

Blount County Budget Process Calendar FY 2020-2021

(Subject to change as needed)

December 10	December Budget Committee Meeting - Budget Calendar approval
January 7	January Budget Committee Meeting
January 30	Informational Budget Process Meetings: Budget Manual and Guidelines - Justice Center 9:00 AM - Courthouse 2:00 PM
February 3	Munis available to enter FY 20-21 operating budget requests, and Finance posts budget manual, including guidelines on the County website in accordance with TCA 5-12-206
February 3	Budget estimates (revenues & expenditures) for the remainder of FY 19-20 to be sent out for review (Moved to February to account for new Benefits)
February 10	Budget adjustments needed (revenues & expenditures) for the remainder of FY 19-20 due back to Finance by noon
February 11	February Budget Committee Meeting
February 21	Capital Outlay requests due to Finance via email and Munis no longer available to enter operating budget requests
March 10	March Budget Committee Meeting - Mayor to recommend value of penny on tax rate to the Budget Committee for approval (<i>March 15 - TCA 5-12-207 deadline for penny on tax rate recommendation</i>) - Budget Manager to submit requested budget for all funds to Budget Committee - Budget Committee provides feedback on the initial budget submissions
March 27 & April 3	Meetings between Departments and Budget Committee/Finance Dept. All Day Discussion and justification of requested budgets (E-911 Center & Operations Center)
April 1	Deadline for the <i>Director of Schools</i> and the <i>Highway Superintendent</i> to present their proposed budgets and proposed tax rate to fund their proposed budgets to the Budget Committee (Per TCA 5-12-208(b))

- April 7 April Budget Committee Meeting
- Budget Committee provides feedback on Budget Meetings and decides if more work is necessary. If so, Finance Director will provide schedule for additional work to conclude by April 17th.
- May 12 May Budget Committee Meeting
- The Budget Committee shall review and make the final recommendation for the annual Budget along with the appropriations and tax rate resolution
- Per TCA 5-12-208(c), May 15 is the deadline for any amendments to the submitted budgets – but because the regular budget meeting is May 12th, please stick to the schedule presented
- May 20 Budget Committee’s proposed budget and public notice published in the newspaper
- May 21 Commission Meeting
- Consolidated budget, appropriations and tax rate resolution shall be presented to the County Legislative Body for review only
- June 8 Monday Public Hearing on Proposed 2020-21 Budget
June Budget Committee Meeting
- June 18 County Commission to vote on the 2020-21 Tax Rate and recommended 2020-21 Budget from the Budget Committee