very much utilizing the Book Return in Louisville.

- The new Patron Services Manager is working on opening up Reserves within the Library and Louisville Locker to include all items within the Library and those currently checked out.
 - Currently only items Checked Out can be placed on Reserve.
- We have Pull Lists that we will print off during the day to alert staff on which books to pull for Reserves and which location they are for.
- Manny did not want to overwhelm the new Patron Services Manager right when she first started with opening up Reserves but feels like this is the right time.
- Manny believes we can always improve in assisting the community and opening up the Reserves is one way to do so.
- Tim Moore asked if there has been any follow up discussion on sharing the responsibility of the travel. Manny believes it should still be on us to travel between the Library and Louisville.
- Tim Moore asked if the Terrorist drill Manny discussed previously would only be for Library staff or opened up to other County departments. Manny said it would just be for the Library staff and would primarily focus on "swatting".



- Tim explained the the term “swatting” began as a gaming/live streaming where people would find out where other gamers lived and would call in a bomb threat where the SWAT team would come bust down their door and shut off their electricity and thus they would not be able to play their game anymore...that’s where is started. Now it is used more maliciously and can result in fatalities.
- Shawn Graham said that it happened at Denso which resulted in a loss of about \$145,000 due to them having to shut down production.

Important Dates:

Other Library Meetings

Blount County Commission Meeting – 18 April 2024, 7:00 pm – BC Courthouse

Blount County Friends of the Library – 23 April 2024, 4:00 pm – BCPL

Foundation for the Blount County Public Library – 19 April 2024, 8:00 am – BCPL

Maryville City Council - 7 May 2024, 7:00 pm – Maryville Municipal Bldg

Alcoa Board of Commissioners - 14 May 2024, 7:00 pm – Alcoa Municipal Bldg

Next Library Board Meeting – 21 May 2024, 5:30 pm, Sharon Lawson Room

Motion to Adjourn:

Shawn Graham made a motion to adjourn the meeting. Lauren Emert seconded the motion. The motion carried.



The next Library Board meeting will be held on 16 April 2024, at 5:30 pm, in the Sharon Lawson Room following the Workshop with Bill Pope of the

Foundation on 16 April 2024 at 4:30pm in the Sharon Lawson Room.

Respectfully submitted,

Summer Dale