

# BCPL DIRECTOR SEARCH COMMITTEE

19 November 2024

## Agenda

- Discussion about and selection of additional Committee Members
  
- Job posting
  - date and deadline
  - Review salary range
  - Job ad requirements and where to post Survey
  - Revise job posting
  
- Review survey data and questions
  - Identify Stakeholders and groups to survey
  - Determine deadline for input and reminders
  - Edit/ Revise Survey Questions
  - How to create and deploy
  
- Update on Brochure and packet of information for candidate
  
- Friends Funding Request
  
- Schedule meeting to determine semi-finalists
  
- Schedule dates and times for semi-finalists interviews
  
- Schedule dates for finalists visits and interviews

## Next meeting date and time and next tasks

- Next meeting:
  - Review and edit questions to ask in reference checks
  - Review and edit documents to be used in semi-finalist interviews
  - Review survey results (if ready)
  - Schedule for the days for the finalists (Friends, Foundation, staff, govt. officials, community)
  
- January meeting date: